



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
June 14, 2022

*This meeting may be held electronically
to allow a Councilmember to participate.*

3:30 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

DISCUSSION - HOME Consortium (15 min)

Discussion

*Presenter: Kena Jo Mathews, Community Services Manager and Melissa McNalley,
Provo City Planner*

DISCUSSION - Critical Incident Protocols (20 min)

Discussion

Presenter: Josh Adams, Chief of Police and Shaun Hirst, Assistant Fire Chief

DISCUSSION - Stormwater Code Amendments (20 min)

Presentation

Presenter: Reed Price, Assistant Public Works Director

DISCUSSION - City Council Discussion of Proposed FY 2022-2023 Budget (30 min)

Discussion

Presenter: Mayor and City Council Members

DISCUSSION - Mayor Pro-Tem for July through December 2022 (5 min)

Discussion

Presenter: Mayor Young

1. **AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS**

The City Council will review the items on the agenda.

2. **CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)**

This is an opportunity for members of the City Council to raise issues of information or concern.
PRESENTER: Terry Peterson

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. **CALL TO ORDER**

4. **INVOCATION/INSPIRATIONAL THOUGHT: Hope Ledkins**

5. **PLEDGE OF ALLEGIANCE: Abbey Rindlisbacher**

6. MAYOR’S REPORT/ITEMS REFERRED BY COUNCIL

6.1 ANNUAL REPORT - Women in Leadership

Presenter: Keri Rugg, Human Resource Director

6.2 ANNUAL REPORT - Senior Advisory Commission

Presenter: Gena Bertelsen, Senior Citizens Program Coordinator

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1 RESOLUTION - Fines for Civil Infractions

9. SCHEDULED ITEMS

9.1 APPOINTMENTS TO BOARDS AND COMMISSIONS

- Beautification Commission

Mark Shurtliff, Appointment

Presenter: Mayor and City Council Members

9.2 PUBLIC HEARING / RESOLUTION - The City will receive Public Comments on the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and consider approval of a substantial amendment to the 2019-2020 Annual Action Plan

Presenter: Ken Ransom, CDBG Commission Chairperson, and Kena Jo Mathews, Community Services Manager

9.3 PUBLIC HEARING / ORDINANCE - Approving & Adopting a Budget for FY 2022-2023

Approving and Adopting a Budget for Fiscal Year 2022-2023, Adopting Compensation Programs, Adopting Fees & Charges, Setting the Property Tax, Franchise Tax, Municipal Energy Sales and Use Tax, Telecommunications License Tax, Transient Room Tax, and E-911 Fee Rates

Presenter: Brandon C. Nelson, CPA - Finance Director

9.4 PUBLIC HEARING / MOTION - Enterprise Fund Transfers

Public Hearing to discuss and consider the proposed transfer of funds from the enterprise funds to the General Fund.

Presenter: Brandon C. Nelson, CPA - Finance Director

10. COMMUNICATION ITEMS

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN TO A MEETING OF THE OREM REDEVELOPMENT AGENCY (RDA)

13. RDA CONSENT ITEMS

13.1 APPROVAL OF THE RDA MEETING MINUTES

Minutes of the Redevelopment Agency Meeting - May 10, 2022

13.2 ANNUAL REVIEW - Redevelopment Agency of the City of Orem (RDA) Bylaws

The RDA Bylaws stipulate that the bylaws "shall be reviewed by the Board of Directors at each annual meeting" and may be amended "by majority vote of the Board of Directors of the Authority at a regular or special meeting." The Chief Executive Officer is not recommending any changes to the bylaws at this time, and recommends the Board of Directors adopt the bylaws as written.

14. RDA SCHEDULED ITEMS

14.1 PUBLIC HEARING / RESOLUTION - Redevelopment Agency of the City of Orem - Approve and Adopt the Budget for Fiscal Year 2022-2023 & Amend the Fiscal Year 2021-2022 Budget

Approve and Adopt the RDA Budget for Fiscal Year 2022-2023 & Amend the Fiscal Year 2021-2022 Budget

Presenter: Brandon C. Nelson, CPA - Finance Director

15. ADJOURN TO A MEETING OF THE OREM SPECIAL SERVICE LIGHTING DISTRICT (SSLD)

16. SSLD CONSENT ITEMS

16.1 APPROVAL OF THE SSLD MEETING MINUTES

Minutes of the Special Service Lighting District Meeting - May 10, 2022

16.2 ANNUAL REVIEW - Special Service Lighting District of the City of Orem (SSLD) Bylaws

The SSLD Bylaws stipulate that the bylaws "shall be reviewed by the Board of Directors at each annual meeting" and may be amended "by majority vote of the Board of Directors of the Authority at a regular or special meeting." The Chief Executive Officer is not recommending any changes to the bylaws at this time, and recommends the Board of Directors adopt the bylaws as written.

17. SSLD SCHEDULED ITEMS

17.1 PUBLIC HEARING / RESOLUTION - Special Service Lighting District of the City of Orem - Approve and Adopt Fiscal Year 2022-2023 Budget

Special Service Lighting District of the City of Orem - Approve and Adopt Fiscal

Year 2022-2023 Budget

Presenter: Brandon C. Nelson, CPA - Finance Director

18. ADJOURN TO A MEETING OF THE OREM MUNICIPAL BUILDING AUTHORITY (MBA)

19. MBA CONSENT ITEMS

19.1 ANNUAL REVIEW - Municipal Building authority of the City of Orem (MBA) Bylaws

The MBA Bylaws stipulate that the bylaws "shall be reviewed by the Board of Directors at each annual meeting" and may be amended "by majority vote of the Board of Directors of the Authority at a regular or special meeting." The Chief Executive Officer is not recommending any changes to the bylaws at this time, and recommends the Board of Directors adopt the bylaws as written.

20. ADJOURN - MOTION ADJOURN TO A CLOSED MEETING - Meeting to be held in Conference Room #107, Orem City Hall, 56 North State Street, Orem Utah.

20.1 A closed meeting for a strategic session to discuss pending or reasonably imminent litigation, pursuant to Utah Code Section 52-4-205(1)(c).

20.2 A closed meeting to discuss "the character, professional competence, or physical or mental health of an individual", pursuant to Utah Code Section 52-4-205(1)(a).

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call the City Recorder's Office at least 3 working days prior to the meeting.

(Voice 801-229-7000)

This agenda is also available on the City's webpage at orem.org

Provo City's Involvement:

Provo City is designated as the "Lead Entity" in the Interlocal Agreement that forms the Consortium. As such Provo City bears the responsibility of ensuring Program compliance, and meeting monitoring and reporting requirements which includes the preparation of the Consolidated Plan for HUD's approval.

About the HOME Program:

The HOME Program was created under Title II of the National Affordable Housing Act of 1990. The general purposes of HOME are to:

- Expand the supply of decent and affordable housing, for low-income Americans.
- Strengthen the ability of State and local governments to design and implement strategies to achieve an adequate supply of decent, affordable housing.
- Provide financial and technical assistance to participating jurisdictions.
- Fortify partnerships among all levels of government and private sector in production and operation of affordable housing.

What Can Be Funded with HOME Dollars?

HOME is the largest federal block grant to state and local governments designed exclusively to create safe, decent, and affordable housing for low-income households. HOME provides grants that are often used by the Consortium in partnership with local nonprofit groups to fund a wide range of activities to build, buy, and/or rehab affordable housing for rent or homeownership.

What Projects throughout Utah County have been funded with HOME dollars in the past five years?

- Mutual Self-Help homes in Salem and Payson (homeownership program)
- Habitat for Humanity Geneva Road Project in Orem (Homeownership)
- NeighborWorks Senior Housing Project – Orem (Affordable Senior Housing)
- Housing Authority project – American Fork (Affordable Housing)
- Down Payment Assistance – Utah County (Homeownership Program)
- Down Payment Assistance – Provo (Homeownership Program)

What are Eligible HOME Activities?

HOME funds are designed to give communities greater flexibility to undertake a broad range of affordable housing activities. HOME funds can be used to:

- Acquire Property.
- Construct new housing for rent or homeownership.
- Rehabilitate rental or owner-occupied units
- Improve sites for HOME-assisted developments or demolish dilapidated housing on such sites.
- Pay relocation costs for households displaced by HOME activities.
- Provide financing assistance to low-income home owners and new home buyers for home purchase or rehabilitation.
- Provide tenant-based rental assistance or help with security deposits to low-income renters.
- Meet HOME program planning and administration expenses.

What are Ineligible HOME Activities?

HOME funds may not be used to support:

- Public and assisted housing operations, modernization, and preservation activities for which HUD has already provided other dedicated funding.
- Ongoing operation of rental housing through such means as operating subsidies or reserve accounts.
- Matching funds for other federal programs.

Who are the Direct Beneficiaries of HOME?

HOME assistance is targeted to ensure the program serves the affordable housing needs of the families who most urgently need it - low and very low-income Americans. At least 90 percent of HOME funds used for rental housing must be invested in units that are occupied by families earning no more than 60% of the area median income (AMI), with the remaining families earning no more than 80% of the AMI. AMI is calculated annually by HUD and adjusted by family size. Rents in HOME-assisted rental housing must be affordable to low-income families. Homeowners assisted with HOME funds must have incomes at or below 80% of AMI and must be for their principal residence.

How are HOME Funds Distributed?

Of the total annual grant allocation, up to 10% can and is used to pay for planning and administration costs, and 15% must be set-aside for the use of eligible Community Housing Development Organizations (CHDOs).

The allocation of the remaining funds is recommended by an Advisory Board who considers the HOME Consortium member's priorities and matches them to the applications for funding received as a result of the annual Notice of Available Funding (NOFA).

Ongoing Programs

As HOME funding is made available and allocated:

- Provo City administers its own Down Payment and Closing Costs Assistance Loan Program. For details about the program call our office at 801-852-6160 or visit our webpage Provo.org
- Provo City also administers the "Loan-To-Own" Down Payment and Closing Costs Assistance Loan Program which is available County-Wide. For more information contact our office at 801-852-6160 or our web page at Provo.org
- Rural Housing Development Corporation (RHDC) administers its Mutual Self-Help Program to build new affordable housing throughout the HOME Consortium. For details about the program visit the website: www.selfhelphomes.org
- Habitat for Humanity of Utah County administers a variety of programs including new construction and acquisition-rehabilitation of affordable housing. For details about their programs visit the website: www.habitatuc.org/

What is a CHDO?

Community Housing Development Organizations (CHDO) are private nonprofit agencies organized under state or local law. CHDOs are accountable to the community they serve and are experienced and committed to provide affordable housing options for low-income people. Certified CHDOs serving communities throughout the HOME Consortium are; Habitat for Humanity of Utah County, NeighborWorks Provo and Rural Housing Development Corporation.

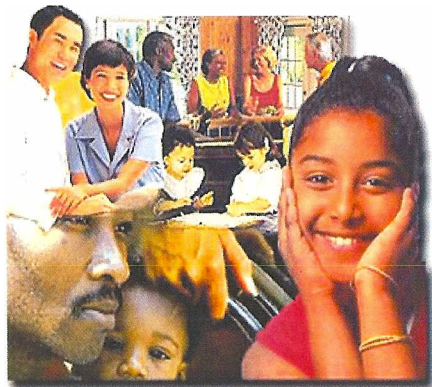
Priorities for the Use of HOME Funds

Local priorities for the use of HOME Funds have been to help provide low-income families with affordable housing options, primarily supporting homeownership; expanding and preserving affordable housing stock of both rental and homeowner markets; and providing decent, safe and affordable permanent or transitional housing to special populations such as the mentally disabled, victims of physical and mental abuse, and those recovering from substance abuse.

HOME Consortium Coordination

The population served by the Utah Valley HOME Consortium enjoys the benefits of a unique and mutually beneficial coordination and cooperation effort fostered among local service providers, non-profits, and interested for-profit groups, bankers, religious organizations and governmental agencies to utilize scarce resources to provide needed facilities and services throughout the consortium service area.

Governing Board: The Utah Valley HOME Consortium also has a Governing Board consisting of the elected official of the member entities (Utah County, Lehi City, Orem City and Provo City) or a representative appointed by the Mayor or Board of Commissioners to represent their interests.



Fair Housing

One of the privileges of living in the United States of America is the right to freely choose where you will live.

Utah and Federal Fair Housing Acts protect the right to select housing without discrimination based on race, color, national origin, religion, sex, familial status or source of income.

The Utah Valley HOME Consortium seeks to ensure equal access to housing for all people through education. We all bear the responsibility to further fair housing and seek to provide and maintain an adequate affordable housing stock.

The Antidiscrimination & Labor Division's Fair Housing focus is to administer and enforce Utah's Fair Housing Act to file a claim or to answer any questions you may have in regards to Fair Housing you may contact them:

160 East 300 South, 3rd Floor
Salt Lake City, Utah, 84114-6600
801-530-6800 or 800-530-5090

laborcom@utah.gov

http://laborcommission.utah.gov/divisions/AntidiscriminationAndLabor/fair_housing.html

Provo City Development Services

445 West Center St.

Provo, Utah 84601

Telephone: 801-852-6160



Utah Valley HOME Consortium



Utah Valley HOME Consortium Members: Lehi, Orem, Provo, and most localities within Utah County.

History of the HOME Consortium

In the early 1990's, Utah Valley faced a severe housing shortage. The Council of Governments developed a task force to examine ways to mitigate this pressing issue. Concurrently, a study assessing current and future housing needs of Utah Valley was completed by a University of Utah economist. This led to the creation of the Utah Valley Consortium of Cities and County.

Who are the Member Communities?

The original members of the HOME Consortium, as organized in 1991, were Mapleton, Lehi, Lindon, Orem, Provo, Payson, Pleasant Grove, Spanish Fork, Springville, and unincorporated Utah County. In 2011 Utah County sought and obtained designation as an Urban County from the U.S. Department of Housing and Urban Development (HUD) to participate in the Community Development Block Grant Program. Currently, all units of local government within Utah County have accepted the invitation and joined, except the cities of Eagle Mountain, Fairfield, Highland and Woodland Hills. The current members of the Utah Valley HOME Consortium are: Lehi, Orem, Provo and Utah County.

How are HOME Funds Allocated?

HOME funding is based on a formula allocation process designed to reflect relative housing needs and population. Local jurisdictions eligible for at least \$500,000 may also receive an allocation. Non-qualifying communities may join through a legally binding consortium to take a more regional, collaborative approach to meeting their affordable housing needs. The HOME Investment Partnership Interlocal Cooperation Agreement is the binding document between Provo, Orem, Lehi and Utah County.

MAYOR PRO TEM

<i>Year</i>	<i>January-June</i>	<i>July-December</i>
2010	Margaret Black	Karen McCandless
2011	Brent Sumner	Carl Hernandez
2012	Mary Street	Mark Seastrand
2013	Karen McCandless	Margaret Black
2014	Brent Sumner	Hans Andersen
2015	Tom Macdonald	David Spencer
2016	Mark Seastrand	Brent Sumner
2017	Debby Lauret	Sam Lentz
2018	Tom Macdonald	Mark Seastrand
2019	David Spencer	Brent Sumner
2020	Debby Lauret	Terry Peterson
2021	Jeff Lambson	David Spencer
2022	Terry Peterson	LaNae Millett
2023	Jeff Lambson	Dave Spencer
2024	Tom Macdonald	Debby Lauret



**CITY OF OREM
CITY COUNCIL
MEETING
JUNE 14, 2022**

REQUEST:	RESOLUTION - Fines for Civil Infractions
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

This resolution sets fees for parking violations under the City's administrative civil infractions code. The current fees were established by resolution back in 2002, and this resolution updates them according to what the City Council believes is appropriate based on safety concerns. This resolution also brings the late fee provisions into compliance with state law.

This item was continued from the May 24, 2022 City Council Meeting.

RECOMMENDATION:

RESOLUTION NO. _____

A RESOLUTION OF THE OREM CITY COUNCIL ADOPTING FEES FOR THE VIOLATION OF CIVIL INFRACTIONS ADOPTED IN CHAPTERS 19 AND 9 OF THE OREM CITY CODE

WHEREAS, the City has adopted provisions in Chapters 19 and 9 of the City Code making the violation of parking and other regulations civil infractions; and

WHEREAS the City Council shall establish the fees to be imposed for civil infractions under Chapters 19 and 9 by resolution pursuant to Orem City Code 19-6-6(B); and

WHEREAS, the City Council last established the fees to be imposed in 2002 and desires to update some of the fees; and

WHEREAS, the City Council desires to establish late fees that comply with the requirements of state law; and

WHEREAS the City Council has reviewed the proposed fees and finds that their adoption is beneficial and necessary for the health, safety, and welfare of the citizens of Orem;

NOW, THEREFORE, BE IT RESOLVED THE CITY OF OREM, UTAH AS FOLLOWS:

1. The Orem City Council hereby approves and adopts the following fees for the violation of infractions designated in the Orem City Code as civil infractions:

Fire Lane/Fire Hydrant parking infractions	\$50.00
Parking within 30 feet of a stop sign	
Parking – obstructing traffic	
Handicapped parking violations	\$150.00
All other parking violations	\$25.00
All other civil infractions under Chapters 9 and 19	\$25.00

2. A late fee of 25% of the initial fee amount shall be imposed if the fee is not paid within 14 days.
3. This resolution shall take effect on July 1, 2022, the beginning of the City’s next fiscal year.
4. All other resolutions and polices in conflict herewith in whole or in part are hereby repealed.

PASSED AND APPROVED this 14th day of June, 2022.

David A. Young, Mayor

ATTEST:

JoD’Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor David A. Young	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
LaNae Millett	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐



**CITY OF OREM
CITY COUNCIL
MEETING
JUNE 14, 2022**

REQUEST:	APPOINTMENTS TO BOARDS AND COMMISSIONS - Beautification Commission Mark Shurtliff, Appointment
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

COMMISSION APPLICATION INFORMATION:

Last Name: Shurtliff

First Name: Mark

City: Orem

State: Utah

Zip Code: 84097

Qualifications:

I live in Orem for 32 years, and have owned business in Orem. I believe I should be more involved in my community. Orem is a great city and I have benefited over the years. I think I can do my part to continue to keep it great and maybe even better for our current and future residents/businesses.



**CITY OF OREM
CITY COUNCIL
MEETING
JUNE 14, 2022**

REQUEST:	PUBLIC HEARING / RESOLUTION - The City will receive Public Comments on the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and consider approval of a substantial amendment to the 2019-2020 Annual Action Plan
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Kena Mathews, Community Services Manager

REQUEST:

BACKGROUND:

In response to the Coronavirus Pandemic (COVID-19), the U.S. Department of Housing and Urban Development Community Development Block Grant provided the City of Orem with a second CDBG allocation of \$287,940 to be used to prevent, prepare for, and respond to COVID-19. The CDBG Advisory Commission recommends that the Orem City Council allocates \$15,000 of the previously allocated \$55,428.68 in CDBG-CV public services funding to the City of Orem Recreation Department to provide meals for an increasing number of seniors facing food insecurity because of the effects of COVID-19 and \$40,428.68 in Orem CDBG-CV funds to the City of Orem Public Works Department to install water filling stations in target neighborhood parks to help prevent the spread of COVID-19 in the community.

RECOMMENDATION:

The Community Services Manager recommends that the City Council hold a public hearing to receive public comment on the projected uses of the funds for the CARES ACT CDBG-CV funding, adopt the recommendations of the CDBG Advisory Commission, and approve a substantial amendment to the 2019-2020 Annual Action Plan.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING PROJECTS AND A SUBSTANTIAL AMENDMENT
TO THE CITY OF OREM ANNUAL ACTION PLAN
FOR FISCAL YEAR 2019-2020**

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), signed in March 2020 authorized Community Development Block Grant Coronavirus (CDBG-CV) funds, made available from the United States Department of Housing and Urban Development (HUD), to be allocated to prevent, prepare for, and respond to the COVID-19 Pandemic; and

WHEREAS the City of Orem, a CDBG entitlement, has been allocated a second round of CDBG-CV funding in the amount of \$287,940; and

WHEREAS, the Orem City Council approved a Substantial Amendment to the City of Orem's Annual Action Plan and budget for FY 2019-2020 on January 12, 2021, Resolution No. 2021-0002; and

WHEREAS, the approved amendment allocated \$258,049.16 of CDBG-CV funds to public service projects; and

WHEREAS, of the above amount, the sum of \$55,428.68 has not yet been allocated to a specific project; and

WHEREAS, the City of Orem seeks to dedicate \$15,000 of the \$55,428.68 in CDBG-CV public services funding to the City of Orem Recreation Department to provide meals for an increasing amount of Orem seniors facing food insecurity due to the effects of COVID-19 and \$40,428.680 to City of Orem Public Works Department to place water filling stations in target neighborhood parks to help prevent the spread of COVID-19 in the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The Orem City Council hereby amends the City of Orem Annual Action Plan for Fiscal Year 2019-2020 to allocate the amount of \$15,000 of the currently unallocated CDBG-CV public service funds to the Orem Recreation Department to provide meals for Orem seniors facing food insecurity due to the effects of COVID-19.

2. The Orem City Council amends the City of Orem Annual Action Plan for Fiscal Year 2019-2020 to allocate the sum of \$40,428.68 to the Orem Public Works Department to place water filling stations in target neighborhood parks to help prevent the spread of COVID-19 in the community.
2. This Resolution shall take effect immediately upon passage.
3. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this **14th** day of **June** 2022.

David A. Young, Mayor

ATTEST:

JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
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Mayor David A. Young	☐	☐	☐
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Jeff Lambson	☐	☐	☐
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Debby Lauret	☐	☐	☐
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Tom Macdonald	☐	☐	☐
LaNae Millett	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐



**CITY OF OREM
CITY COUNCIL
MEETING
JUNE 14, 2022**

REQUEST:	PUBLIC HEARING / ORDINANCE - Approving & Adopting a Budget for FY 2022-2023
APPLICANT:	Brandon Nelson
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Brandon Nelson, Finance Director

REQUEST:

BACKGROUND:

On May 10, 2022, the City Council received the Tentative Budget for the Fiscal Year 2022-2023. Various budget work sessions were held between January and April 2022. In addition, two public hearings were held to review CDBG budget requests.

The purpose of this hearing is to consider the budget for Fiscal Year 2022-2023, along with the compensation program and the fees, charges, and tax rates of the City.

Property taxes will not be increased, the franchise tax and municipal energy sales and use tax rates remain at 6%, and the transient room tax stays at 1%. The telecommunications license tax remains at 3.5% and the E-911 fee stays at the state allowed maximum rate per month. Various adjustments and/or additions to miscellaneous fees and charges are proposed in many departments.

RECOMMENDATION:

The City Manager recommends the City Council, by ordinance, approve and adopt the Fiscal Year 2022-2023 Budget, adopt the compensation programs, adopt the fees and charges schedule, set the property tax, franchise tax, municipal energy sales and use tax, telecommunications license tax, transient room tax, and E-911 fee rates.



TENTATIVE BUDGET

FOR FISCAL YEAR
2022-2023

City of Orem

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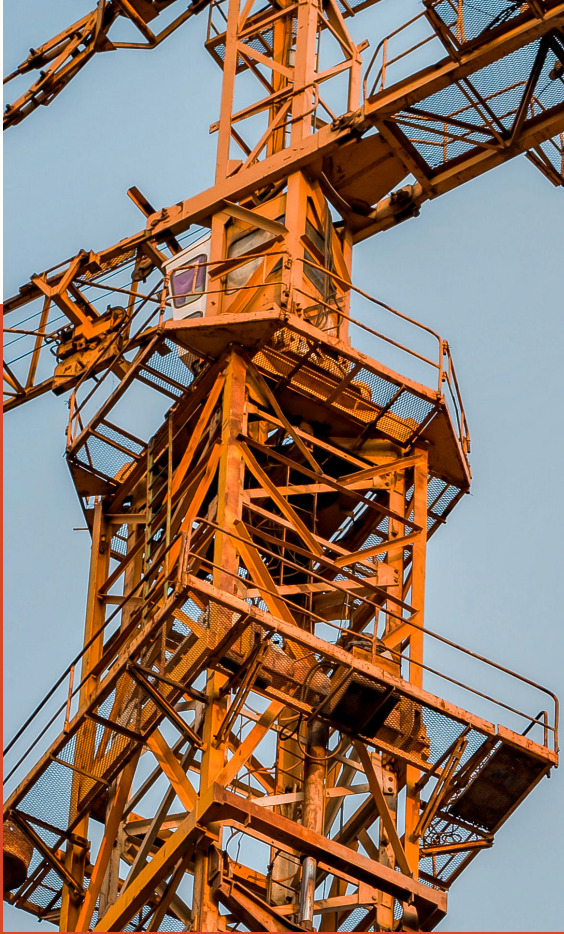


Exhibit "A"



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Budget Message



May 10, 2022

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present this Fiscal Year (FY) 2022-2023 Adopted Budget to you. The State of Utah has established a two-step budget adoption process. Step one is the adoption of a Tentative Budget. This step is to be completed at the city council meeting on May 10, 2022. The second step is to hold a public hearing for the purpose of adopting the final FY 2022-2023 budget which will occur on June 14, 2022, in the City of Orem Council Chambers at 56 North State Street, Orem, UT. The following is an overview of the adopted budget. Additional information about this document is available from Brandon C. Nelson CPA, Finance Director, who has oversight for the preparation of this document.

The budget is the financial plan for the 2022-2023 fiscal year (July 1, 2022, to June 30, 2023). It represents the financial guidance necessary to prudently implement the goals and plans of the Mayor and City Council. The budget is built with a conservative mindset of underestimating revenues and overestimating expenses. All revenue collections and expenditures are monitored throughout the year by management and administrative controls. Safeguards have been developed to monitor, authorize, and analyze expenditures. These processes and safeguards allow staff the ability to amend the budget quickly, thereby allowing the city to respond to any unanticipated changes or economic circumstances as they become known.

BUDGET GUIDING PRINCIPLES

The Mayor and City Council has directed staff to prepare budgets consistent with the following guiding principles:

- City Council - Incorporate policies and vision of the Mayor and City Council.
- Self-Sustaining - Enterprise funds should be self-sustaining.
- One-Time Money - One-time revenues are used for one-time expenses.
- Ongoing Money - Use sustainable, ongoing revenue sources to pay for ongoing expenses.
- Asset Management - Develop capital facility master plans for buildings, utilities, and other significant city infrastructure. Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of a master plan. Adopt rate structures that support the implementation of a master plan for a five-year period and redevelop plans every five years.
- Compensation - Develop and follow a market-driven compensation plan that will entice and retain good, quality employees.
- Vehicle replacement - Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources - Evaluate the health of revenue sources on a regular basis. The General Fund should be supported by diverse, stable revenue sources that do not collectively result in dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain the impacts of emergencies. Manage healthy General Fund reserves consistent with state law.
- Planning - Plan ahead with the big picture in mind. Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through a variety of means (for example, social media outlets, surveys, and open houses).

- **Debt** - Debt will be issued for projects that are not reasonably funded on a pay-as-you-go basis. For example, a pay-as-you-go scenario may be rejected if doing so would require cutting services or increasing service fees higher than practical.

MAYOR & CITY COUNCIL "AREAS OF FOCUS"

The Mayor and City Council govern consistent with the city's budget guiding principles as well as particular "Areas of Focus" that are reviewed annually. The current City Council's "Areas of Focus" were developed in advance of the budget process so city staff could consider these priorities in their FY 2022-2023 operational expansion requests and department goals. They include the following:

- Safe and Livable Neighborhoods
- Thriving and Balanced Business Environment
- Dependable Infrastructure
- Community-Focused and Effective Government
- Skilled and Talented Workforce

ECONOMIC OVERVIEW

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs and expectations of the citizens of Orem. This effort requires a stable mixed revenue stream that can weather the inevitable fluctuations of the economy without causing dramatic swings in service levels.

The local economy continues to perform well but the city is not immune to the inflationary and supply shortage pressures being felt throughout the nation. While the city expects sales tax and other revenues to continue to be strong, construction and product costs have escalated in price or become hard to obtain making it difficult to complete some projects and get certain products. The city is also dealing with shortages in personnel as the labor market continues to struggle to provide enough employees to fill many vacant positions.

REVENUE HIGHLIGHTS

Various service fee increases are requested to bring various services more in line with their delivery costs. Each increase is highlighted in the Fees and Charges section of this document (see Exhibit "B").

In the General Fund, sales tax revenues for FY 2021-2022 are expected to be 5% higher than FY 2020-2021 revenues. Therefore, sales taxes for FY 2022-2023 are anticipated to be \$31 million, representing approximately a 5% increase over FY 2021-2022. This increase is quite conservative as FY 2021-2022 is currently trending higher than the 5% being used as the base estimate to calculate the FY 2022-2023 sales tax revenue estimate.

Building fees have returned to their normal base amount of \$815,000 (they were reduced to \$400,000 for the FY 2021 - 2022 budget) as they appear to have stabilized as we ease out of the pandemic. They are normally understated in the General Fund as these fees represent one-time revenues and in accordance with the city's budget guiding principles have any excess revenues over the budgeted base amount used to fund capital improvement type projects in the following fiscal year.

Due to the impacts of inflation on our services, our water and sewer base will see very limited increases. While these proposed increases won't cover the cost of inflation, it represents our best balancing of funding needs and impact to our residents. The base-rate increase for both water and sewer is 0.5% and the increase for each tier of water use is \$0.01 per 1,000 gallons.

Stormwater equivalent service unit (ESU) fees are scheduled to increase to \$8.00 per ESU per month from the current fee of \$7.80 per month.

The new fiscal year will also see residential waste fees rise consistent with the city's contracted relationship with Waste Management of Utah (WM). The long-term contract accounts for fee adjustments based on increases in WM service delivery costs resulting from existing market forces. The new FY 2022-2023 fees are as follows:

Can Type	Current Rate	Adopted Rate
First Can	\$12.15 / month	\$12.55 / month
Second Can	\$11.15 / month	\$11.55 / month
Recycling	\$4.15 / month	\$4.40 / month
Green Waste	\$6.60 / month	\$6.85 / month
Combined First Can & Recycling Can (Manadatory for New Accounts)	\$16.30 / month	\$16.95 / month

EXPENDITURE HIGHLIGHTS

Operations

The operational portion of the budget has been adjusted in many areas due to a need for more electronic capabilities as the pandemic has pointed out the need for improvement as we move into the future. There are also needs to improve facilities and opportunities to obtain state and federal funding for various city projects.

The following table highlights the operational changes included in this year's budget:

Item	Explanation	Ongoing Expense
Police - SWAT Budget Expansion	The City partipates in a regional SWAT team that is comprised of the Orem, Provo, BYU and UVU police departments. This expansion is to cover the ongoing supplies and equipment it takes to operate a SWAT team.	\$ 15,000
Police - Handgun Sinking Fund	Add annual funding for future handgun replacements.	\$ 15,000
Police - Software Maintenance Funds	Ongoing funds needed for all Police Department software needs.	\$ 35,750
Fire - Equipment for new Firefighters ⁽³⁾	New equipment and supplies for the three new Firefighter positions.	\$ 25,000
Fire - Extrication Tools	Replace existing tools and fund future replacements and upgrades.	\$ 15,000
Finance - Capital Budgeting Software	Provide single source for capital budget items.	\$ 16,000
Development Services - New Vehicle	New vehicle for the new Capital Projects Manager position.	\$ 30,000

Personnel

To keep the city's compensation program aligned with the current work environment, market adjustments are recommended to the wages of city employees, effective July 1, 2022. The proposed market increases reflect the very difficult hiring climate the State of Utah is currently facing, coupled with the effects of the "Great Resignation" and the tightening of available workers in the local economy. As in year's past, recommended market compensation changes are representative of adjustments in similar public and private organizations doing like work. The noted market changes are supported by an updated compensation and benefits study completed by the city's Human Resource Division earlier this calendar year. In addition, funding of the city's outlined step increases for select employees and its merit-based compensation plan for the remainder of the organization's workforce is also included in this fiscal budget. Moreover, health insurance and other benefit costs continue to rise. The budget reflects an 8 percent increase in health insurance costs for the upcoming fiscal year.

In an effort to meet increasing service demands, the following full-time benefited personnel additions have been included in this budget:

Position	Explanation
IT Network Engineer	An ongoing effort by the City's IT team to support the IT needs of the City.
Justice Court Clerk	Convert two variable hour court clerk positions to one full-time position.
Club Swim Team Head Coach	Changes in the City's business practices to move away from renting the OFFC pool to club teams from other City's and establish an Orem City Club Swim Team.
Public Works Cemetery Technician	Add new technician to cemetery staff as workload has become difficult to maintain with current staffing level.
Police - Evidence Custodian/Tech	Provides additional coverage capabilities for current personnel.
Firefighters ⁽³⁾	Additional Firefighters are being funded this year to alleviate the staffing pressures and reduce overtime.

In an effort to meet increasing service demands, the following variable hour non-benefited personnel additions have been included in this budget:

Position	Explanation
PT Fleet Assistant	Additional support staff for the City's Fleet Division.
Club Swim Team PT Head Coaches	Additional staff needed to support the future Orem City Club Swim Team.

Capital

Fleet

Included in this budget are programmed fleet replacements of \$2,261,000 across all city funds and departments. Vehicles replaced are consistent with the city's fleet program prepared annually by the Public Works Department. Beyond the planned replacement of vehicles, the FY 2022-2023 budget also includes the accumulation of funds (referred to as sinking funds) over multiple years to eventually purchase larger, high-value equipment including backhoes and vacuum trucks.

Infrastructure & Other Capital Items

A key element of the Mayor and City Council's stewardship is the maintenance of infrastructure – streets, parks, utilities, etc. The funding for the city's capital program is generated from a mix of General Fund reserves and ongoing revenues from the City's enterprise funds. The capital replacement program reflects recommendations included in each of the city's capital infrastructure replacement programs, including water, storm and wastewater master plans. The General Fund portion of the capital program is adopted annually through a budget amendment that takes place in June. The noted Enterprise Funds portion of the capital program is included as part of this budget document.

A complete review of the City's capital program can be found in the Capital Summary section of this document and includes anticipated capital expenditures for Fiscal Years 2023-2027.

SUMMARY

Through adherence to sound financial principles and the efforts of the city's dedicated workforce, I believe the City of Orem has capably navigated through the challenges of the COVID-19 pandemic in sound financial condition. These same sound financial principles will help the city address and persevere the current workforce and inflationary pressures.

If you have questions about the city's Fiscal Year 2022-2023 Tentative Budget, I would invite you to contact Brandon C. Nelson CPA (Finance Director), or myself at your convenience.

Respectfully Submitted,

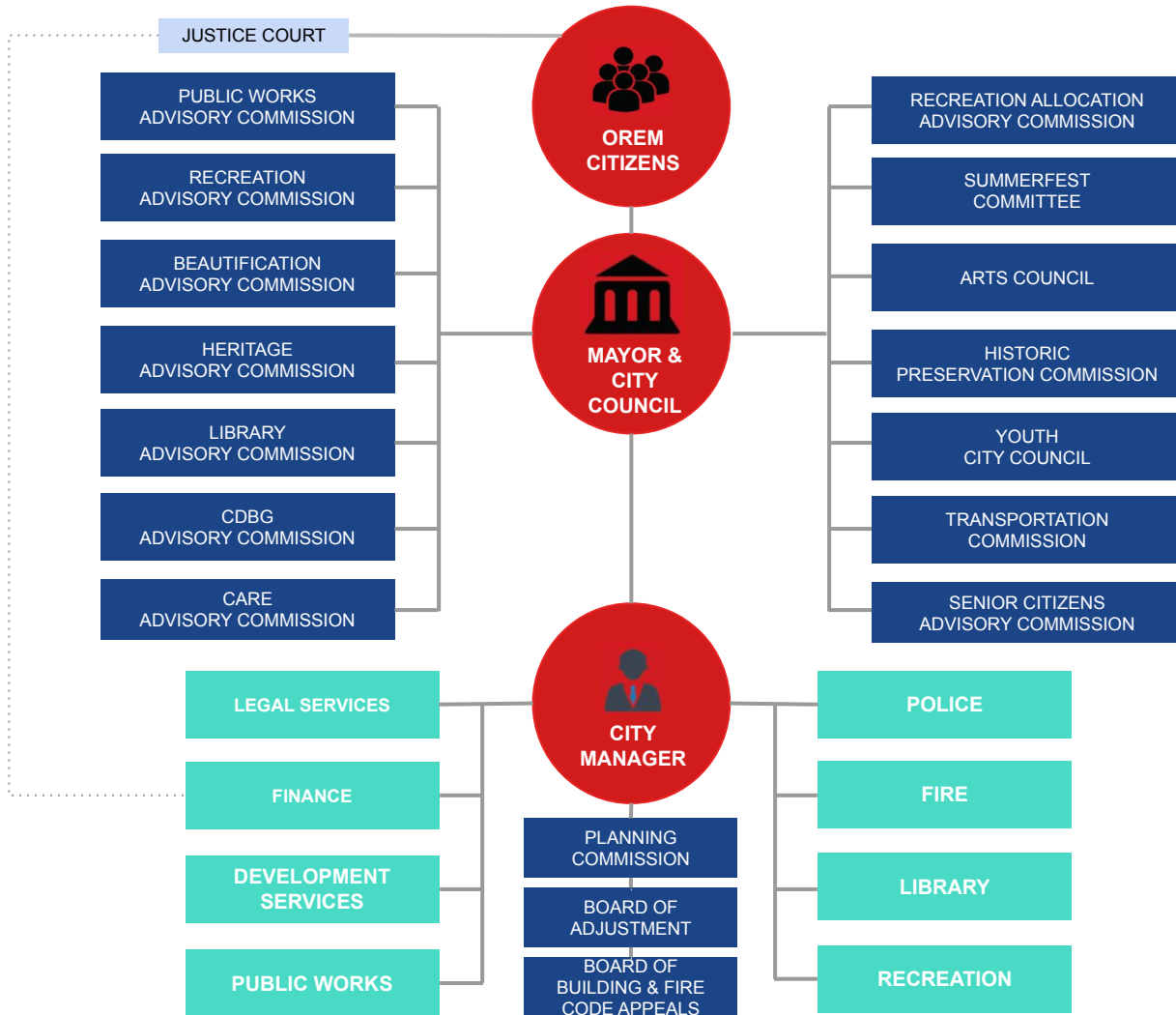
James P. Davidson
City Manager

Overview

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"



REVENUES SUMMARY

FUND	REVENUES	INTERFUND TRANSFERS IN	APPROPRIATION OF SURPLUS	TOTAL REVENUES & SURPLUS
General	\$ 61,469,037	\$ 6,982,273	\$ -	\$ 68,451,310
Road	3,415,000	-	500,000	3,915,000
CARE Tax	2,910,000	-	-	2,910,000
Telecommunications Billing	25,000	-	-	25,000
Transportation Sales Tax	2,767,000	-	-	2,767,000
Debt Service	2,285,476	4,236,943	-	6,522,419
Impact Fee Funds	850,000	-	-	850,000
CIP Fund	275,000	200,000	-	475,000
Water	16,528,045	1,114,666	-	17,642,711
Water Reclamation	13,447,094	16,000	520,000	13,983,094
Storm Water	5,318,695	141,000	-	5,459,695
Recreation	3,462,240	67,000	-	3,529,240
Solid Waste	4,672,500	-	-	4,672,500
Fleet Maintenance	-	880,000	122,000	1,002,000
Purchasing & Warehousing	-	440,000	-	440,000
Self-Insurance	-	2,275,000	80,000	2,355,000
Information Technology	9,336	2,810,000	-	2,819,336
Facilities Maintenance	-	1,880,000	-	1,880,000
Orem Foundation Trust	267,000	-	-	267,000
Community & Neighborhood Services	789,558	-	-	789,558
Senior Citizens	38,000	-	-	38,000
TOTALS	\$ 118,528,981	\$ 21,042,882	\$ 1,222,000	\$ 140,793,863

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund.

However, certain funds such as the Debt Service, Fleet Maintenance, Self-Insurance, Information Technology, and Facilities Maintenance funds receive all or a majority of their operating revenues through transfers from other funds.

For the current fiscal year, the city-wide operating revenues total \$140,793,863 but only \$118,528,981 represents collections of new revenues.

EXHIBIT "A"

ESTIMATE OF FUND BALANCES AVAILABLE FOR APPROPRIATION

FUND	ESTIMATED FUND BALANCE AVAILABLE *	FISCAL YEAR 2022-2023 APPROPRIATION	ESTIMATED FUND BALANCE AVAILABLE *	OPERATIONAL GOAL **
	JUNE 30, 2022	OF SURPLUS	JUNE 30, 2023	
General	\$ 12,047,000	\$ -	\$ 12,047,000	\$ 9,221,000
Road	-	-	-	-
CARE Tax	-	-	-	-
Telecommunications Billing	-	-	-	-
Transportation Sales Tax	-	-	-	-
Debt Service	-	-	-	-
Impact Fee Funds	-	-	-	-
CIP Fund	-	-	-	-
Water	7,795,000	-	7,795,000	5,256,000
Water Reclamation	5,374,000	(520,000)	4,854,000	2,779,000
Storm Water	2,879,000	-	2,879,000	1,031,000
Recreation	306,000	-	306,000	300,000
Solid Waste	1,088,000	-	1,088,000	100,000
Fleet Maintenance	349,000	(122,000)	227,000	175,000
Purchasing & Warehousing	36,000	-	36,000	25,000
Self-Insurance	1,819,000	-	1,819,000	1,000,000
Information Technology	610,000	-	610,000	450,000
Facilities Maintenance	104,000	-	104,000	100,000
Orem Foundation Trust	-	-	-	-
Community & Neighborhood Services	-	-	-	-
Senior Citizens	-	-	-	-
TOTALS	\$ 32,407,000	\$ (642,000)	\$ 31,765,000	\$ 20,437,000

* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

** General Fund operational goal is based on 15% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

EXHIBIT "B"

EXHIBIT "C"

CITY-WIDE MAJOR REVENUE SOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Taxes (includes CARE & Transportation)	\$ 36,661,000	26.04%
Water Fees	15,563,860	11.05%
Water Reclamation Fees	13,202,094	9.38%
Property Taxes	9,324,244	6.62%
Franchise Taxes	7,950,000	5.65%
General Fund Charges to Other Funds	8,036,671	5.71%
Storm Water Fees	5,231,000	3.72%
Solid Waste Fees	4,671,000	3.32%
Debt Service	4,236,943	3.01%
Police/Fire Fees & Contracted Services	3,810,949	2.71%
Excise Taxes	3,400,000	2.41%
Recreation Fees	4,628,173	3.29%
Impact Fees	1,900,000	1.35%
Ambulance Fees	2,100,500	1.49%
Grants	1,486,250	1.06%
Building Permit & Construction Fees	1,414,000	1.00%
Court Fees	1,276,000	0.91%
Business Licenses	965,000	0.69%
Cemetery Fees	905,000	0.64%
E911 Fees	800,000	0.57%
Interest Income	567,450	0.40%
Appropriations of Surplus	642,000	0.46%
Other Revenues	12,021,729	8.54%
TOTAL	\$ 140,793,863	100.00%

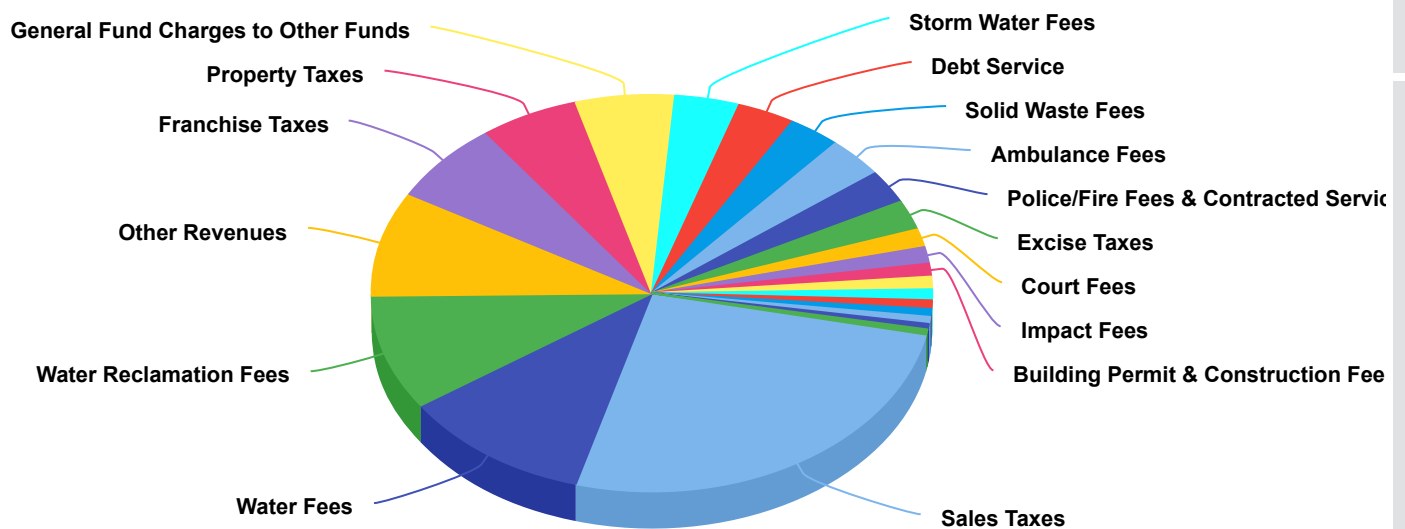


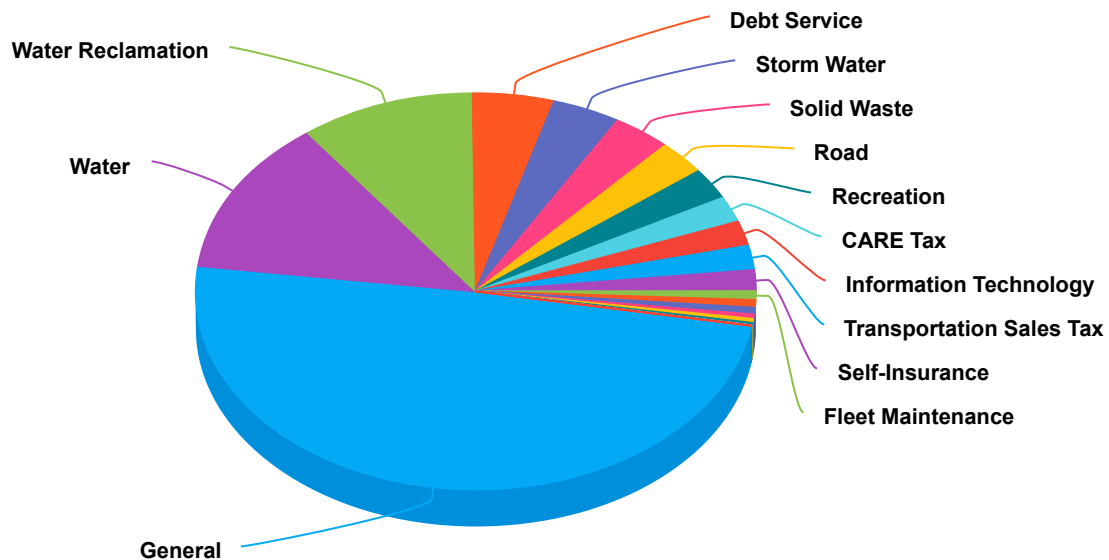
EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CITY-WIDE EXPENDITURES BY FUND

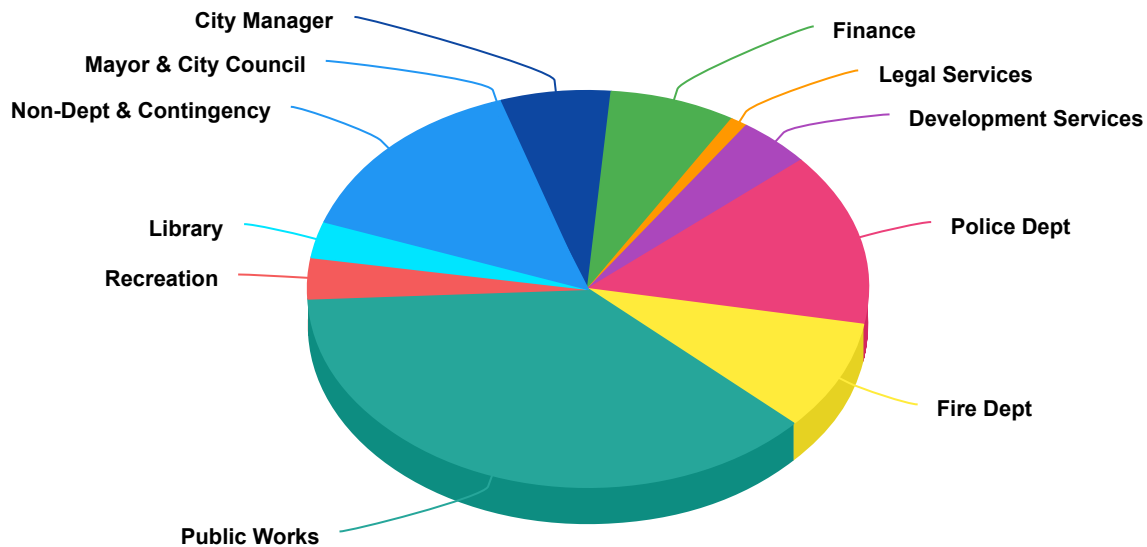
FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
General	\$ 46,517,768	\$ 20,405,782	\$ 1,527,760	\$ 68,451,310	48.6%
Road	105,000	772,955	3,037,045	3,915,000	2.8%
CARE Tax	-	1,476,750	1,433,250	2,910,000	2.1%
Telecommunications Billing	-	25,000	-	25,000	0.0%
Transportation Sales Tax	15,986	256,655	2,494,359	2,767,000	2.0%
Debt Service	-	6,522,419	-	6,522,419	4.6%
Impact Fee Funds	-	-	850,000	850,000	0.6%
Capital Improvement Projects	-	10,000	465,000	475,000	0.3%
Water	2,770,794	13,312,939	1,558,978	17,642,711	12.5%
Water Reclamation	2,562,730	5,355,831	6,064,533	13,983,094	9.9%
Storm Water	1,185,170	2,367,966	1,906,559	5,459,695	3.9%
Recreation	1,790,333	1,571,907	167,000	3,529,240	2.5%
Solid Waste	-	4,416,345	256,155	4,672,500	3.3%
Fleet Maintenance	646,890	338,460	16,650	1,002,000	0.7%
Purchasing & Warehousing	272,958	151,892	15,150	440,000	0.3%
Self-Insurance	132,831	2,222,169	-	2,355,000	1.7%
Information Technology	1,691,306	1,128,030	-	2,819,336	2.0%
Facilities Maintenance	1,011,437	856,431	12,132	1,880,000	1.3%
Orem Foundation Trust	-	267,000	-	267,000	0.2%
Community & Neighborhood Services	217,521	375,304	196,733	789,558	0.6%
Senior Citizens	-	38,000	-	38,000	0.0%
CITY TOTALS	\$ 58,920,724	\$ 61,871,835	\$ 20,001,304	\$ 140,793,863	100.0%
CITY PERCENT	41.8%	43.9%	14.2%	100.0%	



CITY-WIDE EXPENDITURES BY DEPARTMENT

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
Mayor and City Council	\$ 549,450	\$ 262,898	\$ -	\$ 812,348	0.6%
City Manager	4,216,148	4,486,466	196,733	8,899,347	6.3%
Finance	2,647,333	7,528,133	15,150	10,190,616	7.2%
Legal Services	1,325,136	78,950	-	1,404,086	1.0%
Development Services	4,732,020	1,106,648	42,102	5,880,770	4.2%
Police Department	17,461,314	2,419,592	15,000	19,895,906	14.1%
Fire Department	9,653,713	2,837,497	158,500	12,649,710	9.0%
Public Works	11,888,027	24,075,766	16,628,384	52,592,177	37.4%
Recreation	2,733,502	1,808,944	167,000	4,709,446	3.3%
Library	3,284,111	862,535	15,000	4,161,646	3.0%
Non-Departmental *	430,000	16,404,376	2,763,435	19,597,811	13.9%
CITY TOTALS	\$ 58,920,754	\$ 61,871,805	\$ 20,001,304	\$ 140,793,863	100.0%
CITY PERCENTS	41.8%	43.9%	14.2%	100.0%	

* Expenditures of the CARE Tax Fund (\$2,910,000) & Solid Waste Fund (\$4,672,500) are included within the Non-Departmental expenditures since there is no specific department related to their operations.

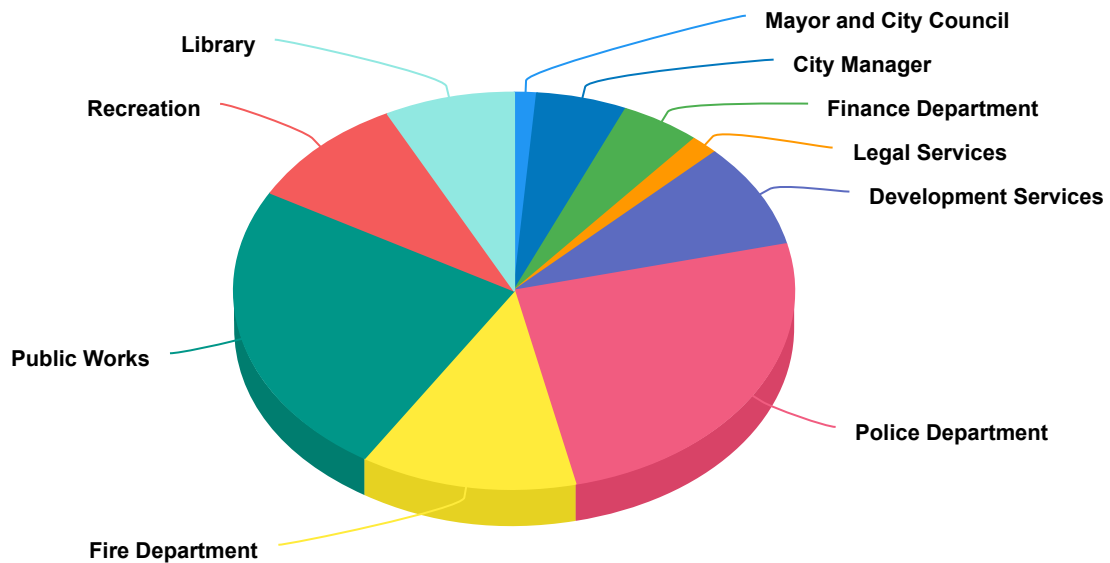


CITY-WIDE STAFFING LIST BY DEPARTMENT

DEPARTMENT	FULL-TIME	PART-TIME	PART-TIME NON-BENEFITTED	TOTAL	PERCENT
			(FTE)*		
Mayor and City Council **	1	7	-	8	1.30%
City Manager	31	-	1	32	5.23%
Finance	28	-	0	28	4.58%
Legal Services	9	-	1	10	1.60%
Development Services	39	-	14	53	8.53%
Police Department	138	-	18	156	25.27%
Fire Department	76	-	1	77	12.48%
Public Works	115	-	35	150	24.25%
Recreation	13	-	45	58	9.32%
Library	27	-	19	46	7.45%
CITY TOTALS	477	7	133	617	100.00%
CITY PERCENTS	77.28%	1.13%	21.58%	100.00%	

* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

** The Mayor and City Council members are included as part-time employees for informational purposes only.



UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make a reasonable comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a $\frac{3}{4}$ inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is \$320,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

The City of Orem amounts/rates INCLUDE any approved fee or tax increases while the amounts/rates listed for other cities are shown at what they currently charge.

UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

AVERAGE MONTHLY UTILITY FEES

<u>WATER *</u>		<u>SEWER **</u>		<u>STORM WATER</u>	
West Jordan	\$113.00	Provo	\$59.46	Pleasant Grove	\$14.41
American Fork 1	\$98.54	Saratoga Springs	\$53.56	Spanish Fork	\$12.62
South Jordan	\$90.36	Vineyard	\$48.75	Provo	\$10.75
Lindon 1	\$88.56	American Fork	\$48.15	Lindon	\$10.69
Ogden	\$87.13	Lindon	\$47.88	American Fork	\$8.50
Pleasant Grove 1	\$81.09	Pleasant Grove	\$47.43	Ogden	\$8.47
Sandy	\$79.93	Payson	\$46.80	OREM	\$8.00
Vineyard	\$71.18	Spanish Fork	\$45.41	AVERAGE CITY	\$7.82
AVERAGE CITY	\$70.75	Eagle Mountain	\$43.06	South Jordan	\$7.58
West Valley	\$69.19	AVERAGE CITY	\$41.37	Springville	\$6.50
Payson 1	\$62.52	West Jordan	\$40.45	Payson	\$6.30
Saratoga Springs 1	\$61.27	Lehi	\$38.54	West Jordan	\$6.04
Provo	\$58.52	OREM	\$35.43	Sandy	\$6.00
Lehi 1	\$55.21	Springville	\$34.62	Saratoga Springs	\$6.00
Spanish Fork 1	\$49.58	West Valley	\$34.00	West Valley	\$6.00
OREM	\$47.39	Ogden	\$33.98	Eagle Mountain	\$5.00
Eagle Mountain	\$44.88	South Jordan	\$25.00	Lehi	\$5.00
Springville	\$44.40	Sandy	\$20.81	Vineyard	\$5.00

AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

<u>GARBAGE & RECYCLING</u>		<u>PROPERTY TAX</u>		<u>FRANCHISE TAX ***</u>	
Provo	\$24.95	Vineyard	0.003329	American Fork	6.00%
Ogden	\$21.73	West Valley	0.002995	AVERAGE CITY	6.00%
Springville	\$21.69	Ogden	0.002397	Eagle Mountain	6.00%
Spanish Fork	\$20.20	Provo	0.002230	Lehi	6.00%
Payson	\$20.11	West Jordan	0.001788	Lindon	6.00%
Vineyard	\$19.00	American Fork	0.001687	Ogden	6.00%
West Jordan	\$18.11	AVERAGE CITY	0.001663	OREM	6.00%
AVERAGE CITY	\$17.80	South Jordan	0.001628	Payson	6.00%
Pleasant Grove	\$17.60	Springville	0.001497	Pleasant Grove	6.00%
OREM (2)	\$16.95	Pleasant Grove	0.001497	Provo	6.00%
American Fork	\$16.64	Lehi	0.001429	Sandy	6.00%
Sandy	\$15.95	Saratoga Springs	0.001359	Saratoga Springs	6.00%
South Jordan	\$15.63	Payson	0.001193	South Jordan	6.00%
West Valley	\$15.50	Sandy	0.001174	Spanish Fork	6.00%
Lindon	\$15.15	Spanish Fork	0.001129	Springville	6.00%
Saratoga Springs	\$15.15	Lindon	0.001116	Vineyard	6.00%
Eagle Mountain	\$14.50	OREM	0.001094	West Jordan	6.00%
Lehi	\$13.68	Eagle Mountain	0.000724	West Valley	6.00%

* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. For cities charging varying summer and winter rates, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used.

** Based on the City of Orem average residential use of 9,000 gallons per month.

*** The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

(1) This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For these cities, a mix of 12,000 gallons of culinary water to 16,000 gallons of secondary water was utilized. If charged by lot size, an average lot size of 0.33 acres was used.

(2) The City of Orem includes two free transfer station passes.

ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME

CITY	AVERAGE WATER	AVERAGE SEWER	AVERAGE STORM WATER	AVERAGE GARBAGE & RECYCLING	TOTAL UTILITIES	AVG. HOME PROPERTY TAX PER MO. *	TOTAL TAX & FEE PER MO. AVERAGE
West Jordan	\$113.00	\$40.45	\$6.04	\$18.11	\$177.60	\$34.83	\$212.43
Vineyard	\$71.18	\$48.75	\$5.00	\$19.00	\$143.93	\$64.85	\$208.78
American Fork ⁽¹⁾	\$98.54	\$48.15	\$8.50	\$16.64	\$171.83	\$32.86	\$204.69
Provo	\$58.52	\$59.46	\$10.75	\$24.95	\$153.68	\$43.44	\$197.12
Ogden ⁽¹⁾	\$87.13	\$33.98	\$8.47	\$21.73	\$151.31	\$46.69	\$198.00
Pleasant Grove ⁽¹⁾	\$81.09	\$47.43	\$14.41	\$17.60	\$160.53	\$29.16	\$189.69
Lindon ⁽¹⁾	\$88.56	\$47.88	\$10.69	\$15.15	\$162.28	\$21.74	\$184.02
West Valley	\$69.19	\$34.00	\$6.00	\$15.50	\$124.69	\$58.34	\$183.03
South Jordan ⁽¹⁾	\$90.36	\$25.00	\$7.58	\$15.63	\$138.57	\$31.71	\$170.28
Saratoga Springs ⁽¹⁾	\$61.27	\$53.56	\$6.00	\$15.15	\$135.98	\$26.47	\$162.45
Payson ⁽¹⁾	\$62.52	\$46.80	\$6.30	\$20.11	\$135.73	\$23.24	\$158.97
Spanish Fork ⁽¹⁾	\$49.58	\$45.41	\$12.62	\$20.20	\$127.81	\$21.99	\$149.80
Sandy	\$79.93	\$20.81	\$6.00	\$15.95	\$122.69	\$22.87	\$145.56
Lehi ⁽¹⁾	\$55.21	\$38.54	\$5.00	\$13.68	\$112.43	\$27.84	\$140.26
Layton	\$51.17	\$29.45	\$7.60	\$21.15	\$109.37	\$31.03	\$140.40
Springville	\$44.40	\$34.62	\$6.50	\$21.69	\$107.21	\$29.16	\$136.37
OREM ⁽²⁾	\$47.39	\$35.43	\$8.00	\$16.95	\$107.77	\$21.31	\$129.08
Eagle Mountain	\$44.88	\$43.06	\$5.00	\$14.50	\$107.44	\$14.10	\$121.54

* Assumes \$320,000 home taxed at 55.0% of market value.

⁽¹⁾ These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

⁽²⁾ The City of Orem includes two free transfer station passes.

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

STATEMENT OF INDEBTEDNESS

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	EXPECTED PRINCIPAL BALANCE JUNE 30, 2022	FISCAL YEAR 2022-2023 PAYMENTS
General Obligation Bonds					
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 3,155,000	\$ 1,096,313
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	24,500,000	24,500,000	1,188,112
			34,145,000	27,655,000	2,284,425
Revenue Bonds					
Water Revenue Bonds, Series 2005B	1.48%	2025-2026	3,000,000	672,000	173,946
Water & S. Sewer Rev Refunding Bonds, Series 2013	2.18%	2025-2026	12,801,000	5,196,000	1,354,593
Water & S. Sewer Rev Refunding Bonds, Series 2016	2.00% to 4.50%	2028-2029	4,380,000	4,080,000	263,550
Sales Tax Revenue Refunding Bonds, Series 2017	1.94%	2022-2023	2,898,000	253,000	257,908
Water, Sewer & S.S. Revenue Bonds, Series 2021A	3.00% to 5.00%	2046-2047	29,320,000	29,320,000	1,872,300
Water, Sewer & S.S. Revenue Bonds, Series 2021B	0.00%	2031-2032	11,889,000	5,949,000	594,000
			64,288,000	45,470,000	4,516,297
Lease / Purchase Obligations					
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	4,561,000	554,589
			6,739,000	4,561,000	554,589
Other					
Section 108 Housing & Urban Dev. Loan - 2006	Variable	2025-2026	1,320,000	340,000	93,842
			1,320,000	340,000	93,842
Grant Total - All Indebtedness			\$106,492,000	\$ 78,026,000	\$ 7,449,153

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF INDEBTEDNESS
General Obligation Bonds	
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
General Obligation Bonds, Series 2019	Construction of Library Hall and Reconstruction of Fitness Center
Revenue Bonds	
Water Revenue Bonds, Series 2005B	Water line projects.
Water & Storm Sewer Rev Refunding Bonds, Series 2013	Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.
Water & Storm Sewer Rev Refunding Bonds, Series 2016	Partially refunded the 2008 Water & Storm Sewer Revenue Bonds.
Sales Tax Revenue Refunding Bonds, Series 2017	Refunded the 2007 Sales Tax Revenue Refunding Bonds.
Water, Sewer and S.S. Revenue Bonds, Series 2021A	Water Tank and various master plan projects.
Water, Sewer and S.S. Revenue Bonds, Series 2021B	Treatment plant expansion.
Lease / Purchase Obligations	
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting system and various city facilities.
Other	
Section 108 Housing & Urban Dev. Loan - 2006	Economic development.

General Fund

GENERAL FUND

OVERVIEW

The General Fund is the major operating fund of the City. The fund supports administrative, finance, police, fire, library, commercial and residential development, traffic control, parks, cemetery, recreation programs, and legal activities of the City. It also partially supports street maintenance and construction.

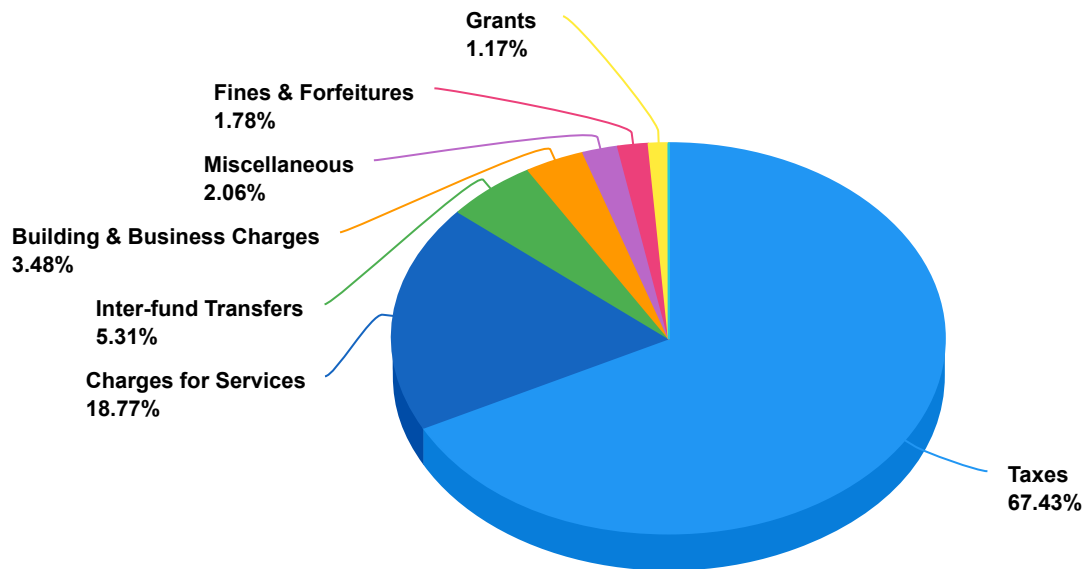
General Fund activities are primarily supported by tax, fee, and fine revenues. Tax revenues include sales, property, franchise, and transient room taxes. Fees include charges for services such as building permits and inspections, business and rental licenses, cemetery interment and lot sales, justice court fees, fire inspections, 911 services, and ambulance services. Fines include justice court fines, library fines, false alarms, parking tickets, and nuisance abatement.

REVENUES

Total General Fund revenues consist primarily of taxes (67.4%). The percentage of total revenues related to taxes consists of sales taxes (67.2%), franchise taxes (17.2%), property taxes (15.2%), and transient room taxes (0.4%). Charges for services are also a significant source of city revenues. General Fund revenues are divided into eight operating types:

Primary Revenue Description	Amount	Percent of Total Revenues
Taxes	\$ 46,159,768	67.43%
Charges for Services - Admin, Rec, Public Safety, Court, & Cemetery Services	12,847,437	18.77%
Inter-fund Transfers	3,634,322	5.31%
Building and Business Services Charges	2,379,000	3.48%
Miscellaneous (Interest, Library Charges, Asset Sales, Facility Rentals, etc.)	1,413,183	2.06%
Fines and Forfeitures	1,216,100	1.78%
Federal, State and Other Grants	801,500	1.17%
Appropriations of Surplus	-	0.00%
Total	\$ 68,451,310	100.00%

GENERAL FUND REVENUES



TAXES

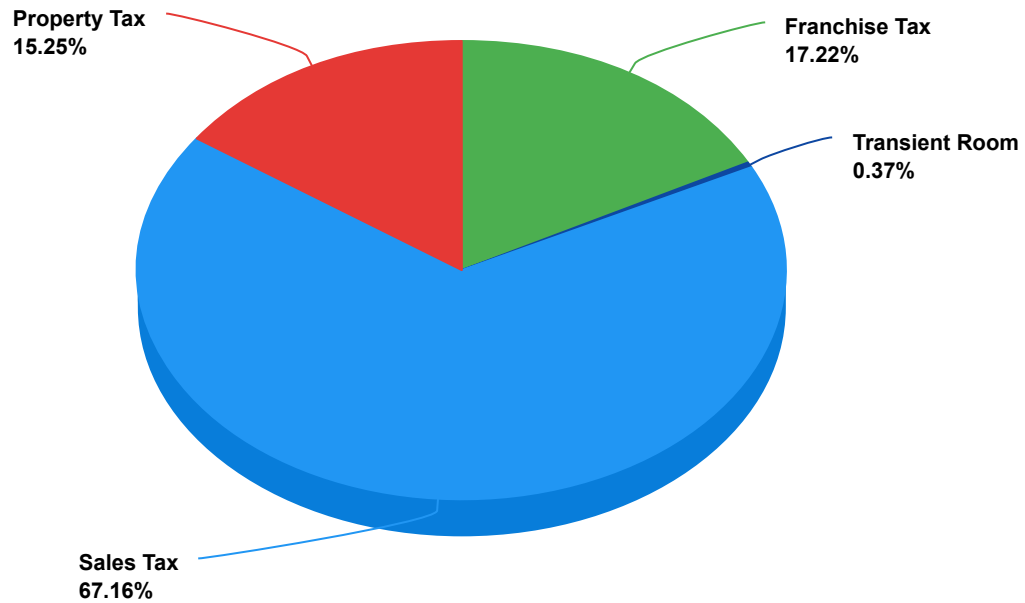


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

GENERAL FUND

REVENUES

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Taxes				
Sales Taxes	\$ 23,737,723	\$ 28,004,565	\$ 29,405,146	\$ 31,001,000
Property Taxes	6,895,505	7,060,160	6,988,768	7,038,768
Franchise Taxes	7,865,944	7,923,070	7,950,000	7,950,000
Transient Room Taxes	142,971	151,280	157,500	170,000
	38,642,143	43,139,074	44,501,414	46,159,768
Building & Business Services Charges				
Business Licenses & Permits	788,743	832,612	815,000	815,000
Building Permits & Other Related Fees	1,536,317	1,928,249	1,606,000	1,564,000
	2,325,060	2,760,862	2,421,000	2,379,000
Federal, State and Other Grants				
Grant - Library Development - CLEF	29,500	33,981	28,650	21,500
Grant - EMPG	20,000	20,000	20,000	20,000
Grant - MCTF - JAG - SAFG/STFG	273,247	275,000	275,000	275,000
Grant - MCTF - HIDTA	192,460	291,127	313,980	-
Grant - Click It or Ticket / Highway Safety	11,634	3,017	2,500	-
Grant - Victims of Crime Act (VOCA)	88,371	120,729	100,000	100,000
Grant - Internet Crimes Against Children (ICAC)	16,758	15,000	16,000	-
Grant - Municipal Recreation Grant	48,842	-	-	-
Mountainlands / Senior Citizens	9,873	19,828	10,000	10,000
Liquor Allotment	101,348	99,375	110,000	100,000
Volkswagen Environmental Mitigation Award	-	-	60,000	-
Grant - All Other Grants	54,615	1,935,861	150,501	275,000
	846,649	2,813,919	1,086,631	801,500
Charges for Services				
Administration Charge	3,133,929	2,801,256	2,915,053	3,040,738
Fees - Planning	207,017	210,372	200,000	100,000
Fees - Notices	5,675	4,029	5,500	4,000
Fees - Passport Program	99,919	95,680	122,000	129,000
Fees - 311 Services / Utility Billing	717,943	776,185	775,018	881,351
Fees - Road Maintenance	240,568	254,280	268,680	280,260
Fees - Fingerprinting	15,015	17,168	15,000	20,000
Fees - Traffic School & Public Safety Reports	166,268	175,206	186,500	191,500
Fees - E911 Surcharge	750,350	817,557	800,000	800,000
Task Force Revenues - MCTF	338,085	257,760	266,739	204,239
Fees - Lindon & Vineyard Fire/Dispatch Services	2,768,146	2,852,793	3,124,000	3,220,000
Fees - Ambulance Services	2,030,348	2,196,170	2,060,500	2,100,500
Fees - Police Services - Other	464,400	423,071	350,856	344,849
Fees - Fire Services - Other	52,254	57,672	54,500	54,500
Fees - Justice Court	102,681	87,887	82,600	95,000
Fees - Recreation Programs	297,595	452,560	350,965	422,500
Fees - Cemetery	867,480	1,189,453	805,000	905,000
Fees - Utility Activation	51,144	39,688	54,000	54,000
	12,308,817	12,708,787	12,436,911	12,847,437

GENERAL FUND REVENUES

REVENUES

(continued)

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
<u>Fines and Forfeitures</u>				
Fines - District Court	41,124	42,524	29,000	29,000
Fines - Alcohol	-	-	100	100
Fines - Nuisance Abatement	3,283	3,938	1,000	3,000
Fines - Parking Tickets	20,710	24,020	35,000	72,000
Fines - Library	35,802	39,295	35,000	35,000
Fines - Justice Court	1,151,719	1,052,852	959,100	1,077,000
	1,252,638	1,162,628	1,059,200	1,216,100
<u>Miscellaneous Revenues</u>				
Interest and Investment Earnings	1,232,106	297,684	355,000	351,200
Rental and Lease Revenues	108,728	97,561	124,415	124,754
Sale of Fixed Assets	271,945	94,151	100,000	173,000
Library Sales and Fees	203,594	611,438	158,550	141,550
UIA / Utopia Operations Reimbursement	-	-	389,072	456,179
Miscellaneous Revenues	526,737	1,078,697	184,471	166,500
	2,343,110	2,179,530	1,311,508	1,413,183
<u>Inter-fund Transfers</u>				
Contributions from Other Funds	3,526,304	3,583,338	3,743,986	3,634,322
	3,526,304	3,583,338	3,743,986	3,634,322
<u>Appropriations of Surplus</u>				
App Surp - Operations	-	-	-	-
	-	-	-	-
TOTALS - GENERAL FUND	\$ 61,244,720	\$ 68,348,138	\$ 66,560,650	\$ 68,451,310

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

GENERAL FUND

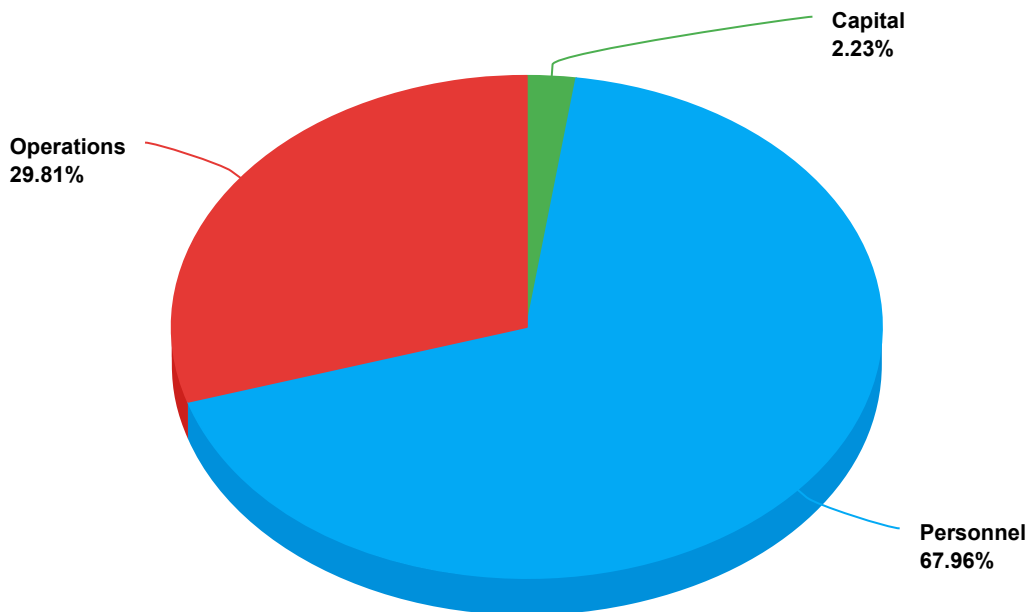
EXPENDITURES

The General Fund is the major operating fund of the City encompassing approximately 45% of all City expenditures. Of this total, approximately 67% of the operating costs are applied to salaries, wages, and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Finance
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library
- Non-Departmental

The following section includes information on all of the above departments' activities.

EXPENDITURES BY CATEGORY



Total Budget - \$68,451,310

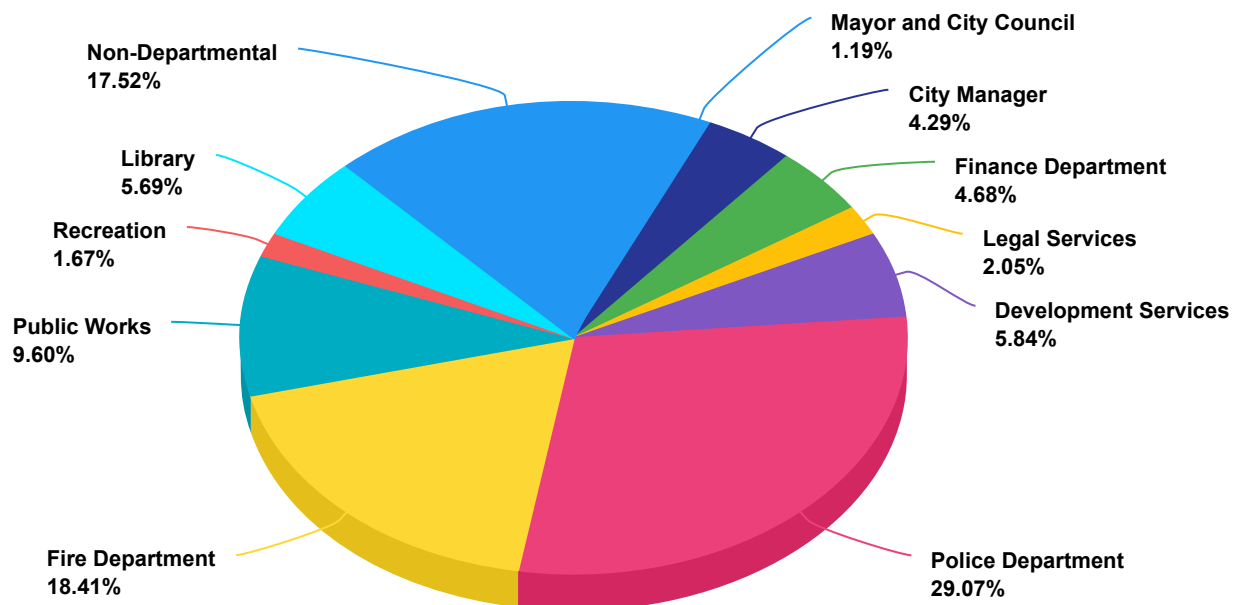
GENERAL FUND BUDGET SUMMARY

DEPARTMENT	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Mayor and City Council	7	\$ 549,450	\$ 262,898	\$ -	\$ 812,348
City Manager	16	2,174,490	760,963	-	2,935,453
Finance Department	24	2,374,375	828,822	-	3,203,197
Legal Services	9	1,325,136	78,950	-	1,404,086
Development Services	29	3,720,553	250,217	30,000	4,000,770
Police Department	138	17,461,314	2,419,592	15,000	19,895,906
Fire Department	76	9,653,713	2,837,497	108,500	12,599,710
Public Works	39	4,601,457	1,660,960	310,260	6,572,677
Recreation	7	943,169	199,037	-	1,142,206
Library	27	3,284,111	595,535	15,000	3,894,646
Non-Departmental **	0	430,000	10,511,311	1,049,000	11,990,311
TOTALS	372	\$ 46,517,768	\$ 20,405,782	\$ 1,527,760	\$ 68,451,310
		67.96%	29.81%	2.23%	

* Number of benefitted employees

** The Non-Departmental personnel costs relate to insurance benefits of retired employees

EXPENDITURES BY DEPARTMENT



MAYOR AND CITY COUNCIL



Back Row: David Spencer, Terry Peterson, Jeff Lambson, Tom Macdonald

Front Row: LaNae Millett, Mayor David Young, Debby Lauret

The City of Orem's City Council consists of the Mayor and six Council members who are all elected at large. Although the Mayor leads the City Council, this position carries one vote equal to the rest of the City Council.

The City of Orem has a Manager/Council form of government which allows for a full-time City Manager and a part-time Mayor. The Mayor and Council members serve staggered four-year terms on a part-time basis. Elections in the City of Orem are non-partisan.

The Mayor and City Council members are as follows:

Mayor

David Young

City Council Members

Jeff Lambson

Tom Macdonald

Debby Lauret

David Spencer

Terry Peterson

LaNae Millett

The Mayor and City Council members serve on various commissions, committees, and councils. They include, but are not limited to, the following: Beautification Advisory Commission, Arts Council, Heritage Advisory Commission, Historic Preservation Commission, Public Works Commission, Library Advisory Commission, Recreation Advisory Commission, Senior Citizens Advisory Commission, Natural Resources Stewardship Committee, Youth City Council, Summerfest Committee, CARE Advisory Commission, CDBG Advisory Commission, and the Transportation Commission.

MAYOR AND CITY COUNCIL

OVERVIEW

The Mayor and the six members of the City Council are elected to set policy for the City and to provide direction, resources, and leadership to the City Manager so he may accomplish his duties and responsibilities. The City Manager, in turn, supports the Mayor and City Council by assisting them in accomplishing their duties and responsibilities by identifying problem areas needing their attention, preparing an annual budget, and advising them of the financial condition and needs of the City.

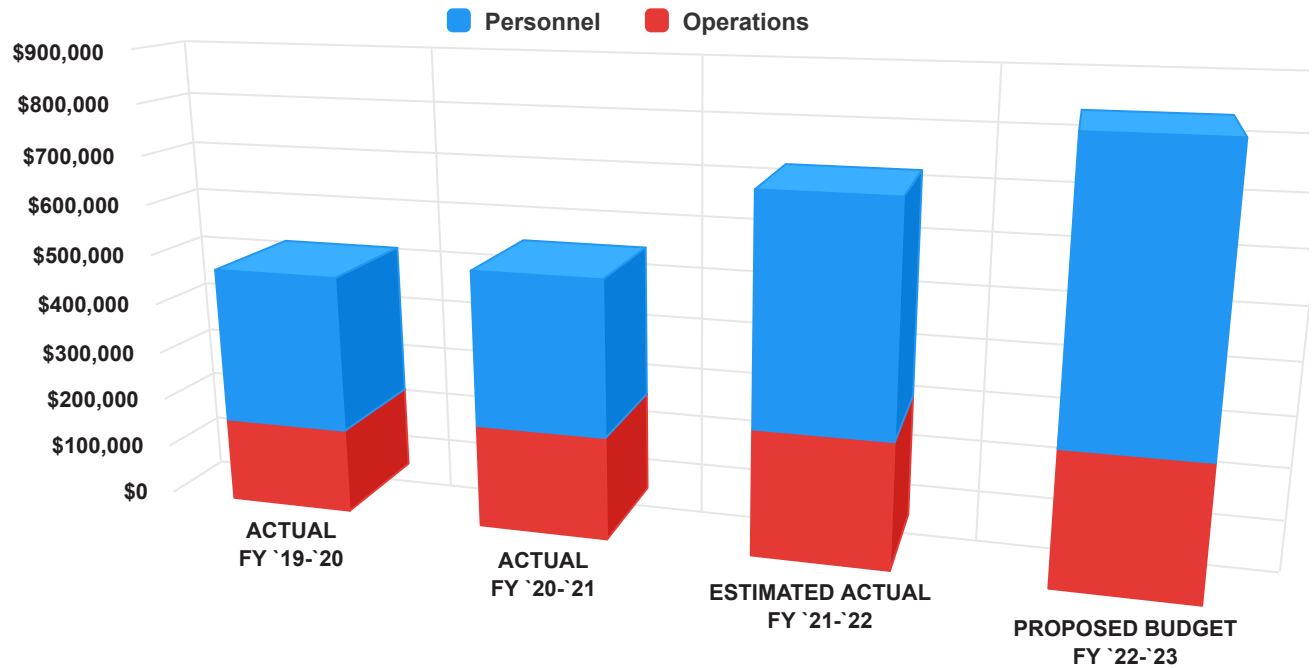
The Mayor presides at all council meetings and serves as Chairperson. The Mayor executes all bonds, notes, contracts, and written obligations of the City, as required by law. The Mayor represents the City in its external affairs and acts as the City's chief ceremonial officer. The Mayor makes appointments to advisory boards, commissions, and committees. The Mayor has all of the same powers, duties, and privileges as other City Council members.

City Council members determine City policy directives by passing, modifying, or repealing ordinances and/or resolutions. They appropriate funds for City operations and authorize the issuance of bonds and other debt instruments. They are to hold regular meetings in accordance with Utah State law. They appoint, evaluate, and remove, if necessary, the City Manager.

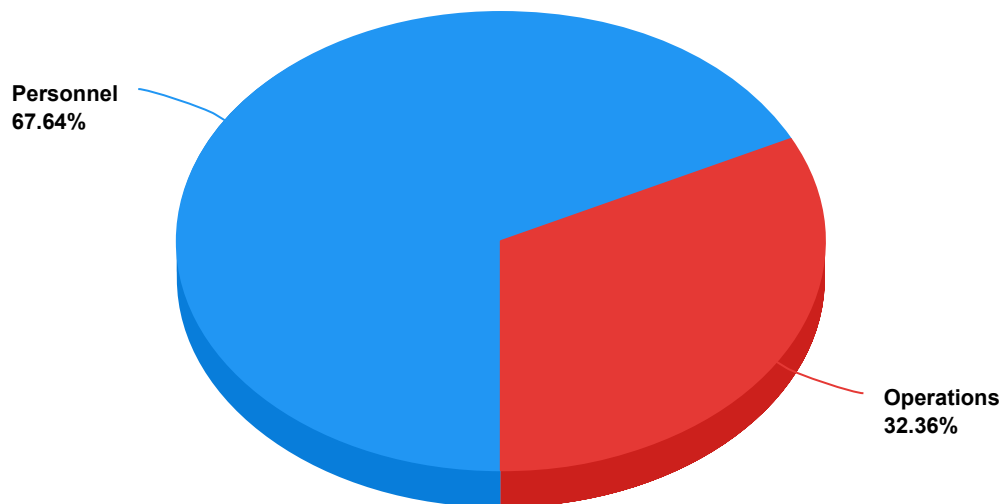
The Mayor and City Council department includes the following divisions:

- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions
- Legislative Counsel

MAYOR AND CITY COUNCIL EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



MAYOR AND CITY COUNCIL

EXPENDITURES SUMMARY

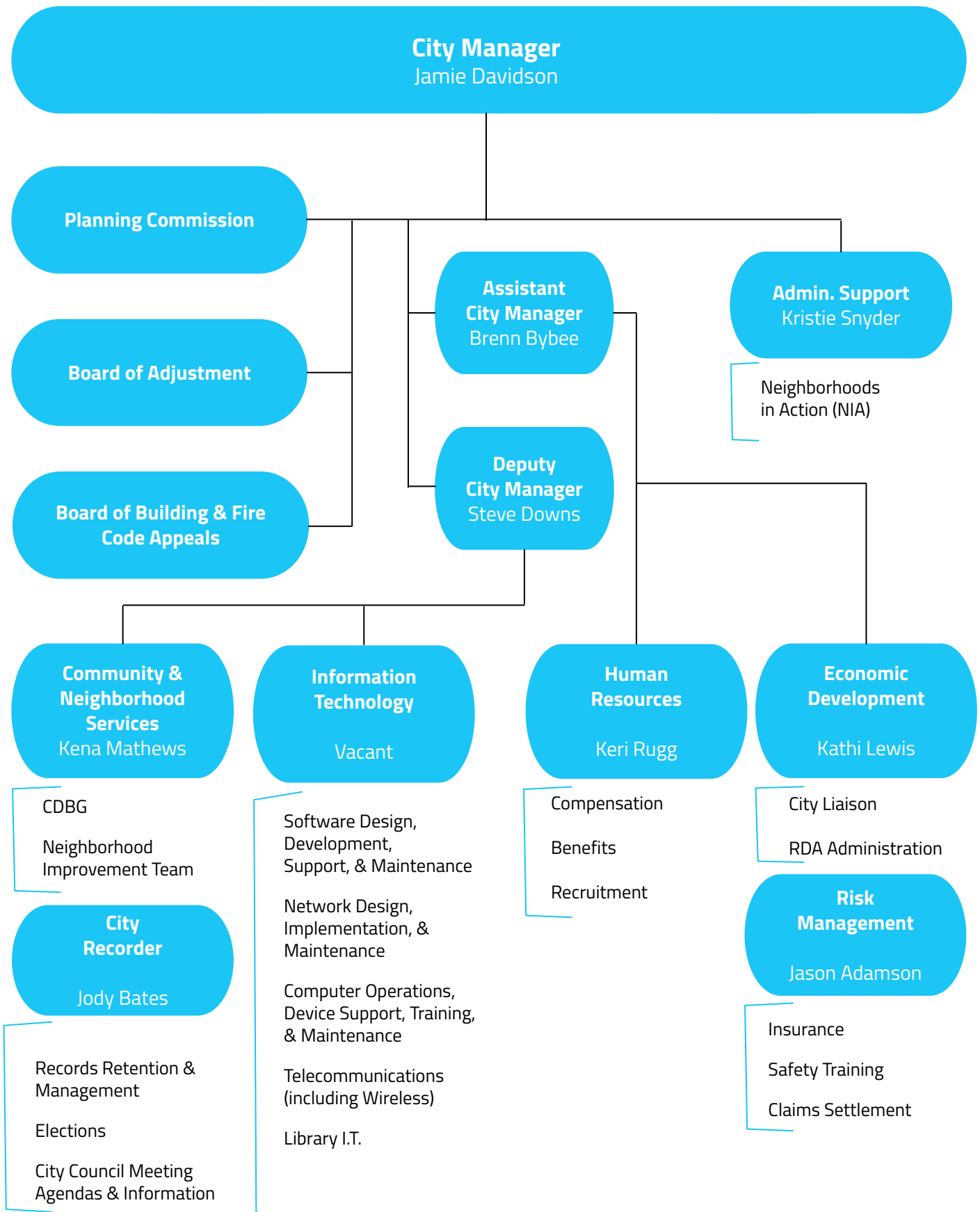
DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Mayor and City Council</u>					
Personnel	\$ 309,565	\$ 305,794	\$ 345,813	\$ 345,674	7
Operations	96,802	81,578	88,662	103,500	
Capital	-	-	-	-	
	406,367	387,372	434,475	449,174	
<u>Community Promotion</u>					
Personnel	-	-	-	-	0
Operations	63,211	116,144	132,686	132,848	
Capital	-	-	-	-	
	63,211	116,144	132,686	132,848	
<u>Advisory Boards & Commissions</u>					
Personnel	-	-	-	-	0
Operations	10,815	7,126	27,550	25,050	
Capital	-	-	-	-	
	10,815	7,126	27,550	25,050	
<u>Office of Legislative Counsel</u>					
Personnel	-	-	95,000	203,776	1
Operations	-	-	-	1,500	
Capital	-	-	-	-	
	-	-	95,000	205,276	
<u>TOTAL MAYOR & CITY COUNCIL</u>					
Personnel	\$ 309,565	\$ 305,794	\$ 440,813	\$ 549,450	7
Operations	170,828	204,849	248,898	262,898	
Capital	-	-	-	-	
TOTALS	\$ 480,394	\$ 510,643	\$ 689,711	\$ 812,348	

* Number of benefited employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CITY MANAGER

CITY MANAGER

OVERVIEW

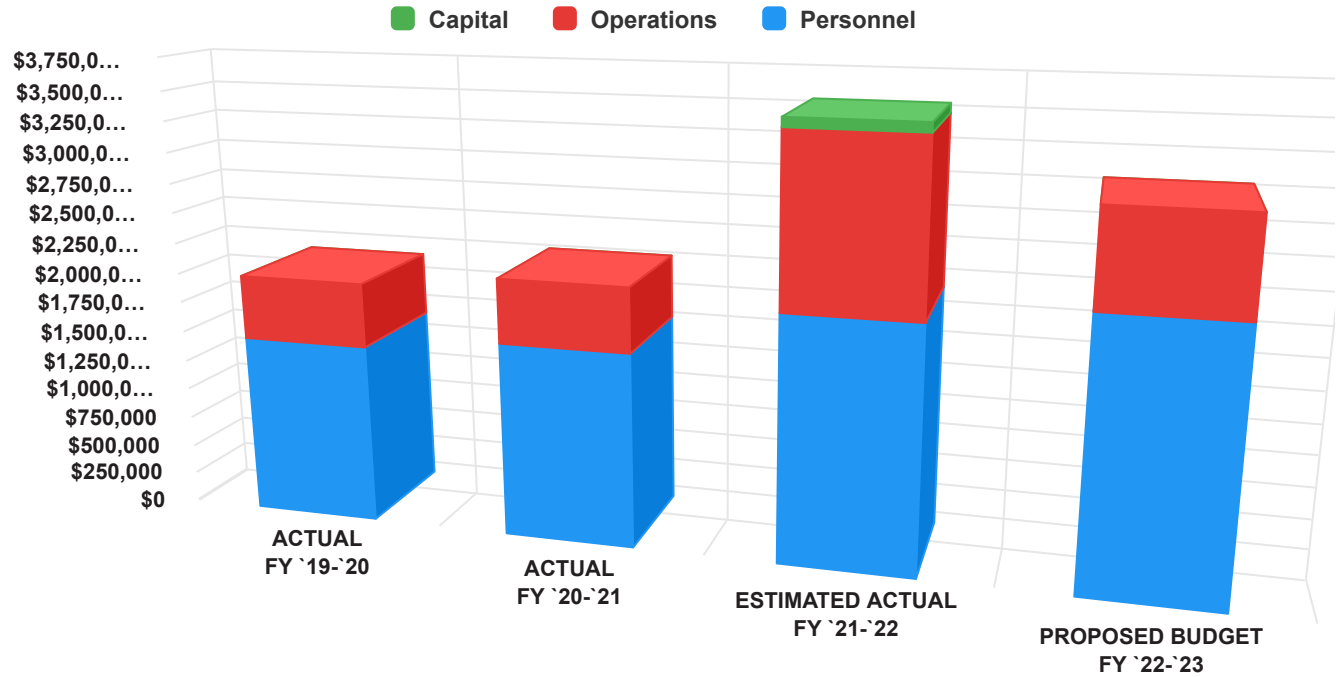
The City Manager's department, through the City Manager's Office, organizes and directs the management of the executive affairs of the City, provides oversight to the operating departments of the City, and ensures the policies, plans, and programs of the Mayor and City Council are implemented.

The City Manager's Office also provides annual and special reports concerning the financial, administrative, and operational activities of the various offices, departments, boards, etc. of the City.

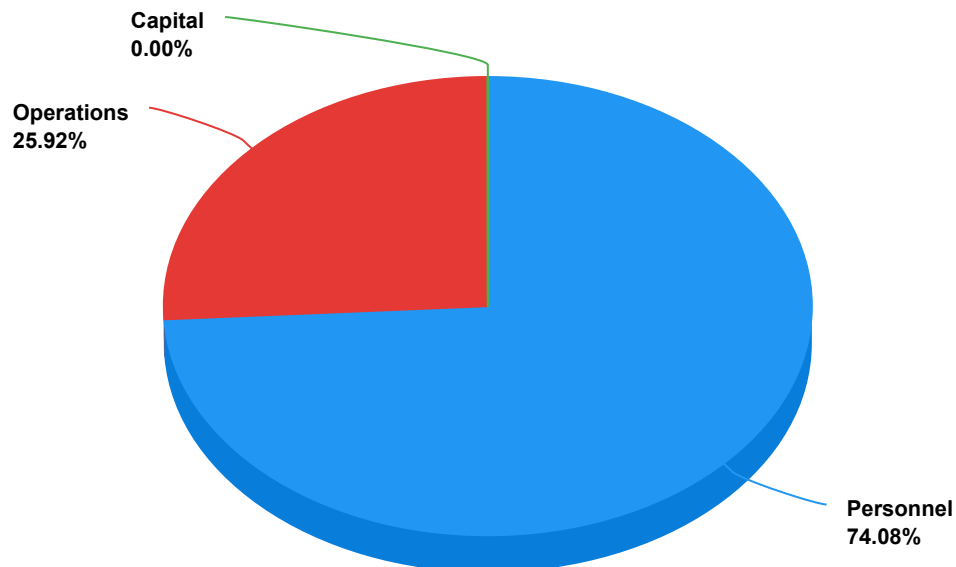
The City Manager's department includes the following divisions:

- City Manager's Office
- Neighborhoods in Action (NIA)
- Human Resources
- Economic Development
- Code Enforcement/Neighborhood Improvement Team
- City Recorder
- Risk Management (*Self-Insurance Fund*)
- Information Technology (*Information Technology Fund*)
- Solid Waste Contract Management (*Solid Waste Fund*)
- Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

CITY MANAGER EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



CITY MANAGER

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23	# OF EMP. *
<u>City Manager's Office</u>					
Personnel	\$ 915,306	\$ 919,924	\$ 1,050,127	\$ 1,034,348	6
Operations	185,716	223,721	498,893	238,800	
Capital	-	-	-	-	
	1,101,022	1,143,646	1,549,020	1,273,148	
<u>Neighborhoods in Action</u>					
Personnel	-	-	-	-	0
Operations	35,430	41,540	52,700	44,500	
Capital	-	-	-	-	
	35,430	41,540	52,700	44,500	
<u>Human Resources</u>					
Personnel	296,641	339,047	343,230	547,263	3
Operations	112,749	212,017	430,866	376,375	
Capital	-	-	-	-	
	409,390	551,063	774,096	923,638	
<u>Economic Development</u>					
Personnel	123,918	200,998	219,772	228,247	2
Operations	16,361	34,255	159,334	16,850	
Capital	-	-	-	-	
	140,279	235,252	379,106	245,097	
<u>Neighborhood Improvement Team (NIT)</u>					
Personnel	-	-	214,559	189,000	3
Operations	-	-	10,929	18,438	
Capital	-	-	70,000	-	
	-	-	295,488	207,438	
<u>City Recorder</u>					
Personnel	154,345	140,858	177,027	175,632	2
Operations	165,130	16,421	231,100	66,000	
Capital	-	-	-	-	
	319,475	157,279	408,127	241,632	
<u>TOTAL CITY MANAGER</u>					
Personnel	\$ 1,490,210	\$ 1,600,827	\$ 2,004,715	\$ 2,174,490	16
Operations	515,386	527,954	1,383,822	760,963	
Capital	-	-	70,000	-	
TOTALS	\$ 2,005,596	\$ 2,128,780	\$ 3,458,537	\$ 2,935,453	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CITY MANAGER

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
	PAY	HOURLY PAY RATES		ACTUAL	ESTIMATED	PROPOSED
DIVISION	GRADE	MINIMUM	MAXIMUM	FY `20-`21	FY `21-`22	BUDGET FY `22-`23
<u>City Manager's Office</u>						
Full-time:						
City Manager	CM	\$73.74	\$110.60	1.00	1.00	1.00
Assistant City Manager	28	\$62.64	\$93.95	1.00	1.00	1.00
Deputy City Manager	25	\$49.04	\$73.56	1.00	1.00	1.00
Communications & Innov Officer	19	\$30.06	\$45.09	1.00	1.00	1.00
Management Analyst	N/A	N/A	N/A	1.00	1.00	0.00
Executive/NIA Assistant	16	\$23.53	\$35.30	1.00	1.00	1.00
				6.00	6.00	5.00
Variable-hour/Seasonal:						
Management Intern	N/A	\$14.00	\$21.00	0.85	0.85	1.25
				6.85	6.85	6.25
<u>Human Resources</u>						
Full-time:						
Human Resource Director	25	\$49.04	\$73.56	1.00	1.00	1.00
Human Resource Officer	17	\$25.53	\$38.30	0.00	2.00	3.00
Human Resource Generalist	N/A	N/A	N/A	2.00	0.00	0.00
				3.00	3.00	4.00
Variable-hour/Seasonal:						
Office Clerk	N/A	\$7.70	\$11.55	0.30	0.30	0.00
				3.30	3.30	4.00
<u>Economic Development</u>						
Full-time:						
Economic Development Manager	20	\$32.61	\$48.92	1.00	1.00	1.00
Economic Dev. Analyst	18	\$27.70	\$41.55	1.00	1.00	1.00
				2.00	2.00	2.00
<u>Neighborhood Improvement Team (NIT)</u>						
Full-time:						
Civilian Ord. Enforcement Officer	14	\$19.99	\$29.98	0.00	2.00	3.00
				0.00	2.00	3.00
<u>City Recorder</u>						
Full-time:						
City Recorder	19	\$30.06	\$45.09	1.00	1.00	1.00
Deputy City Recorder	14	\$19.99	\$29.98	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Assistant / Filing Clerk	N/A	\$7.25	\$13.89	0.75	0.75	0.00
				2.75	2.75	2.00
<u>TOTAL CITY MANAGER</u>						
Full-time				13.00	16.00	16.00
Variable-hour/Seasonal				1.90	1.90	1.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				14.90	17.90	17.25

CITY MANAGER



Jamie Davidson
City Manager



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

FINANCE

Director
Brandon C. Nelson, CPA

**Justice
Court**

Jody Thenot

Treasury

Kathy Lehrer

- Utility Billing
- Investments
- Debt Service
- Cash Handling
- Accounts Receivable
- Special Assessments

Accounting

Brandon Nelson,
CPA

- Payroll
- Accounts Payable
- Purchasing
- Warehousing
- Fixed assets
- Internal Audit
- Financial Records &
Reporting
- Debt Management

**Purchasing &
Budget**

Trevor Bell

- Bids & RFP's
- Policies & Procedures
- Financial Analysis
- Grant Monitoring
- Purchasing Card
Administration
- Budget
- Budget Amendments

FINANCE

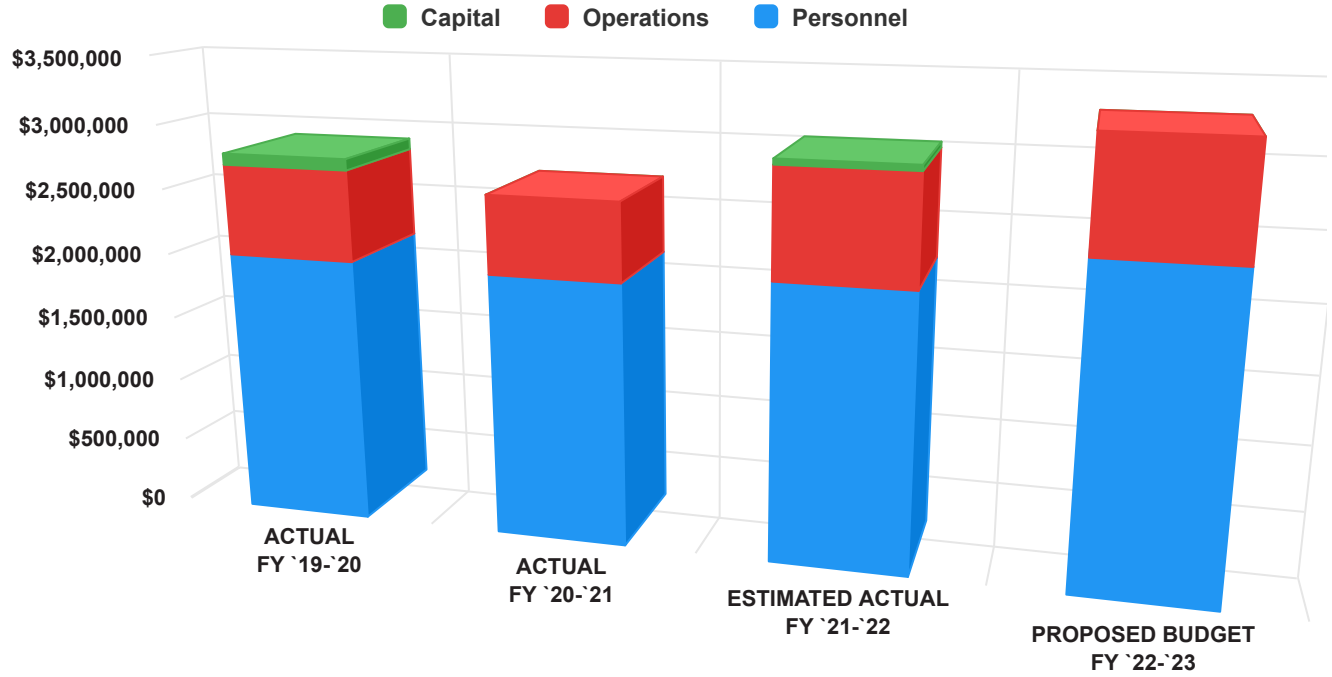
OVERVIEW

The Finance department provides treasury, accounting, budgeting, payroll, utility billing, accounts receivable, procurement, and warehousing services to all departments of the City along with the administration of the Justice Court.

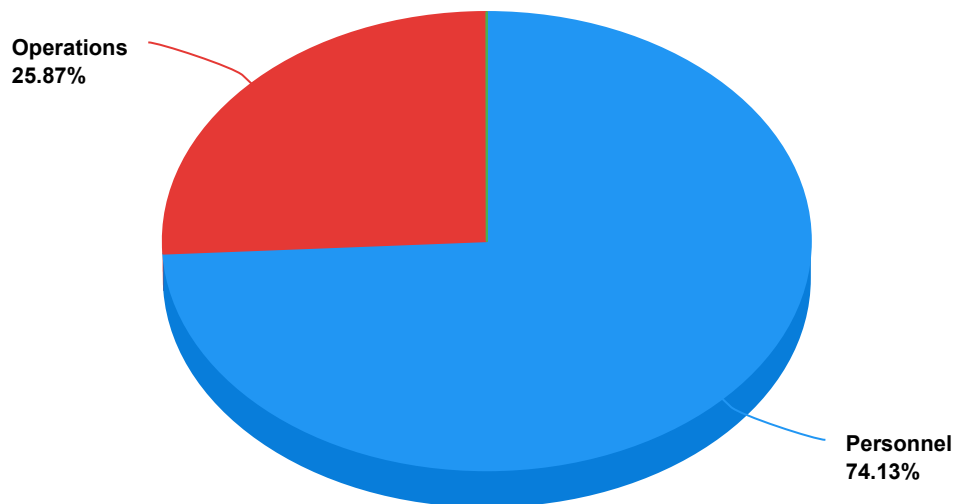
The Finance department includes the following divisions:

- Finance Department Administration
- City Treasurer
- Debt Service (*Debt Service Fund*)
- 311 Services / Utility Billing
- Accounting & Budget
- Accounts Receivable
- Purchasing (*Purchasing & Warehousing Fund*)
- Liaison to the Justice Court

FINANCE DEPARTMENT EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



FINANCE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Finance Administration</u>					
Personnel	\$ 332,847	\$ 192,850	\$ 196,534	\$ 210,091	1
Operations	89,986	85,843	113,782	124,644	
Capital	3,500	-	-	-	
	<u>426,333</u>	<u>278,693</u>	<u>310,316</u>	<u>334,735</u>	
<u>City Treasurer</u>					
Personnel	128,509	132,554	137,596	155,436	1
Operations	7,229	6,792	12,650	11,400	
	<u>135,738</u>	<u>139,346</u>	<u>150,246</u>	<u>166,836</u>	
<u>311 Services / Utility Billing</u>					
Personnel	664,192	791,695	835,661	909,393	11
Operations	271,167	250,122	340,300	296,700	
Capital	24,973	-	43,320	-	
	<u>960,332</u>	<u>1,041,817</u>	<u>1,219,281</u>	<u>1,206,093</u>	
<u>Accounting & Budget</u>					
Personnel	227,192	225,494	287,736	308,684	3
Operations	20,945	20,295	26,150	43,150	
Capital	17,000	-	-	-	
	<u>265,137</u>	<u>245,790</u>	<u>313,886</u>	<u>351,834</u>	
<u>Justice Court</u>					
Personnel	671,475	662,709	627,789	790,771	8
Operations	305,262	222,641	320,566	352,928	
Capital	33,826	5,514	-	-	
	<u>1,010,563</u>	<u>890,863</u>	<u>948,355</u>	<u>1,143,699</u>	
<u>TOTAL FINANCE</u>					
Personnel	\$ 2,024,214	\$ 2,005,302	\$ 2,085,316	\$ 2,374,375	24
Operations	694,590	585,692	813,448	828,822	
Capital	79,299	5,514	43,320	-	
TOTALS	<u>\$ 2,798,103</u>	<u>\$ 2,596,508</u>	<u>\$ 2,942,084</u>	<u>\$ 3,203,197</u>	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

FINANCE

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
	PAY	HOURLY PAY RATES		ACTUAL	ESTIMATED	PROPOSED
DIVISION	GRADE	MINIMUM	MAXIMUM	FY `20-`21	FY `21-`22	BUDGET FY `22-`23
<u>Finance Administration</u>						
Full-time:						
Finance Director	25	\$49.04	\$73.56	1.00	1.00	1.00
Office Administrator	8	\$18.72	\$28.08	1.00	0.00	0.00
				2.00	1.00	1.00
<u>City Treasurer</u>						
Full-time:						
Treasury Division Manager	21	\$35.38	\$53.08	1.00	1.00	1.00
				1.00	1.00	1.00
<u>311 Services / Utility Billing</u>						
Full-time:						
Office Administrator	8	\$18.72	\$28.08	0.00	1.00	0.00
311 Help Center Supervisor	16	\$23.53	\$35.30	2.00	2.00	2.00
Customer Service Specialist	13	\$18.42	\$27.64	8.00	8.00	9.00
				10.00	11.00	11.00
<u>Accounting & Budget</u>						
Full-time:						
Accounting Division Manager	16	\$23.53	\$35.30	0.00	1.00	1.00
Budget Officer	14	\$19.99	\$29.98	1.00	0.00	0.00
Senior Accountant	17	\$25.53	\$38.30	0.00	0.00	1.00
Accountant	17	\$25.53	\$38.30	1.00	2.00	1.00
				2.00	3.00	3.00
<u>Justice Court</u>						
Full-time:						
Justice Court Judge	30	\$73.74	\$110.60	1.00	1.00	1.00
Justice Court Administrator	20	\$32.61	\$48.92	1.00	1.00	1.00
Justice Court Lead Clerk	14	\$19.99	\$29.98	2.00	2.00	2.00
Justice Court Clerk	13	\$18.42	\$27.64	3.00	3.00	4.00
				7.00	7.00	8.00
Variable-hour/Seasonal:						
Senior Court Clerk	N/A	\$14.38	\$21.57	0.25	0.25	0.25
Assistant Court Clerk	N/A	\$11.04	\$16.56	0.75	0.75	0.00
				1.00	1.00	0.25
				8.00	8.00	8.25
<u>TOTAL FINANCE</u>						
Full-time				22.00	23.00	24.00
Part-time				0.63	0.00	0.00
Variable-hour/Seasonal				1.00	1.00	0.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				23.63	24.00	24.25

LEGAL SERVICES

City Attorney
Vacant

**Administrative
Support**

Jackie Lambert
Elisa Stoneman
Annette Adams

Civil

Steve Earl
Aaron McNight
Jonathan Ditto

Advise City Council
Represent Boards &
Commissions
Draft Legal Documents
Litigation
Advise Departments

Prosecution

Jake Summers
Matthew Brooks

Process Server
Prosecute Violations of
City Ordinances
Advise Department of
Public Safety on Civil &
Criminal Issues
Criminal Appeals

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

LEGAL SERVICES

OVERVIEW

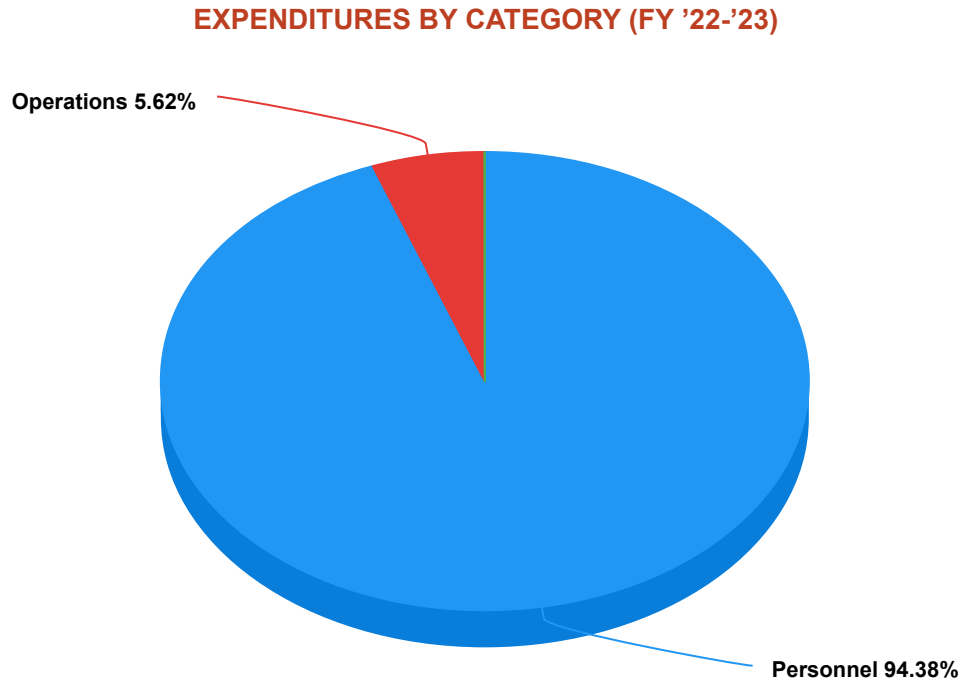
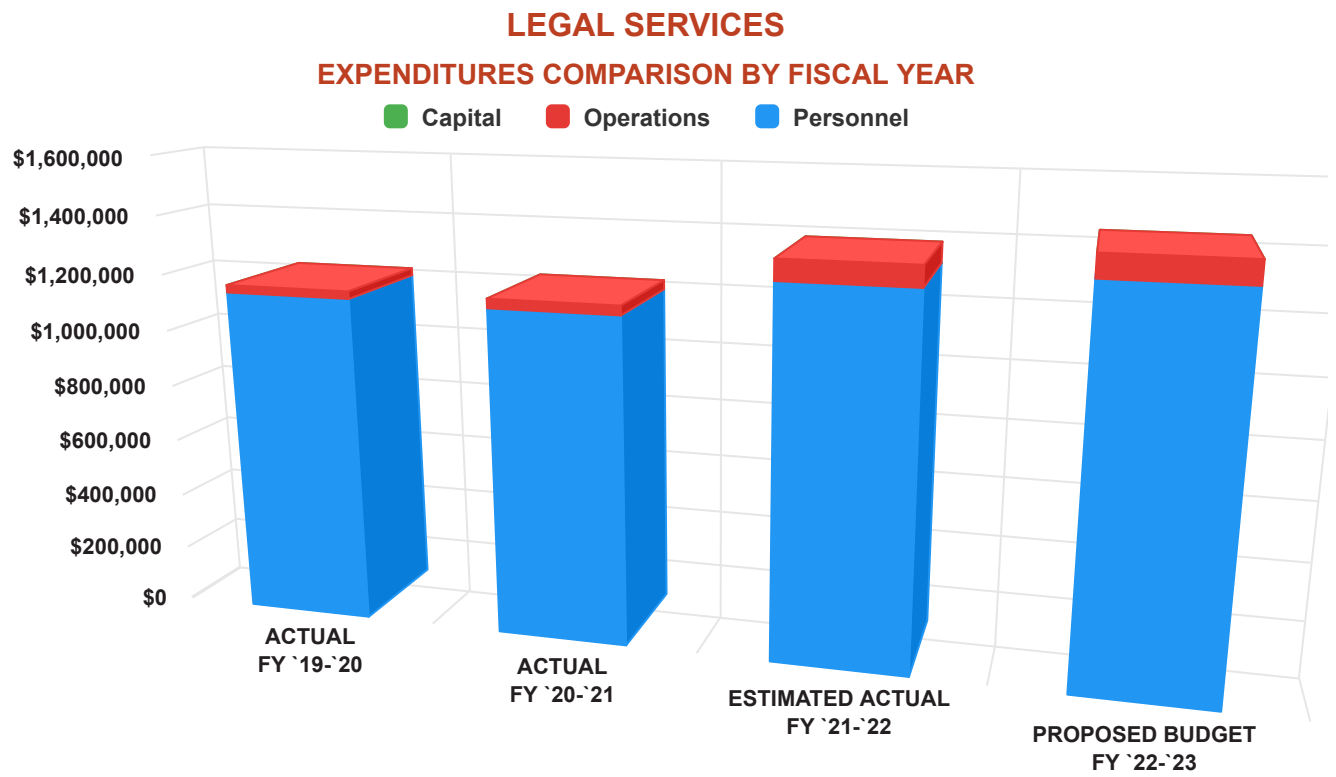
The Legal Services department provides legal counsel and support to the Mayor and City Council, City Boards, Commissions, and Agencies, the City Manager, and all City departments. They attend all meetings of the City Council, Planning Commission, and Board of Adjustment.

The department reviews and/or drafts all ordinances, resolutions, policies, contracts, legal opinions, and litigation documents. They provide legal training and attempt to minimize the City's exposure to adverse legal actions. They perform legal research and give legal advice to City departments. They frequently handle constitutional questions, planning and zoning issues, GRAMA requests, employment law issues, statutory compliance questions, and legal issues related to the City's various operations. The department also represents the City in lawsuits and claims brought against the City and serves as liaison between the City and its insurance defense counsel.

The department prosecutes all misdemeanor crimes committed in Orem. These crimes include domestic violence, DUI, assaults, disorderly conduct, drug and alcohol violations, lewdness, shoplifting and other thefts, nuisances, and animal violations. They also prosecute all traffic violations such as driving without insurance or on a suspended license, reckless driving, and moving violations such as speeding.

The Legal Services department consists of the following divisions:

- Administration
- Prosecution
- Civil



LEGAL SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Legal Services Administration</u>					
Personnel	\$ 504,509	\$ 506,212	\$ 570,768	\$ 605,631	4
Operations	10,016	28,612	47,684	60,200	
Capital	-	-	-	-	
	514,525	534,824	618,452	665,831	
<u>Prosecution</u>					
Personnel	317,323	330,527	350,043	389,968	3
Operations	8,011	3,924	13,100	9,500	
Capital	-	-	-	-	
	325,334	334,451	363,143	399,468	
<u>Civil</u>					
Personnel	320,659	300,099	355,495	329,537	2
Operations	12,583	313	9,250	9,250	
Capital	-	-	-	-	
	333,242	300,412	364,745	338,787	
<u>TOTAL LEGAL SERVICES</u>					
Personnel	\$ 1,142,491	\$ 1,136,838	\$ 1,276,306	\$ 1,325,136	9
Operations	30,610	32,849	70,034	78,950	
Capital	-	-	-	-	
TOTALS	\$ 1,173,101	\$ 1,169,687	\$ 1,346,340	\$ 1,404,086	

* Number of benefitted employees

LEGAL SERVICES

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	FY `21-`22	BUDGET FY `22-`23
<u>Legal Services Administration</u>						
Full-time:						
City Attorney	27	\$57.73	\$86.59	1.00	1.00	1.00
Assistant City Attorney	22	\$38.39	\$57.59	1.00	1.00	1.00
Office Administrator	14	\$19.99	\$29.98	1.00	1.00	1.00
Administrative Assistant	12	\$16.98	\$25.47	1.00	1.00	1.00
				4.00	4.00	4.00
<u>Prosecution</u>						
Full-time:						
Prosecutor	22	\$38.39	\$57.59	2.00	2.00	2.00
Administrative Assistant	12	\$16.98	\$25.47	1.00	1.00	1.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Process Server	N/A	\$14.00	\$21.00	0.85	0.85	0.85
				3.85	3.85	3.85
<u>Civil</u>						
Full-time:						
Deputy City Attorney	24	\$45.20	\$67.79	2.00	1.00	1.00
Assistant City Attorney	22	\$38.39	\$57.59	0.00	1.00	1.00
				2.00	2.00	2.00
<u>TOTAL LEGAL SERVICES</u>						
Full-time				9.00	9.00	9.00
Variable-hour/Seasonal				0.85	0.85	0.85
TOTAL FULL-TIME EQUIVALENTS (FTE)				9.85	9.85	9.85

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

LEGAL SERVICES



DEVELOPMENT SERVICES

Director
Ryan Clark

Administrative Support

Lori Criman

Planning & Zoning

Jason Bench

Development Plans for Planning Commission & City Council

Long Range Planning

General Plan

Historical Preservation Advisory Commission

Statistics for Land Use, Zoning, Population & Building

Special Projects

Board of Adjustments

Engineering

Sam Kelly, P.E.

Capital Improvement Projects

Private Development & Transportation

Construction

Design

Transportation Commission Liaison

Building Safety

Paul Ashton

Administration of Building Code

File Reports & Inspection Data

Plan Checking

Building Abatement

Business License Inspection

Building Permit Inspection & Scheduling

Board of Appeals

Facilities Maintenance

Travis Savage

Building Maintenance

Automated Building System

Custodial

Building Security Systems

Pest Control

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

DEVELOPMENT SERVICES

OVERVIEW

The Development Services department guides Orem's growth in a planned and coordinated manner. The department provides support staff for the Planning Commission, Historical Preservation Commission, Board of Adjustment, Transportation Advisory Commission, and Board of Appeals.

The department is responsible for enforcing adopted building codes and standards in order to protect life and property of those who work, live, and visit the city. They review and approve residential and commercial plans for structural integrity and code compliance, issue permits, and perform progress inspections for all new construction.

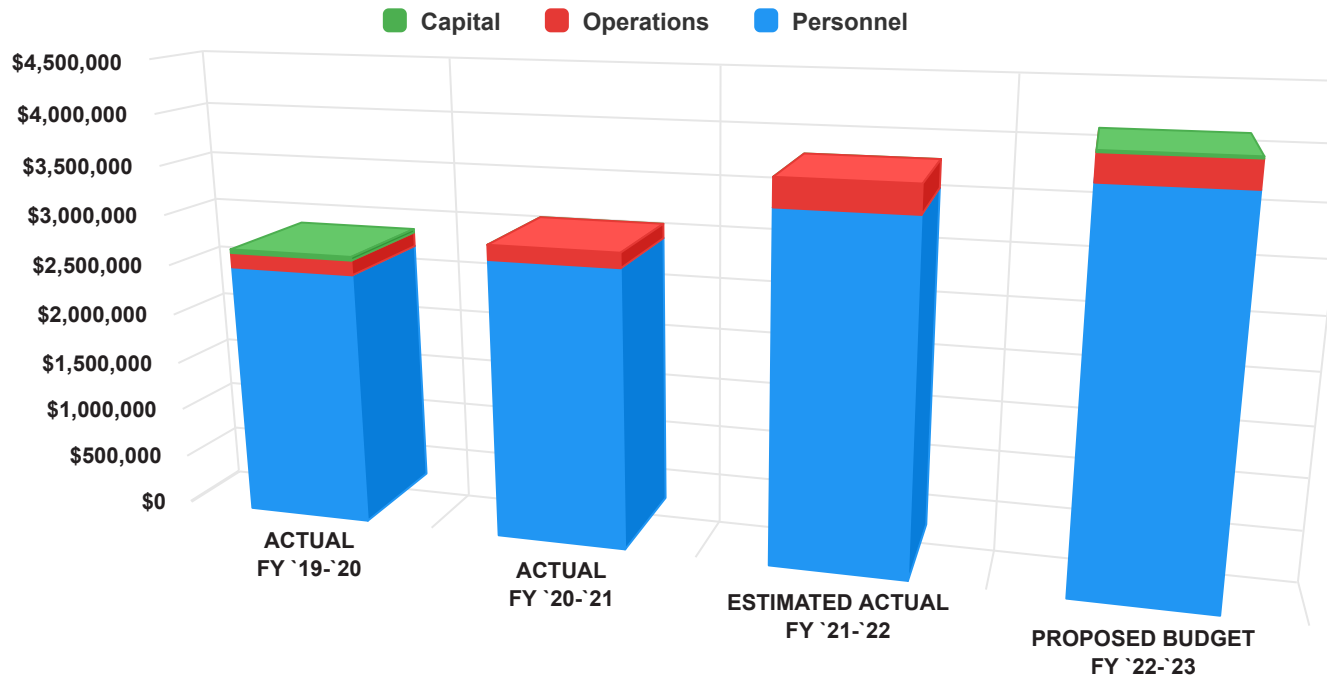
The department also designs, inspects, and/or manages all new public or private development of water, sewer, storm drain, fiber optic, concrete, and asphalt construction in the city. They also plan, coordinate, and improve intersections and roads which often includes transportation studies involving a multitude of government agencies and the general public.

The Development Review Committee (DRC) consists of key personnel from Development Services and other city departments to ensure compliance with all applicable city codes. The DRC reviews all requests and makes recommendations to the Planning Commission on items such as preliminary and final plats, site plans, conditional use permits, rezones, general plan amendments, annexations, and city boundary adjustments.

The Development Services department includes the following divisions:

- Development Services Administration
- Planning and Zoning
- Engineering
- Building Safety
- Facilities Maintenance (*Facilities Maintenance Fund*)
- Capital Projects (*Capital Improvement Projects Fund*)
- Capital Projects Management

DEVELOPMENT SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

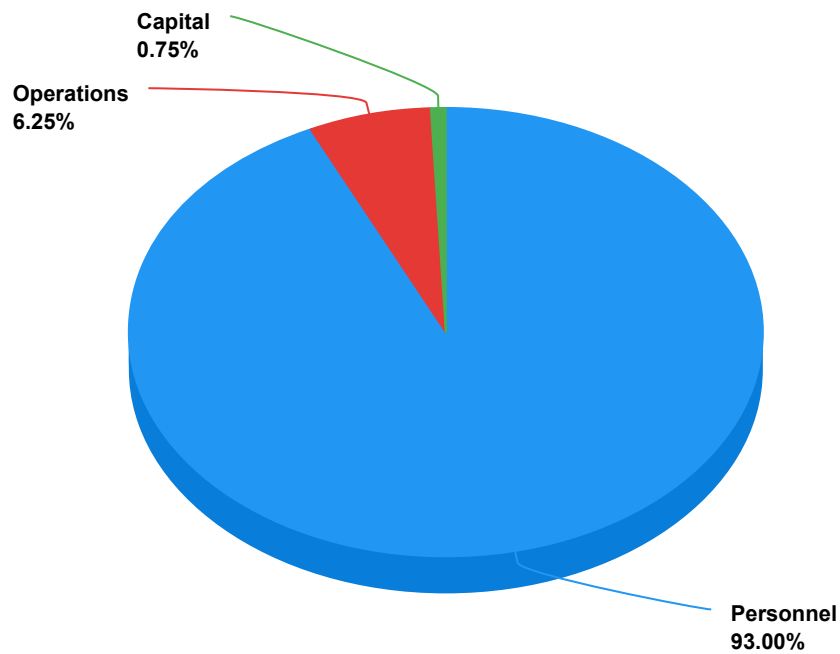


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

DEVELOPMENT SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Development Services Administration</u>					
Personnel	\$ 235,019	\$ 253,468	\$ 345,326	\$ 358,834	2
Operations	9,808	9,585	22,028	22,028	
	244,827	263,052	367,354	380,862	
<u>Planning</u>					
Personnel	473,503	514,908	543,448	619,603	5
Operations	34,774	19,805	55,577	54,875	
Capital	-	-	-	-	
	508,277	534,713	599,025	674,478	
<u>Engineering</u>					
Personnel	157,873	162,604	170,817	187,374	1
Operations	36,177	36,378	48,118	53,619	
Capital	30,831	-	-	-	
	224,881	198,981	218,935	240,993	
<u>Construction</u>					
Personnel	228,558	252,987	355,906	406,989	3
Operations	2,941	5,816	38,432	10,120	
	231,499	258,803	394,338	417,109	
<u>Design</u>					
Personnel	444,325	486,601	604,912	605,158	5
Operations	15,910	15,093	27,025	27,385	
	460,235	501,695	631,937	632,543	
<u>Transportation / PD Development</u>					
Personnel	134,450	216,208	354,755	367,449	3
Operations	6,829	6,710	11,892	10,775	
	141,278	222,917	366,647	378,224	
<u>Building Safety</u>					
Personnel	843,030	871,952	933,347	999,398	9
Operations	36,210	44,578	66,286	62,150	
Capital	11,800	-	-	-	
	891,041	916,530	999,633	1,061,548	
<u>Capital Projects Management</u>					
Personnel	-	-	75,000	175,748	1
Operations	-	-	150	9,265	
Capital	-	-	-	30,000	
	-	-	75,150	215,013	
<u>TOTAL DEVELOPMENT SERVICES</u>					
Personnel	\$ 2,516,758	\$ 2,758,728	\$ 3,383,511	\$ 3,720,553	29
Operations	142,648	137,963	269,508	250,217	
Capital	42,631	-	-	30,000	
TOTALS	\$ 2,702,037	\$ 2,896,691	\$ 3,653,019	\$ 4,000,770	

* Number of benefitted employees

DEVELOPMENT SERVICES

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL FY `20~`21	ESTIMATED	PROPOSED
		MINIMUM	MAXIMUM		ACTUAL	BUDGET
					FY `20~`21	FY `21~`22
<u>Development Services Administration</u>						
Full-time:						
Development Services Director	26	\$52.80	\$79.20	1.00	1.00	1.00
Office Administrator	14	\$19.99	\$29.98	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	1.00	1.00	1.00
				3.00	3.00	3.00
<u>Planning</u>						
Full-time:						
Planning Division Manager	23	\$41.66	\$62.48	1.00	1.00	1.00
Senior Planner	18	\$27.70	\$41.55	2.00	2.00	2.00
Associate Planner	16	\$23.53	\$35.30	2.00	2.00	2.00
				5.00	5.00	5.00
Variable-hour/Seasonal:						
Intern	N/A	\$14.00	\$21.00	0.40	0.40	0.40
				5.40	5.40	5.40
<u>Engineering</u>						
Full-time:						
City Engineer	24	\$45.20	\$67.79	1.00	1.00	1.00
<u>Construction</u>						
Full-time:						
Construction Engineer	19	\$30.06	\$45.09	3.00	3.00	3.00
Variable-hour/Seasonal:						
Engineering Intern	N/A	\$14.00	\$21.00	1.00	1.00	1.00
				4.00	4.00	4.00
<u>Design</u>						
Full-time:						
Engineering Section Manager	22	\$38.39	\$57.59	1.00	1.00	1.00
City Surveyor	19	\$30.06	\$45.09	1.00	1.00	1.00
Senior Engineer	20	\$32.61	\$48.92	0.00	0.00	1.00
Staff Engineer	19	\$30.06	\$45.09	0.00	1.00	1.00
Associate Engineer	17	\$25.53	\$38.30	4.00	3.00	1.00
				6.00	6.00	5.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

DEVELOPMENT SERVICES

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
DIVISION	PAY GRADE	HOURLY PAY RATES		ACTUAL	ESTIMATED	PROPOSED
		MINIMUM	MAXIMUM	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Transportation / PD Development</u>						
Full-time:						
Engineering Section Manager	22	\$38.39	\$57.59	1.00	1.00	1.00
Senior Engineer	19	\$30.06	\$45.09	0.00	2.00	1.00
Staff Engineer	19	\$30.06	\$45.09	2.00	0.00	1.00
				3.00	3.00	3.00
<u>Building Safety</u>						
Full-time:						
Chief Building Official	21	\$35.38	\$53.08	1.00	1.00	1.00
Deputy Building Official	19	\$30.06	\$45.09	0.00	0.00	1.00
Senior Building Inspector	18	\$27.70	\$41.55	1.00	1.00	2.00
Plans Examiner	18	\$27.70	\$41.55	2.00	2.00	1.00
Building Inspector	16	\$23.53	\$35.30	3.00	3.00	3.00
Residential Plans Examiner	16	\$23.53	\$35.30	1.00	1.00	1.00
				8.00	8.00	9.00
Part-time:						
Building Inspector	10	\$22.38	\$33.58	0.63	0.63	0.00
Variable-hour/Seasonal:						
Office Assistant	N/A	\$11.04	\$16.56	0.50	0.50	0.50
				9.13	9.13	9.50
<u>Capital Projects Management</u>						
Full-time						
Capital Projects Manager	22	\$38.39	\$57.59	0.00	0.00	1.00
-				0.00	0.00	1.00
<u>TOTAL DEVELOPMENT SERVICES</u>						
Full-time				28.00	28.00	29.00
Part-time				0.63	0.63	0.00
Variable-hour/Seasonal				2.90	2.90	2.90
TOTAL FULL-TIME EQUIVALENTS (FTE)				31.53	31.53	31.90

POLICE**Police Chief**

Josh T. Adams

**Administrative
Support**

Katie Smith

**Patrol
Services**

Bryan Robinson

- Patrol Services
- Traffic Enforcement
- Canine Unit
- Warrants
- Traffic School Program
- Paper Services
- Justice Court Security
- Bailiffs
- Special Equipment

**Investigation
Services**

Todd Mallinson

- Criminal Investigations
- Sex Crimes
- Major Crimes Task Force
- School Resource Officers
- Fraud
- Victim Assistance Advocates
- Internal Affairs
- Gang Enforcement
- SWAT Team

**Support
Services**

Mark Sorensen

- Media Relations & Public Information
- Police Training
- Property Room & Holding Facility
- Records & Computer Services
- 911 Center
- Volunteer Program & Citizens Academy
- Crime Prevention
- Crossing Guards
- Community Education
- Animal Control & Transport Officers

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

POLICE

OVERVIEW

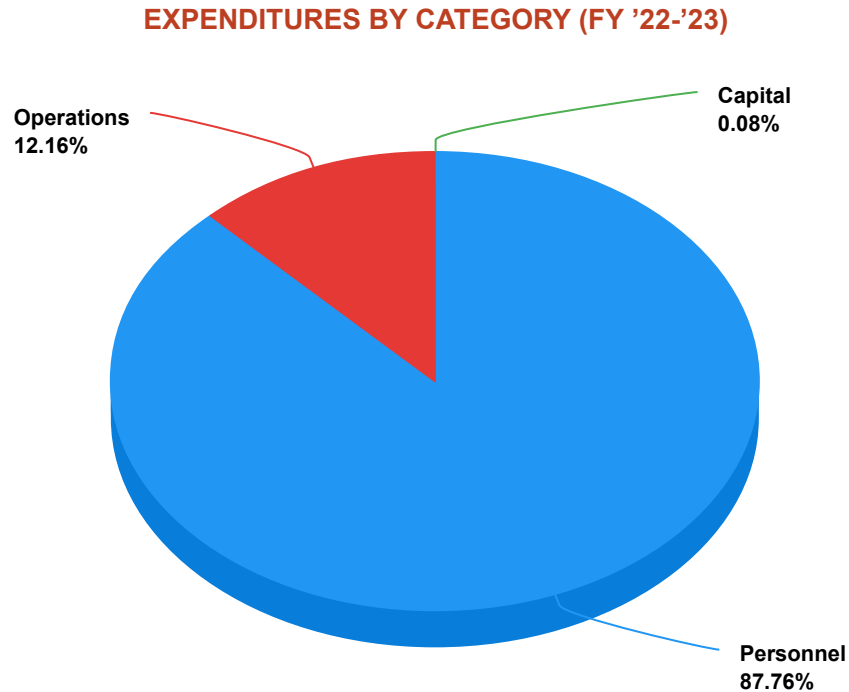
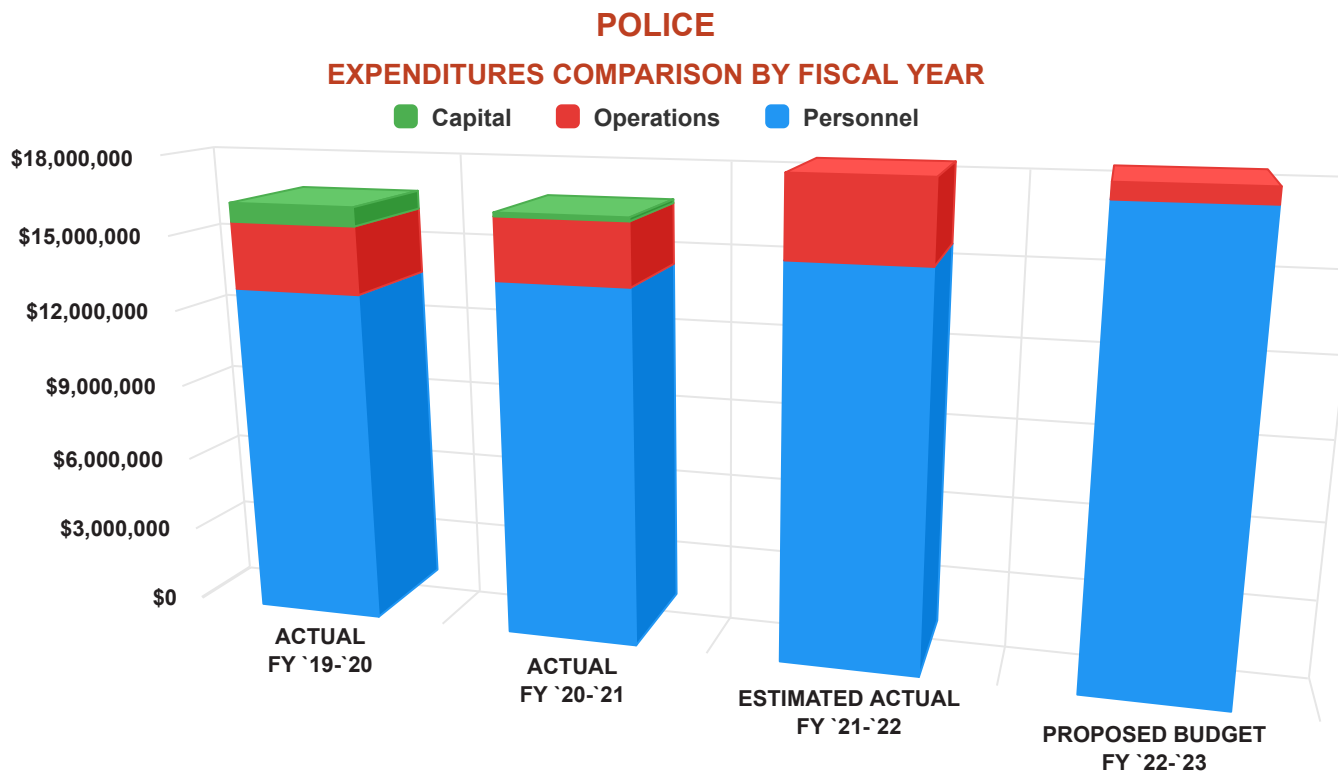
The Police department pro-actively serves and protects the community 24 hours a day, 7 days a week in order to make Orem a safe place to live, work, and play. The department provides police, investigation, and support services in partnership with the community to produce this safe environment and high quality of life for the citizens of Orem.

The 91 existing sworn officers deal with a variety of issues including traffic accidents, missing children, burglaries, medical emergencies, assaults, homicides, drug investigations, computer crimes, white collar crime, crimes against children, gang enforcement, and nuisance ordinance violations.

The department maintains its own Public Safety Answering Point (PSAP) 911 Center and staff it 24/7 with 20 full-time and several part-time dispatchers. Two animal control officers enforce animal violations throughout the City.

The Police department includes the following divisions:

- Police Administration
- Patrol Services
- Alcohol Enforcement
- Traffic Enforcement
- Mental Health Unit
- Investigation Services
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Support Services
- Victims and Children Assistance
- Animal Control
- Communications – 911 Dispatch



POLICE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23	# OF EMP. *
<u>Police Administration</u>					
Personnel	\$ 316,576	\$ 177,274	\$ 353,480	\$ 366,391	2
Operations	784,050	678,608	938,819	786,548	
Capital	13,766	4,218	381,965	15,000	
	1,114,392	860,100	1,674,264	1,167,939	
<u>Patrol Services</u>					
Personnel	5,766,787	6,315,696	6,906,167	8,705,709	67
Operations	630,309	542,194	626,201	662,307	
Capital	621,391	140,195	516,000	-	
	7,018,487	6,998,085	8,048,368	9,368,016	
<u>Alcohol Enforcement</u>					
Personnel	106,107	64,113	127,362	116,372	1
Operations	5,143	3,745	11,096	9,089	
	111,250	67,858	138,458	125,461	
<u>Investigation Services / NIT</u>					
Personnel	3,306,910	3,870,892	3,859,712	4,068,072	30
Operations	214,057	181,839	168,136	189,388	
Capital	81,239	-	35,000	-	
	3,602,206	4,052,730	4,062,848	4,257,460	
<u>Major Crime Task Force</u>					
Personnel	288,701	229,595	344,978	170,239	1
Operations	507,770	520,094	794,513	309,000	
Capital	-	-	-	-	
	796,470	749,689	1,139,491	479,239	
<u>Victims / Children Assistance</u>					
Personnel	196,779	244,500	258,789	259,965	3
Operations	10,083	10,092	12,526	19,270	
	206,862	254,592	271,315	279,235	
<u>Support Services</u>					
Personnel	1,372,929	1,272,415	1,432,985	1,763,313	11
Operations	76,714	87,451	110,788	112,803	
Capital	-	-	144,000	-	
	1,449,643	1,359,866	1,687,773	1,876,116	
<u>Communications</u>					
Personnel	1,573,975	1,538,860	1,605,197	1,836,853	21
Operations	159,807	154,889	172,100	170,300	
Capital	736	50,343	4,236	-	
	1,734,517	1,744,092	1,781,533	2,007,153	

POLICE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
Animal Control & Bailiffs					
Personnel	139,143	142,607	148,956	174,400	2
Operations	155,343	144,232	156,508	160,887	
Capital	-	-	-	-	
	294,486	286,839	305,464	335,287	
TOTAL POLICE DEPARTMENT					
Personnel	\$ 13,067,906	\$ 13,855,951	\$ 15,037,625	\$ 17,461,314	138
Operations	2,543,274	2,323,143	2,990,687	2,419,592	
Capital	717,132	194,756	1,081,201	15,000	
TOTALS	\$ 16,328,312	\$ 16,373,850	\$ 19,109,513	\$ 19,895,906	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

POLICE

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Police Administration</u>						
Full-time:						
Chief of Police	27	\$55.24	\$82.86	1.00	1.00	1.00
Office Administrator	14	\$19.13	\$28.69	1.00	1.00	1.00
				2.00	2.00	2.00
<u>Patrol Services</u>						
Full-time:						
Police Captain	STEP	\$52.94	\$57.85	1.00	1.00	1.00
Police Lieutenant	STEP	\$46.57	\$52.42	2.00	3.00	3.00
Police Sergeant	STEP	\$40.97	\$46.11	6.00	7.00	7.00
Police Officer	STEP	\$26.82	\$40.56	54.00	52.00	56.00
				63.00	63.00	67.00
Variable-hour/Seasonal:						
Police Officer	N/A	\$20.00	\$30.00	0.30	0.30	0.30
				63.30	63.30	67.30
<u>Alcohol Enforcement</u>						
Full-time:						
Police Officer	STEP	\$26.82	\$40.56	1.00	1.00	1.00
<u>Investigation Services</u>						
Full-time:						
Police Captain	STEP	\$52.94	\$57.85	1.00	1.00	1.00
Police Lieutenant	STEP	\$46.57	\$52.42	2.00	2.00	2.00
Police Sergeant	STEP	\$40.97	\$46.11	8.00	8.00	8.00
Police Officer	STEP	\$26.82	\$40.56	15.00	19.00	19.00
				26.00	30.00	30.00
Variable-hour/Seasonal:						
Intern	N/A	\$14.00	\$21.00	0.10	0.10	0.10
				26.10	30.10	30.10
<u>Major Crimes Task Force</u>						
Full-time:						
Office Administrator	14	\$19.99	\$29.98	1.00	1.00	1.00
				1.00	1.00	1.00
<u>Victims / Children Assistance</u>						
Full-time:						
Victim Advocate Supervisor	15	\$21.69	\$32.53	2.00	2.00	1.00
Victim Advocate	13	\$18.42	\$27.64	1.00	1.00	2.00
				3.00	3.00	3.00

POLICE

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
	PAY	HOURLY PAY RATES		ACTUAL	ESTIMATED	PROPOSED
DIVISION	GRADE	MINIMUM	MAXIMUM	FY `20-`21	FY `21-`22	FY `22-`23
<u>Support Services</u>						
Full-time:						
Police Captain	STEP	\$52.94	\$57.85	1.00	1.00	1.00
Police Lieutenant	STEP	\$46.57	\$52.42	3.00	2.00	2.00
Police Sergeant	STEP	\$40.97	\$46.11	1.00	0.00	0.00
Police Officer	STEP	\$26.82	\$40.56	0.00	1.00	1.00
Crime Analyst/Body Camera Spclst	14	\$19.99	\$29.98	1.00	1.00	1.00
Evidence Custodian/Technician	14	\$19.99	\$29.98	1.00	1.00	1.00
Records Office Supervisor	15	\$21.69	\$32.53	1.00	1.00	1.00
Community Service Specialist	12	\$16.98	\$25.47	4.00	4.00	4.00
				12.00	11.00	11.00
Variable-hour/Seasonal:						
Evidence Technicain Assistant	N/A	\$16.00	\$24.00	0.25	0.25	0.25
Secretary	N/A	\$14.00	\$21.00	0.50	0.50	0.50
Crossing Guard	N/A	\$12.00	\$18.00	15.50	15.50	15.50
				16.25	16.25	16.25
				28.25	27.25	27.25
<u>Communications</u>						
Full-time:						
Communications Supervisor	18	\$26.51	\$39.77	1.00	1.00	1.00
Lead Dispatcher	15	\$20.76	\$31.13	5.00	5.00	5.00
Dispatcher	14	\$19.13	\$28.69	14.00	13.00	15.00
				20.00	19.00	21.00
Part-time:						
Dispatcher	N/A	\$17.00	\$25.50	2.00	1.50	0.00
				2.00	1.50	0.00
Variable-hour/Seasonal:						
Dispatcher - On-call	N/A	\$17.00	\$25.50	1.30	1.30	1.30
				23.30	21.80	22.30
<u>Animal Control & Bailiffs</u>						
Full-time:						
Animal Control Officer	14	\$19.99	\$29.98	2.00	2.00	2.00
				2.00	2.00	2.00
TOTAL POLICE						
Full-time				134.00	132.00	138.00
Part-time				2.00	1.50	0.00
Variable-hour/Seasonal				17.95	17.95	17.95
TOTAL FULL-TIME EQUIVALENTS (FTE)				153.95	151.45	155.95

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

FIRE

Fire Chief
Marc R. Sanderson

Administrative Support
Hilary Kline

Fire Operations & Prevention
Jason Earl
Deputy Fire Chief

EMS Operations

Lon Myers
Assistant Fire Chief

EMS Services
EMS Training
EMS Battalion

Fire Marshal
Fire Prevention
Fire Inspections
Administrative Battalion

Fire Operations & Training

Shaun Hirst
Assistant Fire Chief

Fire Operations
Fire Training
Special Response Team (SRT) Training
Fire Battalion

Emergency Management

Heath Stevenson

CERT
Emergency Coordination
EMPG Grants

FIRE

OVERVIEW

The Fire department provides fire suppression, emergency medical (EMS), special rescue, fire prevention, and emergency management services. The department has three fire stations located within Orem City and operates a fourth station through a contract with Lindon City. The department also provides contracted fire and medical services to Vineyard City.

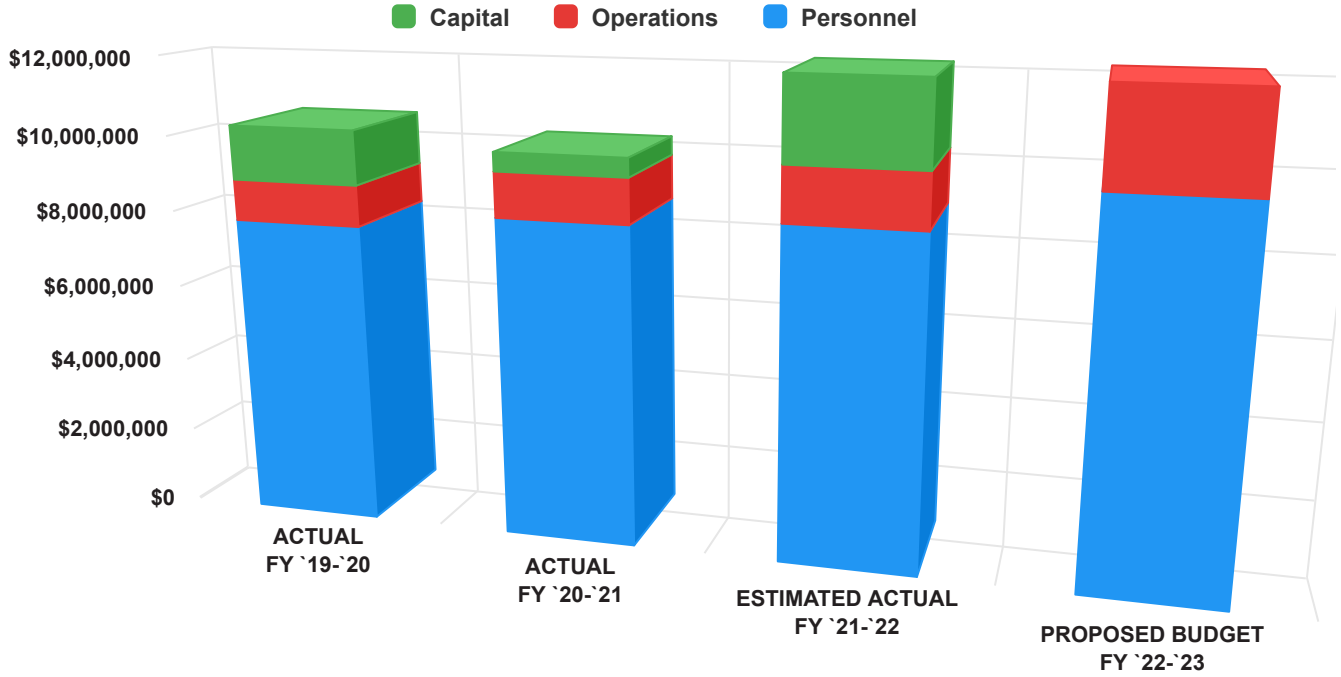
The department responds to over 7,000 calls for service annually. It also conducts over 1,750 business and construction fire inspections and over 650 plan reviews annually.

The Fire department also hosts an annual fire prevention open house to educate the community about various safety topics. The department also participates regularly in fire and EMS education events when requested by community, religious, and special interest groups.

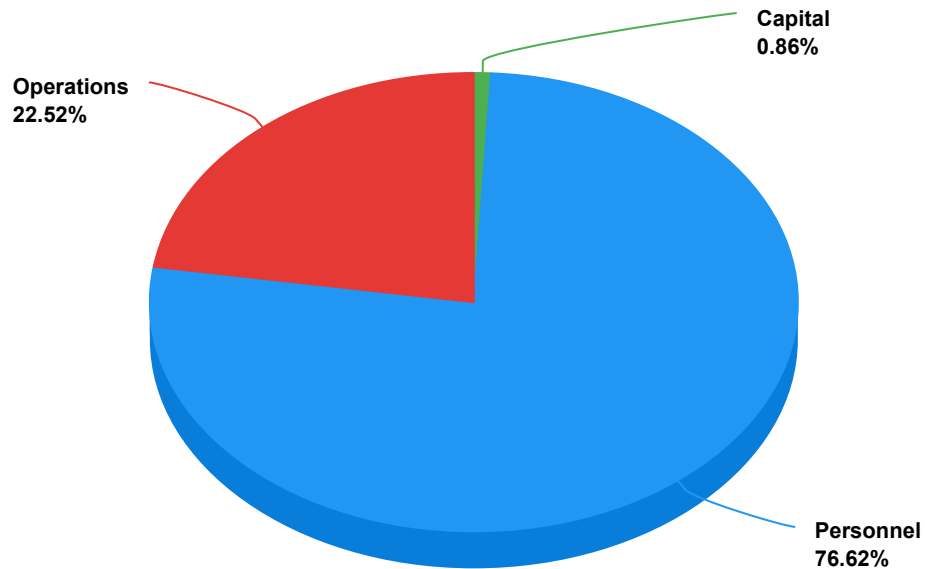
The Fire department includes the following divisions:

- Administration
- Operations – Fire / EMS / Special Response Rescue
- Fire Prevention – Investigations / Commercial & New Construction Inspections / Public Education
- Emergency Management

FIRE EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



FIRE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Fire Administration</u>					
Personnel	\$ 436,163	\$ 445,669	\$ 753,391	\$ 882,882	3
Operations	10,238	32,170	84,709	69,549	
Capital	-	4,442	40,000	-	
	446,402	482,282	878,100	952,431	
<u>Fire & Medical Services</u>					
Personnel	7,044,734	7,522,112	7,505,211	8,451,030	70
Operations	1,015,702	1,090,230	1,233,359	2,716,409	
Capital	1,381,593	485,088	2,214,888	108,500	
	9,442,029	9,097,430	10,953,458	11,275,939	
<u>Fire Prevention</u>					
Personnel	305,961	232,884	181,722	200,771	2
Operations	12,144	23,209	22,902	16,879	
Capital	-	-	-	-	
	318,105	256,094	204,624	217,650	
<u>EMS State Grant</u>					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	-	(166)	38,769	-	
	-	(166)	38,769	-	
<u>Emergency Management</u>					
Personnel	94,949	89,515	101,125	119,030	1
Operations	21,939	24,372	35,288	34,660	
Capital	-	-	-	-	
	116,888	113,887	136,413	153,690	
<u>TOTAL FIRE DEPARTMENT</u>					
Personnel	\$ 7,881,807	\$ 8,290,180	\$ 8,541,449	\$ 9,653,713	76
Operations	1,060,024	1,169,982	1,376,258	2,837,497	
Capital	1,381,593	489,364	2,293,657	108,500	
TOTALS	\$ 10,323,424	\$ 9,949,527	\$ 12,211,364	\$ 12,599,710	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

FIRE

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Fire Administration</u>						
Full-time:						
Fire Chief	27	\$57.73	\$86.59	1.00	1.00	1.00
Deputy Fire Chief	24	\$45.20	\$67.79	1.00	1.00	1.00
Assistant Fire Chief	STEP	\$54.80	\$56.44	0.00	2.00	2.00
Office Administrator	14	\$19.99	\$29.98	1.00	1.00	1.00
				3.00	5.00	5.00
Variable-hour/Seasonal:						
Office Assistant	N/A	\$14.00	\$21.00	0.00	0.50	0.50
				3.00	5.50	5.50
<u>Fire & Medical Services</u>						
Full-time:						
Fire Battalion Chief	STEP	\$33.43	\$38.75	4.00	4.00	4.00
Fire Captain	STEP	\$28.07	\$32.46	12.00	12.00	12.00
Fire Engineer	STEP	\$25.18	\$27.25	12.00	12.00	12.00
Firefighter/Paramedic	STEP	\$17.41	\$27.25	33.00	33.00	34.00
EMT	STEP	\$13.84	\$21.56	3.00	3.00	6.00
				64.00	64.00	68.00
Variable-hour/Seasonal:						
Firefighter/Paramedic	N/A	\$21.32	\$31.98	0.05	0.05	0.05
Fleet Mechanic	N/A	\$17.15	\$25.73	0.05	0.05	0.05
				0.10	0.10	0.10
				64.10	64.10	68.10
<u>Fire Prevention</u>						
Full-time:						
Fire Marshal	N/A	\$32.00	\$48.01	1.00	0.00	0.00
Fire Inspector	STEP	\$25.07	\$35.72	2.00	2.00	2.00
				3.00	2.00	2.00
<u>Emergency Management</u>						
Full-time:						
Emergency Manager	20	\$25.95	\$36.97	1.00	1.00	1.00
				1.00	1.00	1.00
<u>TOTAL FIRE DEPARTMENT</u>						
Full-time				71.00	72.00	76.00
Variable-hour/Seasonal				0.10	0.60	0.60
TOTAL FULL-TIME EQUIVALENTS (FTE)				71.10	72.60	76.60

FIRE



EXHIBIT "A"

EXHIBIT "B"

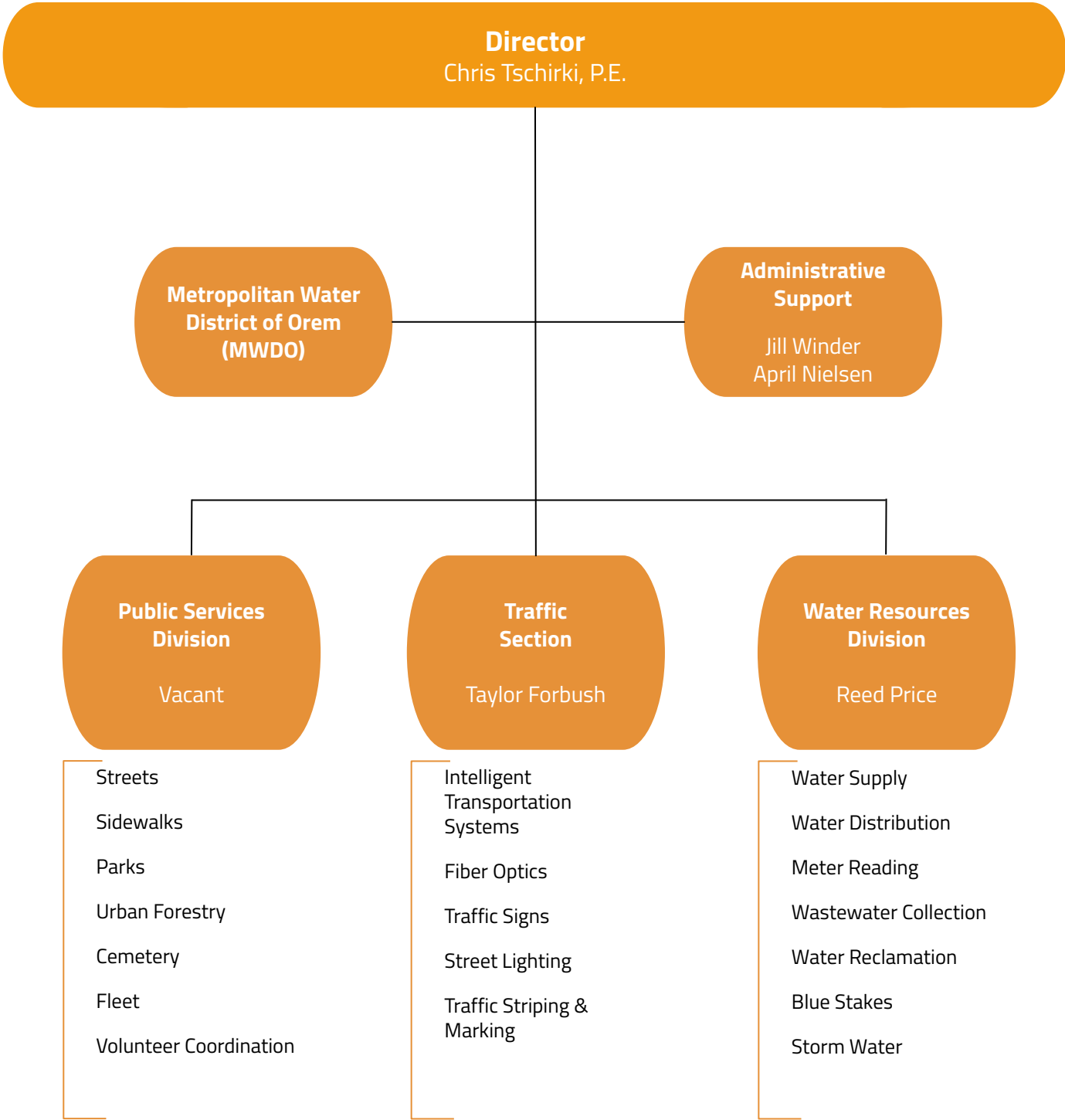
EXHIBIT "C"

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

PUBLIC WORKS



PUBLIC WORKS

OVERVIEW

The Public Works department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, sewer, storm water, and street lighting utilities.

The Public Works department includes the following divisions (some are not operated within the General Fund):

- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Transportation System Fund (*Transportation Sales Tax Fund*)
- Parks, Cemetery, and Urban Forestry, Horticulture, and Volunteers
- Storm Water Collection, Detention, and Management (*Storm Water Fund*)
- Water Administration, Supply, Distribution, and Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Treatment (*Water Reclamation Fund*)

EXHIBIT "A"

PUBLIC WORKS

EXPENDITURES COMPARISON BY FISCAL YEAR

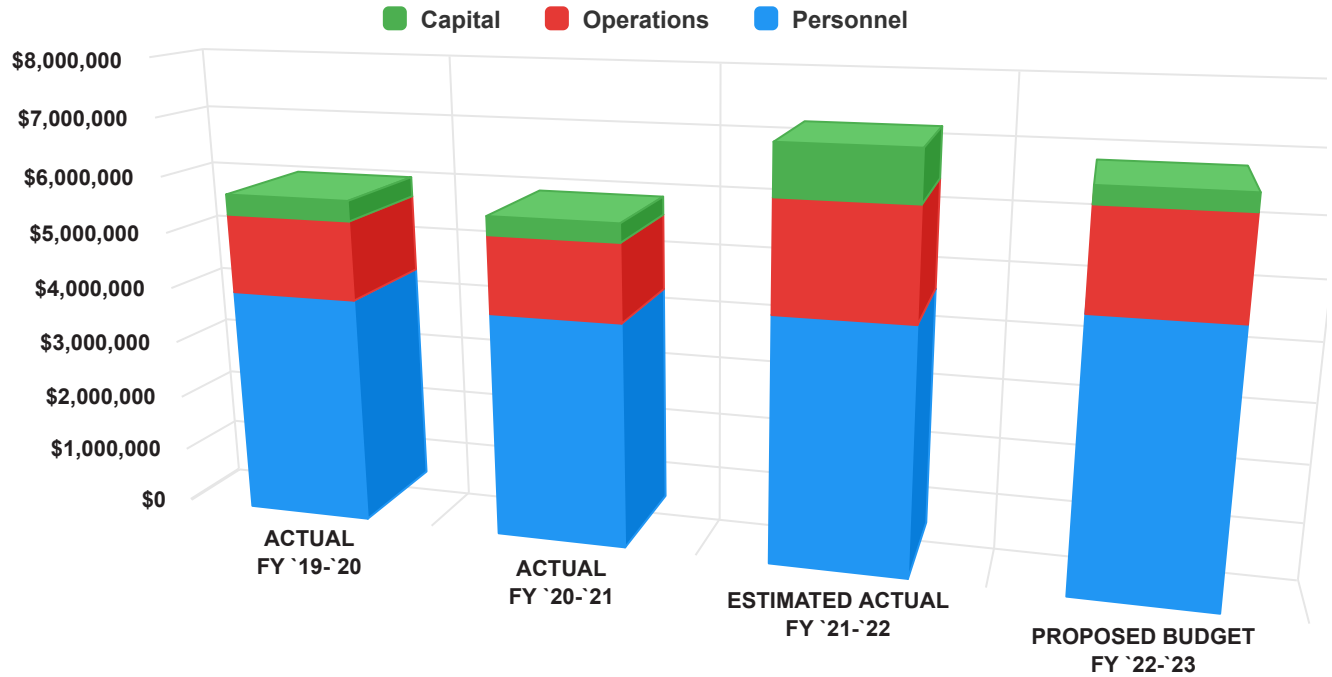


EXHIBIT "B"

EXPENDITURES BY CATEGORY (FY '22-'23)

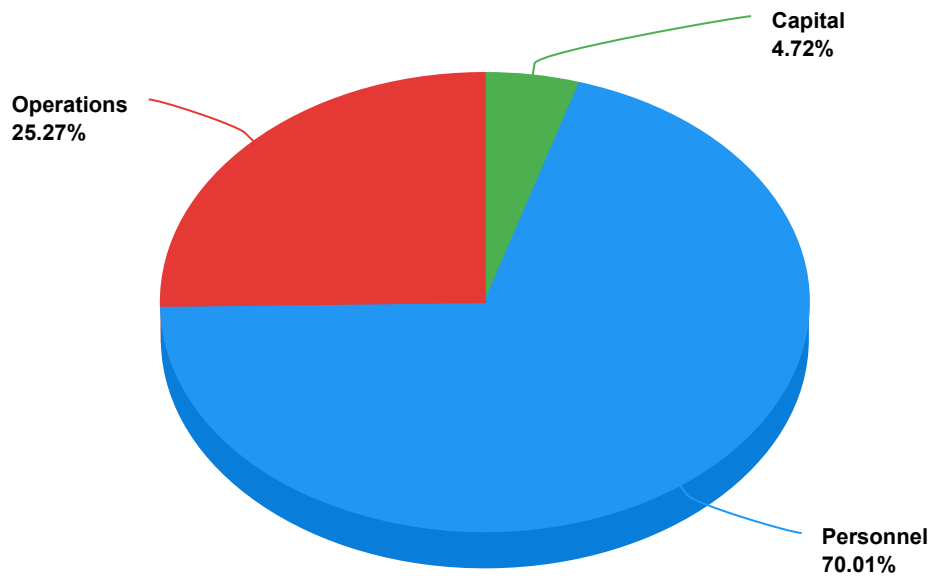


EXHIBIT "C"

PUBLIC WORKS

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Public Works Administration</u>					
Personnel	\$ 336,134	\$ 344,205	\$ 358,250	\$ 386,623	3
Operations	12,465	10,180	33,216	15,180	
Capital	2,808	-	-	-	
	<u>351,407</u>	<u>354,385</u>	<u>391,466</u>	<u>401,803</u>	
<u>Traffic & Signs</u>					
Personnel	458,164	334,519	449,939	492,782	3
Operations	198,055	105,535	154,509	138,864	
Capital	37,541	-	22,584	-	
	<u>693,761</u>	<u>440,055</u>	<u>627,032</u>	<u>631,646</u>	
<u>Maintenance Administration</u>					
Personnel	154,844	160,877	167,864	181,052	1
Operations	2,477	5,955	5,820	5,820	
Capital	-	-	-	-	
	<u>157,321</u>	<u>166,831</u>	<u>173,684</u>	<u>186,872</u>	
<u>Streets</u>					
Personnel	1,098,424	1,094,053	1,153,002	1,186,246	13
Operations	194,583	195,669	289,210	283,573	
Capital	197,609	117,565	723,486	290,260	
	<u>1,490,616</u>	<u>1,407,287</u>	<u>2,165,699</u>	<u>1,760,079</u>	
<u>Parks</u>					
Personnel	1,548,784	1,593,916	1,698,256	1,807,817	13
Operations	907,306	933,269	1,251,835	1,091,025	
Capital	73,667	183,630	83,167	20,000	
	<u>2,529,757</u>	<u>2,710,814</u>	<u>3,033,258</u>	<u>2,918,842</u>	
<u>Cemetery</u>					
Personnel	286,204	300,787	315,653	409,498	4
Operations	57,216	74,084	100,521	93,760	
Capital	38,464	2,824	24,660	-	
	<u>381,885</u>	<u>377,695</u>	<u>440,834</u>	<u>503,258</u>	
<u>Urban Forestry & Horticulture</u>					
Personnel	108,297	112,491	126,901	137,439	1
Operations	25,199	22,891	38,355	32,738	
Capital	-	-	20,673	-	
	<u>133,496</u>	<u>135,382</u>	<u>185,929</u>	<u>170,177</u>	
<u>TOTAL PUBLIC WORKS</u>					
Personnel	\$ 3,990,851	\$ 3,940,848	\$ 4,269,865	\$ 4,601,457	39
Operations	1,397,301	1,347,582	1,873,467	1,660,960	
Capital	350,089	304,019	874,570	310,260	
TOTALS	<u>\$ 5,738,242</u>	<u>\$ 5,592,449</u>	<u>\$ 7,017,902</u>	<u>\$ 6,572,677</u>	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

PUBLIC WORKS

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Public Works Administration</u>						
Full-time:						
Public Works Director	26	\$52.80	\$79.20	1.00	1.00	1.00
Office Administrator	14	\$19.99	\$29.98	1.00	1.00	1.00
Administrative Assistant	12	\$16.98	\$25.47	1.00	1.00	1.00
				3.00	3.00	3.00
<u>Traffic & Signs</u>						
Full-time:						
Traffic Operations Section Manager	21	\$35.38	\$53.08	1.00	1.00	1.00
Public Works Coordinator	19	\$30.06	\$45.09	1.00	1.00	1.00
Public Works Operator	STEP	\$20.75	\$29.85	1.00	1.00	1.00
Public Works Technician	STEP	\$19.06	\$27.41	1.00	1.00	1.00
				4.00	4.00	4.00
Variable-hour/Seasonal:						
Traffic Intern	N/A	\$14.00	\$21.00	1.25	1.25	1.25
Laborer	N/A	\$14.00	\$21.00	0.75	0.75	0.75
				2.00	2.00	2.00
				6.00	6.00	6.00
<u>Maintenance Administration</u>						
Full-time:						
Public Services Division Manager	23	\$41.66	\$62.48	1.00	1.00	1.00
				1.00	1.00	1.00
<u>Streets</u>						
Full-time:						
Streets Section Manager	21	\$35.38	\$53.08	1.00	1.00	1.00
Public Works Field Supervisor	18	\$27.70	\$41.55	1.00	1.00	1.00
GIS Specialist	17	\$25.53	\$38.30	1.00	1.00	1.00
Public Works Crew Leader	16	\$23.53	\$35.30	3.00	3.00	3.00
Public Works Operator I	STEP	\$20.75	\$29.85	3.00	3.00	3.00
Public Works Technician	STEP	\$19.06	\$27.41	4.00	4.00	4.00
				13.00	13.00	13.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	3.50	3.50	0.00
				16.50	16.50	13.00

PUBLIC WORKS

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	FY `21-`22	BUDGET FY `22-`23
<u>Parks</u>						
Full-time:						
Parks Section Manager	20	\$32.61	\$48.92	1.00	1.00	1.00
Public Works Crew Leader	16	\$23.53	\$35.30	3.00	3.00	3.00
PW Program Specialist	15	\$21.69	\$32.53	1.00	1.00	1.00
Public Works Technician	STEP	\$19.06	\$27.41	9.00	9.00	9.00
				14.00	14.00	14.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	22.00	22.00	22.00
				36.00	36.00	36.00
<u>Cemetery</u>						
Full-time:						
Public Works Program Manager	16	\$23.53	\$35.30	1.00	1.00	1.00
Public Works Technician	STEP	\$19.06	\$27.41	2.00	2.00	3.00
				3.00	3.00	4.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	3.50	3.50	3.50
				6.50	6.50	7.50
<u>Urban Forestry & Horticulture</u>						
Full-time:						
Horticulturist / Urban Forester	16	\$22.38	\$33.58	1.00	1.00	1.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	1.25	1.25	1.25
				2.25	2.25	2.25
<u>TOTAL PUBLIC WORKS</u>						
Full-time				39.00	39.00	40.00
Variable-hour/Seasonal				32.25	32.25	28.75
TOTAL FULL-TIME EQUIVALENTS (FTE)				71.25	71.25	68.75

EXHIBIT "A"

EXHIBIT "B"

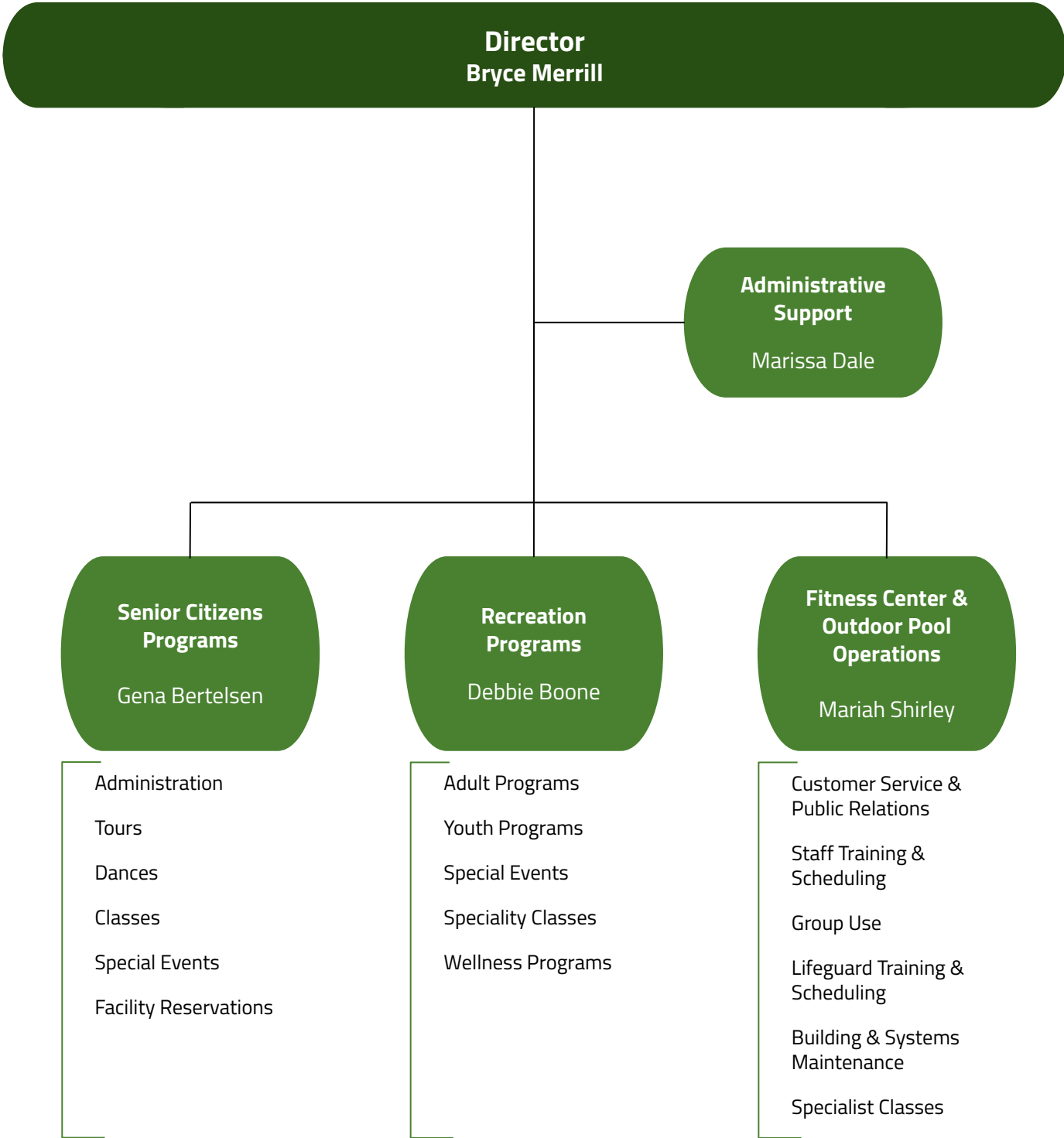
EXHIBIT "C"

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

RECREATION



RECREATION

OVERVIEW

The Recreation department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions.

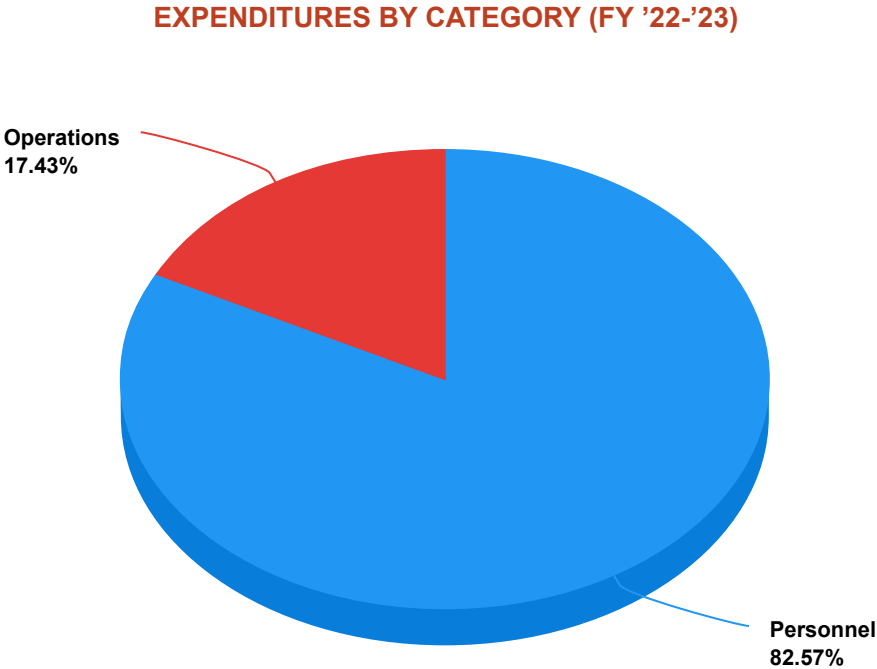
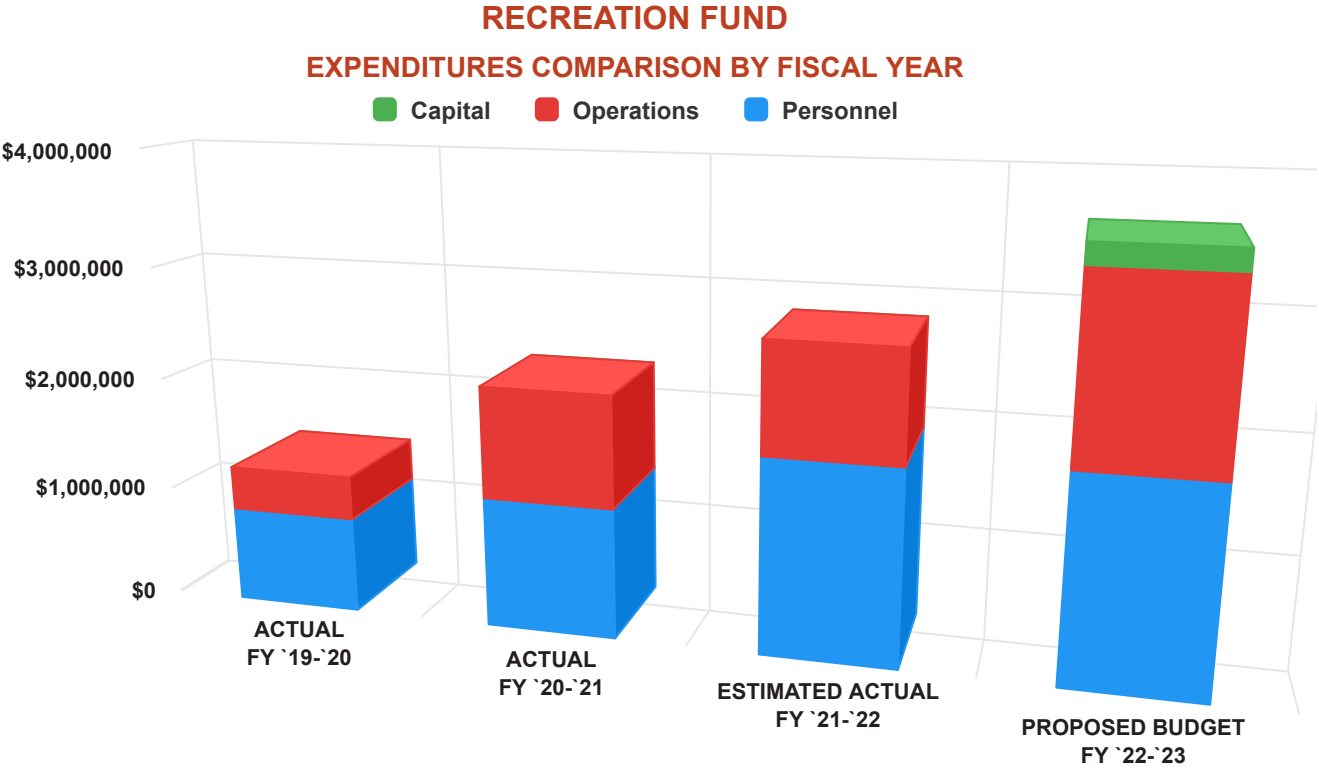
The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center.

The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events, and park youth activities.

The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation department includes the following divisions:

- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)



RECREATION

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23	# OF EMP. *
<u>Recreation Administration</u>					
Personnel	\$ 191,347	\$ 175,190	\$ 190,134	\$ 244,143	2
Operations	23,356	9,991	14,469	11,970	
Capital	52,627	-	-	-	
	267,330	185,181	204,603	256,113	
<u>Senior Citizens</u>					
Personnel	132,640	123,390	146,824	153,669	1
Operations	9,852	12,059	12,716	7,791	
Capital	-	-	120,000	-	
	142,492	135,449	279,540	161,460	
<u>Programs Administration</u>					
Personnel	245,445	284,672	375,084	408,699	4
Operations	15,182	23,031	20,193	21,676	
	260,627	307,703	395,277	430,375	
<u>Softball / T-Ball / Coach & Machine Pitch</u>					
Personnel	31,518	45,440	42,130	46,515	0
Operations	80,250	105,405	87,795	96,620	
	111,767	150,846	129,925	143,135	
<u>Basketball</u>					
Personnel	28,163	46,839	30,975	48,300	0
Operations	24,420	28,047	25,700	31,700	
	52,583	74,887	56,675	80,000	
<u>Summer Youth Parks / Sports Camps</u>					
Personnel	4,198	4,741	12,810	22,050	0
Operations	230	3,036	4,600	7,450	
	4,428	7,777	17,410	29,500	
<u>Tennis</u>					
Personnel	3,162	5,845	5,775	5,775	0
Operations	374	561	1,900	1,900	
	3,535	6,406	7,675	7,675	
<u>Volleyball</u>					
Personnel	1,036	1,995	2,000	2,100	0
Operations	2,371	6,471	7,530	6,600	
	3,407	8,467	9,530	8,700	
<u>All Other Programs</u>					
Personnel	4,695	-	9,141	11,918	0
Operations	5,248	-	15,475	13,330	
	9,943	-	24,616	25,248	
<u>TOTAL RECREATION</u>					
Personnel	\$ 642,202	\$ 688,113	\$ 814,873	\$ 943,169	7
Operations	161,282	188,602	190,379	199,037	
Capital	52,627	-	120,000	-	
TOTALS	\$ 856,111	\$ 876,716	\$ 1,125,251	\$ 1,142,206	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

RECREATION

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
	PAY	HOURLY PAY RATES		ACTUAL	ESTIMATED	PROPOSED
DIVISION	GRADE	MINIMUM	MAXIMUM	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Recreation Administration</u>						
Full-time:						
Recreation Director	25	\$49.04	\$73.56	1.00	1.00	1.00
Office Administrator	14	\$19.99	\$29.98	0.00	0.00	1.00
<u>Senior Citizens</u>						
Full-time:						
Recreation Program Coordinator	14	\$19.99	\$29.98	1.00	1.00	1.00
Variable-hour/Seasonal:						
Service Worker	N/A	\$14.00	\$21.00	1.25	1.25	1.25
Receptionist	N/A	\$12.00	\$18.00	1.50	1.50	1.50
				2.75	2.75	2.75
				3.75	3.75	3.75
<u>Program Administration</u>						
Full-time:						
Recreation Manager - Programs	19	\$30.06	\$45.09	1.00	1.00	1.00
Recreation Program Coordinator	14	\$19.99	\$29.98	3.00	3.00	3.00
				4.00	4.00	4.00
Variable-hour/Seasonal:						
Tennis Specialist	N/A	\$11.00	\$16.50	0.15	0.15	0.15
Track Supervisor	N/A	\$11.00	\$16.50	0.05	0.05	0.05
Sports Supervisor	N/A	\$11.00	\$16.50	0.40	0.40	0.40
Recreation Assistant	N/A	\$12.00	\$18.00	3.25	3.25	3.25
Concessions	N/A	\$10.00	\$15.00	0.20	0.20	0.20
				4.05	4.05	4.05
				8.05	8.05	8.05
<u>TOTAL RECREATION</u>						
Full-time				6.00	6.00	7.00
Variable-hour/Seasonal				6.80	6.80	6.80
TOTAL FULL-TIME EQUIVALENTS (FTE)				12.80	12.80	13.80

RECREATION



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

LIBRARY

Director
Charlene Crozier

**Library Advisory
Commission**

**Orem City Arts
Council**

**Administrative
Support**

Sheron Buttars

**Technical
Services**

Anthony Morris

Collection Development
For Print, Non-print and
Digital Collections
Acquisitions & Cataloging
Acquisitions & Cataloging
Processing & Collection
Maintenance
Marketing & Publicity
Library Cultural Programming
Liaison to City I.T. Services

**Patron
Services**

Mike Smith

Reference Services including
Children, Teen, Media &
General Reference
Outreach Programs
Circulation Services
Library Volunteer Program
Liaison to UVU Humanities
Social Sciences Advisory
Board
Library Hall

LIBRARY

OVERVIEW

The Orem Public Library is a full-service, single branch library supporting community members of all ages in their lifelong learning efforts through its extensive collection of materials, reference and advisory services, computer and printing access, a makerspace creative lab, cultural programs for patrons and touring art exhibits.

Collection

The Library has a collection of nearly 600,000 offerings in four distinct collections: Adult/Teen, Children, Media, and E-materials. The Adults/Teen collection includes a large reference section, current and classical fiction, large print items, periodicals and a variety of pamphlets and maps. The Children's collection is one of the largest in the State of Utah, featuring; board books, picture books, read-alongs, and both fiction and non-fiction titles in intermediate and junior areas. The Media collection includes contemporary films, old-time favorites, silent and foreign films, and television series media. A wide array of music and books on CD are also available. The E-materials collection includes: e-books, e-audiobooks, e-magazines, and streaming video.

Programming

The Orem Public Library is known for its robust programming schedule offering many options for families and age-specific programs like laptime, storytime, tween scene, and many different activities for teens. While the majority of in-person programming was on hiatus during the pandemic, staff offered virtual programming including storytimes, summer reading segments, an online series for Orem Reads, and a variety of Christmas concerts. In-person highlights during the pandemic included outdoor movies, concerts, and car parades.

Library Hall

In March of 2021, the City of Orem opened a new cultural arts facility known as Library Hall on the City Center campus. The Hall offers three main spaces for programming: a 500-seat auditorium, a classroom/meeting space, and a spacious lobby that functions as both an event space and an art gallery.

Makerspace

The Library's Makerspace functions as a creative lab for many different interests and features programs, equipment, and tools for project creation. Some of the items available for use or checkout include: 3-D printers, Mac computers with graphic design and editing software, a sound booth, keyboards, editing programs for music, GoPro cameras, film cameras, sewing equipment, and much more..

Environment

While these areas have seen restricted use during the pandemic, the Library offers several study-space areas as well as seven study rooms. The Library also has a Kid Zone area for our youngest patrons which features a puppet theater and stage, sensory/activity panels, a book nook, and kid-friendly shelving and seating.

Technology

Over the course of the last year, the Library has replaced the Radio Frequency Identification (RFID) gates at both the main and south entrances as well as upgrading several self-checkout stations. To improve patron services during the pandemic, the Library increased the ability for patrons to put items on hold for grab-and-go service..

The Library department includes the following divisions:

- Library Administration
- Technical Services
- Patron Services

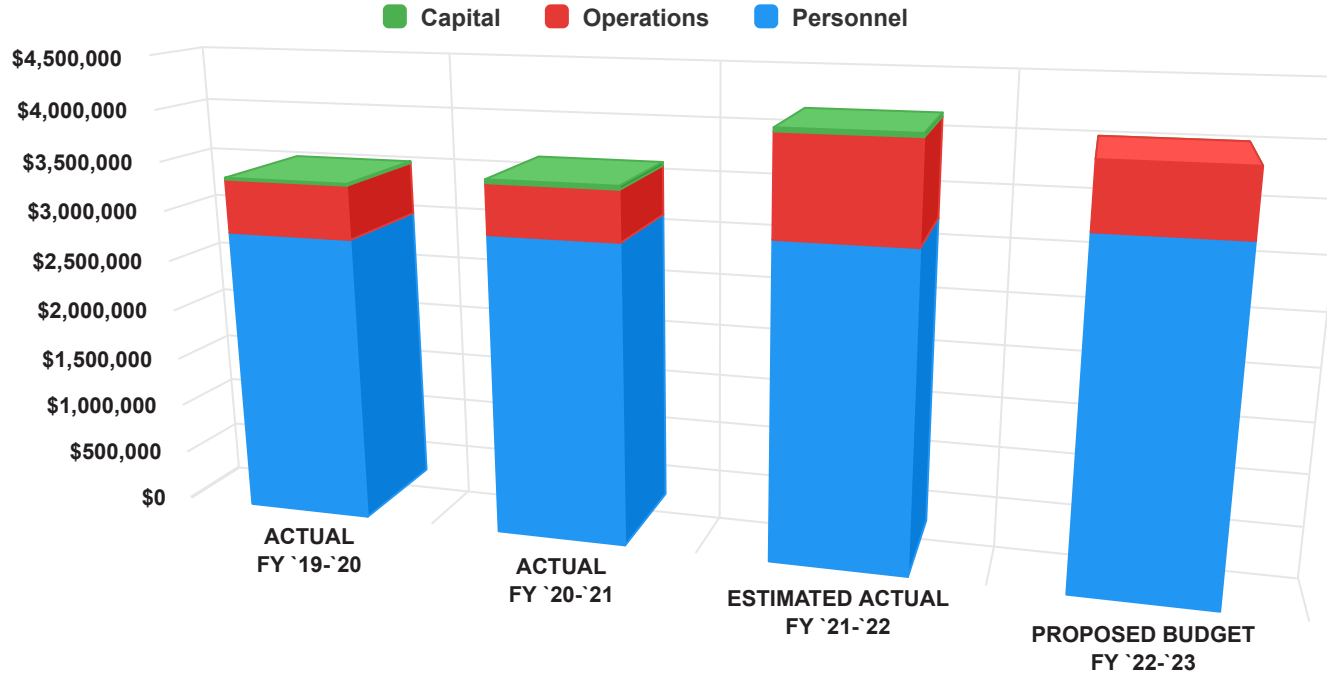
EXHIBIT "A"

EXHIBIT "B"

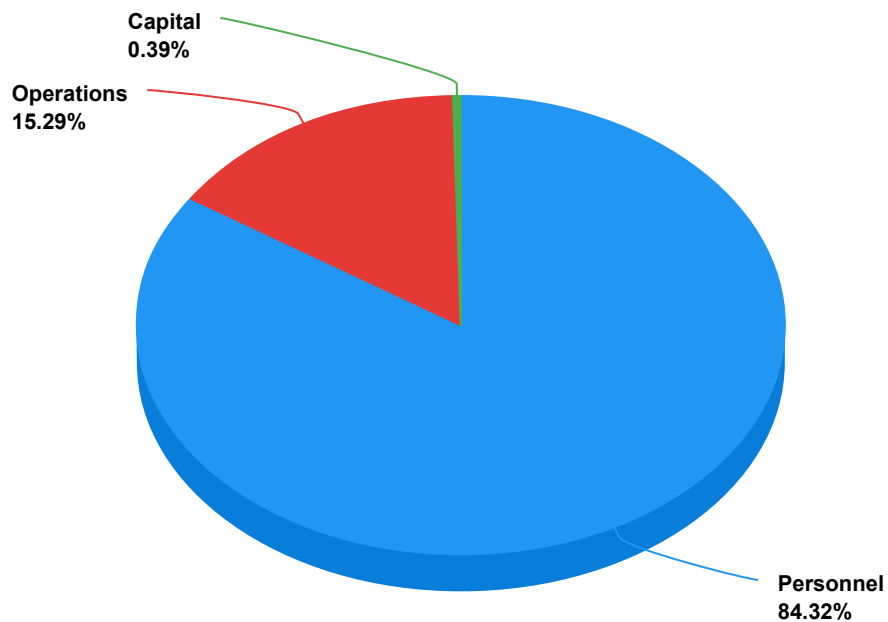
EXHIBIT "C"

LIBRARY

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



LIBRARY

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Library Administration</u>					
Personnel	\$ 266,308	\$ 275,380	\$ 288,140	\$ 311,375	2
Operations	57,518	51,201	185,456	80,625	
Capital	-	-	17,348	-	
	323,826	326,581	490,943	392,000	
<u>Technical Services</u>					
Personnel	883,402	1,075,847	1,021,967	1,197,595	10
Operations	334,483	364,512	561,792	421,295	
Capital	-	-	-	-	
	1,217,885	1,440,359	1,583,759	1,618,890	
<u>Patron Services</u>					
Personnel	1,667,716	1,600,068	1,748,962	1,775,141	15
Operations	34,095	30,934	34,940	34,265	
Capital	22,250	40,298	17,943	15,000	
	1,724,060	1,671,300	1,801,845	1,824,406	
<u>Video Services</u>					
Personnel	-	-	-	-	0
Operations	96,111	34,107	169,727	59,350	
Capital	-	-	-	-	
	96,111	34,107	169,727	59,350	
<u>TOTAL LIBRARY</u>					
Personnel	\$ 2,817,426	\$ 2,951,295	\$ 3,059,069	\$ 3,284,111	27
Operations	522,207	480,754	951,915	595,535	
Capital	22,250	40,298	35,290	15,000	
TOTALS	\$ 3,361,882	\$ 3,472,347	\$ 4,046,274	\$ 3,894,646	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

LIBRARY

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Library Administration</u>						
Full-time:						
Library Director	25	\$49.04	\$73.56	1.00	1.00	1.00
Office Administrator	14	\$19.99	\$29.98	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Office Clerk	N/A	\$10.00	\$21.00	0.25	0.25	0.25
				2.25	2.25	2.25
<u>Technical Services</u>						
Full-time:						
Library Division Manager	21	\$35.38	\$53.08	1.00	1.00	1.00
Librarian	18	\$27.70	\$41.55	1.00	1.00	2.00
Associate Librarian	14	\$19.99	\$29.98	4.00	4.00	5.00
Assistant Librarian	12	\$16.98	\$25.47	2.00	2.00	2.00
				8.00	8.00	10.00
Part-time:						
Librarian	18	\$27.70	\$41.55	1.00	1.00	0.00
Associate Librarian	14	\$19.99	\$29.98	0.50	0.50	0.00
Assistant Librarian	12	\$16.98	\$25.47	0.50	0.50	0.00
				2.00	2.00	0.00
Variable-hour/Seasonal:						
Cataloging Librarian	N/A	\$19.47	\$29.21	0.90	0.90	0.90
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.80	0.80	0.80
Stage/Sound Technician	N/A	\$11.04	\$16.56	0.05	0.05	0.05
Library Assistant	N/A	\$9.26	\$13.89	1.85	1.85	1.85
Library Page	N/A	\$7.25	\$10.56	1.30	1.30	1.30
				4.90	4.90	4.90
				14.90	14.90	14.90
<u>Patron Services</u>						
Full-time:						
Library Division Manager	21	\$35.38	\$53.08	1.00	1.00	1.00
Librarian	12	\$27.70	\$41.55	4.00	4.00	4.00
Associate Librarian	14	\$19.99	\$29.98	5.00	5.00	5.00
Assistant Librarian	12	\$16.98	\$25.47	4.00	5.00	5.00
				14.00	15.00	15.00
Part-time:						
Assistant Librarian	N/A	\$17.12	\$25.68	2.50	2.00	0.00

LIBRARY

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	PROPOSED
		MINIMUM	MAXIMUM	FY `20-`21	FY `21-`22	BUDGET FY `22-`23
Variable-hour/Seasonal:						
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.55	0.55	0.55
Library Assistant	N/A	\$9.26	\$13.89	8.65	8.65	8.65
Library Page	N/A	\$7.25	\$10.56	4.10	4.10	4.10
				13.30	13.30	13.30
				29.80	30.30	28.30
TOTAL LIBRARY						
Full-time				24.00	25.00	27.00
Part-time				4.50	4.00	0.00
Variable-hour/Seasonal				18.45	18.45	18.45
TOTAL FULL-TIME EQUIVALENTS (FTE)				46.95	47.45	45.45

EXHIBIT "A"

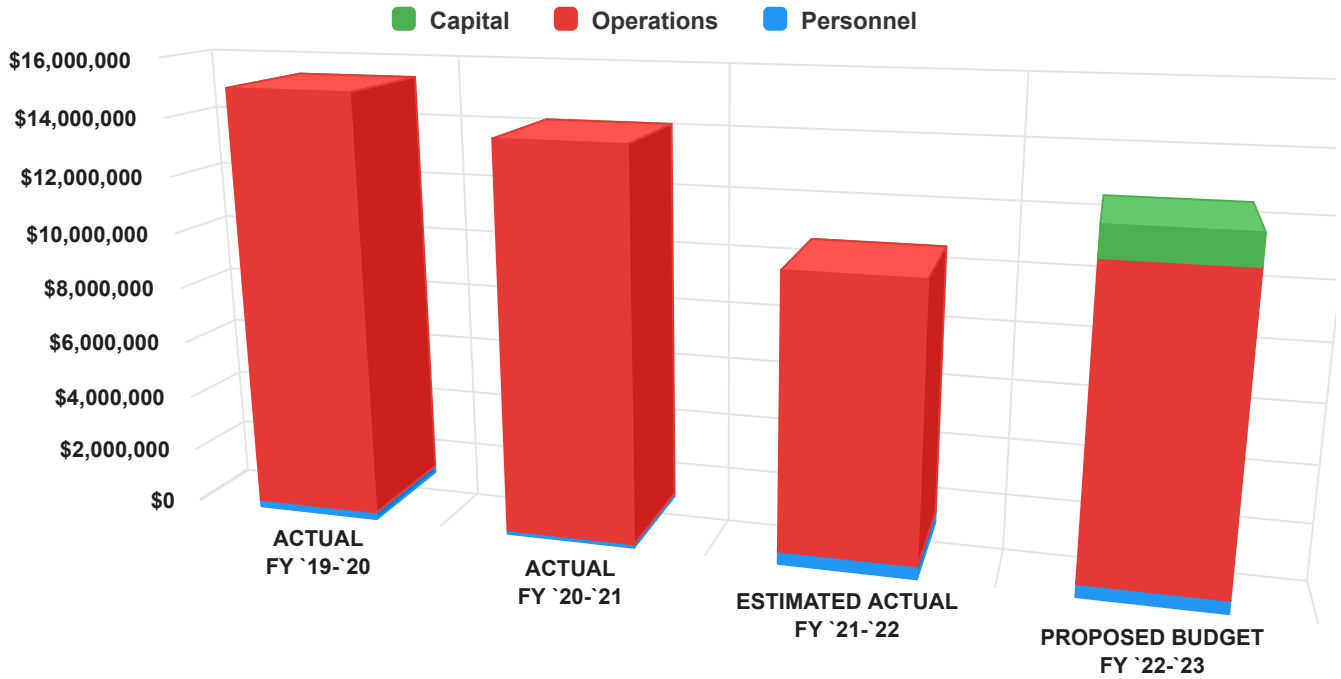
EXHIBIT "B"

EXHIBIT "C"

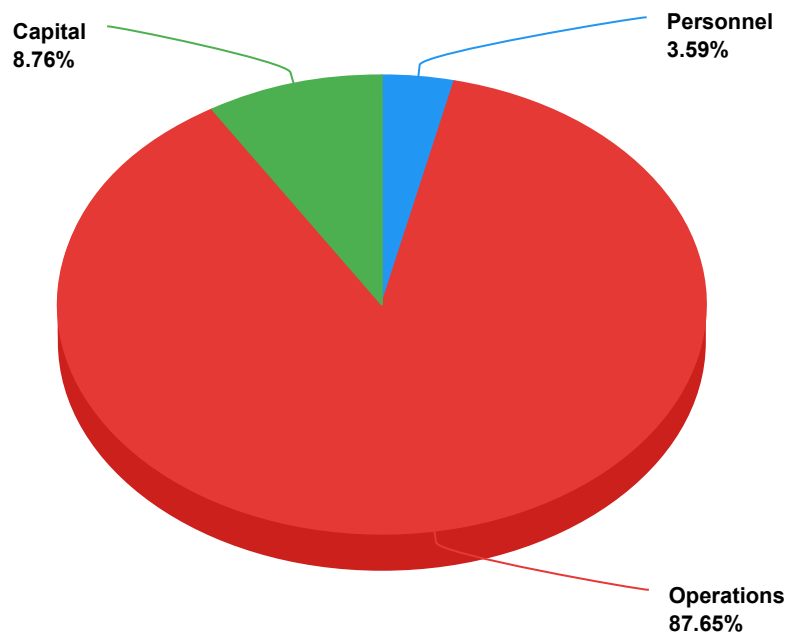
NON-DEPARTMENTAL

These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and information technology services) as well as inter-fund transfers and the Mayor/City Council's and City Manager's contingency funds.

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



NON-DEPARTMENTAL EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23	# OF RET. *
Personnel					
Retiree Benefits	\$ 61,282	\$ 29,038	\$ 40,000	\$ 30,000	5
Vacation Benefit Costs	108,691	122,686	70,000	80,000	
Other Personnel Costs	83,242	4,651	350,000	320,000	
	253,215	156,376	460,000	430,000	
Operations					
Information Technology Charge	1,943,301	1,720,862	1,729,360	1,989,968	
Insurance Charge	922,220	755,214	784,891	877,645	
Purchasing / Warehouse Charge	209,304	209,629	237,461	258,237	
Facilities Maintenance Charge	-	-	984,506	1,080,970	
UTOPIA Pledge Transfer	3,225,046	3,289,545	3,355,337	3,422,444	
Sales Tax Revenue Bond Transfer	377,335	378,506	254,523	259,909	
Siemens Energy Lease Transfer	266,629	265,096	265,941	266,203	
Street Lighting Fund Transfer	790,000	15,000	15,000	15,000	
Recreation Fund Transfer	750,000	400,000	-	-	
Capital Projects Fund Transfer	5,133,681	4,112,962	-	-	
All Other Fund Transfers	1,077,000	1,731,423	1,074,000	1,074,000	
Contingencies	-	-	-	1,084,935	
Other Expenditures	173,701	697,034	847,617	164,000	
	14,868,217	13,575,271	9,548,636	10,493,311	
Capital					
Vehicle Replacement	-	-	-	809,000	
Vehicle Replacement - Fire Apparatus	-	-	-	240,000	
	-	-	-	1,049,000	
TOTAL NON-DEPARTMENTAL					
Personnel	\$ 253,215	\$ 156,376	\$ 460,000	\$ 430,000	5
Operations	14,868,217	13,575,271	9,548,636	10,493,311	
Capital	-	-	-	1,049,000	
TOTALS	<u>\$ 15,121,432</u>	<u>\$ 13,731,647</u>	<u>\$ 10,008,636</u>	<u>\$ 11,972,311</u>	

* Number of retired employees participating in the City's health and/or dental insurance plans

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

NON-DEPARTMENTAL

UTOPIA SALES TAX REVENUE PLEDGE SUMMARY

FISCAL YEAR	ANNUAL PLEDGE AMOUNT	PRINCIPAL PORTION	INTEREST PORTION
2022-2023	\$ 3,422,444	\$ 646,132	\$ 2,776,312
2023-2024	3,490,892	752,135	2,738,757
2024-2025	3,560,710	874,831	2,685,879
2025-2026	3,631,924	1,005,775	2,626,149
2026-2027	3,704,563	1,149,648	2,554,915
2027-2028	3,778,654	1,244,906	2,533,748
2028-2029	3,854,227	1,413,296	2,440,931
2029-2030	3,931,312	1,586,153	2,345,159
2030-2031	4,009,938	1,779,571	2,230,367
2031-2032	4,090,136	1,988,169	2,101,967
2032-2033	4,171,940	2,218,378	1,953,562
2033-2034	4,255,378	2,462,495	1,792,883
2034-2035	4,340,486	2,728,019	1,612,467
2035-2036	4,427,296	3,013,844	1,413,452
2036-2037	4,515,841	3,325,951	1,189,890
2037-2038	4,606,158	3,660,141	946,017
2038-2039	4,698,281	4,221,985	476,296
2039-2040	4,385,584	4,198,382	187,202
GRAND TOTALS	\$ 72,875,764	\$ 38,269,811	\$ 34,605,953

UTOPIA CITIES**PARTICIPATION %**

West Valley City	28.01%
Orem City	21.85%
Layton City	16.73%
Murray City	12.32%
Midvale City	6.07%
Brigham City	3.35%
Centerville City	3.33%
Lindon City	3.08%
Tremonton City	2.53%
Payson City	1.91%
Perry City	0.82%

100.00%

Road Fund

ROAD FUND

OVERVIEW

The Road Fund is used to account for Orem's share of the revenues and expenditures related to gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are administered by the Utah Department of Transportation (UDOT) and may only be used on certain street and highway expenditures as provided in Utah State Code.

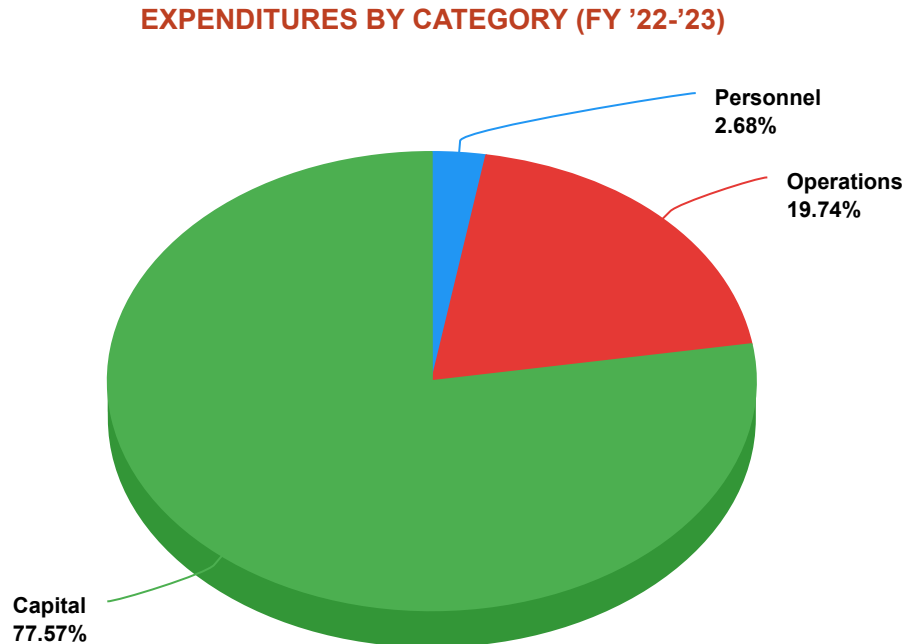
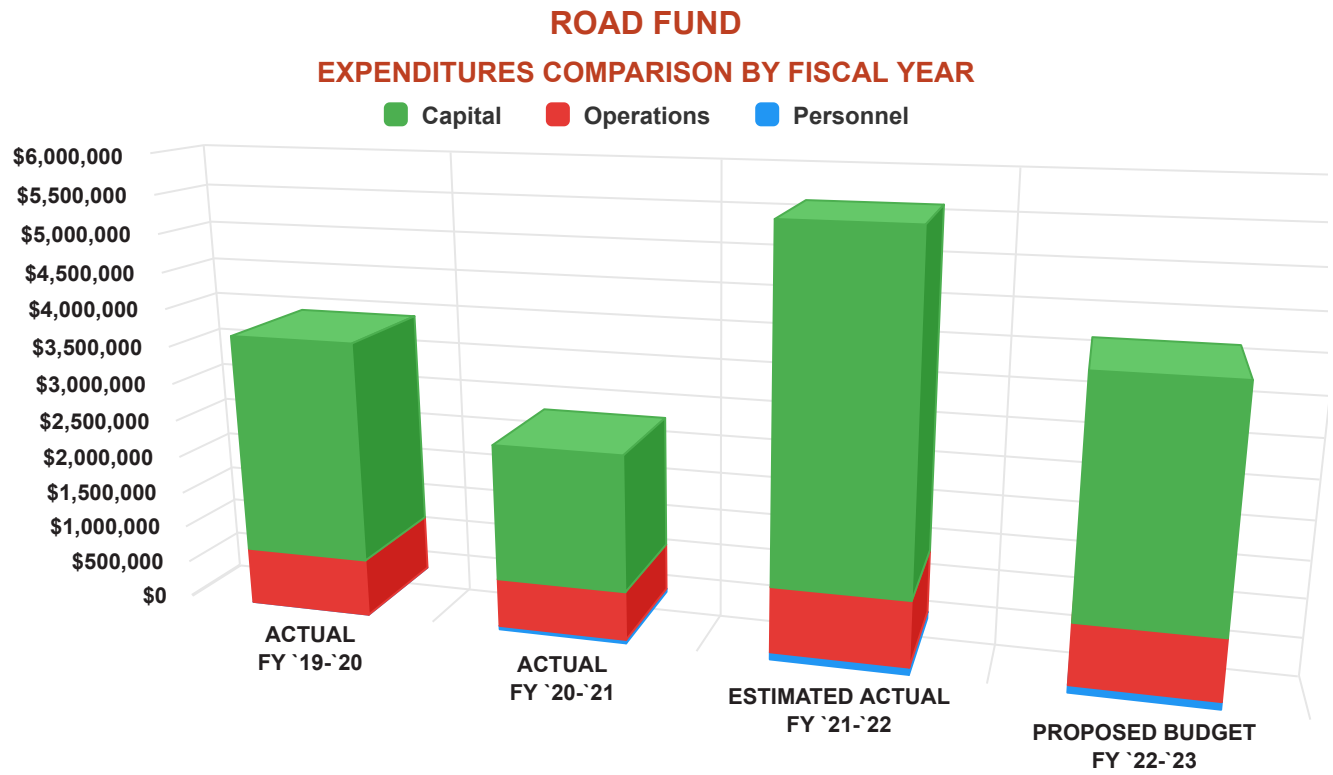
The City established a guideline that State Road funds would be spent for the purpose of major City street maintenance work and not for bonding of road projects. With this goal, it is the City's intent to focus as much of these funds as possible on maintaining City streets in a good condition. Crack sealing, slurry sealing, micro surfacing, and street overlays are the mainstay methods of maintaining city streets.

One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management Program (PMP). This program employs individuals, computer software, and available resources working together to determine, recommend, and implement the most cost effective course of action concerning the maintenance and repair of the City's street system. All city streets are inspected for surface defects and deterioration at least once every three years. They are recorded, rated, and receive a value or OCI (overall condition index) rating. The Streets Section currently uses software to help manage the PMP program.

REVENUES

The Road Fund receives its gas tax revenue portion based on a 50/50 percentage formula of Orem's population compared to the State's total population and the City's weighted centerline miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year).

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
	FY '19-'20	FY '20-'21	ACTUAL FY '21-'22	BUDGET FY '22-'23
Revenues - B&C Road Funds	\$ 3,234,902	\$ 3,518,185	\$ 3,200,000	\$ 3,400,000
Interest Earnings	64,833	19,470	20,000	15,000
Sale of Fixed Assets	188,100	7,500	-	-
Appropriations of Surplus	-	-	-	500,000
Award - VW Enviro Mitigation Agreement	-	-	-	-
FUND TOTALS	\$ 3,487,835	\$ 3,545,155	\$ 3,220,000	\$ 3,915,000



ROAD FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
Personnel					
Salaries & Wages - Variable Hour	\$ 198	\$ 37,939	\$ 90,000	\$ 90,000	0
Salaries & Wages - Overtime	-	-	10,000	10,000	
Fringe Benefits	14	3,352	5,000	5,000	
	212	41,291	105,000	105,000	
Operations					
Employee Development	(1,676)	250	6,000	6,000	
Supplies	7,373	9,314	12,000	12,000	
Equipment	14,136	19,328	23,500	19,000	
Fuel	-	149	300	500	
Maintenance & Repair	11,821	9,703	13,000	13,000	
Professional & Technical Services	26,271	21,960	52,794	27,500	
Materials - Road & Sidewalk	328,234	390,171	545,754	498,300	
Administration Charge	363,377	200,562	195,625	179,455	
Other Expenditures	7,712	12,624	17,200	17,200	
	757,248	664,060	866,173	772,955	
Capital					
Street Overlay / Reconstruction	731,463	486,257	1,121,259	300,000	
Street Striping	171,302	67,796	277,755	250,000	
Street Sealing	300,000	350,000	350,000	400,000	
Slurry Seals	476,459	517,173	946,236	575,000	
Micro-Surfacing & Other Projects	722,002	70,554	1,285,163	1,275,045	
Vehicle & Equipment Replacement	533,324	288,618	522,659	237,000	
	2,934,550	1,780,398	4,503,072	3,037,045	
TOTAL ROAD FUND					
Personnel	\$ 212	\$ 41,291	\$ 105,000	\$ 105,000	0
Operations	757,248	664,060	866,173	772,955	
Capital	2,934,550	1,780,398	4,503,072	3,037,045	
TOTALS	<u>\$ 3,692,010</u>	<u>\$ 2,485,749</u>	<u>\$ 5,474,245</u>	<u>\$ 3,915,000</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
Street Overlay / Reconstruction	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Street Striping	105,000	105,000	105,000	105,000
Street Sealing	350,000	350,000	350,000	350,000
Slurry Seals	450,000	450,000	450,000	450,000
Micro-Surfacing & Other Projects	725,000	725,000	725,000	725,000
Vehicle & Equipment Replacement	228,000	65,000	64,000	64,000
TOTALS	<u>\$ 2,858,000</u>	<u>\$ 2,695,000</u>	<u>\$ 2,694,000</u>	<u>\$ 2,694,000</u>

Care Tax Fund

CARE TAX FUND

OVERVIEW

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the voter approved additional sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, beginning in April 2006 and ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City's residents. This competitive granting process occurs annually.

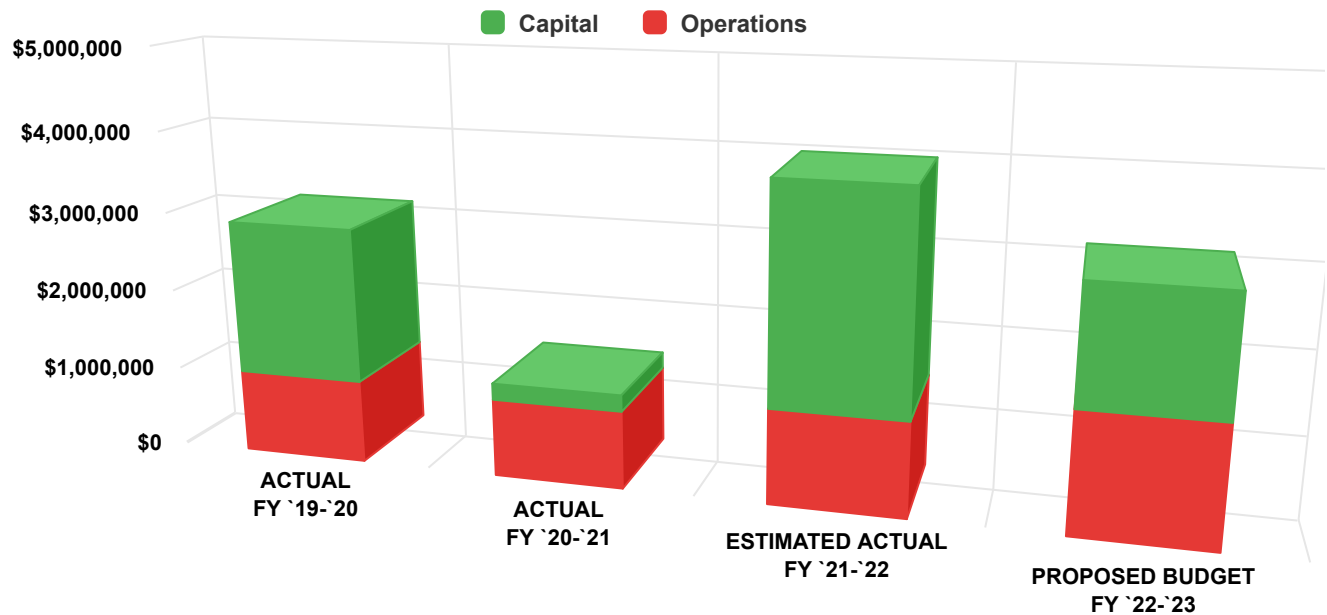
REVENUES

The CARE Tax Fund receives its revenues from the 1/10 of 1% (\$0.10 for every \$100 spent) sales tax collected within the boundaries of the city.

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Sales Taxes - CARE Tax	\$ 2,284,064	\$ 2,741,633	\$ 2,400,000	\$ 2,900,000
Interest Earnings	76,455	20,018	20,000	10,000
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 2,360,519	\$ 2,761,651	\$ 2,420,000	\$ 2,910,000

CARE TAX FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Operations				
Scera - Major Grant	\$ 545,000	\$ 531,868	\$ 575,000	\$ -
Hale Theater Orem - Major Grant	330,000	322,048	349,000	-
Utah Metro Ballet - Major Grant	21,000	20,494	21,737	-
Co-Sponsored Groups - Major Grant	30,000	-	90,000	-
Mid-Major Grants	9,500	5,938	18,000	-
Minor Grants	50,896	42,057	44,888	-
Administration Charge	34,316	33,407	36,750	43,500
Other Expenditures	6,769	6,318	29,450	1,433,250
	<u>1,027,481</u>	<u>962,130</u>	<u>1,164,825</u>	<u>1,476,750</u>
Capital				
Fitness Center Improvements	-	-	1,367,796	-
Library Hall	1,665,766	191,810	-	-
Scera Park Sprinkler System	-	-	180,694	-
Other Improvements	236,011	10,944	1,103,000	1,433,250
	<u>1,901,777</u>	<u>202,754</u>	<u>2,651,489</u>	<u>1,433,250</u>
TOTAL CARE TAX FUND				
Operations	\$ 1,027,481	\$ 962,130	\$ 1,164,825	\$ 1,476,750
Capital	<u>1,901,777</u>	<u>202,754</u>	<u>2,651,489</u>	<u>1,433,250</u>
TOTALS	<u>\$ 2,929,258</u>	<u>\$ 1,164,884</u>	<u>\$ 3,816,314</u>	<u>\$ 2,910,000</u>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"



The CARE Program provides community benefits and opportunities for all Orem residents. Since the CARE Program was authorized, funding has been used to improve the quality of local arts programs, to expand open space for parks and recreation, and to improve and expand city facilities. Grant recipients have reported that CARE funding has helped them reach new heights in the quality of activities they are able to offer our community.



Telecommunications Billing Fund

TELECOMMUNICATIONS BILLING FUND

OVERVIEW

The Telecommunications Billing Fund is used to account for the billing and collection activities related to Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home.

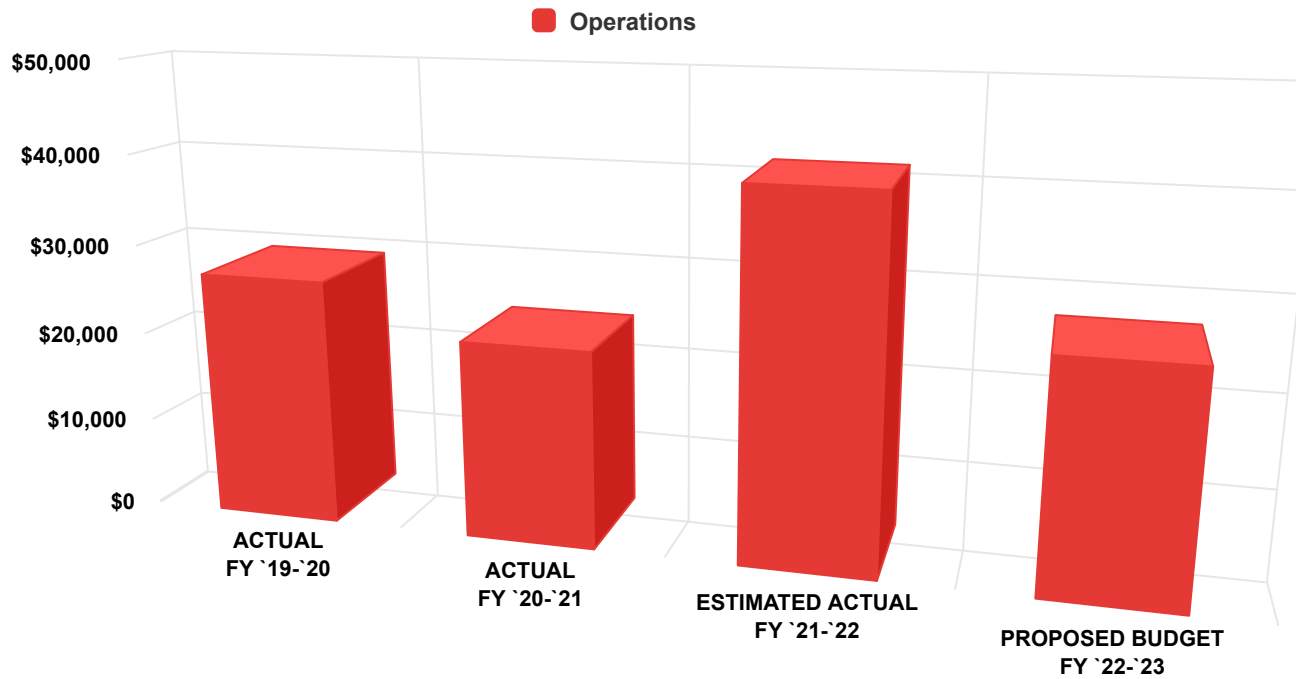
The services provided by the fund are under the direction of the Finance Department through the Accounting Division. The fund has billed over 300 CUE agreements since July of 2012 and is currently billing over 150 customers.

REVENUES

The Telecommunications Billing Fund receives revenues for billing and collection services consisting of a 5% administration charge and interest earnings on CUE agreements.

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Fees - Fiber Optic Billing	\$ 1,238	\$ 2,617	\$ 2,000	\$ 2,000
Interest Earnings	29,584	28,811	38,000	23,000
FUND TOTALS	\$ 30,822	\$ 31,427	\$ 40,000	\$ 25,000

TELECOMMUNICATIONS BILLING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Operations				
Professional & Technical Services	\$ 27,220	\$ 21,730	\$ 40,000	\$ 25,000
Other	-	-	-	-
	27,220	21,730	40,000	25,000
TOTAL TELECOMMUNICATIONS BILLING FUND				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	27,220	21,730	40,000	25,000
Capital	-	-	-	-
TOTALS	\$ 27,220	\$ 21,730	\$ 40,000	\$ 25,000



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

Transportation Sales Tax Fund

TRANSPORTATION SALES TAX FUND

OVERVIEW

The Transportation Sales Tax Fund is used to account for revenues and expenditures related to transportation sales taxes received from the purchase of goods and certain services within the City of Orem. During the 2021 legislative session, Senate Bill 136 authorized counties to impose a quarter cent (0.25%) local option sales tax to be used for transportation needs. The Utah County Commission voted to implement the tax on December 18, 2021.

The new quarter cent (0.25%) transportation sales tax will be distributed to the City of Orem (0.10%), Utah County (0.05%), and the Utah Transit Authority (UTA, 0.10%).

These funds are administered by the Utah State Tax Commission and may only be used on certain permissible transportation expenditures as provided in Utah State Code (59-12-2219(13)). Permissible transportation expenditures include streets, sidewalks, curb and gutter, safety features, traffic signs and signals, street lighting, and trails for non-motorized vehicles connecting an origin with a destination.

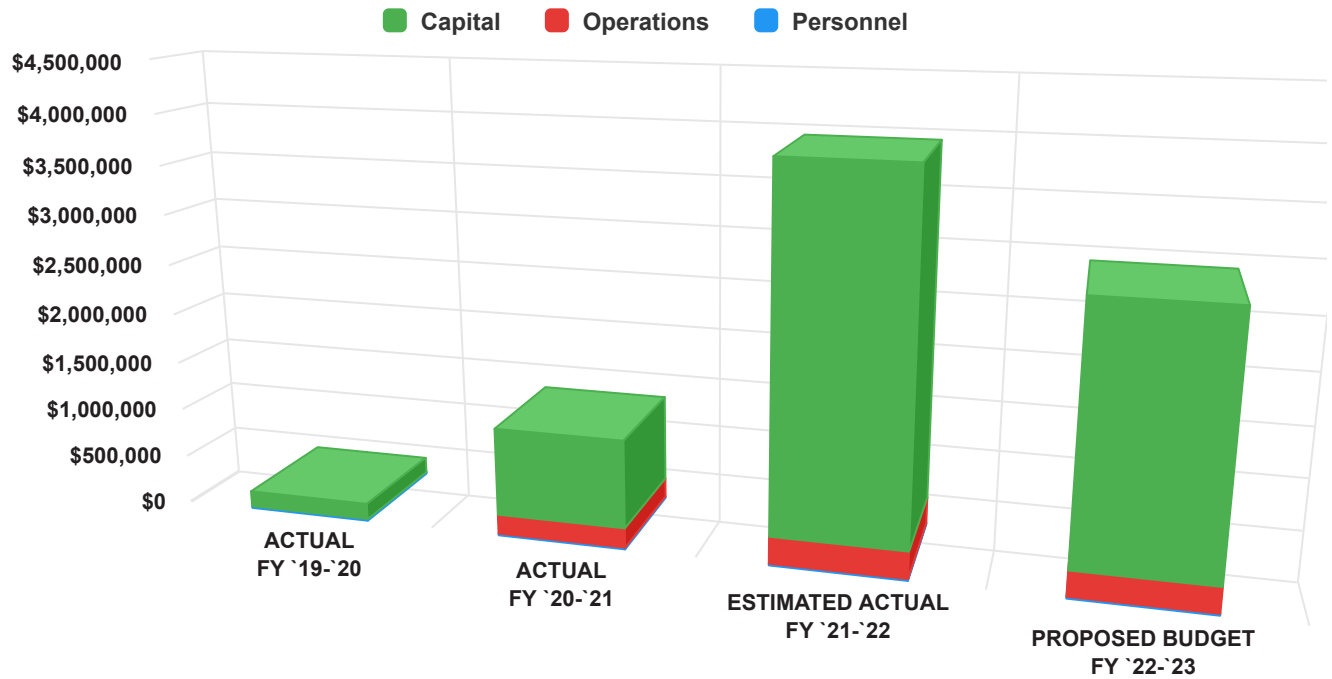
The City is developing plans for this new source of revenue to address the ongoing challenges of maintaining the City's transportation system.

REVENUES

Although Utah County implemented the transportation sales tax on December 18, 2021, the City's portion of the sales tax increase began coming to the City on July 1, 2019.

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Revenues - Transportation Sales Taxes	\$ 2,129,802	\$ 2,503,967	\$ 2,300,000	\$ 2,760,000
Interest Earnings	11,914	9,884	7,000	7,000
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 2,141,716	\$ 2,513,851	\$ 2,307,000	\$ 2,767,000

TRANSPORTATION SALES TAX FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

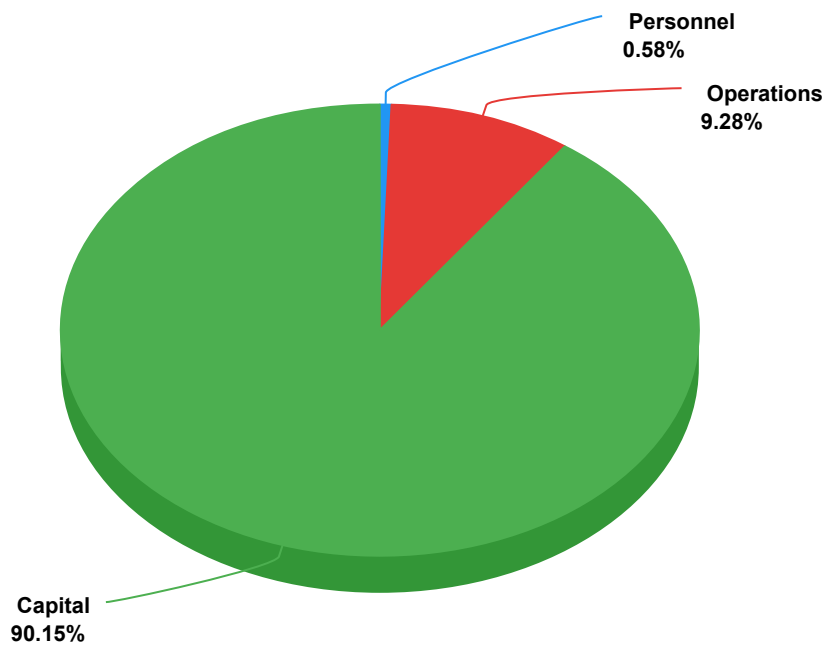


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

TRANSPORTATION SALES TAX FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
Personnel					
Salaries & Wages - Variable Hour	\$ 12,647	\$ 18,333	\$ 15,225	\$ 15,225	0
Salaries & Wages - Overtime	-	-	-	-	
Fringe Benefits	899	1,328	761	761	
	13,546	19,661	15,986	15,986	
Operations					
Supplies	-	-	76,100	76,100	
Equipment	-	-	1,100	1,100	
Other Expenditures	-	200,562	195,625	179,455	
	-	200,562	272,825	256,655	
Capital					
Street Overlay/Reconstruction	-	-	2,316,021	1,490,000	
Sidewalk Projects	-	69,999	750,000	775,000	
Miscellaneous Projects	158,884	802,810	433,709	229,359	
Equipment Replacement	3,180	-	42,500	-	
	162063.33	872,809	3,542,230	2,494,359	
TOTAL TRANSPORTATION SALES TAX FUND					
Personnel	\$ 13,546	\$ 19,661	\$ 15,986	\$ 15,986	0
Operations	-	200,562	272,825	256,655	
Capital	162,063	872,809	3,542,230	2,494,359	
TOTALS	<u>\$ 175,609</u>	<u>\$ 1,093,033</u>	<u>\$ 3,831,041</u>	<u>\$ 2,767,000</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
Street Overlay / Reconstruction	\$ 940,000	\$ 940,000	\$ 940,000	\$ 940,000
Sidewalk Projects	425,000	425,000	425,000	425,000
Miscellaneous Projects	300,000	300,000	300,000	300,000
Equipment Replacement	5,000	5,000	5,000	5,000
TOTALS	<u>\$ 1,670,000</u>	<u>\$ 1,670,000</u>	<u>\$ 1,670,000</u>	<u>\$ 1,670,000</u>

Debt Service Fund

DEBT SERVICE FUND**OVERVIEW**

The Debt Service Fund accounts for all payments on general obligation debt (property tax supported debt) and sales tax revenue supported debt.

Prior to Fiscal Year 2020-2021, the City had special improvement district (SID) debt which was backed by the City's full faith and credit. Developers of the specific improvement projects are responsible to pay the City (generally from the sale of property within the SID) enough to pay the annual debt payment. The City maintained a first position lien on any unsold property within the SID until the debt was extinguished.

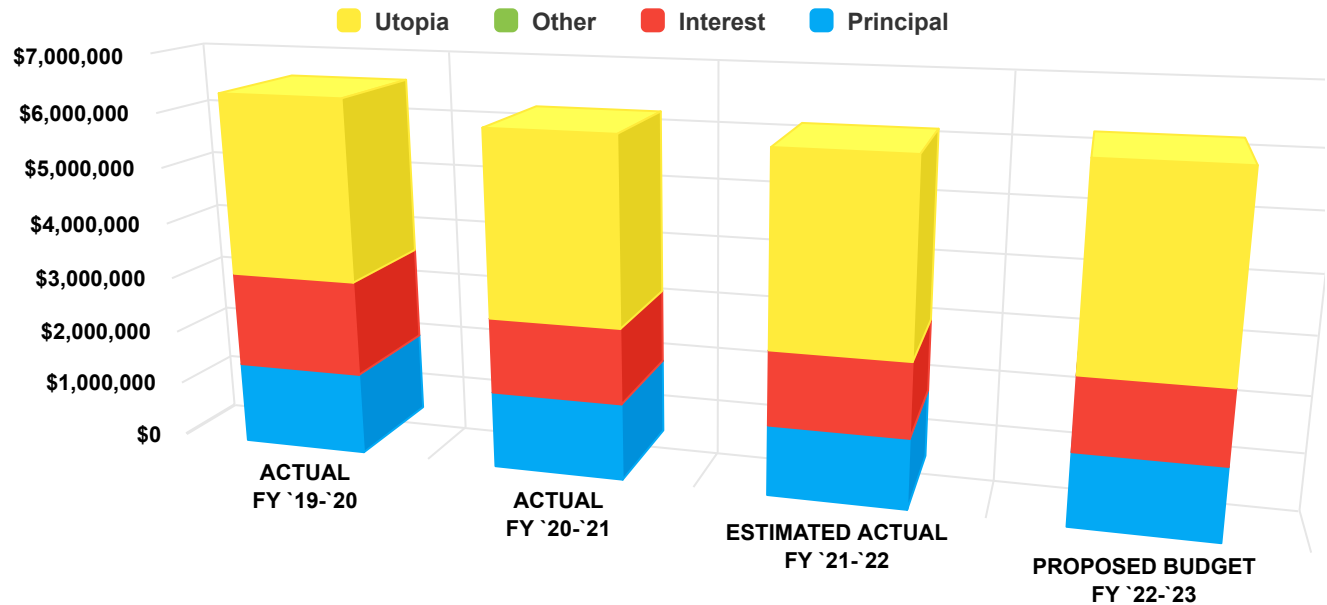
REVENUES

The Debt Service Fund receives its revenues from property taxes dedicated to the payment of general obligation debt and revenues received from special improvement districts. These revenues are recorded directly in the fund while all other debt service revenues are recorded as transfers from other funds.

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Property Taxes - General Obligation Bonds	\$ 1,578,200	\$ 1,474,696	\$ 1,480,321	\$ 2,285,476
Interest Earnings	44,973	6,605	1,900	-
Miscellaneous Revenues - SID	-	-	-	-
Contributions from Other Funds	4,188,350	4,248,348	4,163,904	4,236,943
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 5,811,523	\$ 5,729,649	\$ 5,646,125	\$ 6,522,419

DEBT SERVICE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Principal				
General Obligation Bonds	\$ 940,000	\$ 965,000	\$ 1,000,000	\$ 1,025,000
Revenue Bonds	482,000	360,000	243,000	253,000
Other Debt Issuances	30,961	27,255	-	-
	<u>1,452,961</u>	<u>1,352,255</u>	<u>1,243,000</u>	<u>1,278,000</u>
Interest				
General Obligation Bonds	1,658,817	1,316,713	1,287,238	1,259,426
Revenue Bonds	33,510	16,606	9,623	4,909
Other Debt Issuances	2,654	758	-	-
	<u>1,694,981</u>	<u>1,334,076</u>	<u>1,296,861</u>	<u>1,264,335</u>
Other				
UTOPIA Pledge	3,225,045	3,289,546	3,355,337	3,422,444
Lease - Energy Improvements	552,353	552,284	554,044	554,590
Other Costs	2,800	2,800	2,900	3,050
	<u>3,780,198</u>	<u>3,844,630</u>	<u>3,912,281</u>	<u>3,980,084</u>
TOTAL DEBT SERVICE FUND				
Principal	\$ 1,452,961	\$ 1,352,255	\$ 1,243,000	\$ 1,278,000
Interest	1,694,981	1,334,076	1,296,861	1,264,335
Other	3,780,198	3,844,630	3,912,281	3,980,084
TOTALS	<u>\$ 6,928,140</u>	<u>\$ 6,530,961</u>	<u>\$ 6,452,142</u>	<u>\$ 6,522,419</u>

DEBT SERVICE FUND

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	EXPECTED PRINCIPAL BALANCE JUNE 30, 2022	FISCAL YEAR 2022-2023 PAYMENTS
General Obligations Bonds					
General Obligation Ref. Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 4,155,000	\$ 1,099,125
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	24,500,000	24,500,000	1,188,112
			34,145,000	28,655,000	2,287,237
Revenue Bonds					
Sales Tax Revenue Ref. Bonds, Series 2017	1.94%	2022-2023	2,898,000	496,000	252,622
			2,898,000	496,000	252,622
Lease / Purchase Obligations					
Energy Imp. Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	5,016,000	554,043
			6,739,000	5,016,000	554,043
Grand Total - Debt Service Fund Indebtedness			\$ 43,782,000	\$ 34,167,000	\$ 3,093,902

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF INDEBTEDNESS
General Obligations Bonds	
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
General Obligation Bonds, Series 2019	Construction of Library Hall and Reconstruction of Fitness Center.
Revenue Bonds	
Sales Tax Revenue Refunding Bonds, Series 2017	Refunded the 2007 Sales Tax Revenue Refunding Bonds.
Lease / Purchase Obligations	
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting and various city facilities.

Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section.

Impact Fee Funds - Police, Fire, Parks & Streets

IMPACT FEE FUNDS

OVERVIEW

Impact fees are a one-time fee imposed upon new development activity as a condition of development approval to mitigate the impact of the new development on public infrastructure.

Without impact fees in place, new development may not pay its fair share of the infrastructure built to support its demand on facilities. This would arguably require existing residents to pay for facilities and services that may only be needed because of the new development.

Utilizing impact fees to pay a portion of the costs associated with future infrastructure puts future users on an equal footing with existing users who have been paying property taxes, sales taxes, and/or other revenue sources to generate the revenue necessary to provide needed facilities and services.

The City has approved the following impact fees (see note below for other impact fees):

- **Fire/EMS** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Police** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Streets/Transportation** – Provides funding to construct additional infrastructure necessary to maintain the desired level of service due to increased traffic as a result of new development.
- **Parks** – Provides funding to acquire additional park lands (which includes trails) and improvements needed to maintain its existing and proposed service levels. These service levels will decline as a result of population growth unless new facilities are constructed or acquired.

Note: Water impact fees are reported in the Water Fund section of this budget. Sewer impact fees are reported in the Water Reclamation Fund section of this budget. Storm Water impact fees are reported in the Storm Water Fund section of this budget.

IMPACT FEE FUNDS**REVENUES**

The Impact Fee Funds receive revenues from the development community through the City's building permit process.

FIRE / EMS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
REVENUE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fees	\$ 69,266	\$ 98,111	\$ 100,000	\$ 50,000
Interest Earnings	\$ 4,354	\$ 1,420	\$ 700	\$ -
FUND TOTALS	\$ 73,620	\$ 99,531	\$ 100,700	\$ 50,000

POLICE IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
REVENUE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fees	\$ 50,627	\$ 61,916	\$ 75,000	\$ 25,000
Interest Earnings	\$ 3,305	\$ 962	\$ 500	\$ -
FUND TOTALS	\$ 53,932	\$ 62,878	\$ 75,500	\$ 25,000

STREETS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
REVENUE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fees	\$ 212,148	\$ 290,535	\$ 250,000	\$ 225,000
Interest Earnings	\$ 8,239	\$ 3,395	\$ 2,000	\$ -
FUND TOTALS	\$ 220,387	\$ 293,930	\$ 252,000	\$ 225,000

PARKS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
REVENUE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fees	\$ 421,467	\$ 566,990	\$ 600,000	\$ 550,000
Interest Earnings	\$ 40,053	\$ 5,432	\$ 1,000	\$ -
FUND TOTALS	\$ 461,520	\$ 572,422	\$ 601,000	\$ 550,000

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

EXHIBIT "A"

IMPACT FEE FUNDS

EXPENDITURES COMPARISON BY FISCAL YEAR

FIRE / EMS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
EXPENDITURE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fee Projects	\$ -	\$ -	\$ 54,916	\$ 50,000
Professional & Technical Services	7,500	-	-	-
FUND TOTALS	\$ 7,500	\$ -	\$ 54,916	\$ 50,000

POLICE IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
EXPENDITURE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fee Projects	\$ -	\$ -	\$ 54,457	\$ 25,000
Professional & Technical Services	7,500	-	-	-
FUND TOTALS	\$ 7,500	\$ -	\$ 54,457	\$ 25,000

STREETS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
EXPENDITURE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fee Projects	\$ -	\$ -	\$ 50,000	\$ 225,000
Professional & Technical Services	23,223	-	30,040	-
FUND TOTALS	\$ 23,223	\$ -	\$ 80,040	\$ 225,000

PARKS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
EXPENDITURE DESCRIPTION	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Impact Fee Projects	\$ -	\$ -	\$ 120,745	\$ 550,000
Professional & Technical Services	21,220	-	-	-
FUND TOTALS	\$ 21,220	\$ -	\$ 120,745	\$ 550,000

EXHIBIT "B"

EXHIBIT "C"

Capital Improvement Projects Fund

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

OVERVIEW

The Capital Improvement Projects (CIP) Fund is used to account for projects that typically take more than one year to complete or may go beyond a fiscal year end. The fund may, on occasion, also be used to accumulate funds for large equipment purchases.

REVENUES

The CIP Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
	FY `19-`20	FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Grants	\$ 74,149	\$ 405,586	\$ 50,000	\$ -
Miscellaneous Revenues	686,032	75,029	100,000	-
Lease Revenues - Cell Towers	258,608	355,038	275,000	275,000
Contributions from Other Funds	5,283,681	7,924,341	200,000	200,000
FUND TOTALS	\$ 6,302,470	\$ 8,759,993	\$ 625,000	\$ 475,000

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

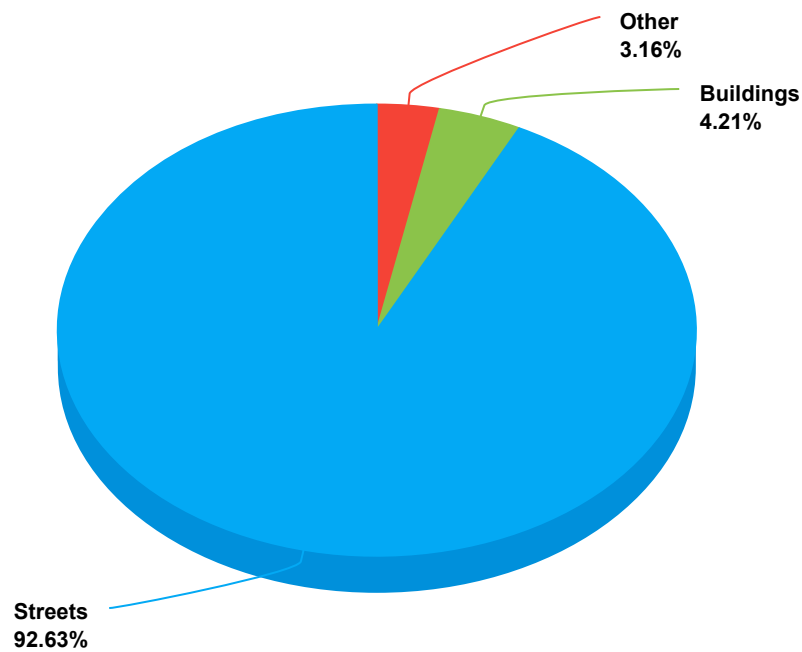


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
<u>CIP - Streets</u>				
Traffic & HAWK Signals, & Lights	\$ -	\$ 139,174	\$ 3,000	\$ -
ITS Project - UDOT / MAG	(85,343)	73,083	323,439	-
1200 W Reconstruction - 900 N to 1600 N	1,061,999	-	538,001	-
Micro-surfacing & Parking Lot Projects	670,435	183,796	68,815	-
Miscellaneous Street Improvements	54,490	66,242	708,336	440,000
	1,701,581	462,295	1,641,591	440,000
<u>CIP - Buildings</u>				
Security Improvements	9,316	42,518	28,863	-
Carpet Replacements	-	-	-	-
Library Hall	1,040,694	1,191,537	263,636	-
Miscellaneous Building Improvements	728,376	1,193,995	-	20,000
	1,778,385	2,428,051	292,498	20,000
<u>CIP - Parks</u>				
Playgrounds, Pickleball & Tennis Courts	398,592	12,484	26,200	-
Pavilion & Sprinkler System Improvements	77,376	182,619	242,765	-
Hillcrest Elementary Property Purchase	-	-	-	-
Other Expenses	105,854	474,426	1,088,044	-
	581,822	669,529	1,357,008	-
<u>CIP - Vehicles, Equipment, & Other</u>				
Vehicle & Equipment Replacement	41,660	-	49,500	5,000
Other Expenses	10,817	2,704	10,000	10,000
	52,477	2,704	59,500	15,000
<u>CIP - Transfers to Other Funds</u>				
Contribution to Debt Service Fund - Miner	-	28,013	-	-
	-	28,013	-	-
<u>TOTAL CIP FUND</u>				
CIP - Streets	\$ 1,701,581	\$ 462,295	\$ 1,641,591	\$ 440,000
CIP - Buildings	1,778,385	2,428,051	292,498	20,000
CIP - Parks	581,822	669,529	1,357,008	-
CIP - Vehicles, Equipment, & Other	52,477	2,704	59,500	15,000
CIP - Transfers to Other Funds	-	28,013	-	-
TOTALS	\$ 4,114,265	\$ 3,590,591	\$ 3,350,598	\$ 475,000

CAPITAL PROJECTS	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26	PROJECTED FY '26-'27
Street Construction / Improvements	\$ 626,000	\$ 626,000	\$ 526,000	\$ 526,000
Building Construction / Improvements	598,500	268,500	181,000	158,000
Parks/Recreation Construction / Improvements	777,000	895,000	1,429,000	819,000
Vehicles, Equipment, & Other	175,000	30,000	30,000	30,000
TOTALS	\$ 2,176,500	\$ 1,819,500	\$ 2,166,000	\$ 1,533,000

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
CIP - Streets				
Ongoing Parking Lot Maintenance	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Annual funding for regular parking lot maintenance.				
MAG Funded Projects	\$ 551,000	\$ 551,000	\$ 451,000	\$ 451,000
FY 2023 - 1200 W & Center right-turn bypass (\$170,000 for two years) and corridor preservation at 1150 South (\$210,000 for three years). FY 2024 - Signal - 800 East 400 North, Signal 800 South Orem Blvd, Signal 800 South Carterville Rd.				
Subtotal - CIP - Streets	\$ 626,000	\$ 626,000	\$ 526,000	\$ 526,000
CIP - Buildings				
All Buildings	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000
FY 2023 - Door locks (\$25,000) all buildings paint (\$25,000). FY 2023 - FY 2026 Flooring replacement (\$20,000).				
Fire Stations	\$ 45,000	\$ 45,000	\$ -	\$ -
FY 2023 - Fire Station #3 furnace replacement (\$25,000) Fire Station #3 roof replacement (\$20,000).				
SCERA Pool	\$ 272,500	\$ 22,500	\$ -	\$ -
FY 2023 - Boiler replacement and pool mechanical improvements				
Senior Center	\$ 50,000	\$ -	\$ -	\$ -
FY 2023 - Roof replacement (\$50,000 per year).				
Public Safety Building	\$ 43,000	\$ 43,000	\$ 23,000	\$ -
FY 2023 - Boiler replacement (\$20,000 for two years), and chiller replacement (\$23,000 for three years).				
Public Works Building	\$ 138,000	\$ 138,000	\$ 138,000	\$ 138,000
FY 2023 to FY 2026 - HVAC and Roof Replacement				
Subtotal - CIP - Buildings	\$ 598,500	\$ 268,500	\$ 181,000	\$ 158,000

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26	PROJECTED FY '26-'27
CIP - Parks / Recreation				
Playgrounds & Shade	\$ 194,000	\$ 192,000	\$ 288,000	\$ 231,000
FY 2023 - City Center Park & Springwater Park FY 2024 - Northridge. FY 2025 - Community, Bonneville & Windsor. FY 2026 - Springwater, Timpanogos, Foothill Park & Lakeside. FY 2027 - Nielsen's Grove, Timpanogos & Springwater.				
Pavilion Improvements	\$ 258,000	\$ -	\$ 47,000	\$ -
FY 2024 - Replace/rehab City Center Park north pavilion. FY 2026 - Westmore				
Recreation Facility Improvements	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
FY 2024 to FY 2026 Pumps, decks and diving boards.				
Cemetery Improvements	\$ 125,000	\$ -	\$ -	\$ -
FY 2024 - Cremation niche construction funding.				
Courts Improvements	\$ -	\$ 9,000	\$ 182,000	\$ 107,000
FY 2024 - Springwater. FY 2025 - Cascade, Northridge and Windsor. FY 2026 - Foothill & Springwater				
Restroom/Shed Improvements	\$ -	\$ 328,000	\$ 422,000	\$ -
FY 2024 - City Center Park. FY 2025 - Cascade & Windsor.				
Other Park Improvements	\$ 110,000	\$ 276,000	\$ 400,000	\$ 391,000
Includes improvements, rehabilitation, or replacement of walkway lighting, sand volleyball courts, asphalt/concrete replacement, dugout roofs, scoreboards, greenhouse renovations, sidewalks, ballfield dirt replacement, and ATP surface replacement.				
Subtotal - CIP - Parks / Recreation	\$ 777,000	\$ 895,000	\$ 1,429,000	\$ 819,000
CIP - Vehicles, Equipment, & Other				
ITS Equipment	\$ 100,000	\$ 5,000	\$ 5,000	\$ 5,000
Replace/Update ITS Traffic equipment.				
Other	\$ 75,000	\$ 25,000	\$ 25,000	\$ 25,000
FY 2023 - Continue funding door locks (\$25,000 each year) & additional security cameras (\$50,000).				
Subtotal - CIP - Vehicles, Equip. & Other	\$ 175,000	\$ 30,000	\$ 30,000	\$ 30,000
GRAND TOTAL - CAPITAL PROJECTS	\$ 2,176,500	\$ 1,819,500	\$ 2,166,000	\$ 1,533,000

Water Fund

WATER FUND

OVERVIEW

The Water Fund is used to account for the revenues and expenditures of the City's culinary water utility. The Water Fund has three main operating components: water distribution, water supply, and utility account management.

The water distribution system consists of 477 miles of water mains and service lines serving over 23,000 customers.

The water supply system consists of three general sources of water; surface water (60%), deep wells (25%), and springs (15%).

The majority of the City's culinary water comes from rivers and lakes (referred to as surface water). Most of this water comes from the Provo River system which includes Deer Creek and Jordanelle reservoirs. Surface water is treated by the Central Utah Water Conservancy District (CUCWD) at its Donald A. Christensen Regional Water Treatment Plant before entering the City's distribution system. The remaining culinary water comes from nine deep wells and two natural springs in Provo Canyon (Alta and Canyon) that require no filtration before entering the City's distribution system.

WATER FUND

REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the Town of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Water Sales	\$ 17,184,518	\$ 17,794,961	\$ 14,600,000	\$ 14,700,000
Water Fees	537,271	464,097	568,500	463,500
Water Connection Fees	102,524	59,135	30,000	-
Water Impact Fees	364,822	562,298	600,000	805,000
Interest Earnings	542,810	289,461	150,000	90,000
Amortization of Bond Premiums	89,215	89,215	69,185	69,185
Sale of Fixed Assets	(17,630)	-	-	-
Miscellaneous Revenues	2,079,115	910,445	397,237	400,360
Contributed Lines / Assets	1,158,505	630,690	-	-
Contributions from Other Funds	1,072,705	1,074,571	1,076,811	1,114,666
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 23,113,856	\$ 21,874,873	\$ 17,491,733	\$ 17,642,711

RATES

Usage Charges

Tier 1 - Per 1,000 gallons	\$ 0.98	\$ 0.98	\$ 0.83	\$ 0.84
Tier 2 - Per 1,000 gallons	\$ 1.22	\$ 1.22	\$ 1.04	\$ 1.05
Tier 3 - Per 1,000 gallons	\$ 1.45	\$ 1.45	\$ 1.23	\$ 1.24
Tier 4 - Per 1,000 gallons	\$ 1.94	\$ 1.94	\$ 1.46	\$ 1.47

(For flow allotment by meter sizes, see Appendix B - Fees & Charges)

Base Rate Charges

3/4" Meter - Cost per month	\$ 20.20	\$ 20.20	\$ 20.20	\$ 20.30
1" Meter - Cost per month	\$ 39.22	\$ 39.22	\$ 39.22	\$ 39.42

(For all other meter sizes, see Appendix B - Fees & Charges)

Connection Fees

3/4" Meter	\$ 287.000	\$ 287.000	\$ 293.000	\$ 306.000
1" Meter	\$ 359.000	\$ 359.000	\$ 366.000	\$ 382.000

(For all other meter sizes, see Appendix B - Fees & Charges)

Impact Fees

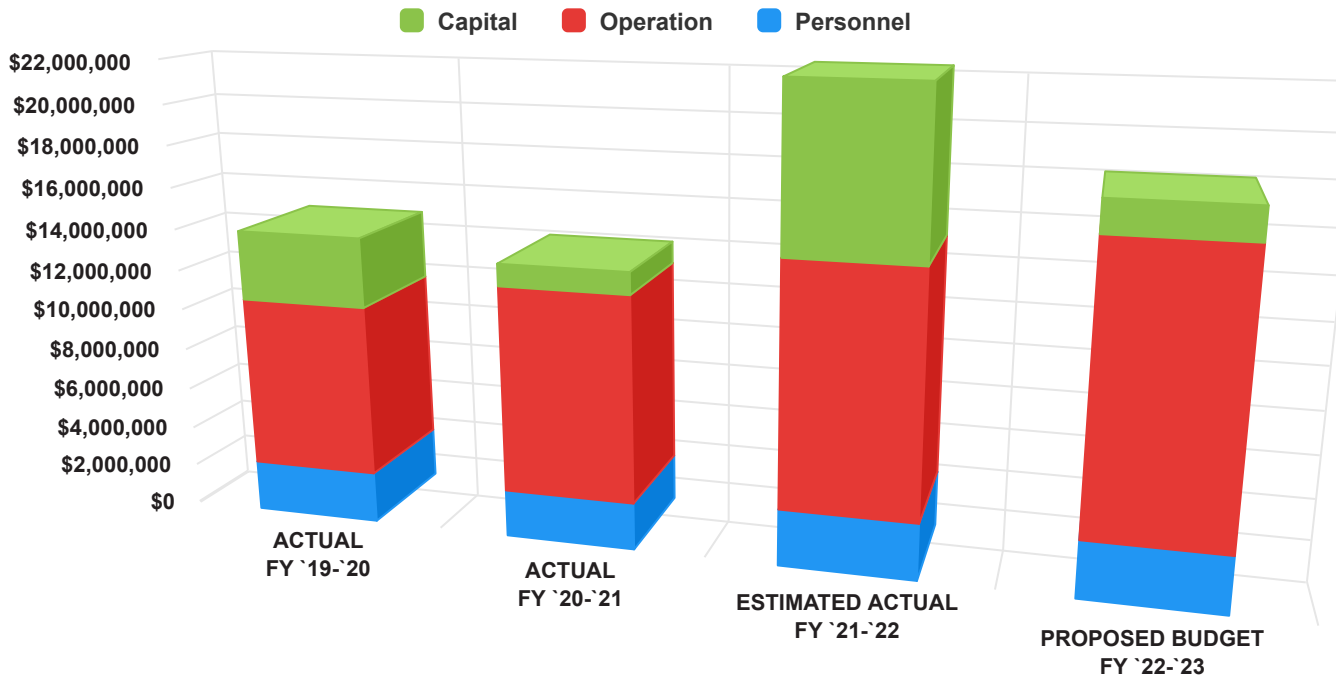
Water Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

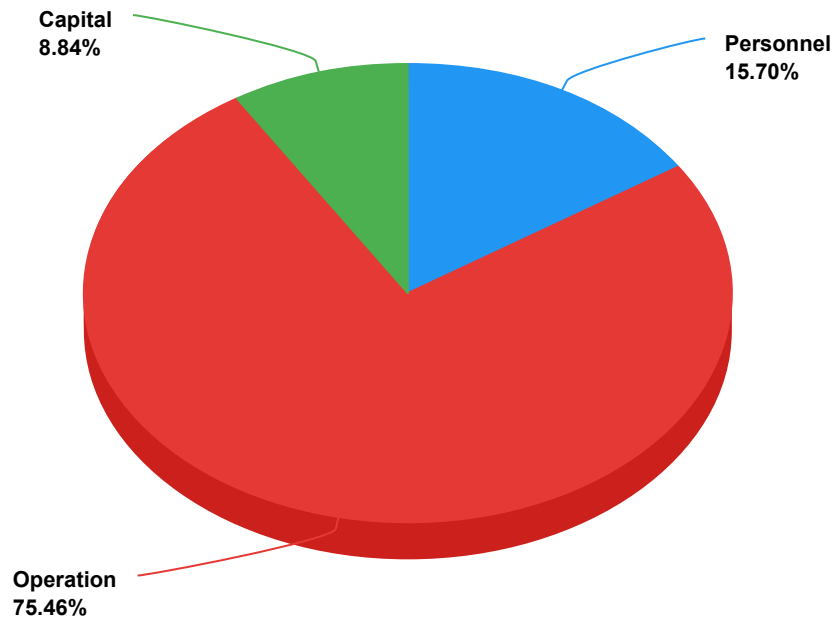
Water Supply Impact Fees (One fee applicable to both City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



WATER FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Water Administration</u>					
Personnel	\$ 277,481	31,648	\$ 335,870	\$ 318,563	2
Operations	4,017,927	4,748,313	5,460,502	7,075,651	
Capital	80,790	26,111	62,758	28,500	
	4,376,198	4,806,072	5,859,129	7,422,714	
<u>Water Supply & Pumping</u>					
Personnel	680,797	686,890	790,080	679,539	8
Operations	3,774,769	4,801,863	5,507,034	5,517,678	
Capital	117,747	-	278,021	185,000	
	4,573,314	5,488,752	6,575,135	6,382,217	
<u>Water Distribution</u>					
Personnel	1,039,936	1,100,292	1,062,156	1,134,474	13
Operations	446,805	397,005	639,192	677,900	
Capital	293,041	29,866	313,777	152,000	
	1,779,782	1,527,164	2,015,126	1,964,374	
<u>Water Meter Reading</u>					
Personnel	448,606	460,236	538,425	638,218	6
Operations	31,593	39,454	37,106	41,710	
Capital	-	-	-	-	
	480,199	499,690	575,531	679,928	
<u>Water Capital Projects</u>					
Capital	2,884,002	958,609	7,825,474	1,193,478	
	2,884,002	958,609	7,825,474	1,193,478	
<u>TOTAL WATER FUND</u>					
Personnel	\$ 2,446,820	\$ 2,279,066	\$ 2,726,531	\$ 2,770,794	29
Operations	8,271,094	9,986,634	11,643,834	13,312,939	
Capital	3,375,580	1,014,587	8,480,030	1,558,978	
TOTALS	\$ 14,093,494	\$ 13,280,287	\$ 22,850,395	\$ 17,642,711	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
Improvements	\$ 3,405,114	\$ 3,720,971	\$ 3,817,600	\$ 3,996,521
Vehicles & Equipment	360,000	253,000	338,000	350,000
Facility Improvements	28,500	28,500	28,500	-
TOTALS	\$ 3,793,614	\$ 4,002,471	\$ 4,184,100	\$ 4,346,521

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

WATER FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Water Administration</u>						
Full-time:						
Assistant Public Works Director	23	\$41.66	\$62.48	1.00	1.00	1.00
Water Section Manager	21	\$35.38	\$53.08	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$14.00	\$21.00	0.10	0.10	0.10
				2.10	2.10	2.10
<u>Water Supply & Pumping</u>						
Full-time:						
Public Works Field Supervisor	18	\$27.70	\$41.55	2.00	1.00	1.00
GIS Specialist	17	\$25.53	\$38.30	1.00	2.00	2.00
Public Works Operator I	STEP	\$20.75	\$29.85	2.00	2.00	4.00
Public Works Technician	STEP	\$19.06	\$27.41	1.00	2.00	2.00
				8.00	8.00	9.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	0.10	0.10	0.30
				0.30	0.30	0.30
				8.30	8.30	9.30
<u>Water Distribution</u>						
Full-time:						
Public Works Field Supervisor	18	\$27.70	\$41.55	1.00	1.00	1.00
GIS Specialist	17	\$25.53	\$38.30	1.00	1.00	1.00
Public Works Crew Leader	16	\$23.50	\$35.30	3.00	2.00	2.00
Public Works Operator I	STEP	\$20.75	\$29.85	1.00	1.00	1.00
Public Works Technician	STEP	\$19.06	\$27.41	8.00	8.00	8.00
				14.00	13.00	13.00
<u>Water Meter Reading</u>						
Full-time:						
Public Works Field Supervisor	18	\$27.70	\$41.55	0.00	1.00	1.00
GIS Specialist	17	\$25.53	\$38.30	1.00	1.00	1.00
Public Works Crew Leader	16	\$23.50	\$35.30	1.00	1.00	1.00
Public Works Technician	STEP	\$19.06	\$27.41	3.00	3.00	3.00
				5.00	6.00	6.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	0.60	0.60	0.60
				5.60	6.60	6.60
<u>TOTAL WATER FUND</u>						
Full-time				29.00	29.00	30.00
Variable-hour/Seasonal				1.00	1.00	1.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				30.00	30.00	31.00

WATER FUND**CAPITAL PROJECTS DETAIL**

CAPITAL PROJECTS	BUDGETED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
	FY `22-`23	FY `23-`24	FY `24-`25	FY `25-`26	FY `26-`27
<u>Water System</u>					
Waterline Replacements	\$ 282,388	\$ 461,131	\$ 703,668	\$ 724,778	\$ 746,521
Convert old 4" waterlines to new standard 8" waterlines.					
Impact Fee Projects	\$ 605,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Future water impact fee and water rights impact fee projects.					
Miscellaneous Projects	\$ 106,090	\$ 2,443,983	\$ 2,517,303	\$ 2,592,822	\$ 2,750,000
Miscellaneous projects as needed.					
Subtotal - Water System	\$ 993,478	\$ 3,405,114	\$ 3,720,971	\$ 3,817,600	\$ 3,996,521
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 204,000	\$ 112,000	\$ 35,000	\$ -	\$ 182,000
FY 2023 - #5086 & #5005. FY 2024 - #5003, #5026, #5156 & #5157. FY 2025 - #5002, #5062, & #5080.					
Dump Trucks	\$ 175,000	\$ 180,000	\$ 185,000	\$ 140,000	\$ 100,000
FY 2024 & 2025 - 2009 Sterling 2-ton (#5155). FY 2024-2027 Hydro Excavator					
Backhoes	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
Buyback program.					
Trailers	\$ -	\$ -	\$ -	\$ 150,000	\$ 35,000
FY 2024 - Trailmax Trailers (#5375 & #5376). FY 2026 - Generator Trailer (#5380)					
Concrete Saw	\$ -	\$ 35,000	\$ -	\$ -	\$ -
FY 2024 - Meco Concrete Saw (#568).					
Vehicle/Equip. Replacement	\$ 125,000	\$ -	\$ -	\$ 15,000	\$ -
Replace various equipment and vehicles as identified.					
Subtotal - Vehicles/Equip.	\$ 537,000	\$ 360,000	\$ 253,000	\$ 338,000	\$ 350,000
<u>Facility Improvements</u>					
PW Bldg	\$ 28,500	\$ 28,500	\$ 28,500	\$ 28,500	\$ -
Replace roof and roof top AC units at PW Building					
Subtotal - Facility Imp.	\$ 28,500	\$ 28,500	\$ 28,500	\$ 28,500	\$ -
GRAND TOTAL - CAPITAL	\$ 1,558,978	\$ 3,793,614	\$ 4,002,471	\$ 4,184,100	\$ 4,346,521

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

WATER FUND

DEBT OUTSTANDING

FISCAL YEAR	2005B WATER & STORM SEWER BONDS	2013 WATER & STORM SEWER REFUNDING BONDS	2016 WATER & STORM SEWER REFUNDING BONDS	2021A WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2022-2023	\$ 173,946	\$ 900,534	\$ 263,550	\$ 1,322,350	\$ 2,660,380
2023-2024	174,518	902,072	259,550	1,323,725	2,659,865
2024-2025	174,047	901,860	255,550	1,323,850	2,655,307
2025-2026	174,546	902,558	251,550	1,322,725	2,651,379
2026-2027	-	-	1,604,850	1,325,950	2,930,800
2027-2028	-	-	1,780,650	1,323,050	3,103,700
2028-2029	-	-	480,575	1,323,300	1,803,875
2029-2030	-	-	-	1,322,050	1,322,050
2030-2031	-	-	-	1,324,175	1,324,175
2031-2032	-	-	-	1,324,550	1,324,550
2032-2033	-	-	-	1,322,000	1,322,000
2033-2034	-	-	-	1,321,800	1,321,800
2034-2035	-	-	-	1,325,300	1,325,300
2035-2036	-	-	-	1,322,500	1,322,500
2036-2037	-	-	-	1,323,400	1,323,400
2037-2038	-	-	-	1,322,900	1,322,900
2038-2039	-	-	-	1,321,000	1,321,000
2039-2040	-	-	-	1,322,600	1,322,600
2040-2041	-	-	-	1,322,600	1,322,600
2041-2042	-	-	-	1,321,000	1,321,000
2042-2043	-	-	-	1,322,700	1,322,700
2043-2044	-	-	-	1,322,600	1,322,600
2044-2045	-	-	-	1,325,600	1,325,600
2045-2046	-	-	-	1,321,700	1,321,700
2046-2047	-	-	-	1,320,900	1,320,900
GRAND TOTALS	\$ 697,057	\$ 3,607,024	\$ 4,896,275	\$ 33,074,325	\$ 42,274,681
Principal	\$ 672,000	\$ 3,454,301	\$ 4,080,000	\$ 20,685,000	\$ 28,891,301
Interest	25,056	152,723	816,275	12,389,325	13,383,379
GRAND TOTALS	\$ 697,056	\$ 3,607,024	\$ 4,896,275	\$ 33,074,325	\$ 42,274,680
Interest Rate	1.48%	2.18%	2.00% - 4.50%	3.00% - 5.00%	

Water Reclamation Fund

WATER RECLAMATION FUND

OVERVIEW

The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility. The Water Reclamation Fund has two main operating components: the wastewater collection system and the treatment plant.

The sewer collection system consists of 7 sewer lift stations located at various sites within the city and 296 miles of service lines running under almost every street. There are over 23,000 sewer service connections.

The treatment plant is a regional water reclamation facility processing wastewater generated in the City of Orem, Lindsen City, and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rata basis. At the treatment plant, pollutants are removed from the wastewater using naturally occurring biological processes as well as an ultra-violet disinfection process. The plant collects and treats about 8.5 million gallons of wastewater each day or 5,903 gallons each minute.

The entire wastewater system is a closed system which keeps wastewater contained in a pipe system to prevent contact with the general population and the environment. This helps control the spread of any harmful diseases, viruses, or bacteria. After the wastewater is cleaned to a standard set by the Utah State Division of Water Quality, it is discharged into Powell Slough adjacent to Utah Lake.

WATER RECLAMATION FUND

REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, Lindon City, and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Sewer Service Charges	\$ 12,626,072	\$ 12,091,376	\$ 12,745,000	\$ 12,775,000
Sewer Fees	163,825	252,399	230,000	225,000
Sewer Connection Fees	65,700	11,460	5,000	5,000
Sewer Impact Fees	331,425	530,948	175,000	205,000
Interest Earnings	290,071	150,685	75,000	40,000
Sale of Fixed Assets	(7,982)	15,179	5,000	-
Miscellaneous Revenues	206,041	200,710	197,194	197,094
Contributed Lines / Assets	209,560	95,550	-	-
Contributions from Other Funds	16,000	16,000	16,000	16,000
Appropriations of Surplus	-	-	-	520,000
FUND TOTALS	\$ 13,900,711	\$ 13,364,307	\$ 13,448,194	\$ 13,983,094

RATES

Usage Charges

Volume - Per 1,000 gallons	\$ 1.85	\$ 2.18	\$ 2.53	\$ 2.56
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Base Rate Charges (Residential)

Base - Per Living Unit	\$ 9.32	\$ 10.72	\$ 12.33	\$ 12.39
Base - Per Multiple Living Unit after first	\$ 8.32	\$ 9.72	\$ 11.33	\$ 11.39

(For non-residential base rate information, see Appendix B - Fees & Charges)

Connection Fees

Participating	\$ 600.00	N/A	N/A	N/A
Non-participating	\$ 1,500.00	N/A	N/A	N/A
All Sizes	N/A	\$ 30.00	\$ 30.00	\$ 31.35

(Modified due to new sewer impact fees, see Appendix B - Fees & Charges)

Pretreatment Fees

Annual Sampling Fee (automotive)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 225.00
Categorical Annual Sampling Fee	\$ 800.00	\$ 800.00	\$ 800.00	\$ 825.00
Non-categorical Annual Sampling Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 125.00
Reinspection Fee	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00

(For all other pretreatment fees, see Appendix B - Fees & Charges)

Impact Fees

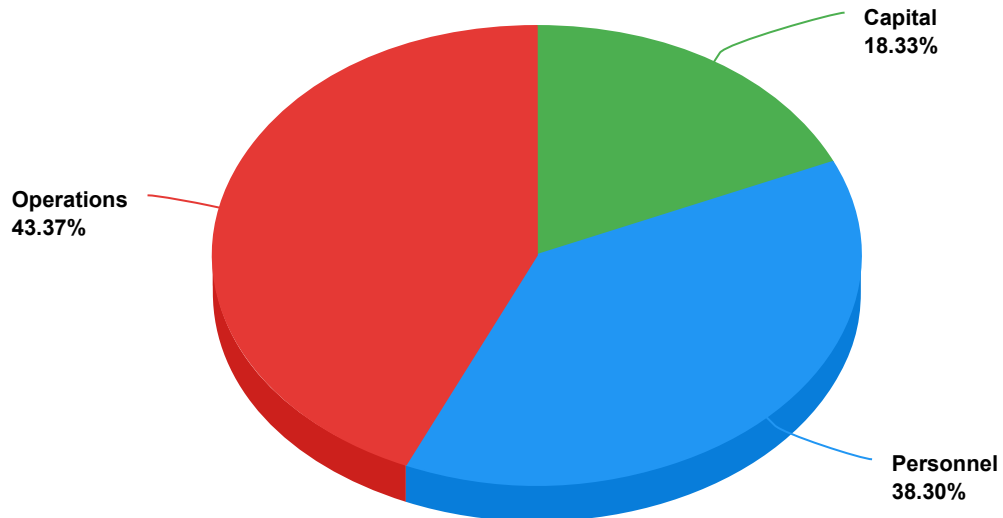
Sewer Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

WATER RECLAMATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



WATER RECLAMATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Water Reclamation Administration</u>					
Personnel	\$ 138,502	\$ 128,917	\$ 151,996	\$ 164,331	1
Operations	2,091,286	2,460,242	3,364,834	3,586,228	
Capital	-	-	16,000	-	
	2,229,789	2,589,159	3,532,830	3,750,559	
<u>Water Reclamation Collection</u>					
Personnel	646,629	630,224	699,182	721,596	8
Operations	200,116	186,072	244,333	220,906	
Capital	284,840	663,631	157,590	148,000	
	1,131,586	1,479,927	1,101,105	1,090,502	
<u>Water Reclamation Treatment</u>					
Personnel	1,469,870	1,471,004	1,616,585	1,676,803	18
Operations	1,195,890	1,217,093	1,581,003	1,548,697	
Capital	135,442	305,705	1,152,583	1,635,133	
	2,801,201	2,993,802	4,350,171	4,860,633	
<u>Water Reclamation Capital Projects</u>					
Operations	-	39	-	-	
Capital	2,169,157	1,461,711	335,740	4,281,400	
	2,169,157	1,461,750	335,740	4,281,400	
<u>TOTAL WATER RECLAMATION FUND</u>					
Personnel	\$ 2,255,001	\$ 2,230,145	\$ 2,467,763	\$ 2,562,730	27
Operations	3,487,293	3,863,446	5,190,170	5,355,831	
Capital	2,589,439	2,431,047	1,661,913	6,064,533	
TOTALS	\$ 8,331,733	\$ 8,524,638	\$ 9,319,846	\$ 13,983,094	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
Improvements	\$ 5,279,918	\$ 4,731,646	\$ 4,182,174	\$ 5,048,661
Vehicles & Equipment	354,000	323,000	373,500	310,000
Facility Improvements	-	-	-	-
TOTALS	\$ 5,633,918	\$ 5,054,646	\$ 4,555,674	\$ 5,358,661

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

WATER RECLAMATION FUND

PERSONNEL SUMMARY

				FULL-TIME EQUIVALENT		
	PAY	HOURLY PAY RATES		ACTUAL	ESTIMATED	PROPOSED
DIVISION	GRADE	MINIMUM	MAXIMUM	FY `20-`21	FY `21-`22	FY `22-`23
<u>Water Reclamation Administration</u>						
Full-time:						
Water Reclamation Section Manager	21	\$33.86	\$50.79	1.00	1.00	1.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$8.48	\$12.72	0.10	0.10	0.10
				1.10	1.10	1.10
<u>Water Reclamation Collection</u>						
Full-time:						
Public Works Field Supervisor	18	\$26.51	\$39.76	1.00	1.00	1.00
Public Works Crew Leader	16	\$22.51	\$33.77	2.00	2.00	2.00
Public Works Technician	STEP	\$18.59	\$25.20	5.00	5.00	5.00
				8.00	8.00	8.00
Variable-hour/Seasonal:						
GIS Intern	N/A	\$9.26	\$13.89	0.25	0.25	0.25
Laborer	N/A	\$8.48	\$12.72	1.10	1.10	1.10
				1.35	1.35	1.35
				9.35	9.35	9.35
<u>Water Reclamation Treatment</u>						
Full-time:						
Public Works Field Supervisor	18	\$24.48	\$36.72	1.00	1.00	1.00
GIS Specialist	17	\$22.38	\$33.58	1.00	1.00	1.00
Public Works Operator	STEP	\$20.24	\$22.78	1.00	1.00	6.00
Public Works Technician	STEP	\$18.59	\$25.20	1.00	1.00	10.00
Instrumentation/Control Technician	9	\$20.47	\$30.71	1.00	1.00	-
Senior Plant Operator	9	\$20.47	\$30.71	3.00	3.00	-
Plant Operator *	8	\$18.72	\$28.08	9.00	9.00	-
Pre-Treatment Inspector	8	\$18.72	\$28.08	1.00	1.00	-
				18.00	18.00	18.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.85	1.85	1.85
				19.85	19.85	19.85
TOTAL WATER RECLAMATION FUND						
Full-time				27.00	27.00	27.00
Variable-hour/Seasonal				3.20	3.20	3.20
TOTAL FULL-TIME EQUIVALENTS (FTE)				31.20	30.20	30.20

* We are currently paying a Plant Operator who is on military leave. His position was backfilled while he is deployed. Thus, while we have only nine positions, we have ten on the payroll. The personnel cost in the budget reflects these ten employees, but we are only indicating the number of authorized positions throughout this budget document.

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26	PROJECTED FY '26-'27
Sewer System					
Routine Maint. Elimination	\$ -	\$ 585,353	\$ 602,914	\$ 621,001	\$ 639,631
Replace sewer lines which are causing greater than normal maintenance.					
Concrete Membrane - Lagoon	\$ -	\$ -	\$ 718,233	\$ -	\$ -
Improvements to the existing lagoon at the Treatment Plant.					
Sewer Line Upsizing	\$ -	\$ 591,696	\$ -	\$ -	\$ -
Improvements to the existing lines.					
Impact Fee Projects	\$ -	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
Future sewer impact fee projects.					
Miscellaneous Projects	\$ 568,250	\$ 120,200	\$ 123,806	\$ 127,520	\$ 135,900
Miscellaneous projects as needed based upon inspections.					
OWRF Components/Plant Equipment	\$ 5,307,783	\$ 3,807,669	\$ 3,111,693	\$ 3,258,653	\$ 4,098,130
Replace equipment used in reclamation plant operations. FY 2023-H2S rehab and solids press replacement					
Subtotal - Sewer System	\$ 5,876,033	\$ 5,279,918	\$ 4,731,646	\$ 4,182,174	\$ 5,048,661
Vehicles & Equipment					
Pickup Trucks & Cargo Vans	\$ 30,000	\$ 88,000	\$ 90,000	\$ 57,000	\$ -
FY 2024 - #6003 & #6005. FY 2025 - #6002 & #6055. FY 2026 - #6053					
Backhoes & Dump Trucks	\$ 11,000	\$ 11,000	\$ 11,000	\$ 111,000	\$ 86,000
FY 2023 to FY 2026 - Backhoe buyback program. FY 2026 - 2012 International 15-ton (#6251).					
Jet Vac Truck - Pipe Hunter	\$ -	\$ 150,000	\$ 200,000	\$ 175,000	\$ 200,000
FY 2024 to FY 2026 - #6204					
Utility Van/Vehicle	\$ 38,000	\$ -	\$ 22,000	\$ 23,000	\$ -
FY 2023 - #6390 & #6391. FY 2025 - #6320. FY 2026 - #6321					
Vehicle / Equip. Replacement	\$ 109,500	\$ 105,000	\$ -	\$ 7,500	\$ 24,000
Replacement of vehicles and equipment.					
Subtotal - Vehicles & Equip.	\$ 188,500	\$ 354,000	\$ 323,000	\$ 373,500	\$ 310,000
GRAND TOTAL - CAPITAL	\$ 6,064,533	\$ 5,633,918	\$ 5,054,646	\$ 4,555,674	\$ 5,358,661

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

WATER RECLAMATION FUND

DEBT OUTSTANDING

FISCAL YEAR	2021A WATER, SEWER & STORM SEWER BONDS	2021B WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2022-2023	\$ 445,925	\$ 594,000	\$ 1,039,925
2023-2024	447,925	595,000	1,042,925
2024-2025	444,550	595,000	1,039,550
2025-2026	445,800	595,000	1,040,800
2026-2027	448,450	595,000	1,043,450
2027-2028	445,725	595,000	1,040,725
2028-2029	445,725	595,000	1,040,725
2029-2030	445,225	595,000	1,040,225
2030-2031	444,225	595,000	1,039,225
2032-2033	447,600	595,000	1,042,600
2033-2034	446,600	-	446,600
2034-2035	445,800	-	445,800
2035-2036	444,800	-	444,800
2036-2037	448,300	-	448,300
2037-2038	446,300	-	446,300
2038-2039	448,800	-	448,800
2039-2040	445,800	-	445,800
2040-2041	447,300	-	447,300
2041-2042	448,200	-	448,200
2042-2043	448,500	-	448,500
2043-2044	448,200	-	448,200
2044-2045	447,300	-	447,300
2045-2046	445,800	-	445,800
2046-2047	443,700	-	443,700
GRAND TOTALS	\$ 10,716,550	\$ 5,949,000	\$ 16,665,550
Principal	\$ 6,980,000	\$ 5,949,000	\$ 12,929,000
Interest	4,182,950	-	4,182,950
GRAND TOTALS	\$ 11,162,950	\$ 5,949,000	\$ 17,111,950
Interest Rate	3.00% - 5.00%	0.00%	

WATER RECLAMATION FUND



Water Reclamation Plant

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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Storm Water Fund

STORM WATER FUND

OVERVIEW

The Storm Water Fund is used to account for the revenues and expenditures of the City's storm water utility. The storm water utility operates and maintains the City's storm drains and detention basins which minimize flooding and water pollution within the City of Orem.

The storm water system is a separate collection and runoff system. It is not connected to the sewer collection system of the city. Storm water is not filtered or cleaned before it is released into Powell Slough adjacent to Utah Lake, Lindon Hollow, the Provo River, or absorbed back into the City's groundwater.

The system consists of an estimated 3,650 Class V injection wells located on public and private property and approximately 460,000 feet (87 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less in diameter.

The storm water system also includes 47 detention areas for storm water filtration. With regard to these detention areas, 25 are multi-use facilities with turf grass areas open to the public and 22 are unimproved areas, some of which are wetland areas.

STORM WATER FUND

REVENUES

The Storm Water Fund receives revenues primarily from fees assessed to all property owners based on the amount of impervious surface area on a property within the City's boundaries. The City converts the impervious surface area into a billable unit referred to as an Equivalent Service Unit (ESU).

Currently, there are over 52,000 total ESU's throughout the City of Orem. Of the total ESU's, approximately 37% are single family residential, 9% are school related, 5% are related to religious affiliations, and the remaining 49% are commercial, industrial, or manufacturing properties.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Storm Water Charges	\$ 4,862,468	\$ 5,068,045	\$ 5,060,000	\$ 5,190,000
Storm Water Fees	49,001	82,349	62,500	50,000
Storm Water Impact Fees	129,198	227,889	30,000	40,000
Interest Earnings	130,789	50,505	50,000	25,000
Amortization of Bond Premiums	12,696	12,696	12,695	12,695
Sale of Fixed Assets	100	6,155	-	-
Miscellaneous Revenues	400	201	1,000	1,000
Contributed Lines / Assets	384,358	157,290	-	-
Contributions from Other Funds	-	-	141,000	141,000
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 5,710,012	\$ 5,746,130	\$ 5,357,195	\$ 5,459,695

RATES

Base Rate Charges

Equivalent Service Unit (ESU) - Per month	\$ 7.35	\$ 7.60	\$ 7.80	\$ 8.00
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Construction Site Inspection Fees (Single Family)

≤ 1 Acre (If No UPDES NOI Required)	\$ 135.00	\$ 165.00	\$ 200.00	\$ 215.00
≤ 5 Acres	\$ 1,015.00	\$ 1,240.00	\$ 1,495.00	\$ 1,600.00
> 5 Acres	\$ 1,355.00	\$ 1,655.00	\$ 1,995.00	\$ 2,135.00

(For all other categories, see Appendix B - Fees & Charges)

Construction Site Citation Fees

First Infraction - Per day per violation	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Second Infraction - Per day per violation	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Third Infraction - Per day per violation	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

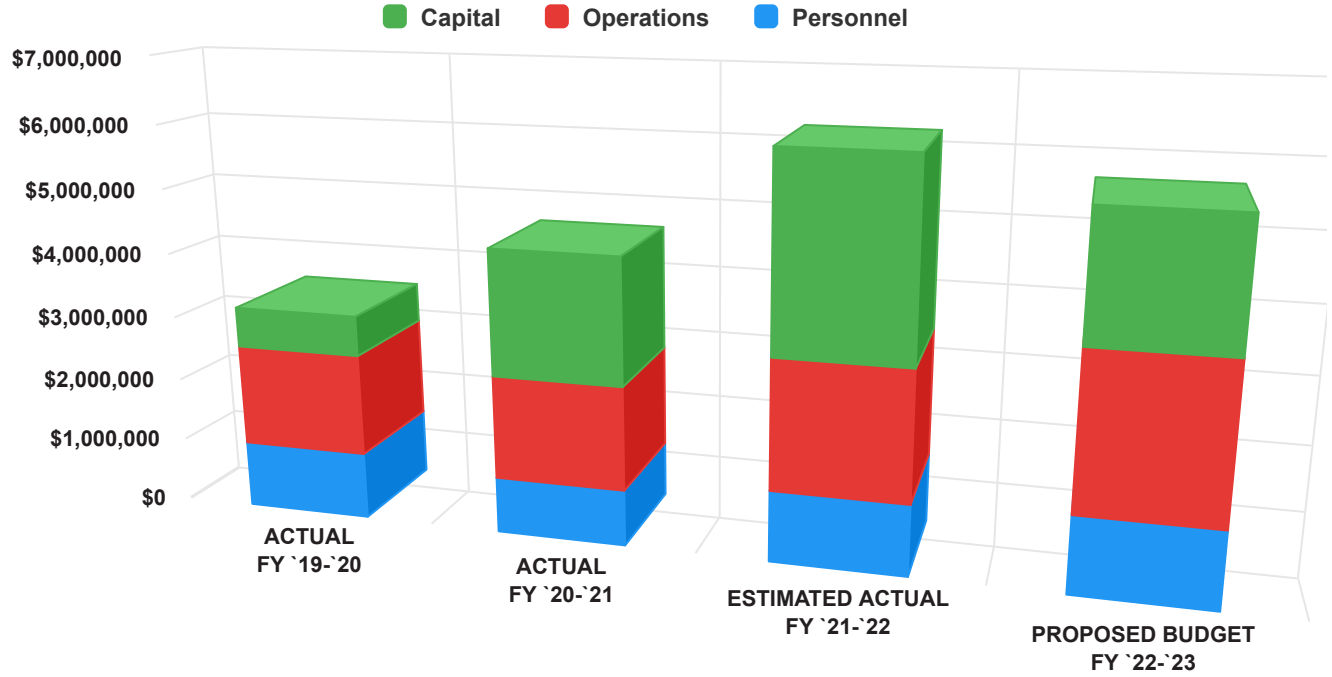
(For other citation information, see Appendix B - Fees & Charges)

Impact Fees

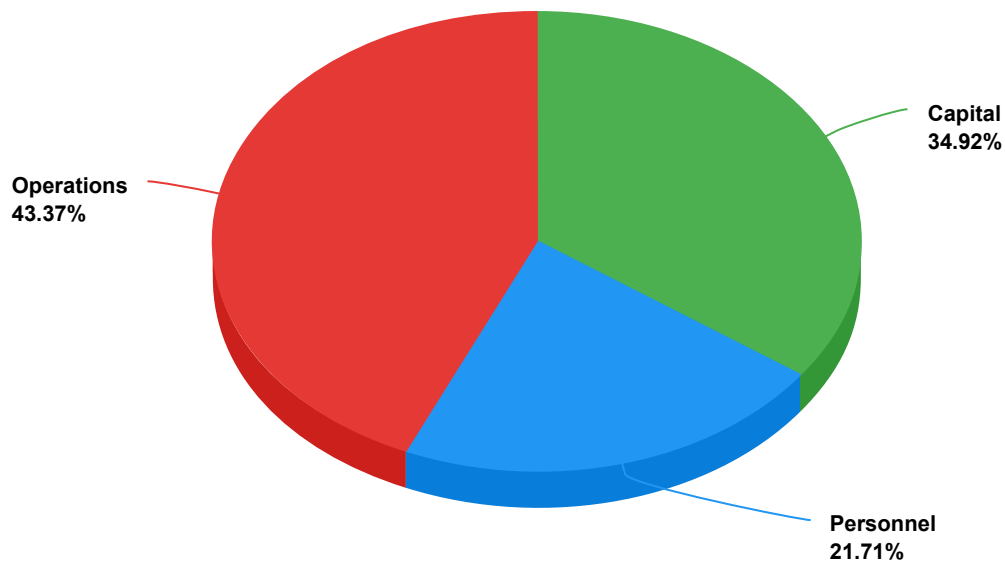
Storm Water Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

STORM WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



STORM WATER FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Storm Water Operations</u>					
Personnel	\$ 1,049,672	\$ 858,722	\$ 1,091,602	\$ 1,185,170	12
Operations	1,540,621	1,611,497	1,982,780	2,367,966	
Capital	290,896	15,730	184,550	390,550	
	2,881,189	2,485,949	3,258,932	3,943,686	
<u>Storm Water Capital Projects</u>					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	344,049	1,909,990	2,779,339	1,516,009	
	344,049	1,909,990	2,779,339	1,516,009	
<u>TOTAL STORM WATER FUND</u>					
Personnel	\$ 1,049,672	\$ 858,722	\$ 1,091,602	\$ 1,185,170	12
Operations	1,540,621	1,611,497	1,982,780	2,367,966	
Capital	634,944	1,925,720	2,963,889	1,906,559	
TOTALS	\$ 3,225,238	\$ 4,395,939	\$ 6,038,272	\$ 5,459,695	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
Improvements	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000
Vehicle & Equipment Replacement	338,000	392,000	427,500	440,000
Facility Improvements	-	-	-	-
TOTALS	\$ 1,913,000	\$ 1,967,000	\$ 2,002,500	\$ 2,015,000

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

STORM WATER FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
<u>Storm Water Operations</u>						
Full-time:						
Storm Water Section Manager	21	\$24.48	\$36.72	1.00	1.00	1.00
GIS Specialist	10	\$22.38	\$33.58	1.00	1.00	1.00
Public Works Crew Leader	16	\$22.52	\$33.78	2.00	2.00	2.00
Public Works Operator I	STEP	\$18.72	\$28.08	2.00	2.00	2.00
Public Works Technician	STEP	\$17.12	\$25.68	6.00	6.00	6.00
				12.00	12.00	12.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				13.25	13.25	13.25
<u>TOTAL STORM WATER FUND</u>						
Full-time				12.00	12.00	12.00
Variable-hour/Seasonal				1.25	1.25	1.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				13.25	13.25	13.25

STORM WATER FUND**CAPITAL PROJECTS DETAIL**

	BUDGETED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
CAPITAL PROJECTS	FY `22-`23	FY `23-`24	FY `24-`25	FY `25-`26	FY `26-`27
<u>Storm Water System</u>					
Impact Fee Projects	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
	Future storm water impact fee projects.				
Miscellaneous Projects	\$ 1,516,009	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
	Miscellaneous projects as needed.				
Subtotal - S. Water System	\$ 1,516,009	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 31,000	\$ -	\$ 57,000	\$ -	\$ -
	FY 2023 - #9003. FY 2024 - #8000.				
Dump Truck	\$ -	\$ 108,000	\$ 100,000	\$ -	\$ 120,000
	FY 2024 - 2009 GMC 3-ton dump truck (#9102).				
Street Sweeper	\$ 100,000	\$ -	\$ -	\$ 200,000	\$ -
	FY 2023 - 2015 International #8357. FY 2025 & FY 2026 - 2017 International #8358				
Jet Vac Truck	\$ 200,000	\$ 170,000	\$ 145,000	\$ 150,000	\$ 150,000
	Sinking Fund to replace 2009 Sterling #9252 & 2014 Mack/Vactor #9253				
Riding Mowers	\$ 18,000	\$ 18,000	\$ 19,000	\$ 20,000	\$ 20,000
	FY 2023 - #9306. FY 2024 - #9305. FY 2025 - #9308. FY 2026 - #9309.				
Vehicle/Equip. Replacement	\$ 41,550	\$ 42,000	\$ 71,000	\$ 57,500	\$ 150,000
	Replace various equipment and vehicles as identified.				
Subtotal - Vehicles & Equip.	\$ 390,550	\$ 338,000	\$ 392,000	\$ 427,500	\$ 440,000
GRAND TOTAL - CAPITAL	\$ 1,906,559	\$ 1,913,000	\$ 1,967,000	\$ 2,002,500	\$ 2,015,000

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

STORM WATER FUND

DEBT OUTSTANDING

FISCAL YEAR	2013 WATER & STORM SEWER REFUNDING BONDS	2021A WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2022-2023	\$ 454,060	\$ 104,025	\$ 558,085
2023-2024	454,835	107,150	561,985
2024-2025	454,729	105,150	559,879
2025-2026	455,080	108,025	563,105
2026-2027	-	106,225	106,225
2027-2028	-	104,425	104,425
2028-2029	-	107,050	107,050
2029-2030	-	104,550	104,550
2030-2031	-	106,925	106,925
2031-2032	-	104,175	104,175
2032-2033	-	106,600	106,600
2033-2034	-	104,200	104,200
2034-2035	-	106,700	106,700
2035-2036	-	104,100	104,100
2036-2037	-	106,400	106,400
2037-2038	-	108,500	108,500
2038-2039	-	105,500	105,500
2039-2040	-	107,400	107,400
2040-2041	-	104,200	104,200
2041-2042	-	105,900	105,900
2042-2043	-	107,400	107,400
2043-2044	-	103,800	103,800
2044-2045	-	105,100	105,100
2045-2046	-	106,200	106,200
2046-2047	-	107,100	107,100
GRAND TOTALS	\$ 1,818,704	\$ 2,646,800	\$ 4,465,504
Principal	\$ 1,741,699	\$ 1,655,000	\$ 3,396,699
Interest	77,005	991,800	1,068,805
GRAND TOTALS	\$ 1,818,704	\$ 2,646,800	\$ 4,465,504
Interest Rate	2.18%	3.00% - 5.00%	

STORM WATER FUND



Skate Park Detention Pond



Bonneville Park Detention Pond



Williams Farm Detention Pond



800 North Detention Pond

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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Recreation Fund

RECREATION FUND

OVERVIEW

The Recreation Fund operates all Fitness Center and Scera Park Pools operations as well as overseeing the use of all City parks.

The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Scera Park Pools Facilities & Operations

RECREATION FUND

REVENUES

The Recreation Fund receives revenues from annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and punch passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
<u>Fitness Center</u>				
Admissions	285,927	499,384	1,900,000	2,270,000
Group Use	5,664	47,640	60,000	278,000
Classes and Programs	54,905	166,029	250,000	330,000
Product Sales and Concessions	1,003	2,614	23,100	15,000
Rentals	(3,363)	(4,685)	5,000	-
Child Care	3,238	11,106	20,000	51,500
	347,374	722,089	2,258,100	2,944,500
<u>Scera Outdoor Pool</u>				
Admissions	176,442	187,779	172,000	220,000
Group Use	38,449	31,217	40,000	51,000
Classes and Programs	75,162	78,157	78,000	87,500
Product Sales and Concessions	61,173	72,470	62,000	70,000
Rentals	243	-	-	-
	351,470	369,623	352,000	428,500
<u>Other Revenues</u>				
Interest Earnings	16,544	3,116	5,000	4,000
Rentals - Pavilions	46,996	67,766	50,000	85,000
Miscellaneous Revenues	289	(149,738)	240	240
Contributions from Other Funds	750,000	400,416	-	67,000
	813,829	321,561	122,240	156,240
FUND TOTALS	\$ 1,512,673	\$ 1,413,272	\$ 2,732,340	\$ 3,529,240

Fitness Center

Daily Admission Fee - 14 & Older	\$ 4.50	\$ 4.50	\$ 5.25	\$ 5.00
Daily Admission Fee - Senior (60 & Older)	3.50	3.50	4.25	4.00
Daily Admission Fee - Youth (3 to 13)	3.35	3.35	4.25	4.00

Scera Outdoor Pool

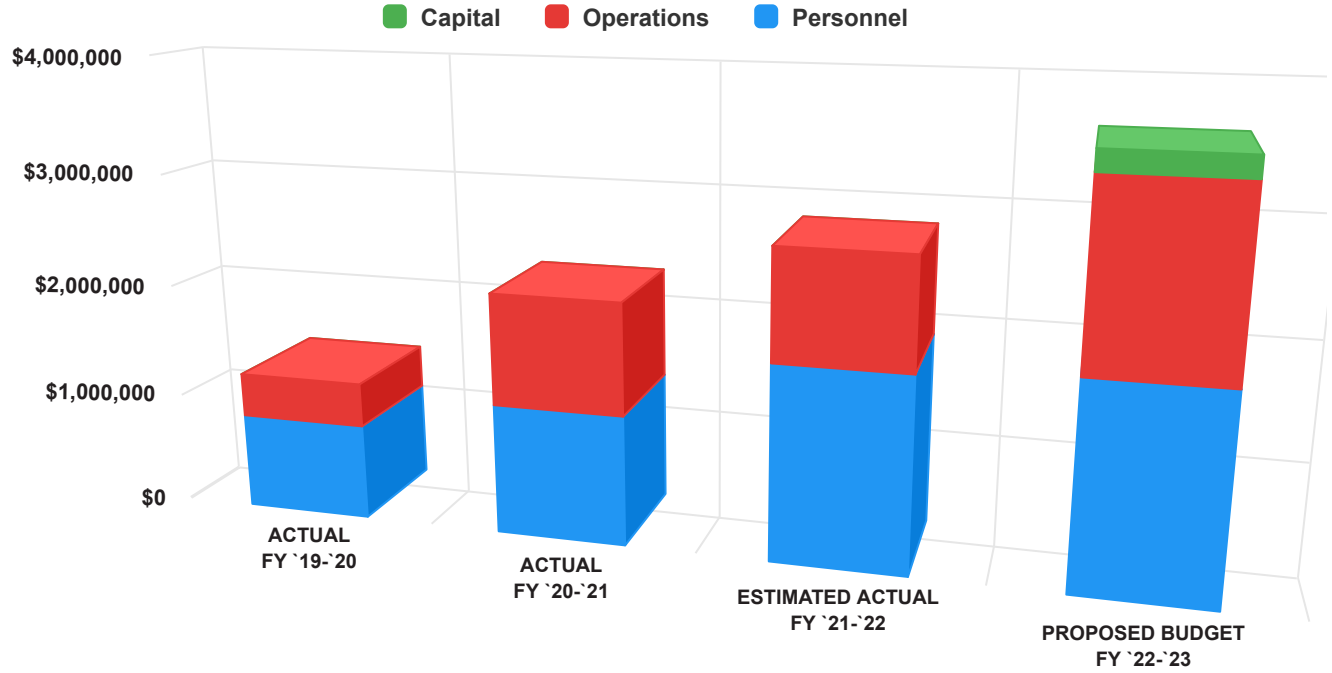
Daily Admission Fee - 14 & Older	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Daily Admission Fee - Senior (60 & Older)	5.00	5.00	5.00	5.00
Daily Admission Fee - Youth (3 to 13)	5.00	5.00	5.00	5.00
Daily Admission Fee - Toddler (Under 3)	1.50	1.50	1.50	-

EXHIBIT "A"

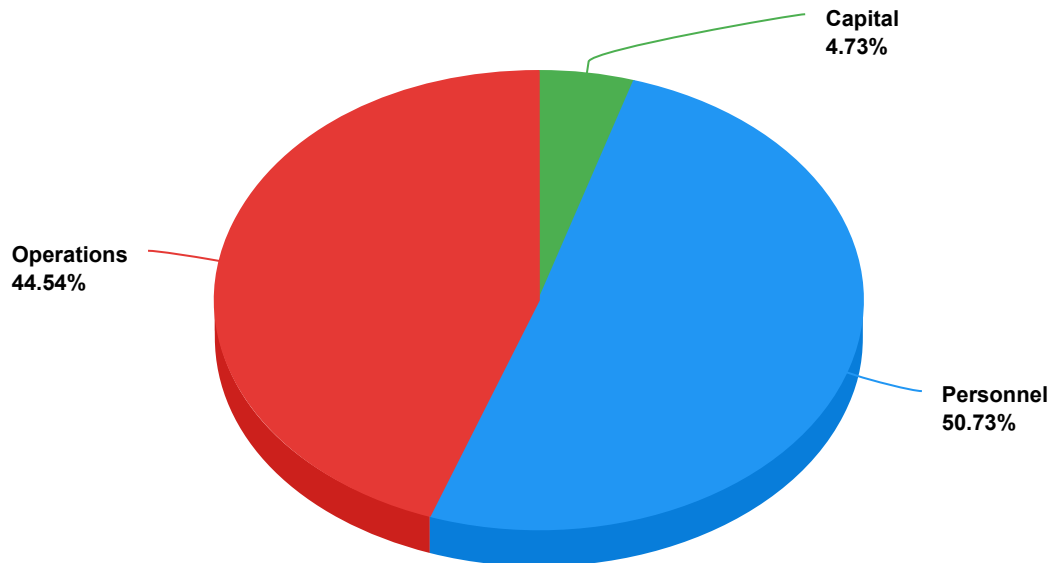
EXHIBIT "B"

EXHIBIT "C"

RECREATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



RECREATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
<u>Recreation Administration</u>					
Personnel	\$ 144,088	\$ 89,038	\$ 153,212	\$ -	0
Operations	139,404	134,499	139,878	-	
Capital	-	-	-	-	
	283,492	223,538	293,090	-	
<u>Fitness Center Operations</u>					
Personnel	415,442	895,349	1,365,510	1,598,183	6
Operations	12,352	593,817	522,797	1,265,251	
Capital	-	-	-	167,000	
	427,794	1,489,166	1,888,307	3,030,434	
<u>Fitness Center Facilities</u>					
Personnel	79,434	-	-	-	0
Operations	44,782	112	-	-	
Capital	-	-	-	-	
	124,215	112	-	-	
<u>Outdoor Pool</u>					
Personnel	213,649	174,066	192,150	192,150	0
Operations	175,110	244,631	290,768	306,656	
Capital	-	-	-	-	
	388,759	418,697	482,918	498,806	
<u>TOTAL RECREATION FUND</u>					
Personnel	\$ 852,612	\$ 1,158,453	\$ 1,710,872	\$ 1,790,333	6
Operations	371,648	973,058	953,442	1,571,907	
Capital	-	-	-	167,000	
TOTALS	\$ 1,224,261	\$ 2,131,512	\$ 2,664,314	\$ 3,529,240	

* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

RECREATION FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY '20-'21	FY '21-'22	BUDGET FY '22-'23
<u>Recreation Administration</u>						
Full-time:						
Recreation Manager	19	\$28.76	\$43.14	1.00	1.00	0.00
<u>Fitness Center Operations</u>						
Full-time:						
Recreation Manager	19	\$28.76	\$43.14	0.00	0.00	1.00
Club Swim Team Coach	16	\$22.52	\$33.78	0.00	0.00	1.00
Recreation Facilities Supervisor	16	\$22.52	\$33.78	0.00	2.00	2.00
Recreation Program Coordinator	14	\$19.13	\$28.69	2.00	2.00	2.00
				2.00	4.00	6.00
Variable-hour/Seasonal:						
Aerobics Instructor (incl. Water)	N/A	\$10.11	\$15.16	3.20	3.95	3.95
Creative Dance Instructor	N/A	\$10.11	\$15.16	0.50	0.65	0.65
Raquetball Specialist	N/A	\$10.11	\$15.16	0.00	0.35	0.35
Recreation Instructor	N/A	\$10.11	\$15.16	0.00	0.10	0.10
Sports Supervisor	N/A	\$10.11	\$15.16	0.00	0.10	0.10
Firearms Range Attendant	N/A	\$9.26	\$13.89	0.00	0.55	0.55
Swim Coach	N/A	\$9.26	\$13.89	0.00	0.10	0.10
Service Worker	N/A	\$8.48	\$12.72	0.75	0.95	0.95
Child Care Attendant	N/A	\$7.70	\$11.55	1.00	1.70	1.70
Desk Clerk	N/A	\$7.70	\$11.55	5.20	6.50	6.50
Lifeguard	N/A	\$7.70	\$11.55	0.20	13.60	13.60
Recreation Assistant	N/A	\$7.70	\$11.55	0.00	1.00	1.00
Admissions/Concessions	N/A	\$7.25	\$10.56	0.15	0.25	0.25
				11.00	29.80	29.80
				13.00	33.80	35.80
<u>Outdoor Pool</u>						
Variable-hour/Seasonal:						
Building Maintenance Technician	N/A	\$13.17	\$19.75	0.30	0.30	0.30
Water Aerobics Instructor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Swim Coach	N/A	\$9.26	\$13.89	0.05	0.05	0.05
Shift Supervisor	N/A	\$8.48	\$12.72	0.10	0.10	0.10
Desk Clerk	N/A	\$7.70	\$11.55	0.45	0.45	0.45
Lifeguard	N/A	\$7.70	\$11.55	5.35	5.35	5.35
Admissions/Concessions	N/A	\$7.25	\$10.56	1.60	1.60	1.60
				7.95	7.95	7.95
<u>TOTAL RECREATION FUND</u>						
Full-time				3.00	5.00	6.00
Variable-hour/Seasonal				18.95	37.75	37.75
TOTAL FULL-TIME EQUIVALENTS (FTE)				21.95	42.75	43.75

Solid Waste Fund

SOLID WASTE FUND

OVERVIEW

The Solid Waste Fund is used to account for the revenues and expenses of the city-wide residential curbside solid waste, recycling, and green waste operations of the City. The fund manages a third-party service contract to provide these services. The service contract is currently with Waste Management of Utah.

The City has over 22,500 residential solid waste cans collecting over 22,000 tons of waste per year.

Recycling subscriptions total over 14,000 cans collecting over 2,400 tons of waste per year. The City's diversion rate is approximately 11%. In order to increase recycling efforts and the overall diversion rate, as of July 1, 2021, all new utility accounts will be automatically signed up for both a residential curbside container and a recycling container. Existing utility accounts will still be grandfathered into the existing "opt out" recycling program. However, recycling will be mandatory for all new accounts. The City's Natural Resource Stewardship Committee endorsed this recommended change.

Green waste subscriptions total over 5,000 cans collecting over 2,500 tons of waste per year. This service operates from March through November of each year. This is an "opt in" program.

The City also offers each residential customer two coupons for free loads to the North Pointe Transfer Station. There are generally over 9,000 coupons redeemed each year. The City also offers free Christmas tree disposal for residents and operates a very successful spring and fall cleanup program.

SOLID WASTE FUND

REVENUES

The Solid Waste Fund receives revenues primarily from residential garbage collection fees on regular refuse, recyclable, and green waste items.

REVENUE DESCRIPTION	ACTUAL		ESTIMATED		PROPOSED	
	FY '19-'20	FY '20-'21	ACTUAL FY '21-'22		BUDGET FY '22-'23	
Refuse - Residential	\$ 2,806,983	\$ 2,924,500	\$ 2,987,000		\$ 3,148,000	
Refuse - Residential - 2nd Can Fee	382,518	424,336	427,000		416,000	
Recycling Can Fee	599,983	681,731	717,000		798,000	
Green Waste Fee	307,975	333,428	343,000		309,000	
Interest Earnings	15,052	2,862	4,000		1,500	
Miscellaneous Revenues	3,500	-	-		-	
FUND TOTALS	\$ 4,116,010	\$ 4,366,856	\$ 4,478,000		\$ 4,672,500	

RATES

Combined Rate (Monthly)

Residential Service & Recycling	\$ 15.10	\$ 15.75	\$ 16.30	\$ 16.95
(Mandatory for all new accounts)				

Base Rate (Monthly)

Residential Service	\$ 11.50	\$ 11.85	\$ 12.15	\$ 12.55
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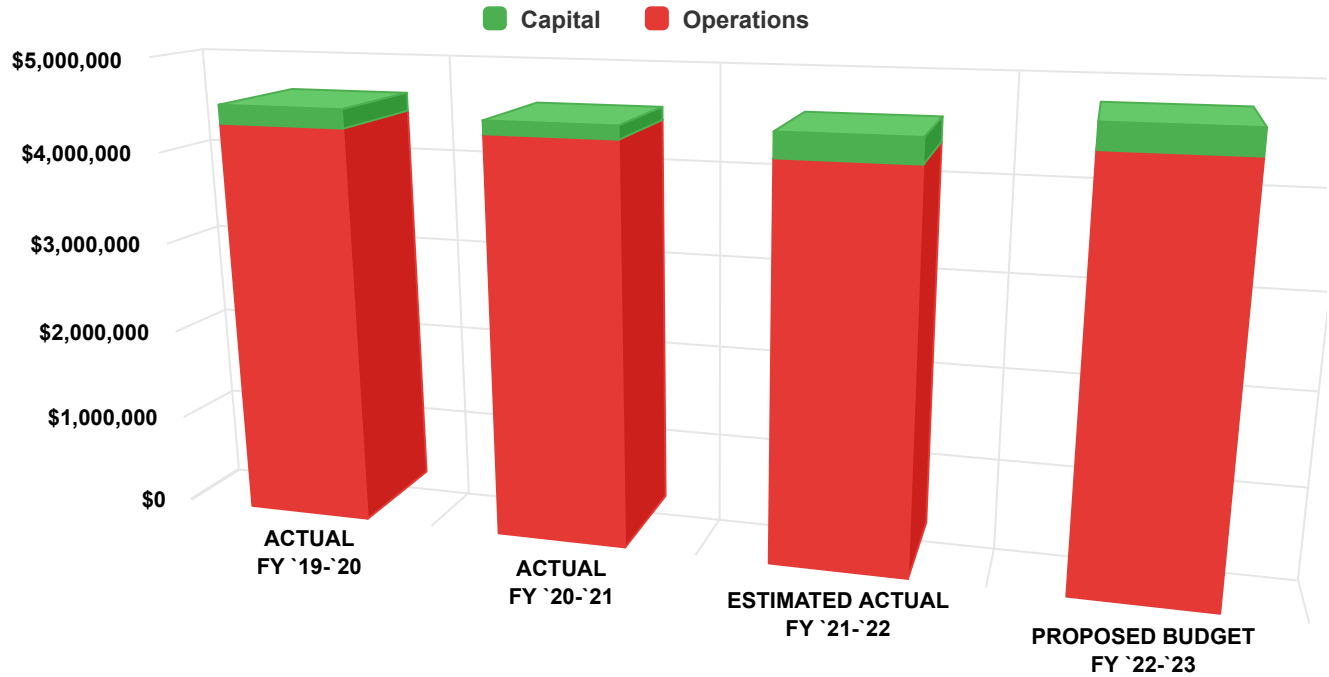
Other Rates (Monthly)

Additional Containers	\$ 10.50	\$ 10.85	\$ 11.15	\$ 11.55
Green Waste	\$ 6.20	\$ 6.40	\$ 6.60	\$ 6.85
Recycling	\$ 3.60	\$ 3.90	\$ 4.15	\$ 4.40
Multiple Units	\$ 11.50	\$ 11.85	\$ 12.15	\$ 12.55
Multiple Units per Additional Unit	\$ 11.50	\$ 11.85	\$ 12.15	\$ 12.55
Trailer Courts & Condominiums	\$ 11.50	\$ 11.85	\$ 12.15	\$ 12.55
Trailer Courts & Condominiums per Addtl Unit	\$ 11.50	\$ 11.85	\$ 12.15	\$ 12.55

(The City Manager is authorized to pass on tipping fee increases to the base rate at the time of increase by the Solid Waste District)

SOLID WASTE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Operations				
Solid Waste Contract	\$ 2,183,712	\$ 2,371,931	\$ 2,230,875	\$ 2,400,000
Landfill Charges	982,702	837,840	855,000	855,000
Coupon Redemption	62,283	55,521	60,000	60,000
Green Waste Tip Fee	39,684	46,829	35,000	35,000
Green Waste Curbside	73,652	62,490	55,000	55,000
Bank Analysis & Credit Card Fees	112,972	76,618	100,000	100,000
Administration Charge	221,719	223,482	235,040	236,668
311 Services/Utility Billing Charge	127,255	134,746	138,077	156,996
Information Technology Charge	2,000	2,000	-	2,000
Other Expenditures	540,572	525,135	505,262	515,681
	<u>4,346,552</u>	<u>4,336,593</u>	<u>4,214,254</u>	<u>4,416,345</u>
Capital				
Take Pride Projects	199,366	137,845	263,978	256,155
	<u>199,366</u>	<u>137,845</u>	<u>263,978</u>	<u>256,155</u>
TOTAL SOLID WASTE FUND				
Operations	\$ 4,346,552	\$ 4,336,593	\$ 4,214,254	\$ 4,416,345
Capital	<u>199,366</u>	<u>137,845</u>	<u>263,978</u>	<u>256,155</u>
TOTALS	<u>\$ 4,545,917</u>	<u>\$ 4,474,438</u>	<u>\$ 4,478,232</u>	<u>\$ 4,672,500</u>

Fleet Maintenance Fund

FLEET MAINTENANCE FUND

OVERVIEW

The Fleet Maintenance Fund provides vehicle and equipment maintenance services to all city departments. The Fleet Maintenance division is responsible for servicing over 315 vehicles (sedans, SUV's, vans, trucks, etc.); 125 medium to heavy-duty pieces of equipment (riding mowers, tractors, backhoes, sweepers, etc.); 85 trailers; and 600 small pieces of equipment (mowers, generators, compressors, etc.).

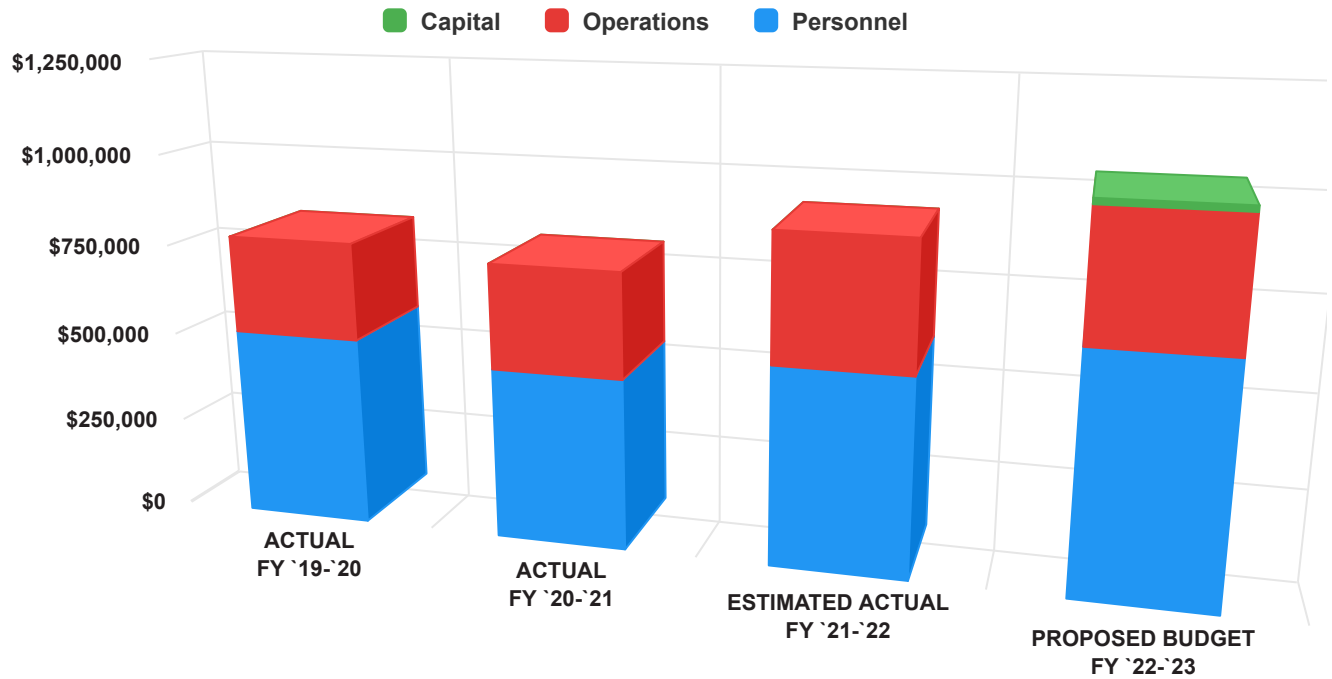
All of these services are provided under the direction of the Maintenance Division manager within the Public Works department.

REVENUES

The Fleet Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Charges to Departments				
City Manager's Office	\$ 93	\$ 93	\$ 546	\$ 7,617
Finance Department	10,186	10,186	11,184	8,426
Development Services	16,031	16,031	14,407	19,917
Police Department	241,665	241,665	229,262	257,939
Fire Department	128,489	128,489	154,784	127,344
Public Works	427,878	427,878	410,272	423,119
Recreation	5,658	5,658	9,545	5,638
Charges to Departments - Total	830,000	830,000	850,000	880,000
Sale of Fixed Assets	1,810	1,080	-	-
Appropriations of Surplus	-	-	-	122,000
FUND TOTALS	\$ 831,810	\$ 831,080	\$ 850,000	\$ 1,002,000

FLEET MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

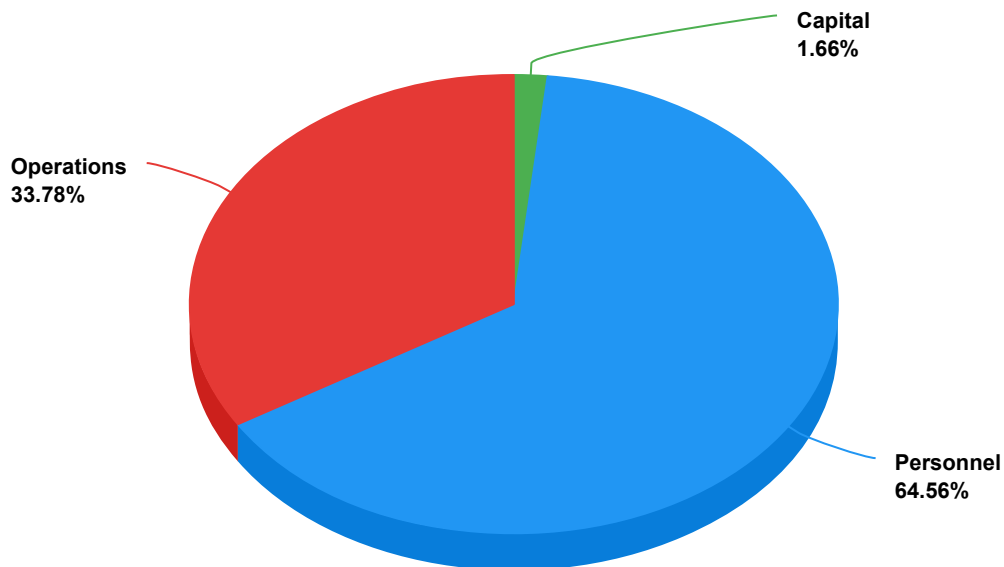


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

FLEET MAINTENANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
Personnel					
Salaries & Wages	\$ 316,620	\$ 335,633	\$ 329,164	\$ 405,791	6
Salaries & Wages - Overtime	11,180	4,272	18,823	18,823	
Fringe Benefits	193,234	132,016	190,032	222,276	
	521,034	471,922	538,019	646,890	
Operations					
Employee Development	4,353	5,414	8,500	8,500	
Supplies	8,724	18,609	22,189	22,000	
Equipment	15,284	12,500	17,000	15,000	
Fuel	2,211	2,574	2,000	3,000	
Maintenance & Repair	35,374	46,050	90,559	83,862	
Insurance & Surety	13,520	15,305	15,380	11,182	
Administration Charge	39,138	38,519	41,334	44,114	
Fund Charges	127,781	136,880	140,526	142,102	
Other Expenditures	16,699	5,400	8,700	8,700	
	263,084	281,250	346,188	338,460	
Capital					
Vehicle Replacements	-	-	-	-	
Equipment Replacements	-	-	-	16,650	
	-	-	-	16,650	
TOTAL FLEET MAINTENANCE FUND					
Personnel	\$ 521,034	\$ 471,922	\$ 538,019	\$ 646,890	6
Operations	263,084	281,250	346,188	338,460	
Capital	-	-	-	16,650	
TOTALS	<u>\$ 784,118</u>	<u>\$ 753,172</u>	<u>\$ 884,207</u>	<u>\$ 1,002,000</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
Pickup Trucks	\$ 10,000	\$ -	\$ -	\$ -
Equipment Replacements	5,000	5,000	5,000	5,000
TOTALS	<u>\$ 15,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

FLEET MAINTENANCE FUND**PERSONNEL SUMMARY**

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				ACTUAL	ACTUAL	BUDGET
				FY `20-`21	FY `21-`22	FY `22-`23
<u>Fleet Maintenance</u>						
Full-time:						
Fleet Manager	19	\$28.76	\$43.14	1.00	1.00	1.00
Lead Mechanic	16	\$22.52	\$33.78	1.00	1.00	1.00
Fleet Mechanic	STEP	\$21.27	\$28.00	4.00	4.00	4.00
				6.00	6.00	6.00
<u>Fleet Maintenance</u>						
Variable-hour:						
Fleet Assistant	N/A	\$10.00	\$27.18	-	-	0.50
				-	-	0.50
<u>TOTAL FLEET MAINTENANCE FUND</u>						
Full-time				6.00	6.00	6.00
Variable-hour/Seasonal				-	-	0.50
TOTAL FULL-TIME EQUIVALENTS (FTE)				6.00	6.00	6.50



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

FLEET MAINTENANCE FUND



Purchasing & Warehousing Fund

PURCHASING & WAREHOUSING FUND

OVERVIEW

The Purchasing & Warehousing Fund provides purchasing and materials storage and disbursement services to all city departments. These services are vital to various City departments and/or functions so their operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies.

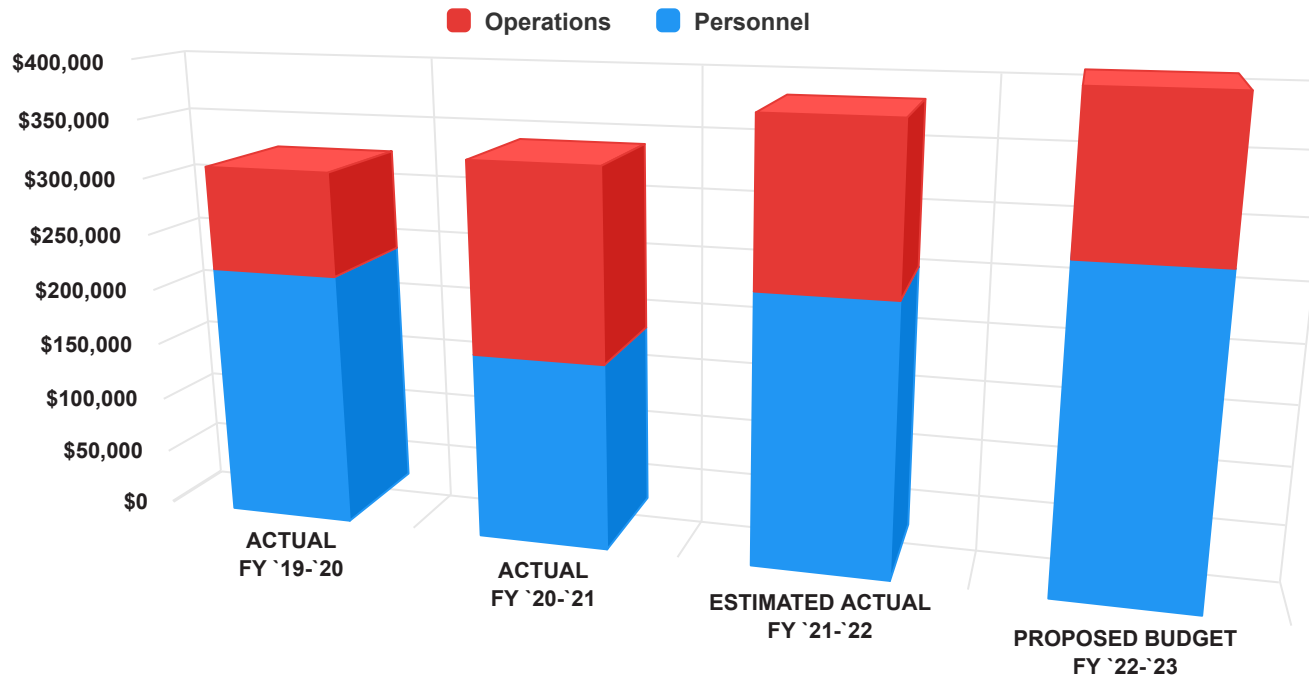
These services are provided under the direction of the Finance Department. The fund includes the job functions of the City's Purchasing Agent and Storekeepers.

REVENUES

The Purchasing & Warehousing Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23
<u>Charges to Departments</u>				
Public Works - Water	\$ 109,030	\$ 109,030	\$ 116,774	\$ 122,081
Public Works - Water Reclamation	42,096	42,096	32,865	36,441
Public Works - Storm Water	16,840	16,840	10,340	14,097
Public Works - Street Lighting	9,458	9,458	3,155	4,445
Public Works - Fleet Services	7,250	7,250	5,887	4,217
Recreation - Fitness Center	1,022	1,022	1,350	482
Non-Departmental	209,304	209,304	209,629	258,237
Charges to Departments - Total	395,000	395,000	380,000	440,000
Miscellaneous Revenues	14,703	53	-	-
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 409,703	\$ 395,053	\$ 380,000	\$ 440,000

PURCHASING & WAREHOUSING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

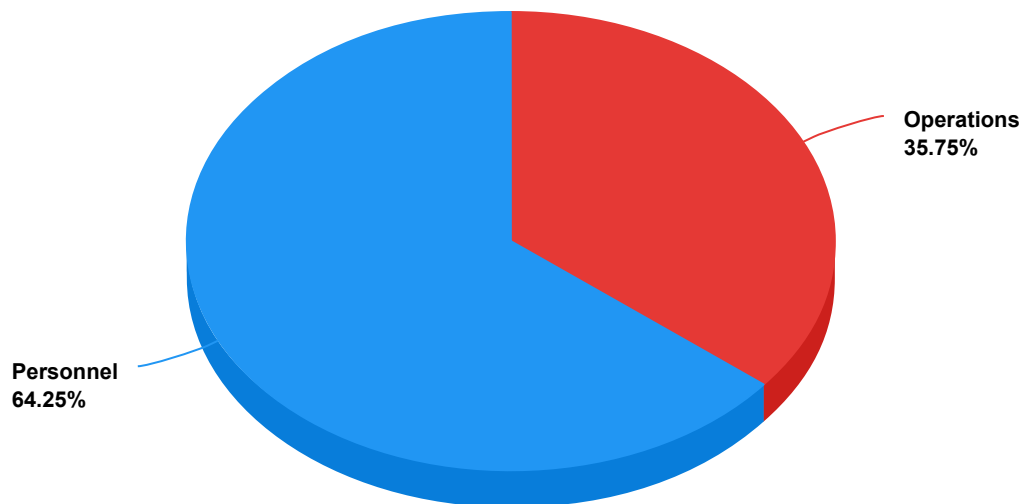


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

PURCHASING & WAREHOUSING FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
Personnel					
Salaries & Wages	\$ 163,284	\$ 138,025	\$ 149,467	\$ 168,751	4
Salaries & Wages - Overtime	1,102	1,545	3,995	2,500	
Fringe Benefits	58,636	23,521	80,694	101,707	
	223,022	163,090	234,156	272,958	
Operations					
Employee Development	-	30	250	250	
Supplies	3,531	62,125	43,282	49,574	
Equipment	3,288	9,126	667	675	
Fuel	622	722	650	1,000	
Maintenance & Repair	2,380	28,063	25,767	29,968	
Professional & Technical Services	981	-	2,250	2,250	
Insurance & Surety	5,760	6,961	6,995	5,441	
Administration Charge	60,104	43,903	48,253	48,281	
Information Technology Charge	11,210	11,210	11,266	12,963	
Other Expenditures	1,032	2,701	1,490	1,490	
	88,907	164,841	140,871	151,892	
Capital					
Vehicle Replacements	-	-	-	-	
Facility Improvements	-	-	-	15,150	
	-	-	-	15,150	
TOTAL PURCHASING & WAREHOUSING FUND					
Personnel	\$ 223,022	\$ 163,090	\$ 234,156	\$ 272,958	4
Operations	88,907	164,841	140,871	151,892	
Capital	-	-	-	15,150	
TOTALS	\$ 311,929	\$ 327,931	\$ 375,027	\$ 440,000	

* Number of benefitted employees

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL FY '20-'21	ESTIMATED	PROPOSED
					ACTUAL FY '21-'22	BUDGET FY '22-'23
<u>Purchasing & Warehousing</u>						
Full-time:						
Procurement & Budget Manager	21	\$33.86	\$50.79	1.00	1.00	1.00
Payables & Planning Clerk	12	\$15.66	\$23.48	-	-	1.00
Storekeeper/Buyer	10	\$13.80	\$20.70	2.00	2.00	2.00
				3.00	3.00	4.00
Variable Hour/Seasonal						
Account Clerk	N/A	\$15.50	\$23.25	-	0.63	0.00
				-	0.63	0.00
<u>TOTAL PURCHASING & WAREHOUSING FUND</u>						
Full-time				3.00	3.00	4.00
Variable Hour/Seasonal				-	0.63	0.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				3.00	3.63	4.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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Self-Insurance Fund

SELF-INSURANCE FUND

OVERVIEW

The Self-Insurance Fund provides insurance coverage and administration services to all city departments for the cost of all premiums for liability insurance and workers compensation program.

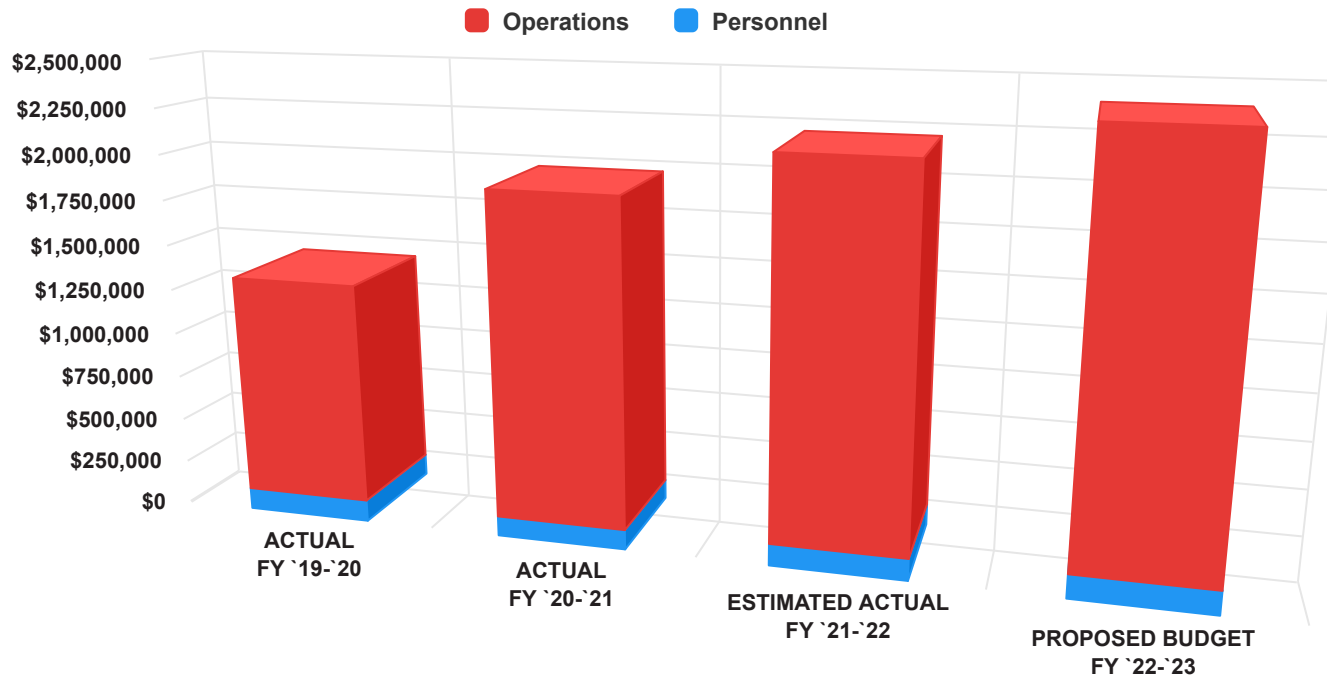
These services are provided under the direction of the City Manager's Office. The fund includes the job function of the City's Risk Coordinator.

REVENUES

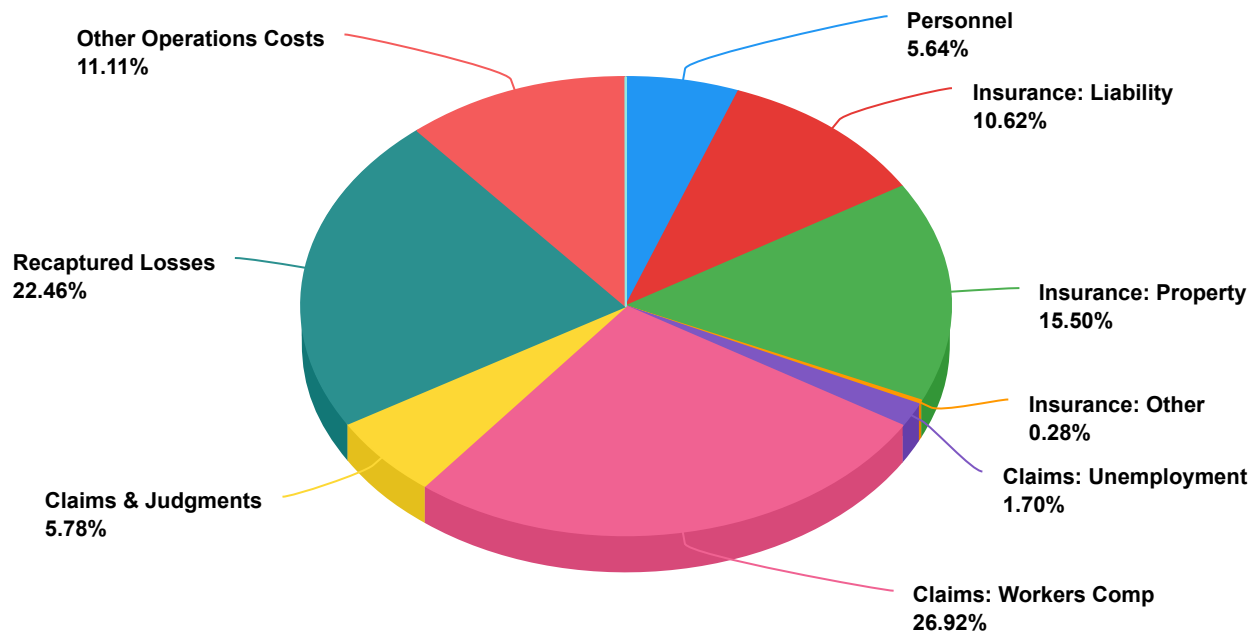
The Self-Insurance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
<u>Charges to Departments</u>				
Public Works - Water	\$ 178,740	\$ 178,740	\$ 169,781	\$ 180,647
Public Works - Water Reclamation	132,580	132,580	388,515	288,212
Public Works - Storm Water	55,180	55,180	21,542	69,076
Public Works - Street Lighting	3,000	3,000	568	1,751
Public Works - Fleet Services	13,520	13,520	15,305	11,182
Recreation	24,000	24,000	24,664	137,826
Purchasing & Warehousing	-	-	6,961	5,441
Information Technology	-	-	5,899	5,113
Facilities Maintenance	-	-	1,551	3,107
Non-Departmental	927,980	927,980	755,214	877,645
Charges to Departments - Total	1,345,000	1,390,000	1,420,000	1,580,000
Premiums - Unemployment	195,484	211,115	210,000	220,000
Premiums - Workers Compensation	409,294	442,025	525,000	475,000
Appropriations of Surplus	-	-	-	80,000
FUND TOTALS	\$ 1,949,777	\$ 2,043,139	\$ 2,155,000	\$ 2,355,000

SELF-INSURANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)



SELF-INSURANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
Personnel					
Salaries & Wages	\$ 77,079	\$ 83,798	\$ 79,899	\$ 87,181	1
Fringe Benefits	41,363	24,742	44,567	45,650	
	118,442	108,540	124,466	132,831	
Operations					
Employee Development	3,084	-	4,500	4,500	
Supplies	5,412	24,626	18,585	2,000	
Liability Insurance	217,086	225,679	250,000	250,000	
Property Insurance	272,573	343,853	365,000	365,000	
Unemployment Claims	25,843	9,590	80,000	40,000	
Workers Compensation Claims/Costs	213,424	654,976	634,000	634,000	
Short-term Disability Claims	-	-	10,000	10,000	
Recaptured Losses	171,656	191,190	268,000	528,821	
Claims & Judgments	77,713	159,255	144,415	136,179	
Administration Charge	205,126	176,184	185,524	194,963	
Information Technology Charge	2,803	2,803	2,815	3,241	
Other Expenditures	30,364	7,456	67,695	53,465	
	1,225,085	1,795,613	2,030,534	2,222,169	
Capital					
Equipment Replacements	-	-	-	-	
	-	-	-	-	
TOTAL SELF-INSURANCE FUND					
Personnel	\$ 118,442	\$ 108,540	\$ 124,466	\$ 132,831	1
Operations	1,225,085	1,795,613	2,030,534	2,222,169	
Capital	-	-	-	-	
TOTALS	\$ 1,343,527	\$ 1,904,153	\$ 2,155,000	\$ 2,355,000	

* Number of benefitted employees

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23
		MINIMUM	MAXIMUM			
Self-Insurance Fund						
Full-time:						
Risk Manager / Trainer	20	\$31.21	\$46.81	1.00	1.00	1.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				1.00	1.00	1.00

Information Technology Fund

INFORMATION TECHNOLOGY FUND

OVERVIEW

The Information Technology Fund, through the Information Technology (IT) division, is responsible for the equipment and software that facilitates the efficient management of city services. The IT division supports all network connected devices and technologies as well as the infrastructure to facilitate data sharing and security. The IT division also provides departments with custom software solutions developed by an in-house software development team. The IT division maintains an onsite centralized data center and an offsite data storage and disaster recovery center providing services and resources used by all City departments.

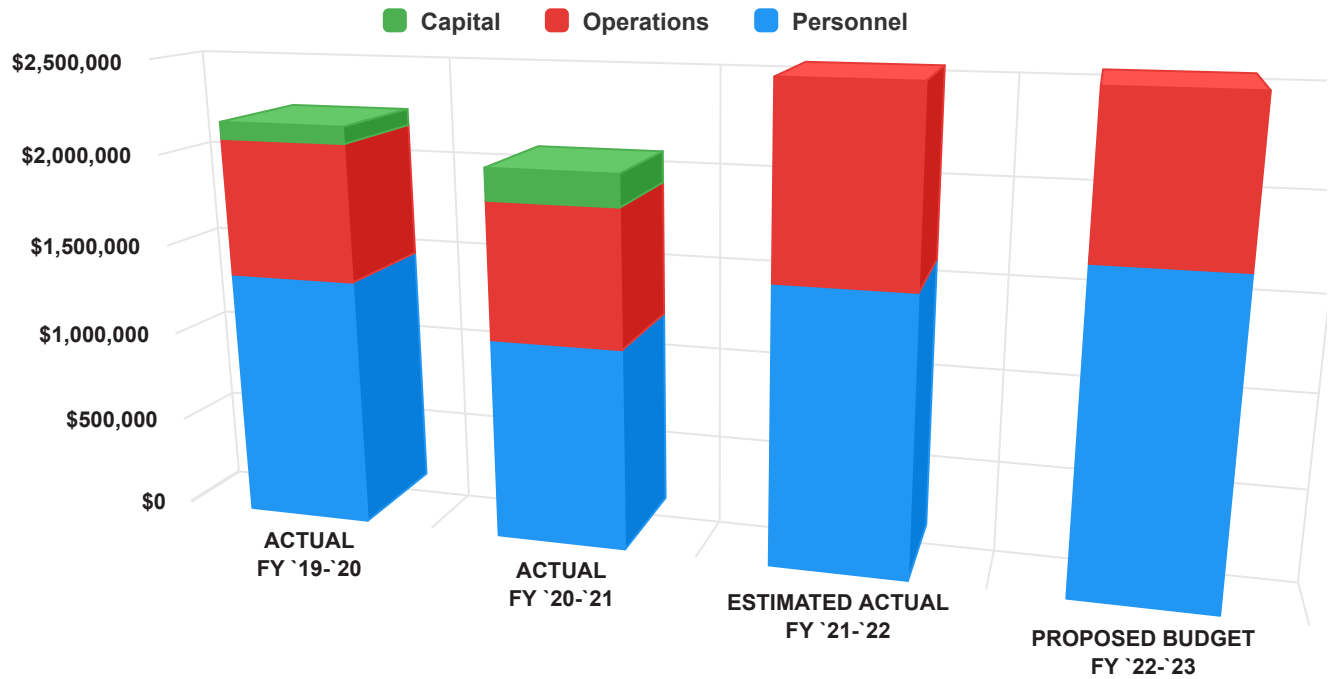
These services are provided under the direction of the City Manager's Department. The fund includes the job function of the City's IT Division Manager, Assistant IT Manager, Programmers, Network Engineer, and PC Coordinators.

REVENUES

The Information Technology Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23
<u>Charges to Departments</u>				
City Manager's Office	\$ 138,875	\$ 138,875	\$ 131,604	\$ 132,254
Finance Department	140,129	140,129	140,128	140,820
Legal Services	52,918	52,918	45,895	46,122
Development Services	246,657	246,657	242,113	243,309
Police Department	385,918	385,918	350,805	352,537
Fire Department	218,865	218,865	183,752	184,659
Public Works	678,991	678,991	878,518	882,856
Recreation	109,717	109,717	98,811	99,299
Library	457,930	457,930	358,374	360,144
Charges to Departments - Total	2,430,000	2,432,000	2,442,000	2,810,000
Miscellaneous Revenues	10,064	9,336	8,136	9,336
FUND TOTALS	\$ 2,440,064	\$ 2,441,336	\$ 2,450,136	\$ 2,819,336

INFORMATION TECHNOLOGY FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

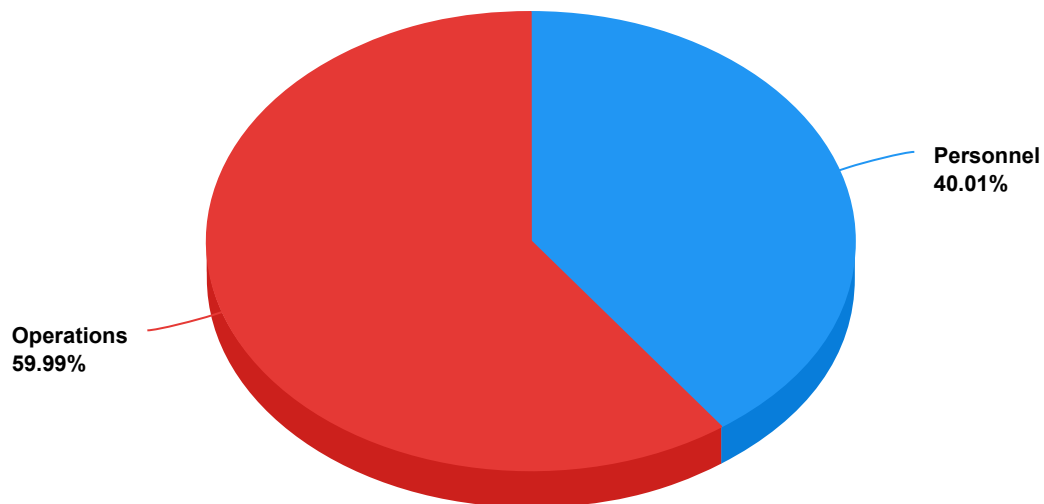


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

INFORMATION TECHNOLOGY FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
Personnel					
Salaries & Wages	\$ 940,815	\$ 969,482	\$ 988,051	\$ 1,123,422	13
Salaries & Wages - Overtime	13,382	11,772	10,000	-	
Fringe Benefits	409,896	113,842	506,833	567,884	
	1,364,093	1,095,095	1,504,884	1,691,306	
Operations					
Employee Development	9,610	10,161	10,000	10,000	
Supplies	20,473	14,273	15,000	15,000	
Equipment	288,234	302,873	512,393	443,500	
Telephone & Communications	63,482	83,197	75,000	75,000	
Maintenance & Repair	273,568	273,517	342,110	329,370	
Professional & Technical Services	33,766	24,908	29,500	120,000	
Administration Charge	29,255	28,572	34,856	42,297	
Other Expenditures	19,010	9,975	43,627	92,863	
	737,399	747,475	1,062,486	1,128,030	
Capital					
IT System Infrastructure	85,700	163,195	24,447	-	
	85,700	163,195	24,447	-	
TOTAL I.T. FUND					
Personnel	\$ 1,364,093	\$ 1,095,095	\$ 1,504,884	\$ 1,691,306	13
Operations	737,399	747,475	1,062,486	1,128,030	
Capital	85,700	163,195	24,447	-	
TOTALS	\$ 2,187,192	\$ 2,005,765	\$ 2,591,817	\$ 2,819,336	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
Servers	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Core Network Upgrades	50,000	50,000	50,000	50,000
Wireless Access Points/Installations	4,500	4,500	4,500	4,500
Edge Switch Replacements	5,000	5,000	5,000	5,000
VOIP Equipment Replacements/Upgrades	5,000	5,000	5,000	5,000
Disk Storage for Backups - Additional	12,000	12,000	12,000	12,000
Fiber Installation	20,000	20,000	20,000	20,000
Equipment Replacements	22,400	22,400	22,400	22,400
TOTALS	\$ 145,900	\$ 145,900	\$ 145,900	\$ 145,900

INFORMATION TECHNOLOGY FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	FY `21-`22	BUDGET FY `22-`23
<u>Information Technology</u>						
Full-time:						
I.T. Division Manager	23	\$39.86	\$59.76	1.00	1.00	1.00
Assistant I.T. Division Manager	22	\$36.74	\$55.11	1.00	1.00	1.00
I.T. Section Manager	21	\$33.86	\$48.01	1.00	1.00	1.00
Information Systems Engineer	20	\$31.21	\$64.81	1.00	1.00	2.00
Senior Programmer/Analyst	20	\$31.21	\$64.84	3.00	4.00	4.00
I.T. Help Desk Supervisor	19	\$28.76	\$43.14	1.00	1.00	1.00
Technical Support Specialist	15	\$20.75	\$31.13	3.00	3.00	3.00
				12.00	12.00	13.00
<u>TOTAL INFORMATION TECHNOLOGY FUND</u>						
Full-time				12.00	12.00	13.00
Variable-hour/Seasonal				-	-	-
TOTAL FULL-TIME EQUIVALENTS (FTE)				12.00	12.00	13.00



EXHIBIT "A"

INFORMATION TECHNOLOGY FUND



EXHIBIT "B"



EXHIBIT "C"

Facilities Maintenance Fund

FACILITIES MAINTENANCE FUND

OVERVIEW

The Facilities Maintenance Fund provides building maintenance and custodial services for all city departments and is responsible for over 625,000 square feet of building space. This includes the following: maintaining the City's building infrastructure in proper operating condition by utilizing a routine scheduled maintenance program, basic custodial services, exterior painting of buildings, interior painting of public and common areas, general building repairs, maintenance of building life-safety and security alarm systems, HVAC, plumbing, electrical and lighting, door locks and door hardware, automated building systems, pest control, and the management of minor building renovations.

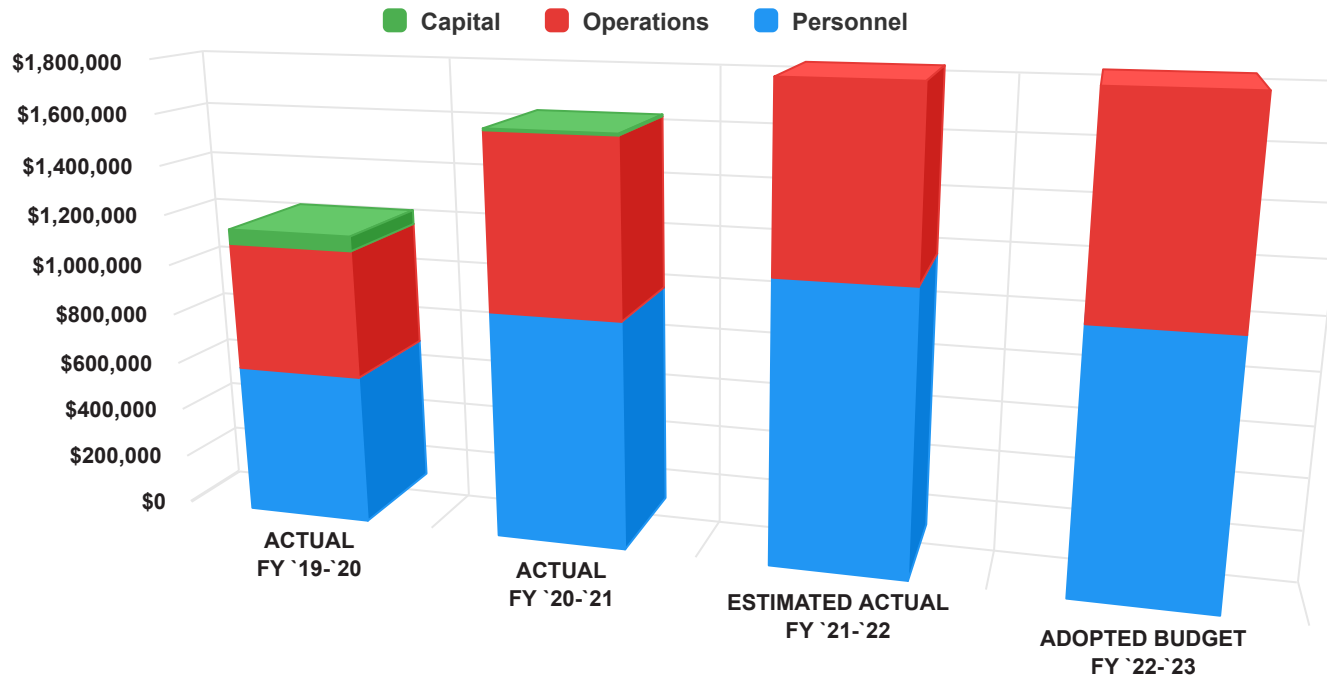
These services are under the direction of the Building Maintenance Division Manager within the Development Services Department.

REVENUES

The Facilities Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

REVENUE DESCRIPTION	ACTUAL		ESTIMATED	ADOPTED
	FY '19-'20	FY '20-'21	ACTUAL FY '21-'22	BUDGET FY '22-'23
<u>Charges to Departments</u>				
City Manager's Office	\$ -	\$ -	\$ 85,138	\$ 92,455
Finance	-	-	108,902	118,347
Legal Services	-	-	70,642	75,695
Development Services	-	-	101,687	118,501
Police Department	-	-	102,620	121,345
Fire Department	-	-	71,279	106,406
Public Works	-	-	421,856	439,015
Library	-	-	166,504	192,558
Recreation	-	-	396,372	435,678
Charges to Departments - Total	-	1,622,000	1,700,000	1,880,000
Contributions from Other Funds	-	110,000	-	-
FUND TOTALS	\$ -	\$ 1,732,000	\$ 1,700,000	\$ 1,880,000

FACILITIES MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

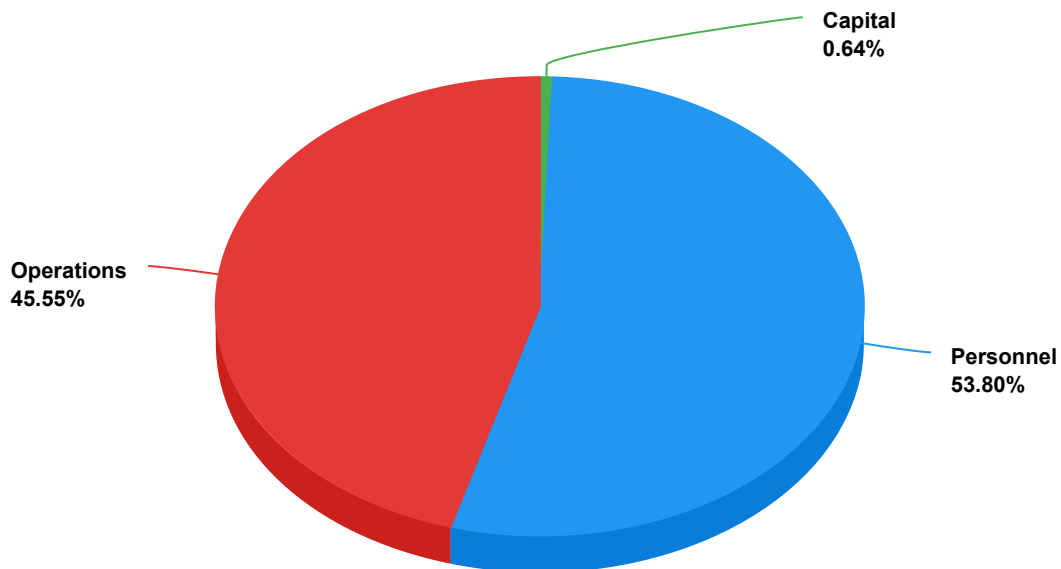


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

FACILITIES MAINTENANCE FUND

EXPENDITURE SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	ADOPTED BUDGET FY `22-`23	# OF EMP. *
Personnel					
Salaries & Wages	\$ 251,590	\$ 416,147	\$ 418,675	\$ 506,382	10
Salaries & Wages - Temp/Overtime	167,354	\$ 222,216	387,448	196,464	
Fringe Benefits	180,908	\$ 264,885	293,619	308,621	
	599,851	903,248	1,099,742	1,011,467	
Operations					
Employee Development	1,337	\$ 541	700	700	
Supplies	39,776	\$ 50,630	55,500	70,500	
Equipment	4,758	\$ 20,784	20,637	12,950	
Fuel	2,071	\$ 3,652	4,500	8,000	
Utilities	328,038	\$ 409,611	440,000	440,000	
Maintenance & Repair	119,540	\$ 179,858	262,617	296,679	
Other Expenditures	4,149	\$ 18,727	21,581	27,602	
	499,670	683,802	805,535	856,431	
Capital					
Misc. Projects	60,631	\$ 4,570	40,850	12,102	
	60,631	4,570	40,850	12,102	
TOTAL FLEET MAINTENANCE FUND					
Personnel	\$ 599,851	\$ 903,248	\$ 1,099,742	\$ 1,011,467	10
Operations	499,670	683,802	805,535	856,431	
Capital	60,631	4,570	40,850	12,102	
TOTALS	\$ 1,160,152	\$ 1,591,620	\$ 1,946,127	\$ 1,880,000	

* Number of benefitted employees

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY `20-`21	FY `21-`22	BUDGET FY `22-`23
<u>Facilities</u>						
Full-time:						
Building Maintenance Division Mgr	20	\$31.21	\$46.81	1.00	1.00	1.00
Building Maintenance Supervisor	17	\$24.43	\$36.65	2.00	2.00	2.00
Facilities Maintenance Technician	14	\$19.13	\$28.69	2.00	2.00	2.00
Maintenance Worker	NA	\$15.66	\$23.48	1.00	0.00	0.00
Custodial Supervisor	12	\$16.25	\$24.37	2.00	3.00	4.00
Custodian	10	\$13.80	\$20.70	1.00	1.00	1.00
				9.00	9.00	10.00
Variable-hour/Seasonal:						
Custodian	N/A	\$8.48	\$12.72	8.50	8.50	8.50
Service Worker	N/A	\$8.48	\$12.72	2.25	2.25	2.25
				10.75	10.75	10.75
<u>TOTAL FACILITIES MAINTENANCE FUND</u>						
Full-time				9.00	9.00	10.00
Variable Hour/Seasonal				10.75	10.75	10.75
TOTAL FULL-TIME EQUIVALENTS (FTE)				19.75	19.75	20.75

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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Orem Foundation Trust Fund

OREM FOUNDATION TRUST FUND

OVERVIEW

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem for the safety, health, prosperity, education, well-being and order of Orem's residents, and to lessen the burdens of local government. These services and programs include:

- Library services.
- Literary and cultural arts programs.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

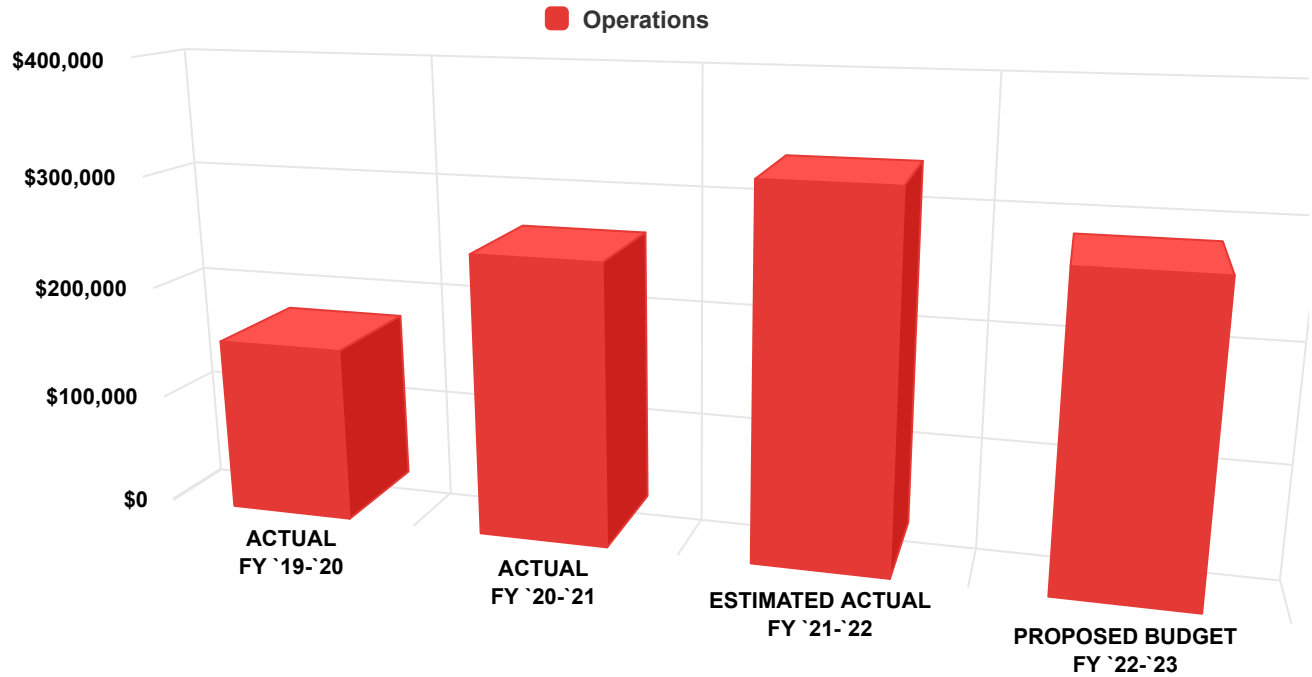
Administration services for the fund are under the direction of the Library.

REVENUES

The Orem Foundation Trust Fund receives revenues by soliciting and encouraging donations to the City for services and programs.

REVENUE DESCRIPTION	ACTUAL		ESTIMATED	PROPOSED
	FY ~19~20	FY ~20~21	ACTUAL FY ~21~22	BUDGET FY ~22~23
Donations - Orem City	\$ 1,000	\$ 30,341	\$ 3,862	\$ -
Donations - Orem Library	450	280	-	-
Donations - Library Hall / Fitness Center	-	67,000	67,000	67,000
Donations - Civic Auditorium - Ashton	150,000	200,000	200,000	200,000
Grant - Dollar General - Reading With Police	2,200	-	-	-
FUND TOTALS	\$ 153,650	\$ 297,621	\$ 270,862	\$ 267,000

OREM FOUNDATION TRUST FUND EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
<u>Operations</u>				
Transfer - City of Orem	\$ 4,242	\$ 11,925	\$ 3,862	\$ -
Transfer - City of Orem Library	200	250	1,180	-
Transfer - CIP Fund	150,000	235,000	250,000	200,000
Transfer - Recreation Fund	-	416	67,000	67,000
	<u>154,442</u>	<u>247,591</u>	<u>322,042</u>	<u>267,000</u>
<u>TOTAL OREM FOUNDATION TRUST FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	154,442	247,591	322,042	267,000
Capital	-	-	-	-
TOTALS	<u>\$ 154,442</u>	<u>\$ 247,591</u>	<u>\$ 322,042</u>	<u>\$ 267,000</u>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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Community & Neighborhood Services Fund

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

OVERVIEW

The Community Development Trust Fund, which is managed by the City Manager's Office, is used to account for support of local private, non-profit service organizations and various community projects to benefit low and moderate income (LMI) citizens.

Projects include qualified home rehabilitations, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement, and many other beneficial programs. Funds used for service organizations are limited to fifteen percent (15%) by the federal government.

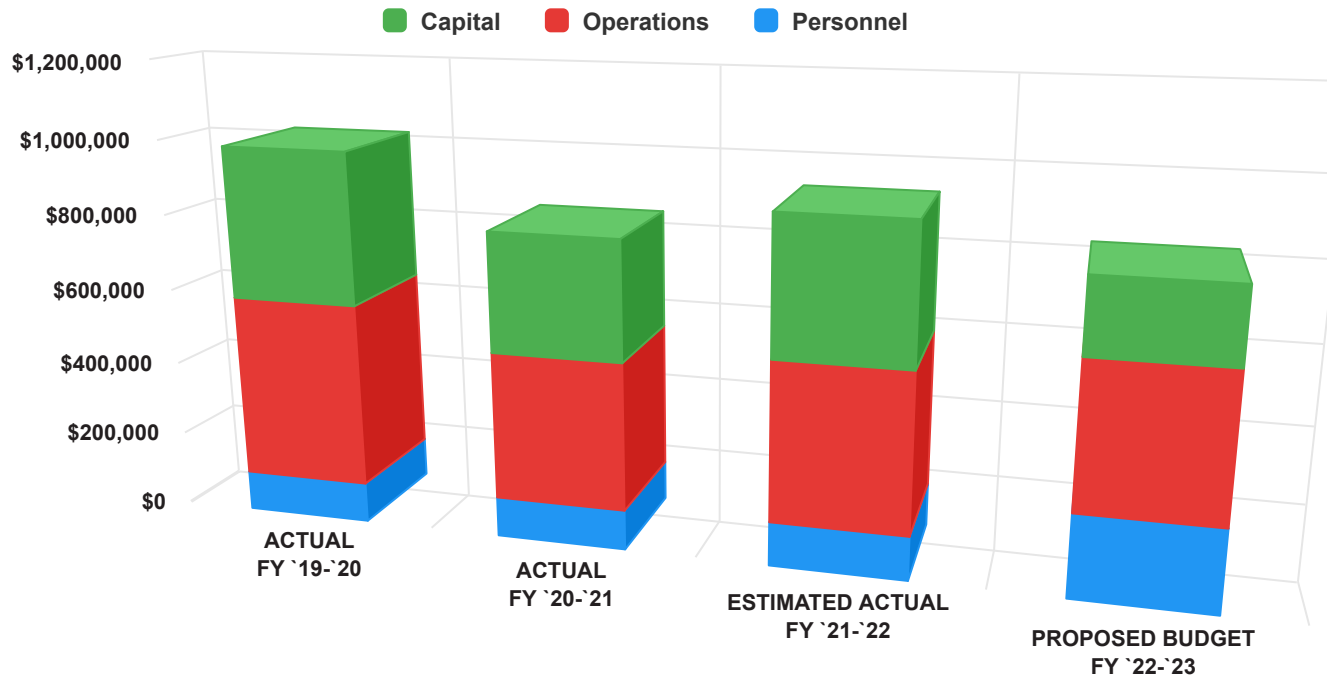
REVENUES

The CNS Fund is funded by federal grants and program revenues. Federal grants are primarily from the Department of Housing and Urban Development (HUD).

REVENUE DESCRIPTION	ACTUAL		ESTIMATED	PROPOSED
	FY '19-'20	FY '20-'21	ACTUAL FY '21-'22	BUDGET FY '22-'23
Grant - Community Development	\$ 972,038	\$ 727,411	\$ 1,029,211	\$ 684,750
Revolving Loan Funds - Loan Payments	39,913	143,129	165,000	104,808
Interest Earnings	4,598	2,252	500	-
Miscellaneous Revenues	10,000	-	-	-
FUND TOTALS	\$ 1,026,549	\$ 872,792	\$ 1,194,711	\$ 789,558

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '22-'23)

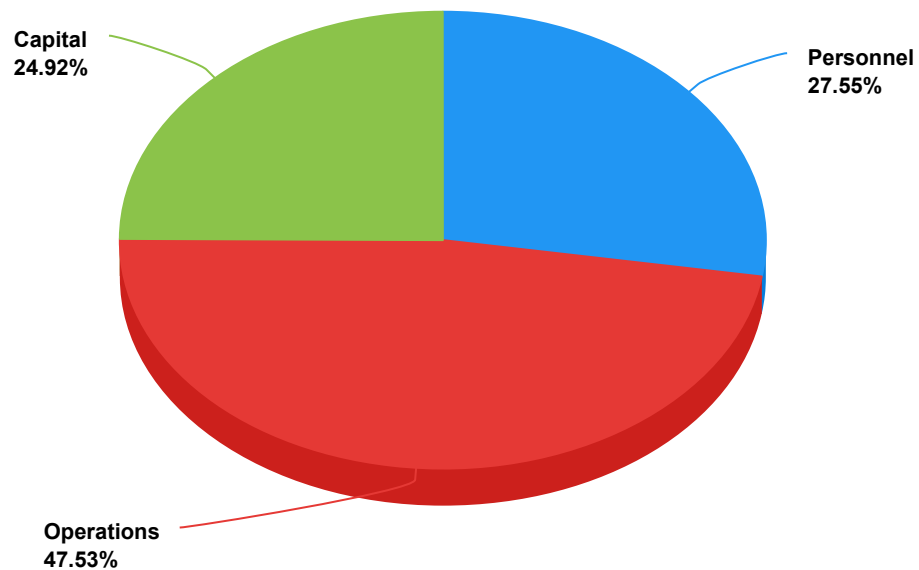


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

COMMUNITY AND NEIGHBOURHOOD SERVICES (CNS) FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `19-`20	ACTUAL FY `20-`21	ESTIMATED ACTUAL FY `21-`22	PROPOSED BUDGET FY `22-`23	# OF EMP. *
CNS Administration/Operations					
Personnel	\$ 103,689	\$ 106,486	\$ 117,254	\$ 217,521	2
Operations	150,048	125,633	149,789	\$ 139,840	
Capital	-	-	-	-	
	253,737	232,119	267,043	357,361	
CNS Projects					
Personnel	-	-	-	-	0
Operations	336,924	264,529	256,480	155,464	
Capital	399,092	307,665	362,250	196,733	
	736,017	572,194	618,730	352,197	
CDBG/EDA RLF Loans					
Personnel	-	-	-	-	0
Operations	-	-	9,058	80,000	
Capital	-	-	-	-	
	-	-	9,058	80,000	
TOTAL CNS FUND					
Personnel	\$ 103,689	\$ 106,486	\$ 117,254	\$ 217,521	2
Operations	486,972	390,162	415,327	375,304	
Capital	399,092	307,665	362,250	196,733	
TOTALS	\$ 989,753	\$ 804,313	\$ 894,831	\$ 789,558	

* Number of benefitted employees

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES MINIMUMMAXIMUM		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	PROPOSED
				FY `20-`21	ACTUAL FY `21-`22	BUDGET FY `22-`23
Community & Neighborhood Services						
Full-time:						
Community Services Manager	21	\$33.86	\$50.79	1.00	1.00	1.00
Civilian Ord. Enforcement Officer	14	\$19.13	\$28.69	0.00	0.00	1.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				1.00	1.00	2.00

Senior Citizens Fund

SENIOR CITIZENS FUND

OVERVIEW

The Senior Citizens Fund is used to account for the activities of the Senior Citizens Friendship Center and its associated senior citizen patron activities.

Events in years past included Octoberfest and an Electric Scooter Rodeo. Classes have included Leatherworking, Tai Chi, Fall Prevention, Folk Dancing & Mixed Media Art.

The services provided by the fund are under the direction of the Recreation Department.

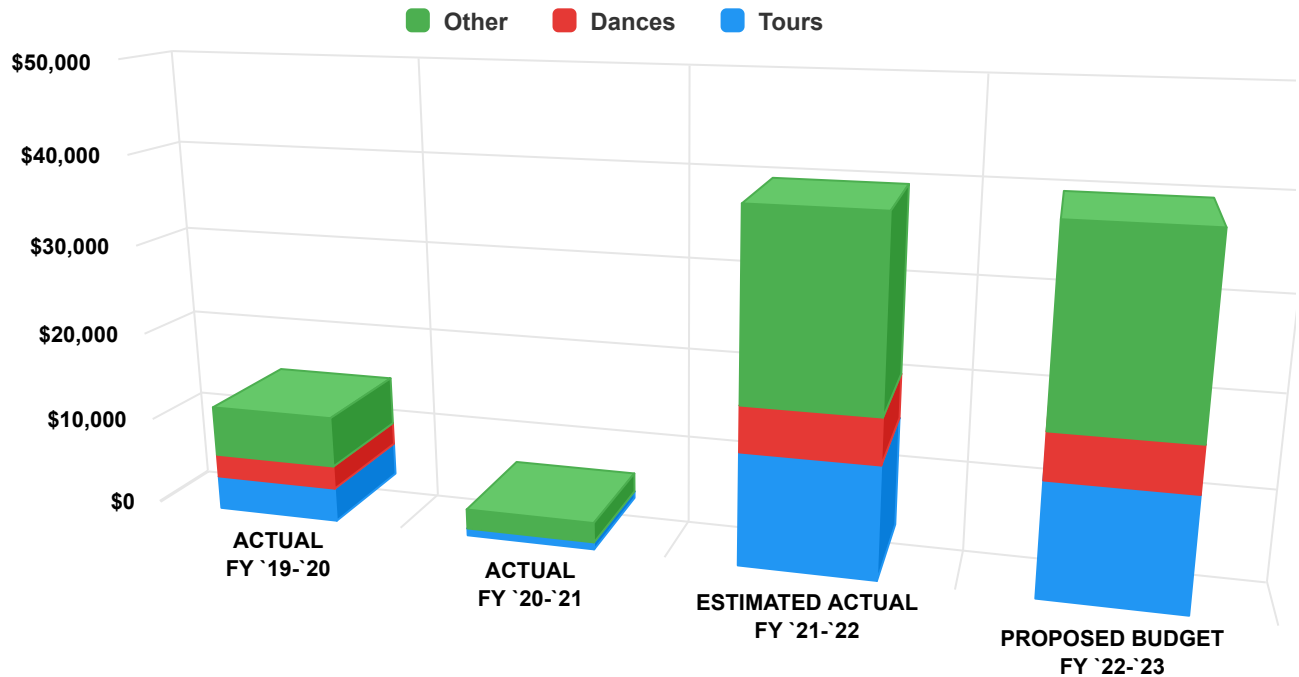
REVENUES

The Senior Citizens Fund receives revenues from fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes. A major donor each year is the Eldred Sunset Manor Foundation.

REVENUE DESCRIPTION	ACTUAL		ESTIMATED	
	FY '19-'20	FY '20-'21	ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Interest Earnings	\$ 5,654	\$ 1,596	\$ 750	\$ 750
Misc Revenues - Coffee	226	-	250	250
Misc Revenues - Vending	24	17	100	100
Misc Revenues - Tours	3,411	1,027	10,000	10,000
Misc Revenues - Donations	13,246	13,362	15,000	15,000
Misc Revenues - Quilting	290	-	500	500
Misc Revenues - Gift Shop	327	100	500	500
Misc Revenues - Membership Dues	4,614	2,240	5,000	5,000
Misc Revenues - Dances	2,791	-	3,500	3,500
Misc Revenues - Classes	102	6,046	400	400
Misc Revenues - Woodshop	2,467	433	2,000	2,000
FUND TOTALS	\$ 33,152	\$ 24,820	\$ 38,000	\$ 38,000

SENIOR CITIZENS FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	PROPOSED BUDGET FY '22-'23
Operations				
Tours	\$ 3,876	\$ 780	\$ 12,450	\$ 12,450
Dances	2,556	-	5,000	5,000
Other	5,477	2,293	20,550	20,550
	<u>11,908</u>	<u>3,073</u>	<u>38,000</u>	<u>38,000</u>
TOTAL SENIOR CITIZENS FUND				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	11,908	3,073	38,000	38,000
Capital	-	-	-	-
TOTALS	<u>\$ 11,908</u>	<u>\$ 3,073</u>	<u>\$ 38,000</u>	<u>\$ 38,000</u>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

SENIOR CITIZENS FUND



Orem Senior Friendship Center Grammy Awards Show

WE PUT THE BLING IN THE GOLDEN YEARS!

Active Members - 2,225

Average Daily Attendance - 387

Meals Served – 16,730

Hours Volunteered – 16,972

Trips, Activities, Events, & Classes

Bingo, Grammy Awards Show, Tuacahn, Fillmore Arts Festival, BYU & Covey Center Productions, Utah County Fair, Yoga Classes, Elder Quest Classes, Free Tax Services, various presentations (Senior Fraud, Alzheimer's, Marquetry) & more.

Enterprise Fund Transfers

ENTERPRISE FUND TRANSFERS

OVERVIEW

This section of the FY 2022-2023 Proposed Budget outlines and summarizes the transfers of money from the City’s enterprise funds to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

The City of Orem’s enterprise funds consist of the following:

- Water Fund
- Water Reclamation Fund
- Storm Water Fund
- Recreation Fund
- Solid Waste Fund
- Special Service Lighting District of the City of Orem (*separately issued budget*)

TRANSFERS

The enterprise fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which the enterprise fund was created, and will not be repaid are listed in the table below.

TRANSFER FROM	TRANSFER TO	% OF TOTAL	
		TRANSFER AMOUNT	ENTERPRISE FUND EXPENDITURES
Water Fund	General Fund	\$ 900,000	5.1%
Water Reclamation Fund	General Fund	\$ 16,000	0.1%
Storm Water Fund	General Fund	\$ 141,000	2.6%
Special Service Lighting District of the City of Orem	General Fund	\$ 15,000	1.3%

Capital Improvements Summary

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY `22-`23	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
GENERAL FUND					
<u>Vehicles & Equipment</u>					
Police - Patrol	\$ -	\$ 295,000	\$ 606,000	\$ 506,000	\$ 600,000
Police - Investigations	-	90,000	-	132,000	-
Police - Other	43,359	150,000	46,000	44,000	75,000
Fire - Trucks/Engines	-	850,000	-	-	-
Fire - Ambulances & Other	237,000	270,000	280,000	-	-
Fire - SCBA & Stretchers Replacement	50,000	-	-	-	-
Fire - Cardiac Monitors Replacement	21,000	-	-	-	-
Fire - Other Equipment	25,000	30,000	32,500	32,500	32,500
Parks & Cemetery	53,000	252,000	372,000	342,000	342,000
Neighborhood Improvement Team	44,000	-	50,000	-	22,500
Finance - Motor Pool	-	-	40,000	38,000	-
Development Services	26,500	60,000	35,000	71,000	71,000
Subtotal - Vehicles & Equip.	\$ 499,859	\$ 1,997,000	\$ 1,461,500	\$ 1,165,500	\$ 1,143,000
<u>Improvements</u>					
Facilities - Undetermined	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - MCTF Equipment	-	10,000	10,000	10,000	10,000
Streets Projects	290,260	260,000	265,000	270,000	275,000
Parks - Restroom Renovations	20,000	20,000	20,000	20,000	20,000
Parks - Playground Equipment	-	40,000	40,000	40,000	40,000
Cemetery - Veterans Memorial	-	5,000	5,000	5,000	5,000
Library - Furniture	15,000	15,000	15,000	15,000	15,000
Subtotal - Improvements	\$ 325,260	\$ 425,000	\$ 430,000	\$ 435,000	\$ 440,000
TOTAL - GENERAL FUND	\$ 825,119	\$ 2,422,000	\$ 1,891,500	\$ 1,600,500	\$ 1,583,000
ROAD FUND					
<u>Vehicles & Equipment</u>					
Vehicles/Equip. Replacement	\$ 237,000	\$ 228,000	\$ 65,000	\$ 64,000	\$ 64,000
Subtotal - Vehicles & Equip.	\$ 237,000	\$ 228,000	\$ 65,000	\$ 64,000	\$ 64,000
<u>Improvements</u>					
Street Overlay/Reconstruction	\$ 300,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Street Striping	250,000	105,000	105,000	105,000	105,000
Street Sealing	400,000	350,000	350,000	350,000	350,000
Slurry Seals	575,000	450,000	450,000	450,000	450,000
Micro-Surfacing	1,275,045	725,000	725,000	725,000	725,000
Miscellaneous Projects	-	-	-	-	-
Subtotal - Improvements	\$ 2,800,045	\$ 2,630,000	\$ 2,630,000	\$ 2,630,000	\$ 2,630,000
TOTAL - ROAD FUND	\$ 3,037,045	\$ 2,858,000	\$ 2,695,000	\$ 2,694,000	\$ 2,694,000
CARE TAX FUND					
<u>Improvements</u>					
Recreational Facility Projects	\$ 1,433,250	\$ 1,295,000	\$ 1,320,000	\$ 1,345,000	\$ 1,370,000
Other Recreation Projects	-	50,000	50,000	50,000	50,000
Subtotal - Improvements	\$ 1,433,250	\$ 1,345,000	\$ 1,370,000	\$ 1,395,000	\$ 1,420,000
TOTAL - CARE TAX FUND	\$ 1,433,250	\$ 1,345,000	\$ 1,370,000	\$ 1,395,000	\$ 1,420,000

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY `22-`23	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
TRANSPORTATION SALES TAX FUND					
<u>Vehicles, Equipment, & Other</u>					
Equipment	\$ 1,100	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Subtotal - Vehicles & Equip.	\$ 1,100	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<u>Improvements</u>					
Street Overlay / Reconstruction	\$ 1,490,000	\$ 940,000	\$ 940,000	\$ 940,000	\$ 940,000
Sidewalk Projects	775,000	425,000	425,000	425,000	425,000
Miscellaneous Projects	229,359	300,000	300,000	300,000	300,000
Subtotal - Improvements	\$ 2,494,359	\$ 1,665,000	\$ 1,665,000	\$ 1,665,000	\$ 1,665,000
TOTAL - TRANSPORTATION SALES TAX FUND	\$ 2,495,459	\$ 1,670,000	\$ 1,670,000	\$ 1,670,000	\$ 1,670,000
FIRE/EMS IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 50,000	\$ 110,000	\$ 120,000	\$ 130,000	\$ 140,000
TOTAL - FIRE/EMS I.F. FUND	\$ 50,000	\$ 110,000	\$ 120,000	\$ 130,000	\$ 140,000
POLICE IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 25,000	\$ 95,000	\$ 100,000	\$ 105,000	\$ 110,000
TOTAL - POLICE IF FUND	\$ 25,000	\$ 95,000	\$ 100,000	\$ 105,000	\$ 110,000
STREETS IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 225,000	\$ 260,000	\$ 270,000	\$ 280,000	\$ 290,000
TOTAL - STREETS IF FUND	\$ 225,000	\$ 260,000	\$ 270,000	\$ 280,000	\$ 290,000
PARKS IMPACT FEE FUND					
<u>Improvements</u>					
Impact Fee Projects	\$ 550,000	\$ 625,000	\$ 650,000	\$ 675,000	\$ 700,000
TOTAL - PARKS IF FUND	\$ 550,000	\$ 625,000	\$ 650,000	\$ 675,000	\$ 700,000
CIP FUND					
<u>Vehicles, Equipment & Other</u>					
ITS Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Other	10,000	25,000	25,000	25,000	25,000
Subtotal - Vehicles & Equip.	\$ 15,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY `22-`23	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
CIP FUND (continued)					
Improvements					
MAG Funded Projects	\$ -	\$ 551,000	\$ 551,000	\$ 451,000	\$ 451,000
Center Street Landscaping	-	-	-	-	-
800 North Landscaping	-	-	-	-	-
Fire Station Improvements	-	20,000	15,000	-	-
Senior Center Building	-	50,000	-	-	50,000
Public Safety Building	-	53,000	43,000	2,123,000	3,000,000
Library Hall	-	-	-	-	-
Cemetery Improvements	-	145,000	-	-	-
Bonneville Park	-	-	-	-	-
Geneva Park	-	-	-	-	-
Nielsen's Grove Park	-	-	-	-	-
Scera Park	-	-	-	-	-
Sharon Park	-	-	-	-	-
Cascade Park	-	217,000	-	-	-
Community Park	-	780,000	-	-	-
Northridge Park	-	206,000	-	-	-
Cherryhill Park	-	-	218,000	-	-
City Center Park	-	-	360,000	1,053,000	-
Lakeside Sports Park	-	-	11,000	-	-
Springwater Park	-	-	9,000	196,000	-
Windsor Park	-	-	569,000	-	-
Hillcrest Park	-	-	-	202,000	-
Street Improvements - Misc.	440,000	-	-	-	-
Parking Lot Improvements	-	50,000	30,000	10,000	10,000
Building Improvements - Misc.	20,000	100,000	28,000	25,000	25,000
Subtotal - Improvements	\$ 460,000	\$ 2,172,000	\$ 1,834,000	\$ 4,060,000	\$ 3,536,000
TOTAL - CIP FUND	\$ 475,000	\$ 2,172,000	\$ 1,834,000	\$ 4,060,000	\$ 3,536,000
WATER FUND					
Vehicles & Equipment					
Pickup Trucks	\$ 204,000	\$ 112,000	\$ 35,000	\$ -	\$ 182,000
Dump Trucks	175,000	180,000	185,000	140,000	100,000
Backhoes	33,000	33,000	33,000	33,000	33,000
Trailers	-	-	-	150,000	35,000
Vehicles/Equip. Replacement	125,000	35,000	-	15,000	-
Subtotal - Vehicles & Equip.	\$ 537,000	\$ 360,000	\$ 253,000	\$ 338,000	\$ 350,000
Improvements					
Waterline Replacements - 4"	\$ 282,388	461,131	703,668	724,778	746,521
Impact Fee Projects	605,000	500,000	500,000	500,000	500,000
Water Improvements - Misc.	106,090	2,443,983	2,517,303	2,592,822	2,750,000
Facility Improvements	28,500	28,500	28,500	28,500	-
Subtotal - Improvements	\$ 1,021,978	\$ 3,433,614	\$ 3,749,471	\$ 3,846,100	\$ 3,996,521
TOTAL - WATER FUND	\$ 1,558,978	\$ 3,793,614	\$ 4,002,471	\$ 4,184,100	\$ 4,346,521

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '22-'23	PROJECTED FY '23-'24	PROJECTED FY '24-'25	PROJECTED FY '25-'26	PROJECTED FY '26-'27
WATER RECLAMATION FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks & Cargo Vans	\$ 30,000	\$ 88,000	\$ 90,000	\$ 57,000	\$ -
Backhoes & Dump Trucks	11,000	11,000	11,000	111,000	86,000
Jet Vac Trucks	-	150,000	200,000	175,000	200,000
Trailers	-	-	-	-	-
Utility Vehicles	38,000	-	22,000	23,000	-
Solids Holding Tank	-	-	-	-	-
Step Screen #2 Rebuild	-	-	-	-	-
Asphalt Replacement	-	-	-	-	-
Drying Bed Rehabilitation	-	-	-	-	-
Blower Building Pipeline Insulation	-	-	-	-	-
No. 2 Mixed Flow Pump and Motor Rebuild	-	-	-	-	-
DAF turbine Pump Rehab	-	-	-	-	-
Mesophylic Digester Mixer	-	-	-	-	-
Methane Booster Blower	-	-	-	-	-
OWRF Components	5,307,783	3,807,669	3,111,693	3,258,653	4,098,130
Plant Equipment Replacement	-	-	-	-	-
Vehicles/Equip. Replacement	99,000	105,000	-	7,500	24,000
Subtotal - Vehicles & Equip.	\$ 5,485,783	\$ 4,161,669	\$ 3,434,693	\$ 3,632,153	\$ 4,408,130
<u>Improvements</u>					
Routine Maintenance Elimination	\$ -	\$ 585,353	\$ 602,914	\$ 621,001	\$ 639,631
Sewer Line Upsizing	-	591,696	-	-	-
Impact Fee Projects	-	175,000	175,000	175,000	175,000
Miscellaneous Projects	568,250	120,200	842,039	127,520	135,900
Subtotal - Improvements	\$ 568,250	\$ 1,472,249	\$ 1,619,953	\$ 923,521	\$ 950,531
TOTAL - WATER REC FUND	\$ 6,054,033	\$ 5,633,918	\$ 5,054,646	\$ 4,555,674	\$ 5,358,661
STORM WATER FUND					
<u>Vehicles & Equipment</u>					
Pickup & Dump Trucks	\$ 31,000	\$ 108,000	\$ 157,000	\$ -	\$ 120,000
Street Sweepers	100,000	-	-	200,000	-
Riding Mowers	18,000	18,000	19,000	20,000	20,000
Jet Vac Trucks	200,000	170,000	145,000	150,000	150,000
Vehicles/Equip. Replacement	41,550	42,000	71,000	57,500	150,000
Subtotal - Vehicles & Equip.	\$ 390,550	\$ 338,000	\$ 392,000	\$ 427,500	\$ 440,000

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY `22-`23	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
STORM WATER FUND (continued)					
Improvements					
Impact Fee Projects	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
S. Water Improvements - Misc.	1,516,009	1,500,000	1,500,000	1,500,000	1,500,000
Subtotal - Improvements	\$ 1,516,009	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000
TOTAL - STORM WATER FUND	\$ 1,906,559	\$ 1,913,000	\$ 1,967,000	\$ 2,002,500	\$ 2,015,000
SOLID WASTE FUND					
Improvements					
Take Pride Projects	\$ 256,155	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Subtotal - Improvements	\$ 256,155	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL - SOLID WASTE FUND	\$ 256,155	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
FLEET MAINTENANCE FUND					
Vehicles & Equipment					
Pickup Trucks	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Miscellaneous Equipment	16,500	5,000	5,000	5,000	5,000
Subtotal - Vehicles & Equip.	\$ 16,500	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL - FLEET MAINT. FUND	\$ 16,500	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000
INFORMATION TECHNOLOGY FUND					
Vehicles & Equipment					
Server Replacements	\$ -	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Core Network Upgrades	-	50,000	50,000	50,000	50,000
Wireless Access Points/Install	-	4,500	4,500	4,500	4,500
Edge Switch Replacements	-	5,000	5,000	5,000	5,000
VOIP Equipment Replacements	-	5,000	5,000	5,000	5,000
Disk Storage for Backups - Addtl.	-	12,000	12,000	12,000	12,000
Fiber Installations	-	20,000	20,000	20,000	20,000
Miscellaneous Equipment	-	22,400	22,400	22,400	22,400
Subtotal - Vehicles & Equip.	-	145,900	145,900	145,900	145,900
TOTAL - IT FUND	\$ -	\$ 145,900	\$ 145,900	\$ 145,900	\$ 145,900
FACILITIES MAINTENANCE FUND					
Vehicles & Equipment					
Pickup Truck	\$ 12,102	\$ 60,000	\$ 45,000	\$ 60,000	\$ 60,000
Subtotal - Vehicles & Equip.	\$ 12,102	\$ 60,000	\$ 45,000	\$ 60,000	\$ 60,000
TOTAL - FACILITIES MAINT. FUND	\$ 12,102	\$ 60,000	\$ 45,000	\$ 60,000	\$ 60,000

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY `22-`23	PROJECTED FY `23-`24	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27
CNS FUND					
Improvements					
CNS Improvement Projects	\$ 196,733	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL - CNS FUND	\$ 196,733	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
ALL FUNDS					
Vehicles & Equipment					
General Fund	\$ 499,859	\$ 959,000	\$ 1,897,000	\$ 927,000	\$ 1,017,500
Road Fund	237,000	215,000	228,000	65,000	64,000
Transportation Sales Tax Fund	1,100	5,000	5,000	5,000	5,000
CIP Fund	15,000	80,000	30,000	30,000	30,000
Water Fund	537,000	189,000	254,000	245,000	260,000
Water Reclamation Fund	5,485,783	3,453,179	3,554,705	3,065,276	712,984
Storm Water Fund	390,550	463,000	367,000	377,500	305,000
Fleet Maintenance Fund	16,500	5,000	5,000	15,000	5,000
Information Technology Fund	-	144,200	147,400	145,900	145,900
Facilities Maintenance Fund	12,102	-	-	60,000	-
Subtotal - Vehicles & Equip.	\$ 7,194,894	\$ 5,513,379	\$ 6,488,105	\$ 4,935,676	\$ 2,545,384
Improvements					
General Fund	\$ 325,260	\$ 425,000	\$ 430,000	\$ 435,000	\$ 440,000
Road Fund	2,800,045	2,305,000	2,630,000	2,630,000	2,630,000
CARE Tax Fund	1,433,250	1,345,000	1,370,000	1,395,000	1,420,000
Transportation Sales Tax Fund	2,494,359	1,990,000	1,665,000	1,665,000	1,665,000
Fire/EMS Impact Fee Fund	50,000	110,000	120,000	130,000	140,000
Police Impact Fee Fund	25,000	95,000	100,000	105,000	110,000
Streets Impact Fee Fund	225,000	260,000	270,000	280,000	290,000
Parks Impact Fee Fund	550,000	625,000	650,000	675,000	700,000
CIP Fund	460,000	1,353,000	1,341,000	1,808,000	1,099,000
Water Fund	1,021,978	3,893,926	3,992,444	4,093,917	4,198,435
Water Reclamation Fund	568,250	1,200,966	1,472,249	1,619,953	923,521
Storm Water Fund	1,516,009	1,575,000	1,575,000	1,575,000	1,575,000
Solid Waste Fund	256,155	200,000	200,000	200,000	200,000
CNS Fund	196,733	200,000	200,000	200,000	200,000
Subtotal - Improvements	\$ 11,922,039	\$ 15,577,892	\$ 16,015,693	\$ 16,811,870	\$ 15,590,956
GRAND TOTAL - ALL FUNDS	\$ 20,001,304	\$ 21,091,271	\$ 22,503,798	\$ 21,747,546	\$ 18,136,340

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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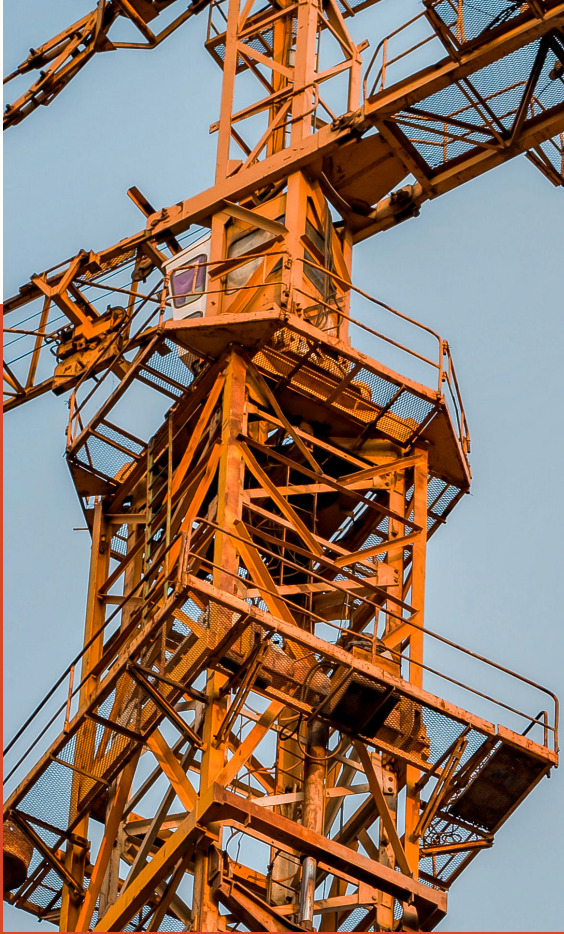


Exhibit "B"



Adopted Fees & Charges

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UTILITIES**UTILITY CONNECTIONS**

Fee Description	Current Fee	Proposed Fee
After Hours Charge	\$52.00	\$55.00
Application for Special Improvement District (SID)	\$7,500 + Costs	\$7,500 + Costs
Broken Lock & Bracket Fine	\$57.00	\$60.00
Deposit (if required)	3x avg. month's bill	3x avg. month's bill
Field Service/Reconnect (reconnect is two trips/fees)	\$26.00	\$27.00
Illegal Connection Fine	\$250.00	\$250.00
Utility Hook-up Fee	\$26.00	\$27.00

CREDIT CARD CONVENIENCE FEE

Fee Description	Current Fee	Proposed Fee
Convenience fee for payment by credit card	\$3.95	\$3.45

WATER RATES

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000-gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundary.

Usage Charge by Tier	Current Fee	Proposed Fee
Tier 1	\$0.83	\$0.84
Tier 2	\$1.04	\$1.05
Tier 3	\$1.23	\$1.24
Tier 4	\$1.46	\$1.47

Flow Allotment by Meter Size (per 1,000 gallons per month)							
Meter Size	Tier 1		Tier 2		Tier 3		Tier 4
	>	≤	>	≤	>	≤	
¾"	0	11	11	34	34	65	65 +
1"	0	18	18	57	57	109	109 +
1½"	0	37	37	113	113	216	216 +
2"	0	59	59	181	181	346	346 +
3"	0	110	110	340	340	650	650 +
4"	0	220	220	680	680	1,300	1,300 +
6"	0	458	458	1,417	1,417	2,709	2,709 +
8"	0	587	587	1,813	1,813	3,466	3,466 +
10"	0	1,063	1,063	3,287	3,288	6,284	6,284 +

Base Rate By Meter Size	Current Fee	Proposed Fee
¾"	\$20.20	\$20.30
1"	\$39.22	\$39.42
1½"	\$110.42	\$110.97
2"	\$181.64	\$182.55
3"	\$276.59	\$277.97
4"	\$466.48	\$468.81
6"	\$1,178.58	\$1,184.47
8"	\$1,574.21	\$1,582.08
10"	\$2,361.32	\$2,373.13

Remote Shut-Off Valve Fee	Current Fee	Proposed Fee
For accounts that are shut off 2 times in a rolling 12 month period	\$200.00	\$200.00

Water Service Deletion Fee	Current Fee	Proposed Fee
¾" and Larger	\$1,440.00	\$1,505.00

WATER TAP FEES

Water Meter Size	Current Fee	Proposed Fee
¾" to 2"	\$231.00	\$241.00
3" and Larger	\$432.00	\$451.00

WATER CONNECTION FEES

Water Meter Size	Current Fee	Proposed Fee
¾"	\$293.00	\$306.00
1"	\$366.00	\$382.00
1½"	\$695.00	\$726.00
2"	\$903.00	\$944.00
3"	Meter Market Price + \$569.00	Meter Market Price + \$595
4"	Meter Market Price + \$569.00	Meter Market Price + \$595
6"	Meter Market Price + \$569.00	Meter Market Price + \$595
8"	Meter Market Price + \$569.00	Meter Market Price + \$595
10"	Meter Market Price + \$569.00	Meter Market Price + \$595

SEWER RATES

Fee Description	Current Fee	Proposed Fee
Monthly, All Uses:		
Rate (charge for one living unit)	\$12.33	\$12.39
Base Rate – Multiple Units:		
Charge for first living unit	\$12.33	\$12.39
Charge for each additional living unit	\$11.33	\$11.39
Volume Charge* (charge for every 1,000 gallons)	\$2.53	\$2.56

*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

All non-residential sewer accounts will be billed using a water meter size multiplier using the American Water Works Association (AWWA) guidelines. Account holders for water meter sizes 2" and larger may request an adjustment to the multiplier based on qualifying site-specific criteria.

Water Meter Size	AWWA Multiplier
¾"	1.00
1"	1.67
1½"	3.33
2"	5.33
3"	10.00
4"	20.00
6"	41.67
8"	53.33
10"	96.97

SEWER CONNECTION FEES

Fee Description	Current Fee	Proposed Fee
All Sizes	\$30.00	\$31.35

STORM WATER RATES

Fee Description	Current Fee	Proposed Fee
Storm Water Fee per Equivalent Service Unit (ESU) - Monthly	\$7.80	\$8.00

SOLID WASTE RATES*

Fee Description	Current Fee	Proposed Fee
First Container (cost per month)	\$12.15	\$12.55
Additional Containers (cost per month)	\$11.15	\$11.55
Green Waste Container (cost per month)	\$6.60	\$6.85
Additional Green Waste Container (cost per month)	\$6.60	\$6.85
Multiple Units (cost per month)	\$12.15 each additional unit	\$12.55 each additional unit
Recycling Container (cost per month)	\$4.15	\$4.40
Additional Recycling Container (cost per month)	\$4.15	\$4.40
Combined Fee of First Can and Recycling Can (mandatory for all new accounts)	\$16.30	\$16.95

*The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.

STREET LIGHTS

Fee Description	Current Fee	Proposed Fee
Street Lighting Fee (cost per month)		
All businesses, apartments, institutional accounts (i.e. schools, churches, non-profits, etc.)	\$2.42	\$2.53
All residential living units	\$2.42	\$2.53

IMPACT FEES

WATER IMPACT FEES

City Service Area

Meter Size	Meter Type	Equivalency Ratios	Current Fee	Proposed Fee
¾"	Displacement	1.00	\$1,603.01	\$1,603.01
1"	Displacement	1.67	\$2,677.02	\$2,677.02
1½"	Displacement	3.33	\$5,338.01	\$5,338.01
2"	Compound	5.33	\$8,544.02	\$8,544.02
3"	Compound	10.00	\$16,030.06	\$16,030.06
4"	Compound	20.00	\$32,060.11	\$32,060.11
6"	Compound	41.67	\$66,797.24	\$66,797.24
8"	Compound	53.3	\$85,440.20	\$85,440.20
10"	Compound	96.67	\$154,962.55	\$154,962.55

City Service Area Non-Standard

City SA Non-Standard Users Impact Fee Formula

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0060

Southwest Service Area (see map on page 21)

Meter Size	Meter Type	Equivalency Ratios	Current Fee	Proposed Fee
¾"	Displacement	1.00	\$3,004.07	\$3,004.07
1"	Displacement	1.67	\$5,016.80	\$5,016.80
1½"	Displacement	3.33	\$10,003.57	\$10,003.57
2"	Compound	5.33	\$16,011.71	\$16,011.71
3"	Compound	10.00	\$30,040.74	\$30,040.74
4"	Compound	20.00	\$60,081.47	\$60,081.47
6"	Compound	41.67	\$125,179.75	\$125,179.75
8"	Compound	53.30	\$160,117.13	\$160,117.13
10"	Compound	96.67	\$290,403.80	\$290,403.80

Southwest Service Area Non-Standard

Southwest SA Non-Standard Users Impact Fee Formula

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0113

Water Supply Impact Fee (Applicable to both the City Service Area and Southwest Service Area)

Meter Size	Equivalency Ratios	Proposed Impact Fee
¾"	1.00	\$2,804.00
1"	1.67	\$4,682.00
1½"	3.33	\$9,336.00
2"	5.33	\$14,944.00
3"	10.00	\$28,037.00
4"	20.00	\$56,074.00
6"	41.67	\$116,830.00
8"	53.30	\$149,521.00
10"	96.67	\$271,033.00

SEWER IMPACT FEES**City Service Area****Residential – City Service Area**

City Service Area	ERU Demand	Proposed Sewer Impact Fee
Single Family Residential per Unit	1	\$846.90
Multi-Family Residential per Unit*	0.88	\$747.54

*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis).

Non-Standard Formula - City Service Area

Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$38.50
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Non-Residential – City Service Area

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$115.49
Automatic Clothes Washers, Residential (footnote g)	2	\$76.99
Bathroom Group consists of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$230.97
Bathtub - With/Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$76.99
Bidet	1	\$38.50
Combination Sink and Tray	2	\$76.99
Dental Lavatory	1	\$38.50
Dental Unit of Cuspidor	1	\$38.50
Dishwashing Machine, Domestic (footnote c)	2	\$76.99
Drinking Fountain	0.5	\$19.25
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$76.99
Kitchen Sink, Domestic	2	\$76.99
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$76.99
Laundry Tray (1 & 2 Compartments)	2	\$76.99
Lavatory	1	\$38.50
Shower Compartment, Domestic 5.7 gpm or less	2	\$76.99
Sink	2	\$76.99
Urinal (footnote d)	4	\$153.98
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$76.99
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$76.99

Non-Residential – City Service Area (continued)

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$153.98
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$115.49
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$153.98
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$230.97

gpf = gallon per flushing cycle

Footnotes:

- For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- Trap size shall be consistent with the fixture outlet size.
- For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe

Southwest Service Area

(see map on page 21)

Residential – Southwest Service Area

Southwest Service Area	ERU Demand	Proposed Sewer Impact Fee
Single Family Residential per Unit	1	\$4,876.90
Multi-Family Residential per Unit*	0.88	\$4,304.75

*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis)

Non-Standard Formula – Southwest Service Area

Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$221.68
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Non-Residential – Southwest Service Area

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$665.03
Automatic Clothes Washers, Residential (footnote g)	2	\$443.35
Bathroom Group Consisting of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$1,330.06
Bathtub- With or Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$443.35
Bidet	1	\$221.68
Combination Sink and Tray	2	\$443.35
Dental Lavatory	1	\$221.68
Dental Unit of Cuspidor	1	\$221.68
Dishwashing Machine, Domestic (footnote c)	2	\$443.35
Drinking Fountain	0.5	\$110.84
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$443.35
Kitchen Sink, Domestic	2	\$443.35
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$443.35

Non-Residential – Southwest Service Area (continued)

Fixture Type	Drainage Fixture Unit Value as Load Factors	Impact Fee per Fixture Type
Laundry Tray (1 & 2 Compartments)	2	\$443.35
Lavatory	1	\$221.68
Shower Compartment, Domestic 5.7 gpm or less	2	\$443.35
Sink	2	\$443.35
Urinal (footnote d)	4	\$886.71
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$443.35
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$443.35
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$886.71
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$665.03
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$886.71
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$1,330.06

gpf= gallon per flushing cycle

Footnotes:

- a. For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- b. A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- c. See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- d. Trap size shall be consistent with the fixture outlet size.
- e. For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- f. For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- g. See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe.

STORM WATER IMPACT FEES

Per Acre Fee (charged based on acreage) (Formula: acres x fee per acre shown in table below)

Year	Maximum Fee After Credits – City Service Area		Maximum Fee After Credits – SW Annex Area	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
FY 2023	\$1,690.09	\$1,782.13	\$10,541.81	\$10,633.85

TRANSPORTATION IMPACT FEES (PER DEVELOPMENT UNIT FEE)

ITE Code	ITE Land Use	Unit	*Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Impact Fee FY 2022	Impact Fee FY 2023
130	Industrial Park 130	1000 Sq. Feet Gross Floor Area	0.85		0.43	\$375.59	\$380.31
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.73		0.37	\$322.57	\$326.62
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.26		0.13	\$114.89	\$116.33
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.12		0.06	\$53.03	\$53.69
210	Single-Family Detached Housing	Dwelling Unit	1		0.5	\$441.88	\$447.43
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.62		0.31	\$273.96	\$277.40
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.52		0.26	\$229.78	\$232.66
240	Mobile Home/RV Prk	Occupied Dwelling Unit	0.59		0.3	\$260.71	\$263.98
254	Assisted Living Center	Bed	0.22		0.11	\$97.21	\$98.43
310	Hotel	Room	0.6		0.3	\$265.13	\$268.46
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	3.8		1.9	\$1,679.13	\$1,700.22

TRANSPORTATION IMPACT FEES (PER DEVELOPMENT UNIT FEE) (continued)

ITE Code	ITE Land Use	Unit	*Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Impact Fee FY 2022	Impact Fee FY 2023
445	Movie Theater > 10 Screens	1000 Sq. Feet Gross Floor Area	4.91		2.46	\$2,169.61	\$2,196.86
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	3.53		1.77	\$1,559.82	\$1,579.41
520	Elementary School	1000 Sq. Feet Gross Floor Area	1.21		0.61	\$534.67	\$541.38
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	1.19		0.6	\$525.83	\$532.44
530	High School	1000 Sq. Feet Gross Floor Area	0.97		0.49	\$428.62	\$434.00
534	Private School (K-8)	Students	0.6		0.3	\$265.13	\$268.46
560	Church	1000 Sq. Feet Gross Floor Area	0.55		0.28	\$243.03	\$246.08
565	Day Care Center	1000 Sq. Feet Gross Floor Area	12.34		6.17	\$5,452.74	\$5,521.22
590	Library	1000 Sq. Feet Gross Floor Area	7.3		3.65	\$3,225.69	\$3,266.20
610	Hospital	1000 Sq. Feet Gross Floor Area	0.93		0.47	\$410.94	\$416.11
710	General Office Building	1000 Sq. Feet Gross Floor Area	1.49		0.75	\$658.39	\$666.66
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	3.57		1.79	\$1,577.49	\$1,597.31
770	Business Park	1000 Sq. Feet Gross Floor Area	1.26		0.63	\$556.76	\$563.76
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	4.49		2.25	\$1,984.02	\$2,008.94
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	6.94		3.47	\$3,066.61	\$3,105.13
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	3.71	34%	1.22	\$1,081.98	\$1,095.56
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	2.71		1.36	\$1,197.48	\$1,212.52
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	5.98		2.99	\$2,642.41	\$2,675.60
848	Tire Store	1000 Sq. Feet Gross Floor Area	4.15	28%	1.49	\$1,320.32	\$1,336.91
850	Supermarket	1000 Sq. Feet Gross Floor Area	9.48	36%	3.03	\$2,680.94	\$2,714.62
851	Convenience Market	1000 Sq. Feet Gross Floor Area	52.41	61%	10.22	\$9,031.88	\$9,145.32
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	24.3	47%	6.44	\$5,690.91	\$5,762.39
918	Hair Salon	1000 Sq. Feet Gross Floor Area	1.45		0.73	\$640.72	\$648.77
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	9.85	0.44	2.76	\$2,437.38	\$2,468.00
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	26.15	0.43	7.45	\$6,586.37	\$6,669.09
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	32.65	0.5	8.16	\$7,213.61	\$7,304.21
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	3.11		1.56	\$1,374.23	\$1,391.49
944	Gasoline/Service Station	Fueling Position	13.87	42%	4.02	\$3,554.71	\$3,599.36
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	97.47	0.56	21.44	\$18,950.60	\$19,188.63
947	Self Service Car Wash	Wash Stall	5.54		2.77	\$2,447.99	\$2,478.73
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	14.12		7.06	\$6,239.28	\$6,317.64

OR, if a cost per trip is used, the maximum cost per trip is shown below (after all bond credits). The cost per trip, by year, is then multiplied by the number of trips per development type and number of units as shown in the following table:

G.O. Bonds – Roadways	Maximum Fee per PM Peak Hour Trip	
	Current Fee	Proposed Fee
FY 2023	\$872.86	\$883.75

ITE Code	ITE Land Use	Unit	Adjusted Trip Rate
130	Industrial Park 130	1000 Sq. Feet Gross Floor Area	0.43
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.37
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.13
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.06
210	Single-Family Detached Housing	Dwelling Unit	0.50
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.31
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.26
240	Mobile Home / RV Park	Occupied Dwelling Unit	0.30
254	Assisted Living Center	Bed	0.11
310	Hotel	Room	0.30
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	1.90
445	Movie Theater > 10 Screens	1000 Sq. Feet Gross Floor Area	2.46
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	1.77
520	Elementary School	1000 Sq. Feet Gross Floor Area	0.61
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	0.60
530	High School	1000 Sq. Feet Gross Floor Area	0.49
534	Private School (K-8)	Students	0.30
560	Church	1000 Sq. Feet Gross Floor Area	0.28
565	Day Care Center	1000 Sq. Feet Gross Floor Area	6.17
590	Library	1000 Sq. Feet Gross Floor Area	3.65
610	Hospital	1000 Sq. Feet Gross Floor Area	0.47
710	General Office Building	1000 Sq. Feet Gross Floor Area	0.75
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	1.79
770	Business Park	1000 Sq. Feet Gross Floor Area	0.63
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	2.25
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	3.47
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	1.22
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	1.36
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	2.99
848	Tire Store	1000 Sq. Feet Gross Floor Area	1.49
850	Supermarket	1000 Sq. Feet Gross Floor Area	3.03
851	Convenience Market	1000 Sq. Feet Gross Floor Area	10.22
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	6.44
918	Hair Salon	1000 Sq. Feet Gross Floor Area	0.73
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	2.76
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	7.45
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	8.16
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	1.56
944	Gasoline/Service Station	Fueling Position	4.02
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	21.44
947	Self Service Car Wash	Wash Stall	2.77
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	7.06

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

PARKS IMPACT FEES**Per Residential Unit:**

Year	Maximum Fee per Single-Family Unit		Maximum Impact Fee per Multi-Family Unit	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
FY 2023	\$2,890.76	\$2,901.44	\$2,551.62	\$2,561.04

FIRE IMPACT FEES**Standard:**

Fire/EMS	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$1,726.00	0.126	\$217.70
Multi-Family Residential Unit	\$1,726.00	0.097	\$168.24
Non Residential:			
General Commercial (per KSq Ft)	\$1,726.00	0.061	\$104.69
Office (per KSq Ft)	\$1,726.00	0.122	\$210.88
Institutional (per KSq Ft)	\$1,726.00	0.043	\$74.11
Commercial Apparatus Fee (KSq Ft Floor Space)*	See Apparatus Fee Table		

*Apparatus Fee is charged to commercial land uses only

Commercial Apparatus:

Non-Residential Land Use	Apparatus Cost per Call	Calls per KSq Ft	Impact Fee per KSq Ft
General Commercial	\$458.48	0.061	\$27.81

Non-Standard:

Fire/EMS Cost Per Call	Non-Standard Development	Impact Fee Assessed
\$1,726.07	# of Annual Calls Projected to be Created	Non-Standard Impact Fee

POLICE IMPACT FEES**Standard:**

Police	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$99.82	1.209	\$120.69
Multi-Family Residential Unit	\$99.82	1.200	\$119.79
Non Residential:			
General Commercial (per KSq Ft)	\$99.82	0.835	\$83.30
Office (per KSq Ft)	\$99.82	0.563	\$56.24
Institutional (per KSq Ft)	\$99.82	0.720	\$71.86

Non-Standard:

Police Cost Per Call	Non-Standard Development	Impact Fee Assessed
99.82	* # of Annual Calls Projected to be Created	= Non-Standard Impact Fee

CEMETERY FEES

Description	Current Fee	Proposed Fee
Burial Lot Fees (Resident):		
Single Lot (upper cemetery)	\$1,270.00	\$1,325.00
Single Lot (lower cemetery)	\$1,590.00	\$1,660.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$635.00	\$665.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$795.00	\$830.00
Transfer Fee (within upper or lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$32.00	\$33.00
Transfer Fee (from upper to lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$350.00	\$365.00
Transfer Fee* (from lower to upper cemetery: res. to res., non-res. to non-res., or non-res. to res.) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$32.00	\$33.00
Burial Lot Fees (Non-Resident):		
Single Lot (upper cemetery)	\$1,590.00	\$1,700.00
Single Lot (lower cemetery)	\$1,985.00	\$2,125.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$795.00	\$850.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$990.00	\$1,060.00
Transfer Fee (within upper cemetery: resident to non-resident)	\$350.00	\$375.00
Transfer Fee (within lower cemetery: resident to non-resident)	\$430.00	\$460.00
Transfer Fee (from upper to lower cemetery: resident to non-resident)	\$745.00	\$800.00
Transfer Fee* (from lower to upper cemetery: resident to non-resident) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$32.00	\$34.00
Interment (Resident):		
Adult or Junior Burial (over 50")	\$635.00	\$665.00
Infant Burial or Cremation with a vault (under 50")	\$425.00	\$440.00
Cremation Burial without a vault	\$320.00	\$330.00
Saturday Burial (in addition to regular interment fee)	\$425.00	\$440.00
Interment (Non-Resident):		
Adult or Junior Burial (over 50")	\$795.00	\$850.00
Infant Burial or Cremation with a vault (under 50")	\$530.00	\$565.00
Cremation Burial without a vault	\$395.00	\$425.00
Saturday Burial (in addition to regular interment fee)	\$530.00	\$565.00
Disinterment (Standard)	\$1,590.00	\$1,660.00
Disinterment (Cremation)	\$530.00	\$555.00
Burial Right Transactions	\$32.00	\$33.00
Overtime (after 4:00 p.m.) (cost per ½ hour)	\$79.00	\$83.00
Headstone Inspection and Setting Fee	\$80.00	\$80.00

CITY MANAGER

CITY CENTER USE*

Fee Description	Proposed Fee
Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m.	No Charge
Type of Use:	City of Orem committees, City of Orem sponsored committees, PTA & commissions, governmental agencies, political groups (defined as current legislators for the purpose of town hall meetings and neighborhood meetings), and as required by Development Services for proposed developments.

*Groups shall be limited to 150 people. The City Center is not available on City observed holidays.

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

CANDIDATE FOR OFFICE FILING FEES

Fee Description	Current Fee	Proposed Fee
Filing Fee – Mayor	\$150.00	\$150.00
Filing Fee – City Council	\$75.00	\$75.00

DEVELOPMENT SERVICES**CREDIT CARD CONVENIENCE FEE**

Fee Description	Adopted Fee
Convenience Fee for Payment by Credit Card	2.5% of credit card transaction

APPEALS

Fee Description	Current Fee	Proposed Fee
Board of Adjustment	\$906.00	\$947.00
Board of Appeals	\$750.00	\$785.00
City Council	\$1,229.00	\$1,285.00
Planning Commission	\$1,126.00	\$1,177.00
Special Exception for Multi-Family Dwellings	\$1,462.00	\$1,528.00

DEVELOPMENT REVIEW APPLICATIONS

Fee Description	Current Fee	Proposed Fee
Public Noticing	Total cost of noticing paid by applicant	Total cost of noticing paid by applicant
Annexation Request	\$3,467.00	\$3,625.00
City Code Amendment	\$1,295.00	\$1,355.00
Concrete / Masonry Fence	\$396.00	\$414.00
Conditional Use Permits	\$1,270.00	\$1,327.00
Condominium Conversion	\$1,083+\$90/unit	\$1,132.00+\$94/unit
Fence Modification / Waiver	\$529.00	\$553.00
General Plan Amendment Request	\$1,115.00	\$1,166.00
Street Vacation	\$1,763.00	\$1,843.00
Subdivision Plats / Site Plans:		
Additional Reviews (2 through 7)	\$570/review after 3 reviews	\$605.00/review after 3 reviews
Plat Amendments, Including Lot Line Adjustment (not including recording fees)	\$901+\$216/lot	\$942.00+\$225.00/lot
PRD – Preliminary	\$1,975+\$203/lot	\$2,064.00+\$212.00/lot
PRD – Final	\$968+\$170/lot	\$1011.00+\$178.00/lot
Residential – Preliminary	\$1,466+\$150/lot	\$1,532.00+\$157.00/lot
Residential – Final (not including recording fees)	\$993+\$129/lot	\$1,038.00+\$135.00/lot
Site Plans	\$2,038.00	\$2,130.00
Site Plan Administrative Approval	\$681.00	\$712.00
Temporary Site Plan	\$469.00	\$491.00
Day Care	\$200.00	\$209.00
Zoning Ordinance Amendment	\$1,220.00	\$1,275.00
Zoning Ordinance Amendment / New PD Zone	\$3,876.00	\$4,051.00
Sign Posting Fee (cost per request) – Items below are potentially subject to this fee:	\$732.00	\$765.00
Development Review Requests:		
Annexation		

DEVELOPMENT REVIEW APPLICATIONS (continued)

Fee Description	Current Fee	Proposed Fee
Commercial Adjacent to Residential Zones		
Conditional Use Permit		
Condo Conversions		
General Plan Amendments		
Non-residential in Residential Zones		
Plat Amendments		
Preliminary Plats with Deep Lots		
Rezoning		
Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21		
Text Changes in Creating or Amending PD Zones		
Street Vacation		
Facility and Street Naming Application	No fee	\$100.00+sign(s) cost

IMPROVEMENT BOND – COMMERCIAL & RESIDENTIAL CONTRACT CONSTRUCTION

Fee Description	Current Fee	Proposed Fee
All Improvement Bonds – Commercial & Multi-Family	110% of estimated cost as determined by City Engineer	110% of estimated cost as determined by City Engineer
New Single Family :		
Undeveloped Lot	110% of estimated cost as determined by City Engineer	110% of estimated cost as determined by City Engineer
Developed Lot	\$1,000.00	\$1,000.00
Single Family Additions greater than 500 square feet	\$200.00	\$200.00

BUILDING SAFETY PERMITS

Permit/Fee Description	Current Fee	Proposed Fee
Building Permits – Total of:		
Valuation calculated using current Building Valuation Tables (BVT) as published by International Code Council (ICC) – Building Fee, Electrical (as applicable), Plumbing (as applicable), & Mechanical (as applicable)	Table 3A, 1997 Uniform Administrative Code(UAC)+ 5% + Table 3B, 1997 UAC + 5% + Table 3C, 1997 UAC + 5% + Table 3D, 1997 UAC + 5%	Table 3A, 1997 Uniform Administrative Code(UAC)+ 5% + Table 3B, 1997 UAC + 5% + Table 3C, 1997 UAC + 5% + Table 3D, 1997 UAC + 5%
Electrical Only Permit	\$30 Base Fee + as applicable from Table 3B, 1997 UAC + 5%	\$30 Base Fee + as applicable from Table 3B, 1997 UAC + 5%
Mechanical Only Permit	\$30 Base Fee + as applicable from Table 3C, 1997 UAC + 5%	\$30 Base Fee + as applicable from Table 3C, 1997 UAC + 5%
Plumbing Only Permit	\$30 Base Fee + as applicable from Table 3D, 1997 UAC + 5%	\$30 Base Fee + as applicable from Table 3D, 1997 UAC + 5%
Basement Finishes (existing homes)	\$30 Base Fee + 1% of valuation from BVT + Table 3B-3D, 1997 UAC + 5%	\$30 Base Fee + 1% of valuation from BVT + Table 3B-3D, 1997 UAC + 5%
Building Demolition Permit	\$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5%	\$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5%
Sign Permits – Valuation as Provided by Applicant	\$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5%	\$30 Base Fee + as applicable from Table 3A, 1997 UAC + 5%
Temporary Certificate of Occupancy:		
Commercial	\$375.00 (non-refundable)	\$375.00 (non-refundable)
Residential	\$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied)	\$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied)
Apartment/Condominium:		

BUILDING SAFETY PERMITS (continued)

Permit/Fee Description	Current Fee	Proposed Fee
When entire building complete & approved - On-site improvements not complete	\$375.00	\$375.00
When only some units completed	\$375.00/building (+\$30.00/unit to be occupied)	\$375.00/building (+\$30.00/unit to be occupied)

BUILDING SAFETY PLAN REVIEW

Fee Description	Current Fee	Proposed Fee
Commercial & Residential	The lesser of 65% of the permit fee or the actual cost	The lesser of 65% of the permit fee or the actual cost
Fast Track:		
Commercial and/or Deferred Submittals:		
Single building project – value less than \$5 million	\$700.00 minimum + \$75/hour if over 4 hours	\$732.00 minimum + \$80/hour if over 4 hours
Single building project – value \$5 million to \$15 million	\$900.00 minimum + \$75/hour if over 6 hours	\$941.00 minimum + \$80/hour if over 6 hours
Single building project – value greater than \$15 million	\$1100.00 minimum + \$75/hour if over 8 hours	\$1150.00 minimum + \$80/hour if over 8 hours
Multi building project	\$700.00 per building minimum + \$75/hour if over 4 hours each	\$732.00 per building minimum + \$80/hour if over 4 hours each
Residential	\$250.00 minimum + \$75.00/hour if over 2 hours	\$261.00 minimum + \$80/hour if over 2 hours
Plan Review Required by Changes	\$100.00 minimum + \$60.00/hour if over ½ hour	\$105.00 minimum + \$65.00/hour if over ½ hour
Buildings over Four Stories	Third party structural review required – cost	Third party structural review required – cost

BUILDING SAFETY MISCELLANEOUS FEES

Fee Description	Current Fee	Proposed Fee
Building without a Permit	Double building permit fee including plumbing, electrical and mechanical	Double building permit fee including plumbing, electrical and mechanical
Investigation Fee	100% UAC Rate	100% UAC Rate
Refunds:		
When Permits Not Issued	100% of permit fee only (City retains plan review fee)	100% of permit fee only (City retains plan review fee)
When Permit Issued But No Work Performed	80% of permit fee only (City retains plan review fee)	80% of permit fee only (City retains plan review fee)
Clear Certificate of Non-compliance	\$100.00	\$105.00
Construction Water		
1-3 Units	\$30.00	\$30.00
4-8 Units	\$60.00	\$60.00
9-19 Units	\$90.00	\$90.00
20-39 Units	\$120.00	\$120.00
40 + units	\$150.00	\$150.00
Rescind Accessory Apartment Approvals	\$50.00	\$50.00

BUILDING SAFETY SPECIAL INSPECTIONS

Fee Description	Current Fee	Proposed Fee
Inspections Outside of Normal Working Hours	\$100.00 + \$75.00/hour if over 2 hours	\$105.00 + \$80.00/hour if over 2 hours
Other Inspections	\$60.00 + \$60.00/hour if over 1 hour	\$65.00 + \$65.00/hour if over 1 hour
Accessory Apartment Consultations	\$100.00/\$50.00 to be applied to building permit if application received within 6 months	\$105.00/\$53.00 to be applied to building permit if application received within 6 months
Pre-move Inspections	\$100.00 + IRS mileage if out of City	\$105.00 + IRS mileage if out of City
Required Inspection Call-back for a Re-inspection	\$110.00	\$115.00

ENGINEERING FEES

Fee Description	Current Fee	Proposed Fee
Permit Fee	\$80.00	\$84.00
After-hours fee	\$100.00/Minimum+ \$75.00/hour if over two hours	\$105/Minimum+\$80/hour if over two hours
Working without a permit	Double calculated permit and road cut fees	Double calculated permit and road cut fees
Road Cut Fee**:		
Age of Roadway:		
0-2* years	\$5,000 + \$50.00/linear foot	\$5,000.00 + \$50.00/linear foot
2-5 years	\$250 + \$25.00/linear foot	\$250.00 + \$25.00/linear foot
5 + years	\$150 + \$10.00/linear foot	\$150.00 + \$10.00/linear foot
Road Bore Fees**:		
Age of Roadway:		
0-2* years	\$5,000.00	\$5,000.00
2-5 years	\$250.00	\$250.00
5 + years	\$150.00	\$150.00
Length of Bore:		
0 – 50 feet	\$50+ROW Pothole Fee \$15 ea.	\$50.00 + ROW Pothole Fee \$15.00 each
50 – 300 feet	\$150+ROW Pothole Fee \$15 ea.	\$150.00 + ROW Pothole Fee \$15.00 each
300 feet +	\$300+ROW Pothole Fee \$15 ea.	\$300.00 + ROW Pothole Fee \$15.00 each
Sub Local/Local Street Lane Closure (lane/day/block)	\$100.00	\$100.00
Urban Collector ■ Lane Closure (lane/day/block)	\$250.00	\$250.00
Minor Arterial ■ Lane Closure (lane/day/block)	\$500.00	\$500.00
Principal Arterial ■ Lane Closure (lane/day/block)	\$1,000.00	\$1,000.00
Sidewalk or Bike Lane (day/block)	\$50.00	\$50.00

*Urban Collector, Minor Arterial and Principal Arterial Street closures will occur at night or on weekends unless approved by the City Engineer.

PERFORMANCE CASH BOND

Fee Description	Current Fee	Proposed Fee
Held for one year from date last permit pulled	\$1,000.00	\$1,000.00

SUBDIVISIONS/SITE PLANS

Fee Description	Current Fee	Proposed Fee
Engineering Construction Inspections:		
Asphalt Permit	\$80.00/first 20,000 sq. ft. + \$14.00 each addtl 10,000 sq. ft.	\$84.00/first 20,000 sq. ft. + \$15.00 each addtl 10,000 sq. ft.
Curb, Gutter & Sidewalk Permit	\$80.00/first 30 ft. + \$14.00 each additional 100 ft.	\$84.00/first 30 ft. + \$15.00 each additional 100 ft.
Sewer Lateral Permit	\$80.00	\$84.00
Water Lateral Permit	\$80.00	\$84.00
Sewer Main w/Test	\$200.00/first 400 ft. + \$40.00 each additional 100 ft.	\$209.00/first 400 ft. + \$42.00 each additional 100 ft.
Sewer Main w/3rd party test	\$100/first 400 ft. + \$40.00 each additional 100 ft.	\$105/first 400 ft. + \$42.00 each additional 100 ft.
Sewer Main retest	\$80.00	\$84.00
Water Main w/Test	\$200.00/first 400 ft. + \$40.00 each additional 100 ft.	\$209.00/first 400 ft. + \$42.00 each additional 100 ft.
Water Main retest	\$80.00	\$84.00
Storm Drain Main w/Test	\$200.00/first 400 ft. + \$40.00 each additional 100 ft.	\$209.00/first 400 ft. + \$42.00 each additional 100 ft.
Storm Drain Main w/3rd party test	\$100.00/first 400 ft. + \$40.00 each additional 100 ft.	\$105/first 400 ft. + \$42.00 each additional 100 ft.
Sump	\$80.00	\$84.00
Grading Permit	\$80.00	\$84.00
Roof Drain Permit	New fee	\$84.00
Miscellaneous Other Permits	\$80.00	\$84.00
Processing Check to County Recorder:		
Original Lien	As Charged by County	As Charged by County
Per Lot	As Charged by County	As Charged by County
Copies	As Charged by County	As Charged by County
Long-Term Storm Water Management Plan Recording	As Charged by County	As Charged by County
Miscellaneous:		
Approved Drawings PDF Diskette	\$40.00	\$40.00
Color Maps 8 ½ X 11 (cost for each)	\$1.00	\$1.00
Color Maps 11 X 17 (cost for each)	\$5.00	\$5.00
Color Maps 24 X 36 (cost for each)	\$15.00	\$15.00
Color Maps 36 X 48 (cost for each)	\$20.00	\$20.00
Construction Specs (cost per book)	\$20.00	\$20.00
Copies of Documents (cost per page)	\$0.50	\$0.50
Engineering Copies 36 X 48 (b&w) (cost per page)	\$5.00	\$5.00
Street Signs (Per Panel or Sign):		
Extra Panel	\$138.00	\$153.00
30" Stop or Traffic Sign, etc.	\$233.00	\$297.00
Street Address Sign	\$335.00	\$398.00
36" Stop or Traffic Sign, etc.	\$244.00	\$350.00
Street Lights (Per Light):		

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

SUBDIVISIONS/SITE PLANS (continued)

Fee Description	Current Fee	Proposed Fee
Residential Street Lights	\$4,703.00	Developer shall pay for Holophone street lights directly from the local distributor (Codale Electric) and install them in accordance with the approved site plan and plat. The City shall bond the developer and inspect the installation to ensure completion and compliance with City design standards.
Corridor Street Lights	\$6,755.00	
Commercial Street Lights	\$4,465.00	
Subdivision Improvement Bond (estimated cost per City Engineer) :		
Change of Address	\$50.00	\$50.00
Re-processing Plat	\$50.00	\$50.00
Revisions Prior to Recording	\$50.00	\$50.00
Survey:		
Lien Processing and Filing Per Development	\$50.00	\$50.00
Rescind Accessory Apartment	\$50.00	\$50.00

STORM WATER FEES

Fee Description	Current Fee	Proposed Fee
Storm Water Construction Site Citation Infraction*:		
First Infraction (cost per day per violation)	\$50.00	\$75.00
Second Infraction (cost per day per violation)	\$100.00	\$125.00
Third Infraction* (cost per day per violation)	\$200.00	\$250.00
Storm Water Plan Review:		
Long-Term Management Plan Review (Up to four reviews)	\$235.00	\$245.00
Additional Long-Term Management Plan Review (for each additional review)	\$52.00	\$55.00
SWPPP Plan Review	\$79.00	\$82.00
Annual Long-Term Management Plan Reporting Late Fee	\$26.00	\$27.00
Storm Water Construction Site Inspections Fee**:		
Single Family Inspection Fees**:		
≤ 1 acre and no UPDES NOI required	\$200.00	\$215.00
≤ 5 acres	\$1,495.00	\$1,600.00
> 5 acres	\$1,995.00	\$2,135.00
High-priority sites	Double the one-time fee	Double the one-time fee
Residential Subdivision Inspection Fees**:		
≤ 5 acres	\$1,995.00	\$2,135.00
> 5 acres and ≤ 10 acres	\$4,715.00	\$5,050.00
> 10 acres and ≤ 30 acres	\$6,710.00	\$7,185.00
> 30 acres	\$10,880.00	\$11,650.00
High-priority sites	Double the one-time fee	Double the one-time fee
Commercial Sites, Mixed Use and Multi-Residential Inspection Fees**:		
≤ 1 acre and no UPDES NOI required	\$200.00	\$215.00
≤ 5 acres	\$1,495.00	\$1,600.00
> 5 acres and ≤ 10 acres	\$3,990.00	\$4,270.00
> 10 acres and ≤ 30 acres	\$5,985.00	\$6,405.00
> 30 acres	\$9,975.00	\$10,680.00
High-priority sites	Double the one-time fee	Double the one-time fee
IDDE Violation Citation***:		

STORM WATER FEES (continued)

Fee Description	Current Fee	Proposed Fee
Negligent discharge of non-hazardous waste (per occurrence)	\$75.00	\$100.00
Negligent discharge of hazardous waste/sewage (per occurrence)	\$250.00	\$300.00
Intentional discharge of non-hazardous waste (per occurrence)	\$150.00	\$200.00
Intentional discharge of hazardous waste/sewage (per occurrence)	\$500.00	\$600.00
Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet	\$80.00	\$80.00

* With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City.

**Recommended charges reflect 88% of the actual cost to conduct inspections and are based on the average number of inspections conducted per size and type of development/project.

***IDDE Violation Citation costs do not include cleanup costs. The violator is responsible for cleanup costs.

FINANCE**LANDLORD LICENSE FEES**

Fee Description	Current Fee	Proposed Fee
Landlord License Fee	\$50.00	\$50.00
Landlord License Late Fee	\$15.00	\$15.00
LLC Review (per LLC)	\$20.00	\$20.00

BONDS

Fee Description	Current Fee	Proposed Fee
Christmas Tree Lots	\$50.00	\$50.00
Fireworks Stands	\$300.00	\$300.00
Pawn Broker	\$3,000.00 Surety	\$3,000.00 Surety
Private Investigator	\$3,000.00 Surety/Cash	\$3,000.00 Surety/Cash
Temporary Business	\$3,000.00 Surety/Cash	\$3,000.00 Surety/Cash
Tow-truck / Parking Enforcement	\$1,000.00 Surety	\$1,000.00 Surety

FINANCE**BUSINESS LICENSE FEES**

Fee Description	Current Fee	Proposed Fee
Business License List – Complete List	\$35.00 or free on internet	\$35.00 or free on internet
Business License List – Monthly New Business List	\$35.00 or free on internet	\$35.00 or free on internet
Change of Business Location – Non-renewal	\$50.00	\$50.00
Change of Business Name	\$35.00	\$35.00
Change of Ownership	\$35.00	\$35.00
Commercial Business License – Base Fee – New Businesses	\$210.00	\$210.00
Commercial Business License – Renewal Fee	\$85.00	\$85.00
Commercial Inspection	\$105.00	\$105.00
Home Occupation Inspection (if required)	\$105.00	\$105.00
Home Occupation License – Base Fee (includes setup fee) – Fee is generally waived except in certain circumstances.	\$110.00	\$110.00
Home Occupation License – Renewal Fee – Fee is generally waived except in certain circumstances.	\$59.00	\$59.00

BUSINESS LICENSE FEES (continued)

Fee Description	Current Fee	PROPOSED Fee
Reprint of Lost License	\$15.50	\$15.50
Solicitor Badge Fee	\$10.00	\$10.00
Solicitor License	\$58.00	\$58.00
Late Fees (in addition to fees shown above):		
Home Occupations:		
31-60 days delinquent	\$44.00	\$25.00
61+ days delinquent	\$44.00	\$25.00
Commercial Businesses:		
31-60 days delinquent	\$44.00	\$50.00
61+ days delinquent	\$44.00 + 10% per month	\$50.00 + 10% per month

Business Category	Disproportionate Service Fee
Automotive Service	\$110.00
Banking and Consumer Finance	\$315.00
Convenience Stores	\$1,000.00
Electronics and Appliances	\$80.00
Entertainment	\$480.00
Equipment Supply and Rental	\$90.00
Fast Food and Take-out Food Products	\$350.00
Fitness and Recreation	\$45.00
Grocery and Food Supply	\$225.00
Group and Treatment Homes	\$485.00
Hospital	\$7,500.00
Industrial-Manufacturing, Distribution, Skilled Labor	\$29.00
Medical	\$210.00
Personal Services	\$80.00
Restaurants	\$425.00
Retail Sales 1-10,000 sf	\$110.00
Retail Sales 10,001-25,000	\$190.00
Retail Sales 25,001-50,000	\$330.00
Retail Sales 50,000+	\$3,500.00
Business, Professional, and Contracted Services	\$36.00

Per Unit/Room	Disproportionate Service Fee
Assisted Living, Small	\$17.00
Assisted Living, Large	\$23.00
Lodging	\$5.00
Storage Units	\$0.50

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

DOCUMENTS

Fee Description	Current Fee	Proposed Fee
Budget Copies (Online)	Free	Free
Budget Copies (CD)	\$10.00	\$10.00
Copy Machine Copies per Page/Side for Public	\$0.10	\$0.10
General Plan (Hard copy, black & white)	\$50.00	\$50.00
General Plan (CD)	\$10.00	\$10.00
General Plan (Internet)	Free	Free
Special Information Searches	Actual cost (including employee salary)	Actual cost (including employee salary)

FINGERPRINTING

Fee Description	Current Fee	Proposed Fee
Resident:		
Cost for Two Cards	\$12.00	\$12.00
Cost per Additional Card	\$5.00	\$10.00
Non-Resident:		
Cost for Two Cards	\$30.00	\$30.00
Cost per Additional Card	\$5.00	\$10.00

PASSPORTS

Fee Description	Current Fee	Proposed Fee
Application Fee (Payable to "Department of State"):		
Passport Book – Age 16 & Older	Fee set by the U.S. Department of State	Fee set by the U.S. Department of State
Passport Book – Under Age 16		
Passport Card – Age 16 & Older		
Passport Card – Under Age 16		
Execution Fee (added to each application – payable to "The City of Orem")		
Passport Photos (may be purchased from the City or supplied from other sources)	\$16.00	\$18.00
Second Set	\$8.00	\$10.00
Shipping Label for Renewals	\$10.00	\$10.00

SERVICE BILLING & MISCELLANEOUS

Fee Description	Current Fee	Proposed Fee
Bicycle License	Free	Free
Late Payment (after 30 days from billing)	\$16.00	\$16.00
Service Charge (returned checks, returned or disputed payments)	\$26.00	\$26.00

FIRE**AMBULANCE FEES**

Fee Description	Current Fee	Proposed Fee
Transport Fees	Limits established by the State Bureau of Emergency Medical Services	Limits established by the State Bureau of Emergency Medical Services

ANNUAL COMMERCIAL INSPECTION FEES

Fee Description	Current Fee	Proposed Fee
Assembly (permanent dance clubs):	\$150.00 to \$320.00 (see below)	\$150.00 to \$320.00 (see below)
0 to 3,000 sq. ft.	\$150.00	\$150.00
3,001 to 6,000 sq. ft.	\$190.00	\$190.00
6,001 to 9,000 sq. ft.	\$230.00	\$230.00
9,001 to 12,000 sq. ft.	\$270.00	\$270.00
12,001 sq. ft. and above	\$320.00	\$320.00
Fireworks Displays Inside Permanent Retail Outlets	\$135.00	\$135.00
Hazardous Materials Dispensing / Use	\$500.00	\$500.00
Hazardous Materials Production / Processing	\$500.00	\$500.00
Hazardous Materials Storage Sites	\$500.00	\$500.00
High Rise Inspections	\$450.00	\$450.00
Home Day Care	\$130.00	\$130.00
Hospitals	\$350.00	\$350.00
Hotel and Large Apartment Complexes (over 16 units):		
16-32 units	\$150.00	\$150.00
33-48 units	\$190.00	\$190.00
49-64 units	\$240.00	\$240.00
65-80 units	\$290.00	\$290.00
81 units and above	\$340.00	\$340.00
Pre-school / Day Care	\$130.00	\$130.00
Repair Garages / Fuel Dispensing Stations	\$135.00	\$135.00
Restaurants (fire suppression systems)	\$135.00	\$135.00
State Licensed Health Care Facilities	\$130.00	\$130.00

FALSE ALARM FEES (per calendar year)

Fee Description	Current Fee	Proposed Fee
First three false alarms	Warning	Warning
Fourth false alarm	\$100.00	\$100.00
Fifth false alarm	\$150.00	\$150.00
Sixth through ninth false alarm	\$200.00	\$200.00
Tenth and all subsequent false alarms	\$300.00	\$300.00

FIRE ALARM SYSTEM INSPECTIONS

Includes office plan review, 24-hour test, and final inspection.

Fee Description	Current Fee	Proposed Fee
Additions, Remodels or New Construction:		
0 to 3,000 sq. ft.	\$200.00	\$200.00
3,001 to 8,000 sq. ft.	\$320.00	\$320.00
8,001 sq. ft. and above	\$320.00 + \$0.005/ sq. ft.	\$320.00 + \$0.005/ sq. ft.

MISCELLANEOUS

Fee Description	Current Fee	Proposed Fee
HAM Radio Class	\$10.00	\$10.00
Community Emergency Response Team (CERT) Class	\$45.00	\$45.00

OTHER INSPECTIONS AND RE-INSPECTIONS

Fee Description	Current Fee	Proposed Fee
Miscellaneous Fire Inspection:		
0 to 7,000 sq. ft.	\$140.00	\$140.00
7,001 to 15,000 sq. ft.	\$190.00	\$190.00
15,001 to 30,000 sq. ft.	\$230.00	\$230.00
30,001 to 50,000 sq. ft.	\$270.00	\$270.00
50,001 sq. ft. and above	\$310.00	\$310.00
Re-inspection Fee (charged for 3rd and subsequent re-inspections)	\$140.00	\$140.00
Spray Booth, Spray Room or Limited Spray Area	\$140.00	\$140.00
Wet Chemical / Hood System	\$140.00	\$140.00

REPORTS

Fee Description	Current Fee	Proposed Fee
EMS Reports	\$17.00	\$23.00

SERVICE FEES

Fee Description	Current Fee	Proposed Fee
Arson Investigations	Actual cost	Actual cost
Hazmat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:		
Equipment:		
Aerial Truck (cost per hour)	\$325.00	\$325.00
Ambulance (cost per hour)	\$250.00	\$250.00
Brush Truck (cost per hour)	\$150.00	\$150.00
Pumper (engine) (cost per hour)	\$225.00	\$225.00
Equipment (cost per hour)	\$250.00	\$250.00
Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost	Actual Cost
Supplies Used on Scene	Actual Cost	Actual Cost
Inspections Mandated by State Law or Requested by Insurance Company	Actual Cost	Actual Cost

SPECIAL EVENTS

Fee Description	Current Fee	Proposed Fee
Ambulance & 2 Medics (total cost per hour)	\$250.00	\$250.00

SPRINKLER SYSTEM INSPECTIONS*

Fee Description	Current Fee	Proposed Fee
Additions, Remodels or New Construction:		
Under 3,000 sq. ft.	\$250.00	\$250.00
3,001 to 8,000 sq. ft.	\$370.00	\$370.00
8,001 sq. ft. and above	\$370.00 + \$0.01/sq. ft.	\$370.00 + \$0.01/sq. ft.

*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

TEMPORARY AND CONSTRUCTION PERMIT FEES

Fee Description	Current Fee	Proposed Fee
Above Ground Storage Tank:		
0 to 500 Gallons (cost per tank)	\$200.00	\$200.00
501 Gallons and Greater (cost per tank)	\$300.00	\$300.00
Fireworks Shows (inside and outside)	\$300.00	\$300.00
LPG Tank Installation per Tank (125 gallons and above)	\$130.00	\$130.00
Open Flames and Candles (cost per structure)	\$130.00	\$130.00
Tents or Temporary Membrane Structures	\$130.00	\$130.00
Underground Storage Tank Installation (cost per tank)	\$400.00	\$400.00
Underground Storage Tank Removal (cost per tank)	\$400.00	\$400.00

LIBRARY**LIBRARY FEES AND CHARGES**

Fee Description	Current Fee	Proposed Fee
Checkout Fees-Feature Films:		
DVD 1-3 discs, per week	\$1.00	\$1.00
DVD in Designated Series 4+ discs, per two weeks	\$2.00	\$2.00
Copies (includes sales tax):		
Color Printing (8 ½ X 11 only) (cost per copy)	\$0.25	\$0.50
Letter (8 ½ X 11) (cost per copy)	\$0.10	\$0.10
Miscellaneous:		
Bar-code Replacement	\$2.00	\$4.00
Board Game Directions/Rules, Pieces (cost per each)	New Fee	\$1.00
Box Repair	New Fee	\$10.00
CD Card with RFID	\$5.00	\$5.00
CD Card without RFID	\$3.00	\$3.00
CD for First Reader Carrier Box Repair	\$2.50	\$5.00
Booklet – Language Kit	\$8.00	\$8.00
Repair of Artwork for Media Carrier	\$5.00	\$5.00
Damaged/Missing Security or RFID Tag	\$4.00	\$2.00
Interlibrary Loan (shipping & handling)	Costs as charged	Costs as charged
Non-resident Card:		
Cost per Year	\$120.00	\$120.00
Cost per Six Months	\$70.00	\$70.00
Polishing or CD/DVD Repair – Double Sided	\$7.50	\$7.50
Polishing or CD/DVD Repair – Single Sided	\$5.00	\$5.00
Replacement of User Card	\$5.00	\$5.00
Replacement of Study-Room Fob	\$5.00	\$10.00
Overdue Fines:		
30th Day Overdue (cost per account)	\$5.00	\$5.00
Items Not Listed Below (cost per day)	\$0.10	\$0.10
Interlibrary Loan Materials (cost per day)	\$1.00	\$1.00
Reference Book (cost per hour)	\$1.00	\$1.00
DVD (cost per day)	\$0.50	\$0.50
Makerspace Specialty Items (cost per day)	New Fee	\$10.00
Mobile Hotspots (cost per day)	New Fee	\$5.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

LIBRARY FEES AND CHARGES (continued)

Fee Description	Current Fee	Proposed Fee
Debt Collection Fee:		
Small Balance (\$10.00 to \$24.99) (cost per account)	\$5.00	\$6.00
Large Balance (\$25.00 and greater) (cost per account)	\$10.00	\$12.00
Repairable Book Damage:		
Cleanable Markings (cost per page)	\$2.00	\$2.00
Clear Protective Cover (torn or missing)	\$3.00	\$4.00
Vistafoil Covering	\$6.00	\$7.00
Dust Jacket	\$6.00	\$7.00
End Page Replacement	\$5.00	\$5.00
Fly Page Replacement	\$3.50	\$4.00
General Damage Repair	New Fee	\$6.00
Rebinding Oversize Book	\$20.00	\$20.00
Rebinding Standard Size Book	\$15.00	\$15.00
Repairable Water Damage	\$5.00	\$6.00
Spine Repair	\$5.00	\$5.00
Torn Page (cost per page)	\$3.00	\$3.00
Replacement Fee for Lost or Permanently Damaged Items – When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee):		
Board Book	\$5.00	\$5.00
Board Game	New Fee	\$40.00
Book on CD	\$39.00	\$39.00
Boy Scout Merit Badge Book	\$5.00	\$7.00
CD Pouch	\$6.00	\$6.00
CD-ROM	\$35.00	\$35.00
Children's Kit	\$60.00	\$60.00
Compact Disc	\$15.00	\$15.00
DVD Security Case	\$4.00	\$4.00
DVD Security Case (3-7 discs)	\$5.50	\$5.50
DVD Security Case (8-10 discs)	\$7.00	\$7.00
DVD Security Hub	\$2.00	\$2.00
Entertainment DVD	\$30.00	\$30.00
Hardback Book	\$23.00	\$30.00
Informational DVD	\$50.00	\$50.00
Junior Hardback Book	\$15.00	\$15.00
Junior Paperback Book	\$9.00	\$9.00
Laminated Price Card for Kit	\$2.00	\$2.00
Magazine	\$4.00	\$4.00
Map	\$10.00	\$10.00
Media Kit	\$50.00	\$50.00
Box - Kit/Game	\$10.00	\$20.00
Mobile Hotspot	New Fee	\$50.00
Paperback Book	\$9.00	\$9.00
Processing Fee (board books, magazines, merit badge books, notes for CDs)	\$3.00	\$3.00
Processing Fee (other items)	\$5.00	\$5.00
Power Cord for Mobile Hotspot	New Fee	\$20.00

LIBRARY FEES AND CHARGES (continued)

Fee Description	Current Fee	Proposed Fee
Read Along Book	\$35.00	\$35.00
Reference Book	\$80.00	\$100.00
Reference Magazine	\$5.00	\$5.00
Reproduction of Graphics for Media Carriers	\$5.00	\$5.00
Sheet Music	\$20.00	\$20.00
CD for First Reader Carrier Box	\$5.00	\$5.00
Spoken Word CD Carrier (1 disc)	\$2.50	\$3.00
Spoken Word CD Carrier (2 – 8 discs)	\$7.00	\$7.00
Spoken Word CD Carrier (9 + discs)	\$15.00	\$15.00
Trade Paperback Book	\$15.00	\$15.00
Tyvek Envelope	\$1.50	\$3.00
Video Game	New Fee	\$60.00
Stage at City Center Park:		
Reservation Fee (cost per 4 hour block)	\$250.00	\$250.00
Hourly Rate	\$75.00	\$75.00
Makerspace:		
Buttons	\$0.50	\$0.50
Button Magnet	New Fee	\$1.00
CD - blank	New Fee	\$0.50
DVD - blank	New Fee	\$0.50
Keychain	New Fee	\$1.00
Laminate (cost per sheet)	\$0.10	\$0.50
On-disc Printing (cost per disc)	New Fee	\$0.50
Transfer Paper (cost per foot)	New Fee	\$1.00
Vinyl for Cricut (cost per sheet)	New Fee	\$1.00
3D Printing		
Print fee (cost per gram)	\$0.10/gram - Minimum of \$1.00	\$0.10/gram - Minimum of \$1.00
Machine use for patrons providing own filament (cost per hour)	\$0.75	\$0.75

LIBRARY HALL FEES*

Fee Description	Class I	Class II	Class III	Class IV	Class V	Class VI	Proposed Fee
Auditorium** (500 person occupancy – cost per hour + staffing)	Per city policies	\$50.00	\$100.00	\$200.00	\$250.00	N/A	No Change
Classroom (50 person occupancy – cost per hour + staffing)	Per city policies	\$30.00	\$60.00	\$75.00	\$100.00	N/A	No Change
Lobby (500 person occupancy – cost per hour + staffing)	Per city policies	\$40.00	\$80.00	\$100.00	\$150.00	\$225.00	No Change
Library Staff (cost per hour)	Per city policies	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	No Change
Custodial Staff (cost per hour)	Per city policies	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	No Change
Sound Tech (cost per hour)	Per city policies	\$50.00	\$50.00	\$50.00	\$50.00	N/A	No Change
Piano Use Fee	Per city policies	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	No Change
Cleaning Deposit (per event)	Per city policies	\$200 Auditorium / \$25 Classroom / \$100 Lobby					No Change
Cleaning/Damage Fee (applied if facility is left dirty or damaged)	Per city policies	Cost of labor/materials as determined by Facilities staff					No Change
Food Fee	Per city policies	No food in Auditorium / \$25 Classroom / \$50 Lobby					No Change
Use of Kitchen	Per city policies	\$50					\$75

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

LIBRARY HALL FEES* (continued)

Fee Description	Class I	Class II	Class III	Class IV	Class V	Class VI	Proposed Fee
Table / Chair Rental	Per city policies	\$2 per chair / \$10 per table					No Change
Set Up / Take Down	Per city policies	\$30 each					\$50 Each
Late Cancellation (without three-day notice)	Per city policies	10% of rental fee					No Change
Rental Application Late Fee	Per city policies	10% of rental fee					No Change

Class I: City of Orem use**Class II: Government-sponsored facility use****Class III: Non-sponsored community use****Class IV: Charitable entity use****Class V: Fair market, for-profit, commercial / non-profits business facility use****Class VI: Weddings, receptions, and private social events (lobby only)**

*Use of the Library Hall Auditorium requires event insurance in addition to a rental fee. Use of the Classroom or Lobby may require event insurance as determined by the City of Orem Risk Manager.

**Auditorium rentals have a 2-hour minimum; use of the classroom is included in Auditorium rental fee.

POLICE**ALCOHOL LICENSE FEES (all fees annual except application fee)**

Fee Description	Current Fee	Proposed Fee
Application Fee	\$225.00	\$225.00
Class A, Off Premise Beer Retailer	\$600.00	\$600.00
Class B, Restaurant On Premise Beer Retailer	\$600.00	\$600.00
Class C, Other On Premise Beer Retailer	\$670.00	\$670.00
Class D, Single Event Permit	\$575.00	\$575.00
Class E, Liquor License	\$725.00	\$725.00
License Denial Appeal Fee	\$75.00	\$75.00

ANIMAL CONTROL FEES

Fee Description	Current Fee	Proposed Fee
Dog License Fees as Set by the North Utah County Animal Services District	Contact at (801) 785-3442	Contact at (801) 785-3442

FALSE ALARM FEES (per calendar year)

Fee Description	Current Fee	Proposed Fee
First Three False Alarms	Warning	Warning
Fourth False Alarm	\$100.00	\$100.00
Fifth False Alarm	\$150.00	\$150.00
Sixth Through Ninth False Alarm	\$200.00	\$200.00
Tenth and All Subsequent False Alarms	\$300.00	\$300.00

MISCELLANEOUS

Fee Description	Current Fee	Proposed Fee
Criminal History Check	\$26.00	\$26.00
Rape Aggression Defense	\$20.00	\$20.00
VISA Letters (letters of good conduct)	\$16.00	\$16.00
Administrative Citation Fee	\$52.00	\$52.00
Traffic School	\$70.00	\$70.00

REPORTS

Fee Description	Current Fee	Proposed Fee
Computerized Accident Reconstruction Diagrams*	\$475.00	\$475.00
Photographic Disc (or e-mail – same charge as disc)*:		
1 to 30 Photographs	\$30.00	\$45.00
More than 30 Photographs	\$45.00	\$45.00
Digital Media Processing Fee (cost per hour, one hour minimum)	\$45.00	\$45.00
Police Reports*	\$23.00	\$23.00

*Cases requiring more than 30 minutes to prepare will be charged an additional \$15.00 per hour after the first 30 minutes.

STREET RACE EVENTS (bikes, running, etc.)

Fee Description	Current Fee	Proposed Fee
Application Fee	\$50.00	\$50.00
On-site Orem Personnel (if needed) in addition to application fee:		
Public Works (cost per employee per hour)	\$50.00	\$50.00
Police (cost per employee per hour)	\$85.00	\$95.00
Fire/Ambulance (cost per employee per hour)	(prev. cost per employee per hour) \$250.00	(prev. cost per employee per hour) \$250.00
Cleaning Deposit	\$200.00	\$200.00

SPECIAL POLICE ASSIGNMENT

Fee Description	Current Fee	Proposed Fee
Special Events (cost per employee per hour)	\$85.00	\$95.00

PUBLIC WORKS**MISCELLANEOUS CHARGES**

Description	Current Fee	Proposed Fee
RV Dump Charges	Free	Free
Sewer Lateral Cleanout Survey (cost per cleanout)	\$100.00	\$105.00
Backhoe (cost per hour)	\$50.00	\$52.00
Continuous Rodder (cost per hour)	\$50.00	\$52.00
Dump Truck (cost per hour)	\$50.00	\$52.00
Excavator (cost per hour)	\$75.00	\$78.00
Jet Vacuum Truck (cost per hour)	\$225.00	\$235.00
Mini-excavator (cost per hour)	\$50.00	\$52.00
Service Truck (cost per hour)	\$25.00	\$26.00
Street Sweeper (cost per hour)	\$300.00	\$314.00
TV Van (cost per hour)	\$225.00	\$235.00

MISCELLANEOUS CHARGES (continued)

Description	Current Fee	Proposed Fee
Bucket/Lift Truck (cost per hour)	\$65.00	\$68.00
Utility Truck w/Generator and Welder (cost per hour)	\$45.00	\$47.00
Pickup Truck (cost per hour)	\$20.00	\$21.00
Striper, truck-mounted (cost per hour)	\$85.00	\$89.00
Striper, walk behind (cost per hour)	\$5.00	\$5.00
Trailer, covered utility trailer (cost per hour)	\$6.00	\$6.00
Variable Message Sign (cost per hour)	\$12.00	\$13.00
Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost	Actual Cost

Equipment listed above is not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis and billed in accordance with these rates. Any equipment not specifically listed above will be billed according to the current FEMA equipment schedule.

SEWER PRETREATMENT FEES

Description	Current Fee	Proposed Fee
Sewer Pretreatment Fees:		
Annual Sampling Fee (automotive)	\$200.00	\$225.00
Categorical Annual Sampling Fee	\$800.00	\$825.00
Non-categorical Annual Sampling Fee	\$100.00	\$125.00
Re-Inspection Fee	\$40.00	\$40.00
Surcharge Unit Fees:		
Biochemical Oxygen Demand (BOD)* (cost per lb. of BOD)	\$0.15	\$0.16
Chemical Oxygen Demand (COD)* (cost per lb. of COD)	\$0.10	\$0.11
Flow (cost per 1,000 gallons)	\$0.90	\$0.96
Oil and Grease (cost per lb. of oil and grease)	\$0.25	\$0.27
Total Suspended Solids (TSS) (cost per lb. of TSS)	\$0.11	\$0.12
Violation	\$1,000/day/violation + test costs + all other associated costs	\$1,000/day/violation + test costs + all other associated costs

*Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.

FIRE HYDRANT METER RENTAL FEES

Description	Current Fee	Proposed Fee
Application Fee	\$25.00	\$25.00
Daily Fee (per day)	\$7.00	\$7.00
Monthly Fee (per month with a four-month max)	\$140.00	\$140.00
Usage Fee	3" meter tier pricing (minimum \$10.00)	3" meter tier pricing (minimum \$10.00)
Refundable Meter and Damage Deposit	\$1,400.00	\$1,400.00
Monthly Delinquent (per month) *	\$50.00	\$50.00
Pool Fill	\$100.00	\$100.00

*If the fire hydrant meter is not returned each month for reading, a \$50/month charge will be assessed. If the fire hydrant meter is not returned at the end of the four-month period, the deposit shall be completely forfeited.

RECREATION

The current Utah State sales tax will be added to all fees (unless otherwise noted). Additionally, there is a \$5.00 non-refundable fee for all classes and programs.

(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)

RECREATION CENTER DAILY RATES

Fee Description	Current Fee	Proposed Fee
General Admissions:		
Entire Facility		
Adult (14 and older)	\$5.25	\$5.00
Child (under 4 years old)	No charge	No charge
Senior Citizen (60 and older)	\$4.25	\$4.00
Youth (3 to 13)	\$4.25	\$4.00
Group Discount Rates - Regular Hours		
Adult (14 and older)		
1 to 124 (cost per person)	Various	\$5.00
Over 125 (cost per person)	\$4.20	\$4.00

RECREATION CENTER GROUP DISCOUNT RATES – REGULAR HOURS

Fee Description (includes sales tax)	Current Fee	Proposed Fee
Adult (14 and older):		
1 to 24 (cost per person)	\$5.25	Moved to "Daily Rates"
25 to 74 (discount rate – 10%) (cost per person)	\$4.73	Moved to "Daily Rates"
75 to 124 (discount rate – 15%) (cost per person)	\$4.46	Moved to "Daily Rates"
Over 124 (discount rate – 20%) (cost per person)	\$4.20	Moved to "Daily Rates"
Child (under 4 years old)	No charge	Moved to "Daily Rates"
Youth (4 to 13):		
1 to 24	\$4.25	Moved to "Daily Rates"
25 to 74 (discount rate – 10%) (cost per person)	\$3.83	Moved to "Daily Rates"
75 to 124 (discount rate – 15%) (cost per person)	\$3.61	Moved to "Daily Rates"
Over 124 (discount rate – 20%) (cost per person)	\$3.40	Moved to "Daily Rates"

RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES

Fee Description	Current Fee	Proposed Fee
Resident:		
Individual:		
Monthly EFT Pass	\$27.00	\$28.00
Annual Pass	\$285.00	\$285.00
Family:		
Monthly EFT Pass	\$46.00	\$46.00
Annual Pass	\$493.00	\$495.00
Couple:		
Monthly EFT Pass	\$46.00	\$39.00
Annual Pass	\$493.00	\$395.00
Senior Citizen		
Monthly EFT Pass	\$17.50	\$17.00

RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES (continued)

Fee Description	Current Fee	Proposed Fee
Annual Pass	\$157.00	\$157.00
Student:		
Monthly EFT Pass	\$22.00	Moved to Discount
Annual Pass	\$220.00	Moved to Discount
Non-Resident:		
Individual:		
Monthly EFT Pass	\$37.00	\$37.00
Annual Pass	\$350.00	\$350.00
Family:		
Monthly EFT Pass	\$56.00	\$56.00
Annual Pass	\$615.00	\$615.00
Couple:		
Monthly EFT Pass	\$49.00	\$50.00
Annual Pass	\$480.00	\$500.00
Senior Citizen:		
Monthly EFT Pass	\$27.00	\$27.00
Annual Pass	\$195.00	\$195.00
Student:		
Monthly EFT Pass	\$31.00	Moved to Discount
Annual Pass	\$275.00	Moved to Discount
EFT Initiation Fee (cost for set up)	\$45.00	\$45.00

RECREATION CENTER BUSINESS PASSES & DISCOUNTS*

Fee Description	Current Fee	Proposed Fee
Non-resident (total number of eligible business members listed):		
5 to 250 (cost per person)	\$110.00	Removed
251 to 500 (cost per person)	\$115.00	Removed
501 to 750 (cost per person)	\$100.00	Removed
751 to 1,000 (cost per person)	\$95.00	Removed
1,001 and Greater (cost per person)	\$90.00	Removed
Business Pass Discounts - Orem Businesses		
5-20 Employees (Starter)	New Fee	10% off employee's residence pricing
20+ Employees (Partner)	New Fee	20% off employee's residence pricing
Resident (total number of eligible business members listed):		
5 to 250 (cost per person)	\$80.00	Removed
251 to 500 (cost per person)	\$75.00	Removed
501 to 750 (cost per person)	\$70.00	Removed
751 to 1,000 (cost per person)	\$65.00	Removed
1,001 and Greater (cost per person)	\$60.00	Removed
Business Pass Discounts - Non-Orem Businesses		
5+ Employees (Starter)	New Fee	10% off employee's residence pricing
Seasonal Discounts		
Black Friday Deal	New Fee	20% off
Birthday Event	New Fee	20% off

RECREATION CENTER BUSINESS PASSES & DISCOUNTS* (continued)

Fee Description	Current Fee	Proposed Fee
Veteran/Military	New Fee	20% off
Student Discount	New Fee	20% off
January Deal	New Fee	1 month add to annual membership
EFT Initiation Fee	New Fee	Waived 2-3 days per year for seasonal bursts

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

RECREATION CENTER RENTALS & MISCELLANEOUS FEES

Fee Description	Current Fee	Proposed Fee
Rentals & Miscellaneous Fees:		
Basketball Court – Full Gymnasium (cost per hour)	\$100.00	Removed
Basketball Court – Half Gymnasium (cost per hour)	\$50.00	\$50.00
Swimming Pool Lanes:		
Short Course (cost per hour per lane)	\$15.50	\$16.00
Long Course (cost per hour per lane)	\$30.75	\$31.00
Racquetball Court (cost per hour per court)	\$26.00	\$26.00
Racquetball Racket (aluminum)	\$2.50	Removed
Racquetball Rental	\$1.00	Removed
Towel	\$1.00	Removed
Multipurpose Room - West Side (cost per hour)	\$40.00	\$50.00
Multipurpose Room - East Side w Kitchen (cost per hour)	\$50.00	\$50.00
Multipurpose Room - Both Side (cost per hour)	\$75.00	\$100.00
Birthday Party Room (cost per 2 hour block)	\$50.00	\$50.00
Food Fee	\$50.00	\$50.00
AV Access	\$50.00	Removed
Dance Studio (cost per hour)	\$50.00	\$50.00
Upstairs Multi-use studio (cost per hour)	\$50.00	\$50.00
Upstairs Aerobics Studio (cost per hour)	\$100.00	\$100.00

RECREATION CENTER GROUP DISCOUNT RATES – AFTER HOURS

Fee Description	Current Fee	Proposed Fee
Building minus Pool (cost per hour)	\$500.00	\$650.00
Swimming Pool-Lap Pool* (cost per hour)	\$150.00	\$200.00
Swimming Pool-Leisure Pool* (cost per hour)	\$150.00	\$200.00
Staffing (per hour, per employee)**	\$18.00	\$20.00

*Locker rooms shower and sauna included.

**[Staffing (per hour, per employee)]

INDOOR CLASSES

Fee Description	Current Fee	Proposed Fee
Child Care:		
Fee per Class (1 hour class)	\$2.50	\$3.00
Monthly Membership (1/2 hour increments for 10 total hours)	\$22.00	\$20/child/month
Safety Classes:		
CPR (cost per 9 hours)	\$80.00	\$80.00
CPR Recertification	\$60.00	\$60.00
Lifeguard Training (cost per class)	\$165.00	\$165.00
Swim Instructor Training (cost per class)	\$165.00	\$165.00
Dance (cost per class)		
Group Lessons (cost per 1 hour class)	\$6.50	\$7.00
Racquetball:		
League:		
Non-member	\$62.00	Removed
Member	\$24.00	Removed
Private (cost for 1 hour class)	\$25.00	Removed
Regular (cost for 4 classes, each class last 1 hour)	\$31.00	Removed
Tournament:		
Adult		
1st event	\$29.00	Removed
2nd event	\$10.50	Removed
Youth		
1st event	\$19.00	Removed
2nd event	\$5.25	Removed
Scout Pow Wow:		
Swimming (cost per individual)	\$21.00	Removed
Archery (cost per individual)	\$24.00	Removed
Lifesaving (cost per individual)	\$21.00	Removed
First Aid (cost per individual)	\$21.00	Removed
Weight Training:		
Regular (cost for 12 classes, 1 hour each)	\$7.00	Included in membership
Personal Trainer (cost per session, one 1 hour each)	\$55.00	\$55.00
Swimming Classes:		
Group Swim Lessons (cost for 9 classes, 30 minutes each)	\$41.00	Subscription: \$7 per class
Private Classes (cost for 4 classes, 1/2 hour each)	\$71.00	\$80.00
Semi-private Classes (cost for 4 classes, 1/2 hour each)	\$46.00	\$46.00
Summer Recreation Swim Team (cost per season – 1 hour duration)	\$113.00	\$115.00
Pre-Competition (cost per month)	\$60.00	Removed
Triathlon Swim Training (cost per 1 hour class)	\$25.00	Removed
Subscription Group Swimming Lessons		
1/wk- 1 month	\$28.00	Removed
1/wk- 3 month	\$72.00	Removed
1/wk- 6 month	\$120.00	Removed
2/wk- 1 month	\$56.00	Removed
2/wk- 3 month	\$144.00	Removed
2/wk- 6 month	\$240.00	Removed
3/wk- 1 month	\$84.00	Removed
3/wk- 3 month	\$216.00	Removed

INDOOR CLASSES (continued)

Fee Description	Current Fee	Proposed Fee
3/wk- 6 month	\$360.00	Removed
Pickle Ball:		
Leagues:		
Adult (cost for one night per week for 4 weeks – 1.5 hour duration each night)	\$40.00	Removed
Tournaments:		
Entry Fee per Team	\$30.00	Removed
Gymnastics:		
Regular Lesson (cost per 1 hour class)	\$7.00	\$7.00
Private Lesson (cost per session, 1 hour each)	\$25.00	\$30.00
Tumbling Lesson (cost per 1 hour class)	\$6.00	\$7.00
Private Tumbling Lesson (cost per session, 1 hour each)	\$26.00	\$30.00
Floorball:		
Regular (cost per 1.5 hour class)	\$6.25	Removed
Tournament (cost per team)	\$335.00	Removed
Martial Arts		
Group Lessons-Youth (cost per 1 hour class)	\$6.50	\$7.00
Group Lessons-Adult (cost per 1 hour class)	\$6.50	\$7.00
Private Lesson (cost per session, 1 hour each)	\$26.00	\$30.00
Community Enrichment Classes		
Various Classes (cost per 1 hour class)	\$7.00	\$7.00
Concealed Firearm Permit Class (1 night)	\$35.00	\$35.00
Bouldering (cost per 1 hour class)	\$6.50	\$7.00

CITY OF OREM SCERA PARK POOL FEES

Fee Description	Current Fee	Proposed Fee
General Admission*:		
Adults (14 and older)	\$6.00	\$6.00
Youth (3 to 13)	\$5.00	\$5.00
Toddler (0 to 2)	\$1.50	No Charge
Senior Citizens (60 and older)	\$5.00	\$5.00
Family (Monday, 5:00 pm to 7:00 pm)	\$26.00	\$28.00
Water Aerobics and Lap Swim (7:00 am to 9:00 am)	\$3.50	\$6.00

Pool Reservations	Time Block
Monday – Thursday	
Only Block	7:30 pm to 9:00 pm
Friday	
Block ¹	6:30 pm to 8:00 pm
Block ²	8:30 pm to 10:00 pm
Saturday	
Block ¹	10:30 am to noon
Block ²	6:30 pm to 8:00 pm
Block ³	8:30 pm to 10:00 pm

Pool Reservation Fees	Current Fee	Proposed Fee
Deposit for Reservation	\$225.00	\$250.00
Reservation Fee (per time block)	\$205.00 + Staffing fee	\$250.00
Staffing Fee (2 hours):		
0 to 50 People	\$225.00	Removed
51 to 100 People	\$295.00	\$300.00
101 to 200 People	\$370.00	\$400.00
201 to 400 People	\$420.00	\$500.00
Over 400 People Base Charge	\$420.00	\$420.00
Cost per 100 people over 400	\$105.00	\$110.00

Punch Passes	Current Fee	Proposed Fee
General Admission:		
25 Passes:		
Regular Price	\$117.00	Removed
April Pre-sales (20% off)	\$94.00	Removed
OFC Member	\$70.19	Removed
50 Passes:		
Regular Price	\$229.00	Removed
April Pre-sales (20% off)	\$183.00	Removed
OFC Member	\$140.38	Removed
Water Aerobics/Lap Swim (7:00 am to 9:00 am):		
20 Passes:		
Regular Price	\$61.00	Removed
April Pre-sales (20% off)	\$49.00	Removed
OFC Member	\$32.76	Removed
40 Passes:		
Regular Price	\$114.00	Removed
April Pre-sales (20% off)	\$91.00	Removed
OFC Member	\$65.52	Removed

Scera Memberships	Current Fee	Proposed Fee
Scera Pool Membership Add On		
OFFC Members		
Family	New Fee	\$110.00
Individual	New Fee	\$60.00
Couple	New Fee	\$85.00
Senior	New Fee	\$40.00
Non-Members		
Family	New Fee	\$210.00
Individual	New Fee	\$115.00
Couple	New Fee	\$160.00
Senior	New Fee	\$75.00

PARK PAVILION RESERVATION FEES (includes sales tax)

Time Period for Reserving Pavilions (5 hours each)	Time Block
Block A	9:00 a.m. – 2:00 p.m.
Block B	4:00 p.m. – 9:00 p.m.

Fee Description	Current Fee	Proposed Fee
All City Parks Except Mt. Timpanogos, Palisade and Nielsen's Grove Parks:		
Large Pavilions:		
Weekdays (cost per block)	\$95.00	\$75.00
Weekends (cost per block)	\$125.00	\$95.00
SCERA Park Small Pavilions:		
Weekdays (cost per block)	\$30.00	\$35.00
Weekends (cost per block)	\$45.00	\$50.00
Small Pavilions Except SCERA Park	No charge	No charge
Mt. Timpanogos Park:		
Bowery:		
Weekdays (cost per block)	\$95.00	\$225.00
Weekends (cost per block)	\$125.00	\$250.00
Hosting Center (available for full-day reservation only):		
Reservation Fee/Friday-Saturday (cost per day)	\$700.00	\$750.00
Reservation Fee/Monday-Thursday:	\$500.00	\$550.00
Security Deposit	\$200.00	\$250 / \$200 refundable
Overnight Key Charge	\$100.00	\$100.00
Small Pavilion Site:		
Weekdays (cost per block)	\$65.00	\$75.00
Weekends (cost per block)	\$95.00	\$100.00
Nielsen's Grove Park:		
Bowery:		
Weekdays (cost per block)	\$75.00	\$225.00
Weekends (cost per block)	\$125.00	\$250.00

*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

OREM SENIOR FRIENDSHIP CENTER ACTIVITIES

Fee Description	Current Fee	Proposed Fee
Classes – Computer, Computer Lab & Wood Shop (cost per person per visit)	\$1.75	\$1.75
Activity Punch Pass (cost for 10 visits)	\$15.00	\$15.00
Orem Senior Friendship Center Annual Fee (cost per person)	\$17.00	\$17.00
Daily Rate (cost per day)	\$3.00	\$5.00
Gold Membership 80+	Free	Free
Saturday Night Dance Admission (cost per person)	\$15.00	\$15.00
Trips and Tours	Fees vary by trip expenses	Fees vary by trip expenses

OREM SENIOR FRIENDSHIP CENTER FACILITY RENTAL FEES (available Mon – Fri)

Fee Description	Current Fee	Proposed Fee
Multipurpose Room (2 hr min):		
First Hour	\$80.00 + staffing	\$100.00
Each Additional Hour	\$50.00 + staffing	\$50.00 + staffing
Kitchen (up to 4 hr block & includes use of steam table) (flat fee)	\$125.00	\$125.00
Flat Fee for Food Prep and Ice Machine	\$50.00	\$50.00
Meeting Rooms (cost per hour per room)	\$40.00 + staffing	\$50.00
Deposit on Multipurpose Room and Kitchen	\$200.00	\$200.00
Set Up/Take Down Charge (cost per each)	\$50.00	\$30.00
Orem Residents & Non-profit organizations	10% discount on any rental fees listed above	10% discount on any rental fees listed above

(The Director of Recreation can approve other discounts for other civic and governmental organizations as deemed to be appropriate)

OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00)

Fee Description	Current Fee	Proposed Fee
Adult Programs (cost per team):		
Basketball:		
Men	\$625.00 + \$50.00 ASD fee	\$625.00 + \$50.00 ASD fee
Women	\$500.00 + \$50.00 ASD fee	\$500.00 + \$50.00 ASD fee
Men's Spring League	\$460.00 + \$50.00 ASD fee	\$475.00 + \$50.00 ASD fee
Kickball	\$229.00	Removed
Flag Football (Men)	\$475.00	\$475.00
Softball:		
Coed – Fall & Summer	\$382.00	\$400.00
Coed – Fall-Double Header	\$612.00	\$640.00
Coed – Double Header-Summer	\$688.00	\$720.00
Men – Double Header – Fall	\$612.00	\$640.00
Men – Double Header – Summer	\$688.00	\$720.00
Men – Single Games – Fall & Summer	\$382.00	\$400.00
Women – Fall & Summer	\$382.00	\$400.00
Ultimate Frisbee	\$200.00	\$200.00
Volleyball:		
Coed	\$280.00	\$280.00
Men	\$280.00	\$280.00
Women	\$280.00	\$280.00
Tennis (Specialist) Classes:		
Group Tennis Lessons (cost per class)	\$5.00	\$5.00
Private Lessons (cost per hour)	\$41.00	\$43.00
Semi-private Lessons (cost per hour) (2-4 students divide cost)	\$61.00	\$63.00
Youth League/Teams (cost per individual)	\$100.00	\$100.00
Tournaments:		
Softball:		
Girls' May Madness Tournament (cost per team)	\$415.00	\$425.00
Adult (cost per team)	\$300.00	\$300.00
Tennis:		
Doubles	\$36.00	Removed
Singles (cost per individual)	\$26.00	Removed
Lacrosse Tournament (cost per team)	\$510.00	Removed

OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00) (continued)

Fee Description	Current Fee	Proposed Fee
Youth Programs:		
Adapted Programs:		
Bowling	\$35.00	\$35.00
T-ball (cost per player)	\$32.00	\$32.00
Basketball:		
Grades 3 – 6 (cost per individual)	\$51.00	\$51.00
ASD Fee	\$12.00	\$12.00
Grades 7 – 8 (cost per individual)	\$56.00	\$56.00
ASD Fee	\$12.00	\$12.00
High School (cost for team of 8 players- additional players \$35.00)	\$550.00	\$575.00
Coach Pitch (cost per individual)	\$35.00	\$36.00
Cross Country (cost per individual)	\$45.00	\$45.00
Fishing (cost per individual)	\$25.00	\$25.00
Flag Football (cost per individual)	\$40.00	\$42.00
Lacrosse:		
Lacrosse – 3rd and 4th Grade (cost per individual)	\$56.00	\$60.00
Lacrosse – 5th and 6th Grade (cost per individual)	\$66.00	\$70.00
Lacrosse – 7th and 8th Grade (cost per individual)	\$76.00	\$80.00
Machine Pitch (cost per individual)	\$40.00	\$41.00
Pickle Ball:		
Leagues:		
Adult (cost per player for one night per week for 4 weeks – 1.5 hour duration each night)	\$40.00	\$40.00
Tournaments:		
Entry Fee per Team (5 games)	\$30.00	\$30.00
Racquetball:		
League:		
Non-member	\$62.00	\$62.00
Member	\$24.00	\$24.00
Private (cost for 1 hour class)	\$25.00	\$25.00
Regular (cost for 4 classes, each class last 1 hour)	\$31.00	\$31.00
Tournament:		
Adult		
1st event	\$29.00	\$29.00
2nd event	\$10.50	\$10.50
Youth		
1st event	\$19.00	\$19.00
2nd event	\$5.25	\$5.25
Softball:		
Girls' Accelerated Softball (cost per team)	\$600.00	\$650.00
Girls' Softball (cost per individual)	\$52.00	\$55.00
Summer Youth Parks:		
Junior (4 – 6) (cost per each)	\$70.00	\$75.00
Youth (5 – 11) (cost per each)	\$135.00	\$150.00
T-ball (cost per player)	\$35.00	\$36.00
Track - Club (cost per individual)	\$61.00	\$63.00
Volleyball (Boys):		

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00) (continued)

Fee Description	Current Fee	Proposed Fee
High School Boys League (cost per individual)	\$53.00	\$60.00
Youth League (cost per individual)	\$53.00	\$53.00
Wrestling (cost per individual)	\$53.00	\$53.00
Sports Camps (per hour)	New Fee	\$9.00

CO-SPONSORED GROUPS

Fee Description	Current Fee	Proposed Fee
Swimming:		
Group 1	Not Applicable	Not Applicable
Group 2	Not Applicable	Not Applicable
Group 3		
Short Course – 18 Yard (cost per lane per hour)	\$2.50	Removed
Short Course – 25 Yard (cost per lane per hour)	\$3.00	Removed
Long Course (cost per lane per hour)	\$5.85	Removed
Meet Splash Fee (fee per non-Orem resident)	\$2.75	Removed
Group 4		
Short Course (cost per lane per hour)	\$8.50	Removed
Long Course (cost per lane per hour)	\$12.50	Removed
Group 5		
Short Course (cost per lane per hour)	\$12.50	Removed
Long Course (cost per lane per hour)	\$31.00	Removed
Football:		
Group 1	See Outdoors Program Section	Removed
Group 2	Not Applicable	Removed
Group 3		
Participation Fee (cost per participant)	\$5.00	Removed
Cost per field per hour	\$575.00	\$10 per field per hour
Group 4		
Cost per field per hour	\$70.00	\$25 per field per hour
OR Per Field Per Season (two games per reservation period)	\$900.00	Removed
Group 5		
Cost per field per hour	\$75.00 (Plus marking if necessary)	\$35 per field per hour
Baseball:		
Group 1	See Outdoors Program Section	See Outdoors Program Section
Group 2		
Participation Fee (cost per participant)	\$4.00	\$4.00
Field Participation Fee (cost per participant)	\$7.00	\$5.00
Group 3		
Field Rental (first game)	\$30.50	\$30.50
Field Rental - same day (cost for all subsequent games)	\$18.00	\$18.00
Group 4		
Field Rental (first game)	\$60.75	\$60.75
Field Rental - same day (cost for all subsequent games)	\$33.00	\$33.00
Group 5	See Softball/Baseball Field Rental Rates Section	See Softball/Baseball Field Rental Rates Section
Soccer:		

CO-SPONSORED GROUPS (continued)

Fee Description	Current Fee	Proposed Fee
Group 1	Not Applicable	Not Applicable
Group 2		
Participant cost per year (includes two seasons)	\$8.75	\$6.75
Group 3		
Cost per field per hour	\$8.75	\$10 per field per hour
Group 4		
Cost per field per hour	\$50.00	\$25 per field per hour
Yearly Rental – Five Weeknights and Saturday	\$4,500.00	Removed
Group 5	See Soccer/Lacrosse Field Rental Rates Section	See Soccer/Lacrosse Field Rental Rates Section
Lacrosse:		
Group 1	See Outdoor Programs Section	Removed
Group 2	Not Applicable	Removed
Group 3		
Cost per field per hour	See Outdoor Programs Section	\$10 per field per hour
Group 4		
Cost per field per hour	\$45.00	\$25 per field per hour
Group 5	See Soccer/Lacrosse Field Rental Rates Section	See Soccer/Lacrosse Field Rental Rates Section

CROSS COUNTRY MEET RENTAL RATES

Fee Description	Current Fee	Proposed Fee
Cross Country Meet - Dual or Tri (cost per meet)	\$200.00	\$200.00
Cross Country Meet - 4 or more teams (cost per meet)	\$300.00	\$300.00

Renting party is responsible to provide portable toilets 1 per every 100 people.

SOCCER/LACROSSE FIELD RENTAL RATES

Fee Description	Current Fee	Proposed Fee
Monday through Thursday (Weeknights, 4:00 p.m. – 9:00 p.m.):		
Security Deposit (cost per field)	\$200.00	\$200.00
Rental (cost per field per four hour block)	\$125.00	\$125.00
Weekends (Friday and Saturday):		
Security Deposit (cost per field)	\$200.00	\$200.00
Rental (cost per field per four hour block)	\$125.00	\$145.00
Holidays	Additional 10%	Additional 10%

SOFTBALL/BASEBALL FIELD RENTAL RATES

Available Facilities/Parks	
City Center Little League Complex	6 Fields
Community Park	1 Field
Lakeside Sports Park (LSP)	5 Fields
Orem Elementary Complex	4 Fields
Windsor Park	2 Fields

Fee Description	Current Fee	Proposed Fee
Infield Preparation- includes chalk, machinery, supplies & staff (cost per field)	\$100.00	\$100.00
Lights (cost per hour per field)	\$45.00	\$45.00
Outfield Preparation (cost to mow outfield grass prior to tournament in addition to regular mowing schedule)	\$100.00	\$100.00
Rental	\$45.00/hour/field or \$240.00/field/ day+staffing	\$45.00/hour/field or \$240.00/field/ day+staffing
Security Deposit (per facility)	\$300.00	\$300.00
Holidays	New Fee	Additional 10%

TENNIS COURT RENTAL RATES

Fee Description	Current Fee	Proposed Fee
Two Courts:		
Two Hours	\$40.00	\$40.00
Four Hours	\$80.00	\$80.00
Eight Hours	\$160.00	\$160.00
Three Courts:		
Two Hours	\$114.00	\$114.00
Four Hours	\$228.00	\$228.00
Eight Hours	\$456.00	\$456.00
Four Courts:		
Two Hours	\$144.00	\$144.00
Four Hours	\$288.00	\$288.00
Eight Hours	\$576.00	\$576.00
Five Courts:		
Two Hours	\$170.00	\$170.00
Four Hours	\$340.00	\$340.00
Eight Hours	\$680.00	\$680.00
Six Courts:		
Two Hours	\$192.00	\$192.00
Four Hours	\$384.00	\$384.00
Eight Hours	\$768.00	\$768.00
Nine Courts:		
Two Hours	\$270.00	\$270.00
Four Hours	\$540.00	\$540.00
Eight Hours	\$1,080.00	\$1,080.00

ALPINE SCHOOL DISTRICT RATES

Fee Description	Current Fee	Proposed Fee
Swim Team – Pool Lane Rental Fee		
Short Course (cost per lane per hour)	\$8.00	\$10.00
Long Course (cost per lane per hour)	\$12.00	\$14.00
Meet Fee	\$450.00	\$350.00
PE Classes at Fitness Center		
Daily Admission (cost per student per visit)	\$2.00	\$2.00
Specialty Instruction - spinning class, etc. (cost per hour per instructor)	\$20.00	\$35.00 per hour per instructor

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Exhibit "C"

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COMPENSATION & BENEFIT PROGRAMS – FY 2022-2023

This Fiscal Year 2022-2023 Budget Compensation and Benefit Programs document is provided for general guidance only and does not create a binding contract or any other obligation or liability on the City.

The City reserves the right to change the information in this document at any time and for any reason, formally or informally, and with or without notice. The conditions set forth in this document do not create an express or implied contract with any person.

SALARY POLICY - EMPLOYEES

(Not Applicable for Step Program Eligible Public Safety Personnel)

Salary ranges are subject to change at any time. The following pay grades and ranges associated with full-time positions are effective July 1, 2021, and are established in accordance with the City's compensation philosophy and policies (amounts may be different because of rounding):

City of Orem Salary Grades and Ranges

Effective July 1, 2022

Hourly Pay Rates

Pay Grade	Pay Range	
	Minimum	Maximum
CM	\$74	\$111
28	\$63	\$94
27	\$58	\$87
26	\$53	\$79
25	\$49	\$74
24	\$45	\$68
23	\$42	\$62
22	\$38	\$58
21	\$35	\$53
20	\$33	\$49
19	\$30	\$45
18	\$28	\$42
17	\$26	\$38
16	\$24	\$35
15	\$22	\$33
14	\$20	\$30
13	\$18	\$28
12	\$17	\$25
11	\$16	\$23
10	\$14	\$22

Monthly Pay Rates

Pay Grade	Pay Range	
	Minimum	Maximum
CM	\$12,781	\$19,171
28	\$10,857	\$16,285
27	\$10,006	\$15,009
26	\$9,152	\$13,728
25	\$8,500	\$12,750
24	\$7,834	\$11,751
23	\$7,220	\$10,831
22	\$6,655	\$9,982
21	\$6,133	\$9,200
20	\$5,653	\$8,479
19	\$5,210	\$7,815
18	\$4,802	\$7,203
17	\$4,426	\$6,638
16	\$4,079	\$6,118
15	\$3,759	\$5,639
14	\$3,465	\$5,197
13	\$3,193	\$4,790
12	\$2,943	\$4,415
11	\$2,713	\$4,069
10	\$2,500	\$3,750

Annual Pay Rates

Pay Grade	Pay Range	
	Minimum	Maximum
CM	\$153,372	\$230,057
28	\$130,282	\$195,423
27	\$120,076	\$180,114
26	\$109,822	\$164,733
25	\$101,999	\$152,999
24	\$94,008	\$141,012
23	\$86,644	\$129,966
22	\$79,856	\$119,784
21	\$73,599	\$110,399
20	\$67,834	\$101,751
19	\$62,519	\$93,779
18	\$57,622	\$86,434
17	\$53,108	\$79,662
16	\$48,947	\$73,420
15	\$45,113	\$67,669
14	\$41,578	\$62,368
13	\$38,321	\$57,482
12	\$35,319	\$52,978
11	\$32,552	\$48,828
10	\$30,002	\$45,003

SALARY POLICY - PUBLIC SAFETY STEP PROGRAM EMPLOYEES

The Public Safety Hybrid Step Program went into effect in October 2021. Salary ranges are subject to change at any time. The following step program ranges associated with full-time positions are effective July 1, 2022, and are established in accordance with the City's compensation philosophy and policies (amounts may be different because of rounding):

City of Orem Police Department Step Program Salary Ranges**Effective July 1, 2022****Hourly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Captain	\$52.94	\$57.85
Lieutenant	\$46.57	\$52.42
Sergeant	\$40.97	\$46.11
Officer	\$26.82	\$40.56

Monthly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Captain	\$9,176	\$10,027
Lieutenant	\$8,072	\$9,086
Sergeant	\$7,101	\$7,992
Officer	\$4,649	\$7,030

Annual Pay Rates

Position	Pay Range	
	Minimum	Maximum
Captain	\$110,115	\$120,328
Lieutenant	\$96,866	\$109,034
Sergeant	\$85,218	\$95,909
Officer	\$55,786	\$84,365

City of Orem Fire Department Step Program Salary Ranges**Effective July 1, 2022****Hourly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$54.80	\$56.44
Batt. Chief	\$33.43	\$38.75
Captain	\$28.07	\$32.46
Engineer	\$25.18	\$27.25
Firefighter	\$17.41	\$27.25
Paramedic	\$17.41	\$27.25
Inspector	\$25.95	\$36.97
EMT	\$13.84	\$21.56

Monthly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$9,499	\$9,783
Batt. Chief	\$8,112	\$9,403
Captain	\$6,812	\$7,877
Engineer	\$6,110	\$6,613
Firefighter	\$4,225	\$6,613
Paramedic	\$4,225	\$6,613
Inspector	\$4,498	\$6,408
EMT	\$3,359	\$5,232

Annual Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$113,984	\$117,395
Batt. Chief	\$97,348	\$112,840
Captain	\$81,740	\$94,524
Engineer	\$73,324	\$79,352
Firefighter	\$50,698	\$79,352
Paramedic	\$50,698	\$79,352
Inspector	\$53,976	\$76,898
EMT	\$40,302	\$62,783

City of Orem Fire Department Step Program Salary Ranges**Effective July 1, 2022****Hourly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Public Works Technician	\$19.06	\$27.41
Public Works Operator	\$20.75	\$29.85
Fleet Mechanic	\$21.16	\$30.45

Monthly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Public Works Technician	\$3,304	\$4,751
Public Works Operator	\$3,597	\$5,174
Fleet Mechanic	\$3,668	\$5,278

Annual Pay Rates

Position	Pay Range	
	Minimum	Maximum
Public Works Technician	\$39,645	\$57,013
Public Works Operator	\$43,160	\$62,088
Fleet Mechanic	\$44,013	\$63,336

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

COMPENSATION & BENEFIT PROGRAMS – FY 2022-2023

EXECUTIVE POSITIONS	FLSA	GRADE FY '23	DEPT	AUTHORIZED		
				FY '23	FY '22	FY '21
City Manager	Exempt	30	CM	1	1	1
Assistant City Manager	Exempt	28	CM	1	1	1
Chief of Police	Exempt	27	PD	1	1	1
City Attorney	Exempt	27	LS	1	1	1
Fire Chief	Exempt	27	FD	1	1	1
Development Services Director	Exempt	26	DS	1	1	1
Public Works Director	Exempt	26	PW	1	1	1
Finance Director	Exempt	25	FIN	1	1	1
Human Resources Director	Exempt	25	CM	1	0	0
Deputy City Manager	Exempt	25	CM	1	1	1
Library Director	Exempt	25	LIB	1	1	1
Recreation Director	Exempt	25	REC	1	1	1

EXEMPT POSITIONS	FLSA	GRADE FY '23	DEPT	AUTHORIZED		
				FY '23	FY '22	FY '21
Assistant Public Works Director	Exempt	24	PW	1	0	0
City Engineer	Exempt	24	DS	1	1	1
Deputy City Attorney	Exempt	24	LS	1	1	1
Deputy Fire Chief	Exempt	24	FD	1	1	1
Director of Legislative Counsel	Exempt	24	CC	1	0	0
I.T. Division Manager	Exempt	23	CM	1	1	1
Maintenance Division Manager	Exempt	23	PW	0	1	1
Planning Division Manager	Exempt	23	DS	1	1	1
Water Resource Division Manager	Exempt	23	PW	0	1	1
Assistant City Attorney	Exempt	22	LS	2	2	2
Assistant I.T. Division Manager	Exempt	22	CM	1	1	1
Capital Projects Manager	Exempt	22	DS	1	0	0
Engineering Section Manager	Exempt	22	DS	2	2	2
Prosecutor	Exempt	22	LS	2	2	2
Chief Building Official	Exempt	21	DS	1	1	1
Community Services Manager	Exempt	21	CM	1	1	1
I.T. Section Manager	Exempt	21	CM	1	1	1
Library Division Manager	Exempt	21	LIB	2	2	2
Procurement & Budget Manager	Exempt	21	FIN	1	0	0
Streets Section Manager	Exempt	21	PW	1	1	1
Storm Water Section Manager	Exempt	21	PW	1	0	0
Traffic Operations Section Manager	Exempt	21	PW	1	1	1
Treasury Division Manager	Exempt	21	FIN	1	1	1
Water Reclamation Section Manager	Exempt	21	PW	1	1	1
Water Section Manager	Exempt	21	PW	1	1	1
Building Maintenance Division Manager	Exempt	20	DS	1	1	1
Economic Development Manager	Exempt	20	CM	1	1	1
Emergency Manager	Exempt	20	FD	1	1	1
Information Systems Engineer	Exempt	20	CM	1	1	1

Justice Court Administrator	Exempt	20	FIN	1	1	1
Parks Section Manager	Exempt	20	PW	1	1	1
Risk Manager	Exempt	20	CM	1	1	1
Senior Engineer	Exempt	20	FIN	1	0	0
Senior Software Engineer	Exempt	20	CM	4	4	3

COMPENSATION & BENEFIT PROGRAMS – FY 2022-2023

EXEMPT POSITIONS	FLSA	GRADE FY '23	DEPT	AUTHORIZED		
				FY '23	FY '22	FY '21
Recreation Manager - Facilities	Exempt	19	REC	1	1	1
Communications & Innovation Officer	Exempt	19	CM	1	1	1
Recreation Manager - Programs	Exempt	19	REC	1	1	1
City Recorder	Exempt	19	CM	1	1	1
City Surveyor	Exempt	19	DS	1	1	1
Fleet Manager	Exempt	19	PW	1	1	1
I.T. Help Desk Supervisor	Exempt	19	CM	1	1	1
Software Engineer	Exempt	19	CM	1	1	1
Staff Engineer	Exempt	19	DS	3	3	3
Economic Dev. Analyst	Exempt	18	CM	1	1	1
Librarian	Exempt	18	LIB	6	6	6
Senior Planner	Exempt	18	DS	2	2	2
HR Benefits Officer	Exempt	17	HR	1	0	0
HR Diversity Officer	Exempt	17	HR	1	0	0
HR Recruiting & Engagement Officer	Exempt	17	HR	1	0	0
Senior Accountant	Exempt	17	FIN	1	1	0
Accounting Division Manager	Exempt	N/A	FIN	1	1	1
Human Resource Division Manager	Exempt	N/A	CM	0	1	1
Budget Officer	Exempt	N/A	FIN	0	0	1
Management Analyst	Exempt	N/A	CM	0	1	1

EXEMPT POSITIONS PUBLIC SAFETY STEP PROGRAM	FLSA	GRADE FY '23	DEPT	AUTHORIZED		
				FY '23	FY '22	FY '21
Police Captain	Exempt	STEP	PD	3	2	2
Assistant Fire Chief	Exempt	STEP	FD	2	0	0
Police Lieutenant	Exempt	STEP	PD	7	7	7

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

COMPENSATION & BENEFIT PROGRAMS – FY 2022-2023

NON-EXEMPT POSITIONS	FLSA	GRADE FY '23	DEPT	AUTHORIZED		
				FY '23	FY '22	FY '21
Construction Engineer	Non-Exempt	19	DS	3	3	3
Deputy Building Official	Non-Exempt	19	DS	1	0	0
Communications Supervisor	Non-Exempt	18	PD	1	1	1
Plans Examiner	Non-Exempt	18	DS	2	2	2
Public Works Field Supervisor	Non-Exempt	18	PW	7	7	7
Senior Building Inspector	Non-Exempt	18	DS	3	1	1
Accountant	Non-Exempt	17	FIN	1	1	2
Associate Engineer	Non-Exempt	17	DS	1	3	3
Building Maintenance Supervisor	Non-Exempt	17	DS	2	2	2
GIS Specialist	Non-Exempt	17	PW	4	4	4
Public Works Coordinator	Non-Exempt	17	PW	3	0	0
Associate Planner	Non-Exempt	16	DS	2	2	2
Building Inspector	Non-Exempt	16	DS	3	3.5	3.5
Building Inspector Apprentice	Non-Exempt	16	DS	1	0	0
Customer Service Supervisor	Non-Exempt	16	FIN	2	2	0
Executive / NIA Assistant	Non-Exempt	16	CM	1	1	1
Lead Mechanic	Non-Exempt	16	PW	1	1	1
Public Works Program Manager	Non-Exempt	16	PW	11	14	14
Residential Plans Examiner	Non-Exempt	16	DS	1	1	1
Justice Court Lead Clerk	Non-Exempt	15	FIN	2	2	2
Lead Dispatcher	Non-Exempt	15	PD	5	5	5
Public Works Program Specialist	Non-Exempt	15	PW	4	4	4
Records Office Supervisor	Non-Exempt	15	PD	1	1	1
Technical Support Specialist	Non-Exempt	15	CM	3	3	3
Animal Control Officer	Non-Exempt	14	PD	2	2	2
Associate Librarian	Non-Exempt	14	LIB	10	9.5	9.5
Civilian Ordinance Enforcement Officer	Non-Exempt	14	CM	3	3	3
Crime Analyst / Body Camera Specialist	Non-Exempt	14	PD	1	1	1
Deputy City Recorder	Non-Exempt	14	CM	1	1	1
Dispatcher	Non-Exempt	14	PD	12	14.5	14.5
Evidence Custodian / Technician	Non-Exempt	14	PD	1	1	1
Facility Maintenance Technician	Non-Exempt	14	DS	2	2	1
Office Administrator	Non-Exempt	14	Various	8	8	8
Recreation Program Coordinator	Non-Exempt	14	REC	7	6	6
Customer Services Specialist	Non-Exempt	13	FIN	9	8	8
Justice Court Clerk	Non-Exempt	13	FIN	3	3	3
Victim Advocate	Non-Exempt	13	PD	2	2	2
Victim Advocate	Non-Exempt	13	PD	1	1	1
Administrative Assistant	Non-Exempt	12	Various	3	3	3
Assistant Librarian	Non-Exempt	12	LIB	9.5	9.5	9.5
Community Service Specialist	Non-Exempt	12	PD	4	4	4
Custodial Supervisor	Non-Exempt	12	DS	3	3	3
Custodian	Non-Exempt	10	REC	1	1	1
Storekeeper/Buyer	Non-Exempt	10	FIN	2	2	2

COMPENSATION & BENEFIT PROGRAMS – FY 2022-2023

NON-EXEMPT POSITIONS	FLSA	GRADE FY '23	DEPT	AUTHORIZED		
				FY '23	FY '22	FY '21
Street Lights / Signal Specialist	Non-Exempt	8	PW	1	1	1
Fleet Mechanic	Non-Exempt	STEP	PW	4	4	4
Public Works Technician	Non-Exempt	STEP	PW	38	38	38
311 Lead Communication Agent	Non-Exempt	N/A	FIN	0	0	1
Account Clerk	Non-Exempt	N/A	FIN	0	0	0
Cemetery Sexton	Non-Exempt	N/A	PW	0	1	1
Construction Technician	Non-Exempt	N/A	PW	0	3	3
Development Services Technician	Non-Exempt	N/A	DS	0	0	0
Horticulturist / Urban Forester	Non-Exempt	N/A	PW	0	1	1
Human Resource Generalist	Non-Exempt	N/A	CM	0	0	0
Human Resource Officer	Non-Exempt	N/A	CM	0	2	2
Instrumentation / Control Specialist	Non-Exempt	N/A	PW	0	1	1
Instrumentation / Control Technician	Non-Exempt	N/A	PW	0	2	2
ITS Engineer	Non-Exempt	N/A	PW	0	1	1
Maintenance Worker (Helper)	Non-Exempt	N/A	REC	0	0	0
Plant Operator	Non-Exempt	N/A	PW	0	9	9
Pre-Treatment Coordinator	Non-Exempt	N/A	PW	0	1	1
Pre-Treatment Inspector	Non-Exempt	N/A	PW	0	1	1
Public Works Utility Technician	Non-Exempt	N/A	PW	0	3	3
Purchasing Agent	Non-Exempt	N/A	FIN	0	1	1
Recreation Facilities Supervisor	Non-Exempt	N/A	REC	0	2	2
Senior Plant Operator	Non-Exempt	N/A	PW	0	3	3
Storm Water Project Manager	Non-Exempt	N/A	PW	0	2	2
Traffic Sign Specialist	Non-Exempt	N/A	PW	0	1	1
Water Resources Utility Specialist	Non-Exempt	N/A	PW	0	1	1
Water Resources Utility Technician	Non-Exempt	N/A	PW	0	0	0

NON-EXEMPT POSITIONS PUBLIC SAFETY STEP PROGRAM	FLSA	GRADE FY '23	DEPT	AUTHORIZED		
				FY '23	FY '22	FY '21
Fire Battalion Chief	Non-Exempt	STEP	FD	3	4	4
Fire Captain	Non-Exempt	STEP	FD	12	12	12
Police Sergeant	Non-Exempt	STEP	PD	15	15	15
Fire Engineer	Non-Exempt	STEP	FD	12	12	12
Fire Inspector	Non-Exempt	STEP	FD	2	0	0
Firefighter / Paramedic I, II, Senior & Master	Non-Exempt	STEP	FD	37	33	33
Police Officer I, II, Senior & Master	Non-Exempt	STEP	PD	77	73	70
Fire Prevention Specialist	Non-Exempt	STEP	FD	0	2	2
Firefighter / Basic, Advanced EMT	Non-Exempt	STEP	FD	8	3	3

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

Individual pay shall be adjusted in accordance with the City's financial capability, performance of the employee, and the salary plan.

Differential Pay

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

ELECTED OFFICIALS COMPENSATION

Elected officials (Mayor and City Council Members) are designated as part-time employees of the City of Orem. These officials serve at the discretion of the citizens of the City. They receive compensation and benefits based upon laws of the State of Utah and ordinances, policies, and practices adopted by the City. Council Members' salary is \$14,277 annually. The Mayor's salary is \$42,831 annually.

BENEFIT SUMMARY

The City of Orem is committed to providing excellent benefits and a positive work environment where employees are encouraged to balance home and work life. These benefits are reflective of the City of Orem's commitment to employees.

The following benefits are available to full-time and part-time benefitted employees and may vary based upon the employee's date of hire and position:

Retirement

Participation in a Utah Retirement Systems (URS) pension plan is mandatory for most employees. The City pays all or a portion of the benefit depending on which URS plan the employee is eligible to participate in. This valuable benefit provides retirement income based upon salary, length of service, and/or contributions. Visit the URS website for more information (www.urs.org). The City will match an employee's contribution up to 4% in the City's 457 plans. The City also offers a 401k plan to its employees. The City of Orem does not participate in social security, thus no social security deductions are taken from an employee's pay.

Health & Dental Insurance

The City provides each employee the option of participating in their choice of one of the two high-deductible health plans (HDHP) offered by the City at a minimal cost to the employee. The City offers a dental insurance plan with no premium cost for single or family coverage.

Health Savings & Flexible Spending Reimbursement Accounts

The City contributes money quarterly into a Health Savings Account (HSA) for each benefitted employee and also offers an employee contribution match program.

The City makes both types of accounts available to employees to help them save taxes on medical expenses, dental expenses, and/or dependent care expenses.

Employee Assistance Program (EAP)

The City offers an employee assistance program to assist employees and eligible family members with a wide range of personal issues. EAP counselors are available during regular and extended hours. Crisis Line support is available 24/7.

Life Insurance

Group term life insurance is provided for all benefitted employees. The amount of coverage is one times the employee's salary up to \$250,000, with a minimum coverage amount of \$50,000.

Vacation

Employees receive 120 hours of vacation annually during years 1-5, increasing to 144 hours of vacation annually during years 6-10, and 168 hours of vacation annually for 11 or more years of service. Part-time employees receive a prorated number of vacation hours. Accrued vacation hours are capped at two years.

Holidays

Employees receive 12 paid holidays consisting of one day of personal leave.

Sick Leave

Employees receive 96 hours of sick leave annually to be used in case of sickness or disability. Part-time employees receive a prorated number of sick leave hours. There is no maximum number of accrued sick leave hours.

Long-Term Disability Insurance

Coverage is available to full and part-time benefited employees. The amount of the benefit is 66 2/3% of salary up to a maximum monthly benefit of \$10,000.

Wellness Program

The City offers a wellness program to help employees gain knowledge, skills, and motivation to improve the quality of their lives and well-being. Other benefits include health screenings, flu shots, and Orem City Recreation Center passes.

For a more detailed list or description of the City of Orem Employee Benefit Package, please contact the Human Resources Office at 801-229-7164.

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City of Orem
56 N. STATE ST OREM
UT 84057
OREM.ORG

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ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OREM, UTAH, APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2022-2023, ADOPTING COMPENSATION PROGRAMS, ADOPTING THE FEES AND CHARGES SCHEDULE, SETTING THE PROPERTY TAX, FRANCHISE TAX, MUNICIPAL ENERGY SALES AND USE TAX, TELECOMMUNICATIONS LICENSE TAX, TRANSIENT ROOM TAX, AND E-911 FEE RATES.

WHEREAS on May 10, 2022, the City Manager of the City of Orem, Utah, presented the Tentative Budget for Fiscal Year 2022-2023 to the City Council; and

WHEREAS the City Council has, through prior public work sessions, reviewed the components of the Fiscal Year 2022-2023 Tentative Budget; and

WHEREAS the City Council, on due public notice, held a public hearing on Tuesday, June 14, 2022, in the Council Chambers of the Orem City Hall to receive input regarding the budget prior to adopting the final 2022-2023 Budget; and

WHEREAS the City Council considered the budget as submitted and all information presented at the public hearings and made all changes which the City Council desires to make; and

WHEREAS the Employee and Elected Official Compensation Programs have been established in accordance with Council desire; and

WHEREAS the fees and charges of the City have been set in accordance with Council desire; and

WHEREAS the City Council has developed a budget in which the anticipated revenues equal the total of appropriated expenditures; and

WHEREAS the budget has been revised to reflect each of the changes and modifications which the City Council believes should be made in the budget; and

WHEREAS the City Council desires to establish the property tax rate at the Certified Tax Rate; and

WHEREAS the City Council desires to maintain the Franchise Tax and the Municipal Energy Sales and Use Tax at the present rate of 6% (6 percent), and maintain the Telecommunications License Tax at the present rate of 3.5% (3.5 percent); and

WHEREAS the City Council desires to continue the Transient Room Tax at 1% (1 percent); and

WHEREAS the City Council desires to continue the enhanced 911 program and levy it at the state allowed maximum rate on all phone connections in the City; and

WHEREAS the public hearings required for a transfer from the enterprise funds to the General Fund have been held; and

WHEREAS the public hearings required for the Community Development Block Grant Program have been held.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF OREM, UTAH, as follows:

1. The City of Orem budget for the Fiscal Year 2022-2023, as amended and revised (per Exhibit "D"), which budget is attached hereto as Exhibit "A," and incorporated herein by this reference, is adopted.
2. Exhibit "B" establishing all fees and charges for Fiscal Year 2022-2023, which is attached hereto and incorporated herein by this reference, is adopted.
3. Exhibit "C" containing the Elected Official and Employee Compensation Programs, attached hereto and incorporated herein by reference, is hereby adopted effective July 1, 2022.
4. The property tax rate for 2022 is hereby set at the Certified Tax Rate, plus the voted interest and sinking fund levy.
5. The Franchise Tax and the Municipal Energy Sales and Use Tax shall be maintained at 6% (6 percent) and the Telecommunications License Tax shall be maintained at 3.5% (3.5 percent).
6. The Transient Room Tax shall be 1% (1 percent), as adopted by ordinance.
7. The E911 surcharge shall be set at the maximum rate allowed by law.
8. The City Manager is directed to implement this budget in accordance with State laws and appropriate City procedures, including GAAP carry-overs and CIP carry-overs. All approved purchase orders in effect on June 30, 2022, all CIP projects previously budgeted but not completed, and all grant funds not yet expended will be carried over and re-budgeted in Fiscal Year 2022-2023.
10. A copy of the Orem City Budget shall be placed on file in the office of the City Recorder of the City of Orem, Utah, and in the Orem Public Library.
11. This ordinance shall take effect immediately upon passage and publication in a newspaper of general circulation in the City of Orem.
12. All other resolutions, ordinances, and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this 14th day of June 2022.

David A.Young, Mayor

ATTEST:

JoD’Ann Bates, City Recorder

BOARD MEMBERS	AYE	NAY	ABSTAIN
Mayor David A. Young	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
LaNae Millett	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐

EXHIBIT "D"
BUDGET AMENDMENTS
FISCAL YEAR 2022-2023

The City has reached an agreement with the UV Rays Swim Club and will no longer include the budget for a City Swim Club. This change has resulted in the reduction of \$174,000 in revenue from the Recreation Fund and a reduction of \$174,000 in expenses. The City has removed the full-time Club Swim Coach, variable hour swim coaches, and related expenses from the Fiscal Year 2022-2023 adopted budget.

REVENUES

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
		RECREATION FUND		
56-3473-003		Group Use - Club Swim	\$ 230,000.00	\$ 56,000.00
Net Fund Decrease				<u><u>\$ (174,000.00)</u></u>

EXPENDITURES

<u>Account Number</u>	<u>Note</u>	<u>Description</u>	<u>Previous Budget</u>	<u>Current Budget</u>
		RECREATION FUND		
56-8021		Club Swim Team Costs	\$ 200,000.00	\$ 26,000.00
Net Fund Decrease				<u><u>\$ (174,000.00)</u></u>
Net Budgeted Funds - Swim Team			<u><u>\$ 30,000.00</u></u>	<u><u>\$ 30,000.00</u></u>
Net Fund Increase - Swim Team				<u><u>\$ -</u></u>



**CITY OF OREM
CITY COUNCIL
MEETING
JUNE 14, 2022**

REQUEST:	PUBLIC HEARING / MOTION - Enterprise Fund Transfers
APPLICANT:	Brandon Nelson
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Brandon Nelson, Finance Director

REQUEST:

BACKGROUND:

The State Auditor requires that cities pay the retail rate for their own use of city owned utilities. The City of Orem uses water, sewer, storm water and street lighting to supply its own properties. These properties are primarily parks but also include the Cemetery, City Hall, the Police Station, Fire Stations, and other city properties.

The City has long built the cost of supplying these properties into the utility rates. The reasoning behind this decision is that the taxpayers and the utility rate payers are almost always the same people. Therefore, the simplest way to cover these costs is to include them in the respective utility rates.

RECOMMENDATION:

Enterprise Fund Transfers Public Hearing

Fiscal Year 2022-2023



Enterprise Fund Transfers Public Hearing

- The City provides basic services of water, sewer, storm drainage, street lighting to all residents, business **and City owned properties.**
- The cost of supplying these services to City properties is included in the utility rates.
- The State Auditor requires Cities to charge themselves the retail rate of these services and pay for these services from the general fund.
- To pay from the general fund the City has three choices 1) raise taxes, 2) cut services or 3) transfer funds
- The City has opted to transfer funds from the utilities since the cost of servicing City owned property is already encompassed in the utility rates.

How this works

- The General Fund pays the utility funds for the services provided as follows:
- Payment to Water for parks, cemetery, and internal building usage \$900,000
- Water Reclamation/Sewer charge \$16,000
- Storm Water fee \$141,000
- Street Lighting fee \$15,000



The Transfer

	Transfer to	Transfer Amount	% of Total Enterprise Fund Expenditures
Water Fund	General Fund	\$900,000	5.1%
Water Reclamation Fund	General Fund	\$16,000	0.1%
Storm Water Fund	General Fund	\$141,000	2.6%
Street Lighting Fund	General Fund	<u>\$15,000</u>	1.3%
Total		\$1,072,000	

- The General Fund pays the utilities. Through a transfer the same amount of money is sent back to the General Fund.
- The end result is the same services are provided for the same fee and taxes remain low and no services are cut.

Utility Revenue Information

	Water	Water Reclamation	Storm Water	Street Lighting
Service Revenues	\$14,700,000	\$12,775,000	\$5,190,000	\$955,000
Fees	463,500	230,000	50,000	-
Impact Fees	805,000	205,000	40,000	-
Interest	90,000	40,000	25,000	6,000
Contributions From	1,114,666	16,000	141,000	15,000
Miscellaneous	469,545	197,094	13,695	50,000
Surplus	-	520,000	-	115,000
Total	\$17,642,711	\$13,983,094	\$5,459,695	\$1,141,000

Utility Expense Summary

	Personnel	Operations	Capital	Total
Water	\$2,770,794	\$13,312,939	\$1,558,978	\$17,642,711
Water Reclamation	2,562,730	5,355,831	6,064,533	13,983,094
Storm Water	1,185,170	2,367,966	1,906,559	5,459,695
Street Lighting	164,097	699,764	277,139	1,141,000

Admin, Internal Services & Transfer Info

	Water	Water Reclamation	Storm Water	Street Lighting
Administrative Charge	\$1,088,397	\$625,450	\$280,993	\$68,107
Purchasing/Warehouse	122,081	36,441	14,097	4,445
Information Technology	375,883	253,975	99,590	10,159
Insurance & Surety	180,647	288,212	69,076	1,751
Fleet Maintenance	82,717	59,574	36,917	4,130
Facilities Maintenance	213,212	125,462	63,474	975
Total	\$2,062,937	\$1,389,114	\$564,147	\$89,567
Transfer Fee Return	\$900,000	\$16,000	\$141,000	\$15,000
All others Transfers Out	683,138	591,789	438,956	62,239
Total	\$1,583,138	\$607,789	\$579,956	\$77,239

Utility Detailed Expense Information

	Water	Water Reclamation	Storm Water	Street Lighting
Personnel	\$2,770,794	\$2,562,730	\$1,185,170	\$164,097
Supplies & Maintenance	2,058,498	1,672,082	609,560	169,588
Administration & Insurance	1,269,044	913,662	350,069	69,858
Utilities	708,985	713,100	9,180	142,000
Contract Services	5,392,770	807,615	572,348	14,131
Misc	221,787	193,447	100,316	800
Debt	2,761,855	1,039,925	585,493	288,387
Capital	1,558,978	6,064,533	1,906,559	277,139
Transfers Out	900,000	16,000	141,000	15,000
Total	\$17,642,711	\$13,983,094	\$5,459,695	\$1,141,000

Contracted Services Information

	Water	Water Reclamation	Storm Water	Street Lighting
311 Center Service Charge	\$391,711	\$226,944	\$83,938	\$10,881
PW Secretaries	40,194	56,271	32,155	-
Engineering	521,116	361,300	293,755	-
Management Analyst	7,500	-	-	-
Professional & Technical	120,500	163,100	102,500	3,250
CUWCD & Other	4,311,749	-	60,000	-
Total	\$5,392,770	\$807,615	\$572,348	\$14,131

Questions?

DRAFT

REDEVELOPMENT AGENCY
of the
CITY OF OREM
May 10, 2022

CONDUCTING

Chair David A. Young

BOARD OF DIRECTORS

Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and LaNae Millett.

APPOINTED STAFF

Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Brandon Nelson, Finance Director and Nathan Nelson, Deputy City Recorder

ELECTRONIC PARTICIPATION Tom Macdonald

The City of Orem Redevelopment Agency (RDA) Meeting convened at 7:21 pm

CONSENT ITEMS

- APPROVAL OF MEETING MINUTES
 - Minutes of the RDA Meeting – June 15, 2021

Mr. Lambson moved to approve the Consent Agenda as listed. **Mrs. Lauret seconded** the motion. Those voting aye: David A. Young, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and LaNae Millett. The motion **passed**.

SCHEDULED ITEMS

PUBLIC HEARING / RESOLUTION - Adopting the Redevelopment Agency of the City of Orem (RDA) Fiscal Year 2022-2023 Tentative Budget

Mr. Nelson presented the Council with the RDA Tentative Budget for the 2022-2023 fiscal year. Items in this budget included a University Place CDA incentive, future CDA projects. The total RDA expenditures for fiscal year 2023 added up to 1,874,909 dollars.

DRAFT

General discussion ensued regarding the University Place CDA incentive, parks projects, as well as water usage and fees. Mr. Peterson asked when the CDA incentive with University Place was set to expire. Mr. Clark responded and expressed it is slated to end in 2040.

Chair Young opened public hearing at 7:29pm. Hearing no comments, Chair Young closed the public hearing and brought the item back to the Board for further discussion.

Mr. Peterson moved to approve by Resolution the adoption of the Redevelopment Agency of the City of Orem (RDA) Fiscal Year 2022-2023 Tentative Budget. **Mrs. Millett seconded** the motion. Those voting aye: David A. Young, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and LaNae Millett. The motion **passed**.

ADJOURN TO A MEETING OF THE CITY OF OREM SPECIAL SERVICE LIGHTING DISTRICT (SSLD)

Mrs. Lauret moved to adjourn to a meeting of the City of Orem Special Service Lighting District. **Mr. Lambson seconded** the motion. Those voting aye: David A. Young, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and LaNae Millett. The motion **passed**.

The meeting adjourned at 7:30 PM.

JoD'Ann Bates, City Recorder

CITY OF OREM
REDEVELOPMENT AGENCY MEETING
JUNE 14, 2016



REQUEST:	ANNUAL REVIEW - Redevelopment Agency of the City of Orem (RDA) Bylaws
APPLICANT:	Redevelopment Agency of the City of Orem
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage
- Posted on State noticing website
- Faxed to newspapers
- E-mailed to newspapers
- Neighborhood Chair

PREPARED BY:

Donna Weaver
Secretary

RECOMMENDATION:

The Chief Executive Officer of the Redevelopment Agency of the City of Orem recommends the Board of Directors adopt the bylaws as written.

BACKGROUND:

The RDA Bylaws stipulate that the Bylaws "shall be reviewed by the Board of Directors at each annual meeting" and may be amended "by majority vote of the Board of Directors of the Authority at a regular or special meeting." The Chief Executive Officer is not recommending any changes to the bylaws at this time.

AMENDED
BYLAWS OF THE
REDEVELOPMENT AGENCY
OF THE
THE CITY OF OREM, UTAH

ADOPTED BY REDEVELOPMENT AGENCY RESOLUTION NO. RDA-84-0001-000
AMENDED BY REDEVELOPMENT AGENCY RESOLUTION NO. RDA-89-0089-000
AMENDED BY REDEVELOPMENT AGENCY RESOLUTION NO. RDA-R-04-0003-000
AMENDED BY REDEVELOPMENT AGENCY RESOLUTION NO. RDA-R-2009-0004

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ARTICLE VI – AMENDMENTS OF BYLAWS

1	Amendments of the Agency Bylaws
2	Review of Bylaws

ARTICLE VIII – MISCELLANEOUS

1	Performance Bonds
2	Rules and Regulations

BYLAWS OF THE REDEVELOPMENT AGENCY OF THE CITY OF OREM, UTAH

ARTICLE I – THE AGENCY

Section 1. Name of Agency. The name of the Agency shall be the “Redevelopment Agency of the City of Orem” in accordance with Ordinance #516 adopted by the City Council of the City of Orem, Utah, dated August 14, 1984.

Section 2. Purpose of Agency. The purpose of the Agency is to provide the City of Orem a redevelopment plan and take action that would revitalize, upgrade and develop certain areas of the City with quality developments which are conducive to the long range goals of the City.

Section 3. Governing Board. The governing board of the Agency shall be known as the Board of Directors of the Redevelopment Agency of the City of Orem. The Board of Directors shall be composed of the seven members of the City Council. Each member shall have one vote.

Section 4. Seal of Agency. The Seal of the Agency shall be in the form of a circle and shall bear the name of the Agency and the year of its organization.

Section 5. Office of Agency. The offices of the Agency shall be located in the Orem City Center located at 56 North State Street, Orem, Utah.

Section 6. Fiscal Year of Agency. The fiscal year of the Agency shall be from July 1 through June 30 of each year.

Section 7. Annual Audit. The Agency shall cause an annual independent audit, in conjunction with the audit of the City of Orem, of the immediate past fiscal year financial transactions and operations to be completed in accordance with State law and professional auditing standards, requirements, and practices established for governmental entities.

Section 8. Annual Budget. The Agency shall review and approve an annual budget in accordance with State Law.

Section 9. Required Reports. The Agency shall file any required reports with other agencies in accordance with State Law.

ARTICLE II – OFFICERS AND BOARDMEMBERS

Section 1. Officers. The officers of the Agency shall be a Chair and a Vice-Chair. The Chair shall be the Mayor of the City of Orem and the Vice-Chair shall be the Mayor Pro-Tem of the City of Orem.

Section 2. Chair. The Chair shall preside at all meetings of the Agency, execute all Agency approved resolutions, contracts, agreements and be the titular head of the Agency.

Section 3. Vice-Chair. The Vice-Chair of the Agency shall perform the duties of the Chair in the absence or incapacity of the Chair.

Section 4. Boardmembers. At the meetings of the Agency, any Boardmember may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the Agency.

Section 5. Additional Duties. The Officers and Boardmembers of the Agency shall perform such other duties and functions as may from time to time be required by the Agency, the bylaws, or rules and regulations of the Agency.

Section 6. Reimbursement for Expenses. The Board of Directors of the Agency shall be reimbursed for expenses incurred in carrying out their official responsibilities by the Agency.

ARTICLE III – EMPLOYEES

Section 1. Chief Executive Officer. The Chief Executive Officer shall be the City Manager of the City of Orem. Under the policy direction of the Board of Directors of the Agency, the Chief Executive Officer shall:

- A. Direct the affairs of the Agency;
- B. Ensure, through the Treasurer, the proper care and custody of all Agency funds;
- C. Ensure proper disbursement and deposit of funds, in the name of the Agency, in or from such bank or banks as the Agency may select;
- D. Prepare or cause to be prepared all contracts, agreements, resolutions, deeds and other instruments necessary for Agency business;
- E. Execute all administrative documents or instruments that carry out Agency policies;
- F. Ensure that all checks or vouchers of the Agency have two (2) of the following signatures:
 1. The Treasurer and/or his/her designee; and
 2. The Financial Officer and/or his/her designee;
- G. Ensure, through the Secretary, the proper keeping of minutes and accounts;
- H. Provide a regular accounting of the financial transactions and conditions of the Agency;
- I. Implement necessary administrative policies and procedures to carry out the affairs of the Agency.
- J. Do all other things necessary for the proper conduct of Agency affairs.

Section 2. Secretary. The Secretary shall be the City Recorder of the City of Orem. The Secretary shall, under the general direction of the Chief Executive Officer, keep the official minutes and records of the Agency, shall act as the secretary for the meetings of the Agency and record all votes, shall keep a record of the proceedings of the Agency, shall keep the seal of the Agency, and shall have the power to affix such seal to all documents authorized to be executed by the Agency. The Assistant Secretary(s) shall be the Deputy Recorder(s) of the City of Orem.

Section 3. Treasurer. The Treasurer shall be the Treasurer of the City of Orem. The Treasurer shall, under the general direction of the Chief Executive officer, be responsible to ensure the proper

care and custody of all funds of the Agency and shall ensure proper disbursement of and deposit of the funds in the name of the Agency in or from such bank or banks as the Agency may select.

Section 4. Attorney. The Attorney shall be the City Attorney of the City of Orem. The Attorney shall, under the general direction of the Chief Executive Officer, provide legal advice and services to the Agency. When appropriate, the services of legal specialists in redevelopment law may be utilized.

Section 5. Financial Officer. The Financial Officer shall be the Director of Administrative Services for the City of Orem. The Financial Officer shall, under the general direction of the Chief Executive Officer, be responsible for the financial affairs of the Agency including the preparation of financial reports, annual audits and the general caring for the financial affairs of the Authority.

Section 6. Other Employees. The Chief Executive Officer may, from time to time, employ such additional personnel as may be necessary to exercise the powers, duties and functions of the Redevelopment Agency of the City of Orem as prescribed by the laws of the State of Utah, after approval of the Board of Directors of the Agency. The selection and compensation of such personnel shall be determined by the Chief Executive Officer subject to the policies established by the board of Directors of the Agency.

Section 7. Compensation. The Board of Directors of the Agency may establish compensation rates for employees from time to time. The employees of the Agency shall be reimbursed for expenses incurred in carrying out their official responsibilities by the Agency.

ARTICLE IV – MEETINGS

Section 1. Open Meetings. The Agency's meetings shall be open to the public except for closed door meetings as outlined in this Article.

Section 2. Organizational Meeting. The organizational meeting of the Agency shall be held on such as day and at such time as determined by the Mayor of the City of Orem.

Section 3. Annual Meetings. The annual meeting of the Agency shall be held during the months of May or June in conjunction with the Agency's adoption of the Fiscal Year Budget, or at a time and place set by the Chair. In the event such date shall fall on a legal holiday, the annual meeting shall be held on the next succeeding business day or at another convenient time set by the Chair.

Section 4. Regular Meetings. The regular meetings of the Agency shall be held at intervals deemed appropriate by the Agency. Official notice shall be given of the time, place, and agenda of the meeting.

Section 5. Special Meetings. The Chair may call special meetings of the Agency as deemed necessary by the Chair and shall call special meetings upon the request of at least two (2) Boardmembers or upon the request of the Chief Executive Office for the specified purpose of carrying our Agency business. The call for a special meeting shall be in writing and delivered to each Boardmember at the business or home of each, at least twenty-four (24) hours prior to the time of such special meeting. At such special meeting, no business shall be considered other than that

designated in the call.

Section 6. Emergency Meetings. The Chair shall call an emergency meeting of the Board whenever the Chair deems it imperative for the Board to take emergency action on business affairs of the Agency.

Section 7. Closed Door Meetings. The Agency may meet in Closed Door Meetings upon approval of the Board to discuss personnel, litigation, and property acquisition.

Section 8. Meeting Information. At each meeting, the Board of Directors, the Chief Executive Officer, or his designee, and the Redevelopment Agency Advisory Board may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the Agency.

Section 9. Quorum. The powers of the Agency shall be vested in the Board of directors of the Agency. Four (4) members shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes. Action may be taken by the Board of Directors upon a positive vote of at least four (4) members.

Section 10. Order of Business. At the regular meetings of the Agency, the following may be the order of business.

1. Call to order.
2. Invocation – if appropriate.
3. Approval of Minutes.
4. Scheduled Items.
5. Adjournment.

Section 11. Official Book of Minutes, Resolutions, and Ordinances. The Chief Executive Officer shall cause official Books of approved Minutes, Resolutions, and Ordinances to be created and maintained.

ARTICLE V – REDEVELOPMENT ADVISORY BOARD

Section 1. Redevelopment Advisory Board. The Commission for Economic Development in Orem (CEDO) shall act in an advisory capacity to the Agency for redevelopment matters.

Section 2. Advisory Role. In its advisory role, CEDO may:

- A. Review applications for redevelopment projects and make recommendations to the Agency on these applications.
- B. Present proposals for potential project areas to the Agency.
- C. Perform other advisory functions as requested by the Agency.

ARTICLE VI – AMENDMENTS OF THE BYLAWS

Section 1. Amendments of the Agency Bylaws. The Bylaws of the Redevelopment Agency of the City of Orem may be amended by majority vote of the Board of Directors of the Agency at a regular or special meeting.

Section 2. Review of Bylaws. The Bylaws of the Agency shall be reviewed by the Board of Directors at each annual meeting.

ARTICLE VII – MISCELLANEOUS

Section 1. Performance Bonds. The Officers, Boardmembers, and Employees shall be bonded for faithful performance of their duties as the Agency may determine. The Agency shall pay the costs of these bonds.

Section 2. Rules and Regulations. Upon recommendation of the Chief Executive Officer, the Board of Directors may establish rules and regulations governing the affairs of the Agency.



**CITY OF OREM
CITY COUNCIL
MEETING
JUNE 14, 2022**

REQUEST:	PUBLIC HEARING / RESOLUTION - Redevelopment Agency of the City of Orem - Approve and Adopt the Budget for Fiscal Year 2022-2023 & Amend the Fiscal Year 2021-2022 Budget
APPLICANT:	Brandon Nelson
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Brandon Nelson, Finance Director

REQUEST:

BACKGROUND:

On May 10, 2022, the Board of Directors received the RDA Tentative Budget for Fiscal Year 2022-2023. The purpose of this hearing is to receive input from the citizens, make any changes, approve, and adopt the budget for Fiscal Year 2022-2023, and amend the Fiscal Year 2021-2022 Budget.

RECOMMENDATION:

The Chief Executive Officer of the Redevelopment Agency of the City of Orem (RDA) recommends the Board of Directors, by resolution, approve and adopt the Fiscal Year 2022-2023 Budget and amend the Fiscal Year 2021-2022 Budget.

RESOLUTION NO.

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE
CITY OF OREM, UTAH, APPROVING AND ADOPTING THE
BUDGET FOR FISCAL YEAR 2022-2023, AND AMENDING THE
FISCAL YEAR 2021-2022 BUDGET

WHEREAS on May 10, 2022, the Chief Executive Officer of the Redevelopment Agency of the City of Orem, Utah, presented the tentative budget for Fiscal Year 2022-2023 to the Redevelopment Agency; and

WHEREAS the Board of Directors of the Redevelopment Agency, on due public notice, held a public hearing on Tuesday, June 14, 2022, in the Council Chambers of the Orem City Hall, at which time the budget was considered; and

WHEREAS the Board of Directors of the Redevelopment Agency has now considered the budget as submitted and all information presented at the public hearing, and has now made all changes and amendments which the Board of Directors desires to make; and

WHEREAS the Board of Directors of the Redevelopment Agency has developed a budget in which the anticipated revenues equal the total of appropriated expenditures; and

WHEREAS the original of the Redevelopment Agency budget has now been revised to reflect each and all of the amendments, changes, and modifications, which the Board of Directors believes should be made in the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY OF OREM, UTAH, as follows:

1. The Board of Directors hereby adopts the budget for Fiscal Year 2022-2023 as amended, modified, and revised, which budget is attached hereto as Exhibit "A" and is incorporated herein by this reference.
2. The Board of Directors hereby amends the Fiscal Year 2021-2022 Budget as shown in Exhibit "B," which is attached hereto and incorporated herein by this reference.
3. The Chief Executive Officer is directed to implement this budget in accordance with State laws and appropriate Redevelopment Agency procedures.
4. A copy of the Redevelopment Agency Budget for the Fiscal Year 2022-2023 shall be placed on file in the office of the Secretary of the Redevelopment Agency of the City of Orem, Utah, and in the Orem Public Library.
5. This resolution shall take effect immediately upon passage.

6. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this 14th day of June 2022.

REDEVELOPMENT AGENCY OF THE
CITY OF OREM, by
David A. Young, Chair

ATTEST:

JoD'Ann Bates, Secretary

BOARD MEMBERS	AYE	NAY	ABSTAIN
Chair David A. Young	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
LaNae Millett	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM**

TENTATIVE BUDGET

FISCAL YEAR 2022-2023



City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

The Redevelopment Agency of the City of Orem (RDA) is a separate legal entity from the City of Orem that has the statutory ability to provide redevelopment services within the City. These redevelopment services include improving, rehabilitating, and redeveloping areas within the City. The City Council acts as the governing authority for the Redevelopment Agency.

REVENUES

Revenues for the Redevelopment Agency Fund are primarily derived from property taxes collected by Utah County and remitted to the City.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Haircut - Project Area #85-01	\$ 451,231	\$ 336,644	\$ 416,036	\$ -
Haircut - Project Area #85-02	146,760	201,471	-	-
Haircut - Project Area #85-03A	249,111	213,862	-	-
Haircut - Project Area #85-03B	339,822	346,178	-	-
Haircut - Project Area #85-04	124,533	104,842	-	-
Haircut - Project Area #87-10	223,787	216,693	221,205	-
Tax Increment - Project Area #90-08	223,611	234,262	6,659	-
Haircut - Project Area #90-08	38,533	39,181	111,100	50,000
Tax Increment - University Place CDA	969,915	1,149,872	1,244,154	1,300,000
Interest Earnings	127,918	32,249	18,591	-
Rental / Lease Revenue	-	-	-	-
Miscellaneous Revenue	-	8,800	14,300	-
Sale of Fixed Assets	-	492,485	-	-
Appropriations of Surplus	-	-	-	524,909
FUND TOTALS	\$ 2,895,221	\$ 3,376,539	\$ 2,032,045	\$ 1,874,909

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

BUDGET SUMMARY

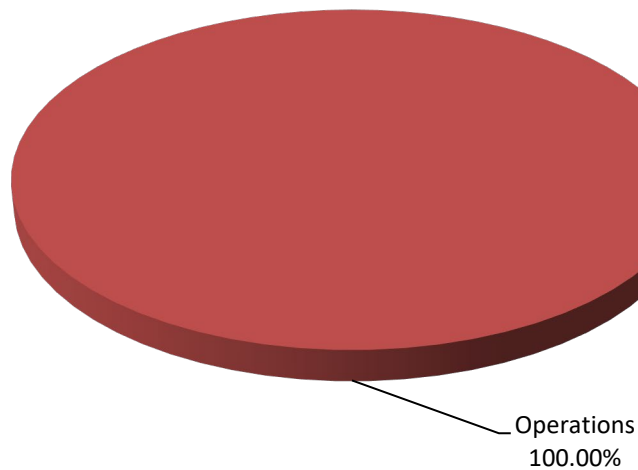
REDEVELOPMENT AGENCY FUND

FY 2022 - 2023

	<u>PERSONNEL</u>	<u>OPERATIONS</u>	<u>CAPITAL</u>	<u>TOTAL</u>
Project Area #85-01	\$ -	-	\$ -	\$ -
Project Area #85-02	-	-	-	-
Project Area #85-03A	-	-	-	-
Project Area #85-03B	-	-	-	-
Project Area #85-04	-	-	-	-
Project Area #87-10	-	-	-	-
Project Area #90-08	-	574,909	-	574,909
University Place CDA	-	1,300,000	-	1,300,000
TOTALS	\$ -	\$ 1,874,909	\$ -	\$ 1,874,909

REDEVELOPMENT AGENCY FUND

Expenditures by Category



**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-01

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002. This area no longer has any remaining active project participation agreements.

This project area's normal tax increment expired in calendar year 2014 and its additional tax increment (haircut) expired in calendar year 2021.

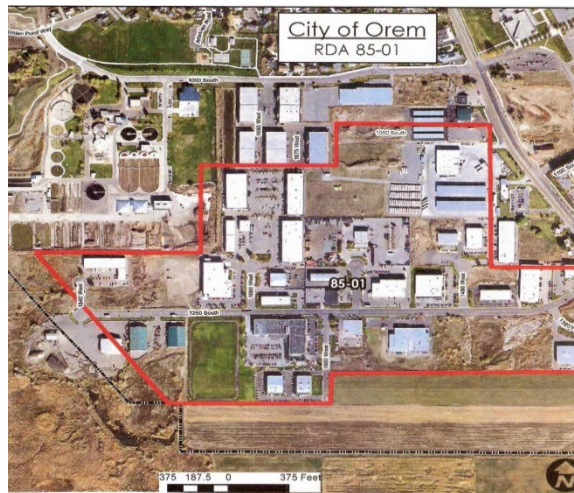
EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Capital Projects	47,206	-	-	-
Contributions to Other Funds	254,999	345,000	104,000	-
PROJECT AREA TOTALS	\$ 302,205	\$ 345,000	\$ 104,000	\$ -

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

Project 85-01: Orem Business Park

Date Created:	March 26, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1990-91
Calendar Year Ending December 31, 2021 Taxable Value:	\$159,256,255
Base Year Taxable Value:	\$1,472,221
Marginal Value:	\$157,784,034
Calendar Year Beginning January 1, 2023 Increment Percentage:	All Increments Expired



Non-educational "Additional Tax Increment" Budgeted
(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2022:	\$0
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Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$0
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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-02

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expired in calendar year 2020.

EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Capital Projects	250,000	-	5,000	-
Contributions to Other Funds	147,336	65,000	-	-
PROJECT AREA TOTALS	\$ 397,336	\$ 65,000	\$ 5,000	\$ -

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

Project 85-02: Timpanogos Research and Technology Park

Date Created:	May 14, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$93,383,743
Base Year Taxable Value:	\$7,333,972
Marginal Value:	\$86,049,771
Calendar Year Beginning January 1, 2023 Increment Percentage:	All Increments Expired



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2022:	\$0
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Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$0
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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-03A

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expired in calendar year 2020.

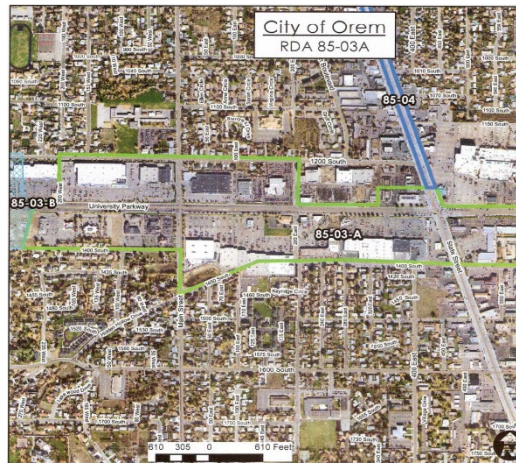
EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Professional & Technical Services	\$ 937	\$ 348	\$ -	\$ -
Miscellaneous Expenses	92,075	-	3,995	-
Capital Projects	-	170,048	-	-
Contributions to Other Funds	-	1,292,485	-	-
PROJECT AREA TOTALS	\$ 93,012	\$ 1,462,881	\$ 3,995	\$ -

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

Project 85-03A: 1300 South, 200 East to 800 East (Various Properties)

Date Created:	December 3, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$159,607,815
Base Year Taxable Value:	\$30,552,708
Marginal Value:	\$129,055,107
Calendar Year Beginning January 1, 2023 Increment Percentage:	All Increments Expired



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2022:	\$0
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Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$0
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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-03B

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expired in calendar year 2020.

EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Professional & Technical Services	\$ 12,500	\$ 16,395	\$ 100,552	\$ -
Capital Projects	-	-	-	-
Contributions to Other Funds	150,000	1,328,064	-	-
PROJECT AREA TOTALS	\$ 162,500	\$ 1,344,459	\$ 100,552	\$ -

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

Project 85-03B: 1300 South, 200 East to 1500 West (Various Properties)

Date Created:	December 12, 1985
Base Year for Computing Tax Increment:	1985
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$167,181,572
Base Year Taxable Value:	\$6,854,457
Marginal Value:	\$160,327,115
Calendar Year Beginning January 1, 2023 Increment Percentage:	All Increments Expired



Non-educational “Additional Tax Increment” Budgeted
(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2022:	\$0
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Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$0
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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #85-04

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2013 and its additional tax increment (haircut) expired in calendar year 2020.

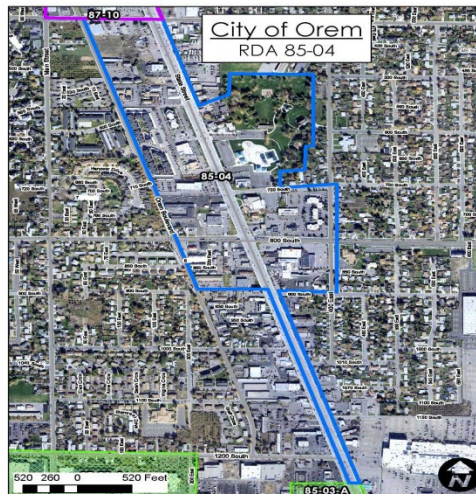
EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Capital Projects	-	-	185,804	-
Contributions to Other Funds	-	-	-	-
PROJECT AREA TOTALS	\$ -	\$ -	\$ 185,804	\$ -

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

Project 85-04: State Street, 400 South to 800 South (Various Properties)

Date Created:	September 30, 1986
Base Year for Computing Tax Increment:	1986
Initial Tax Increment Request:	Fiscal Year 1989-90
Calendar Year Ending December 31, 2020 Taxable Value:	\$70,947,173
Base Year Taxable Value:	\$18,801,179
Marginal Value:	\$52,145,994
Calendar Year Beginning January 1, 2023 Increment Percentage:	All Increments Expired



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2022:	\$0
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Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$0
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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #87-10

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expired in calendar year 2014 and its additional tax increment (haircut) expired in calendar year 2021.

EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Professional & Technical Services	\$ -	\$ -	\$ -	\$ -
Capital Projects	-	-	-	-
Contributions to Other Funds	60,000	573,534	-	-
PROJECT AREA TOTALS	\$ 60,000	\$ 573,534	\$ -	\$ -

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

Project 87-10: State Street, 400 North to 400 South (Various Properties)

Date Created:	February 2, 1988
Base Year for Computing Tax Increment:	1988
Initial Tax Increment Request:	Fiscal Year 1990-91
Calendar Year Ending December 31, 2021 Taxable Value:	\$132,699,613
Base Year Taxable Value:	\$32,815,215
Marginal Value:	\$99,884,398
Calendar Year Beginning January 1, 2023 Increment Percentage:	All Increments Expired



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2022:	\$0
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Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$0
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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

PROJECT AREA #90-08

Expenditures in this area improve, rehabilitate, or redevelop areas within the project and provide funds for the payment of debt service on bonds issued for the construction of recreational facilities in 2002.

This project area's normal tax increment expires in calendar year 2020 and its additional tax increment (haircut) expires in calendar year 2023.

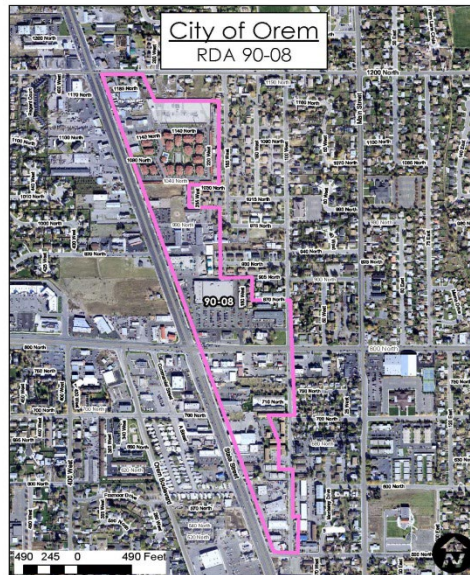
EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Professional & Technical Services	\$ 26,102	\$ -	\$ -	\$ -
Capital Projects	-	-	-	-
Contributions to Other Funds	80,000	30,000	465,523	574,909
PROJECT AREA TOTALS	\$ 106,102	\$ 30,000	\$ 465,523	\$ 574,909

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

Project 90-08: 500 North to 1200 North between 100 West & State Street (Various Properties)

Date Created:	May 1, 1990
Base Year for Computing Tax Increment:	1990
Initial Tax Increment Request:	Fiscal Year 1992-93
Calendar Year Ending December 31, 2021 Taxable Value:	\$58,925,299
Base Year Taxable Value:	\$11,172,447
Marginal Value:	\$47,752,852
Calendar Year Beginning January 1, 2023 Increment Percentage:	Normal Increment Expired



Non-educational “Additional Tax Increment” Budgeted

(as allowed in Utah Code Annotated 17C-1-403)

Calendar Year Ending December 31, 2022:	\$50,000
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Use: Debt service on refunding bonds issued in 2017 (original bonds were issued in 2002) for the construction of recreational facilities as allowed in Utah Code 17C-1-403.

Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$0
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**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

REDEVELOPMENT AGENCY FUND

EXPENDITURES

UNIVERSITY PLACE CDA

Expenditures in the University Place Community Development Area (CDA) are intended to improve, revitalize, repurpose and/or expand development within the CDA. This includes residential, retail, hotel, and professional office development.

This project area's normal tax increment expires in calendar year 2037.

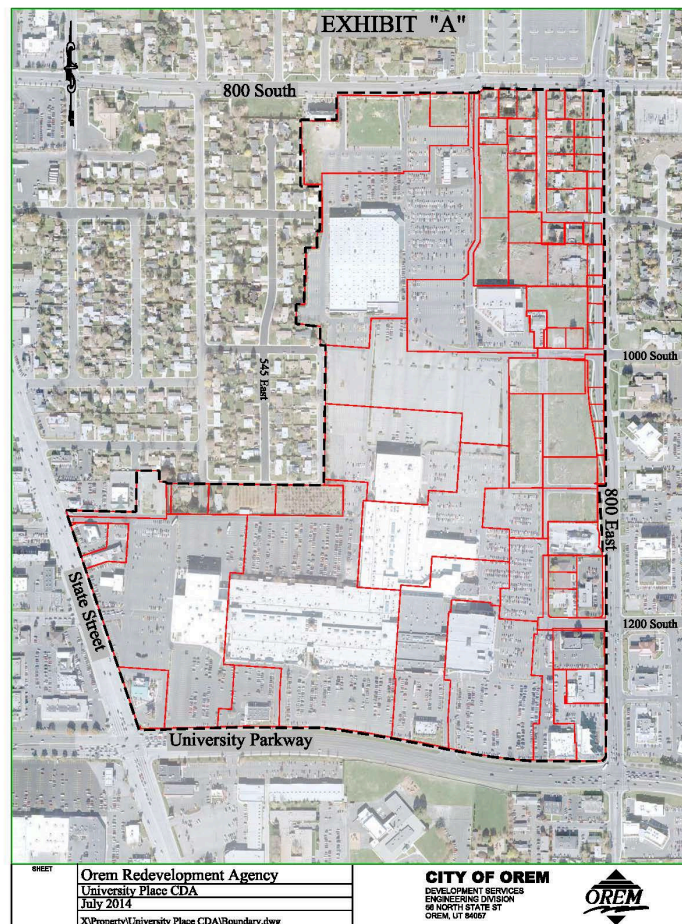
EXPENDITURES DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
University Place CDA Incentive Agreement	\$ 872,923	\$ 1,034,885	\$ 1,119,739	\$ 1,170,000
Future Projects	-	-	-	65,000
Contributions to Other Funds	48,496	57,494	62,208	65,000
PROJECT AREA TOTALS	\$ 921,419	\$ 1,092,379	\$ 1,181,947	\$ 1,300,000

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

**University Place CDA: Approximately 800 South to 1300 South (University Parkway) between
800 East & State Street (Various Properties)**

Date Created:	September 23, 2014
Base Year for Computing Tax Increment:	2013
Initial Tax Increment Request:	Fiscal Year 2018-2019
Calendar Year Ending December 31, 2021 Taxable Value:	\$329,314,703
Base Year Taxable Value:	\$129,187,998
Marginal Value:	\$200,126,705
Calendar Year 2023 Increment Percentage (All Non-ASD):	75%
Calendar Year 2023 Increment Percentage (Alpine School District):	65%



Normal Tax Increment Budgeted:

Calendar Year Ending December 31, 2022:	\$1,300,000
---	-------------

**REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

**REDEVELOPMENT AGENCY FUND
ACTIVE PARTICIPATION AGREEMENTS**

Agreement Number	Project Area	Name	Description	Terms
RDA-A-2015-0001	UP CDA	University Mall Shopping Center L.C.	90% of Available Tax Increment Received (Subject to Benchmarks & Caps/Maximums)	20 Years Starts: Fiscal Year 2018-2019 Ends: Fiscal Year 2037-2038

RELATED OUTSTANDING DEBT

**\$2,898,000 Series 2017 Sales Tax Revenue Refunding Bonds
Amortization Schedule**

Fiscal Year	Principal	Interest	Total
2022-2023	\$ 253,000	\$ 4,908	\$ 257,908
Totals	\$ 253,000	\$ 4,908	\$ 257,908

REDEVELOPMENT AGENCY
OF THE
CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2022-2023

CITY OF OREM
RDA MAP

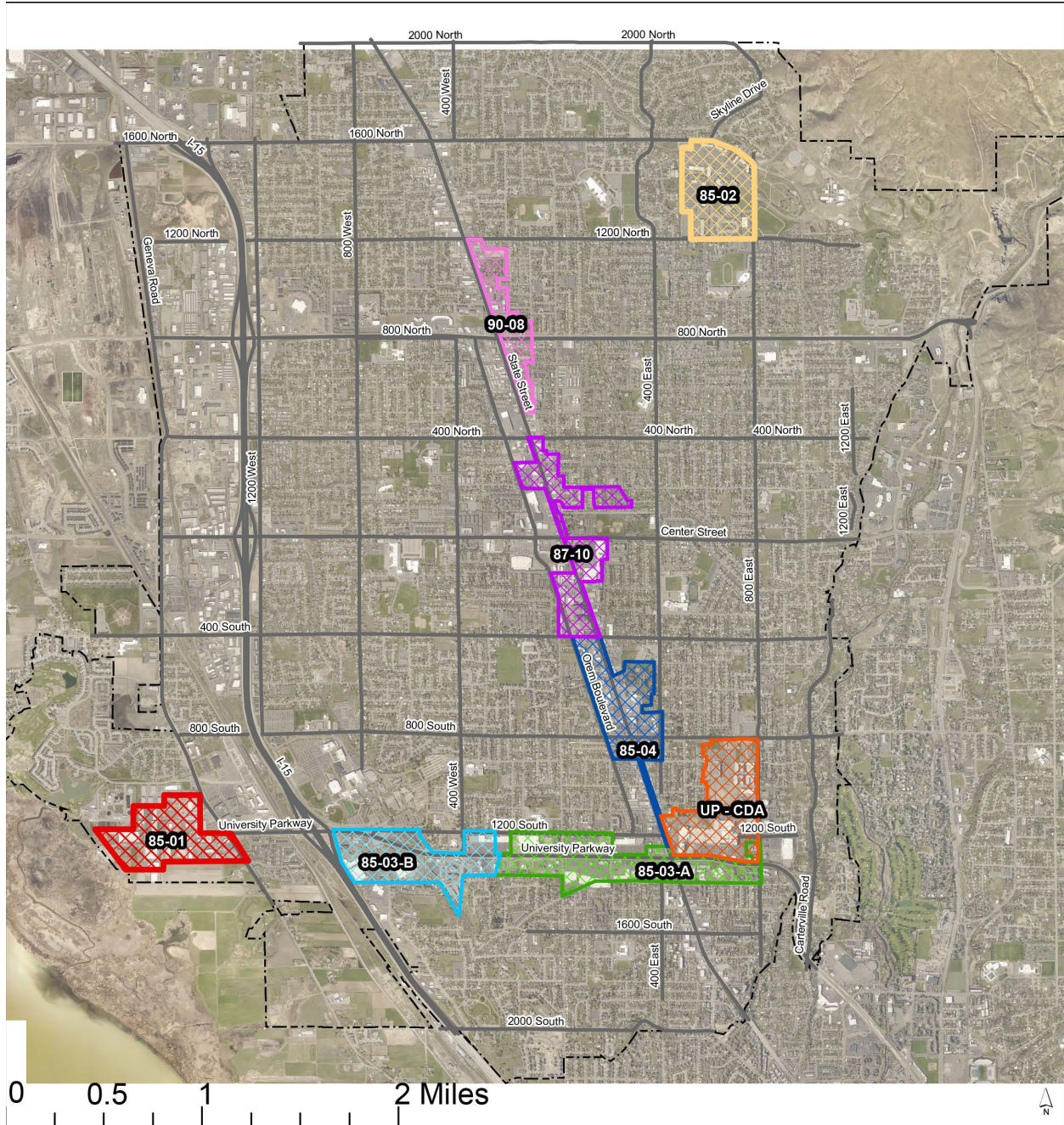


EXHIBIT "B"
BUDGET AMENDMENTS
FISCAL YEAR 2021-2022

REDEVELOPMENT AGENCY FUND

REVENUES

Account Number	Description	Previous Budget	Current Budget
53-3111-001-001	Haircut 85-01	\$ 116,035.66	\$ 416,036.46
53-3610	Interest Earnings	-	9,123.31
53-3690-003-100	Misc Revenue - Nissan Loan - 85-03A	-	13,200.00
Total		<u>\$ 116,035.66</u>	<u>\$ 438,359.77</u>
Net Fund Increase (Decrease)			<u><u>\$ 322,324.11</u></u>

EXPENDITURES

Account Number	Description	Previous Budget	Current Budget
Project Area 85-01			
53-9701-731-462	Fiber Optics Conduit Project	\$ 239,334.39	\$ 341,794.57
Project Area 85-02			
53-9702-731-462	Fiber Optics Conduit Project	170,429.98	246,569.19
Project Area 85-03A			
53-9703-731-100	Temp Proj 85-03A	4,830.78	18,062.15
Project Area 85-03B			
53-9703-731-101	Temp Proj 85-03B	2,888,166.96	3,017,453.73
Project Area 85-04			
53-9704-731-100	Temp Proj 85-04	182,491.57	183,698.15
Total		<u>\$ 3,485,253.68</u>	<u>\$ 3,807,577.79</u>
Net Fund Increase (Decrease)			<u><u>\$ 322,324.11</u></u>

City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

DRAFT

SPECIAL SERVICE LIGHTING DISTRICT
of the
CITY OF OREM
May 10, 2022

CONDUCTING

Chair David A. Young

BOARD OF DIRECTORS

Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and LaNae Millett.

APPOINTED STAFF

Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Brandon Nelson, Finance Director and Nathan Nelson, Deputy City Recorder

ELECTRONIC PARTICIPATION Tom Macdonald

The City of Orem Special Service Lighting District Meeting convened at 7:30 PM.

CONSENT ITEMS

- APPROVAL OF MEETING MINUTES
 - Minutes of the SSLD Meeting – June 15, 2021

Chair Young moved to approve the Consent Agenda as listed. **Mr. Spencer seconded** the motion. Those voting aye: David A. Young, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and LaNae Millett. The motion **passed**.

SCHEDULED ITEMS

PUBLIC HEARING / RESOLUTION – Adopting the Special Service Lighting District of the City of Orem, Utah (SSLD) Fiscal Year 2022-2023 Tentative Budget

Mr. Nelson presented the Council with the SSLD Fiscal Year 2022-23 Tentative Budget. This included Street Lighting revenues, expenses, and fees/charges. Mr. Nelson discussed topics including interest earnings, operating budget, contributions, and an energy savings lease.

DRAFT

1 General discussion ensued regarding street lighting's effect on crime, lighting technology, and
2 light post installation.

3
4 Chair Young opened the public hearing at 7:37 pm. Hearing no comments, he closed the public
5 hearing and brought the item back to the City Council for further discussion.

6
7 **Mrs. Lauret moved** to approve by Resolution, the adoption of the Special Service Lighting
8 District of the City of Orem, Utah (SSLD) Fiscal Year 2022-2023 Tentative Budget. **Mr.**

9 **Lambson seconded** the motion. Those voting aye: David A. Young, Jeff Lambson, Tom
10 Macdonald, Terry Peterson, David Spencer, and LaNae Millett. The motion **passed**.

11 12 13 ADJOURNMENT

14
15 **Mrs. Millet moved** to adjourn the meeting. **Mr. Spencer seconded** the motion. Those voting
16 aye: David A. Young, Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and
17 LaNae Millett. The motion **passed**.

18
19
20 The meeting adjourned at 7:38 PM.

21
22
23 _____
JoD'Ann Bates, City Recorder

CITY OF OREM
SPECIAL SERVICE LIGHTING DISTRICT MEETING
JUNE 14, 2016



REQUEST:	ANNUAL REVIEW – Special Service Lighting District of the City of Orem (SSLD) Bylaws
APPLICANT:	Special Service Lighting District
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage
- Posted on State noticing website
- Faxed to newspapers
- E-mailed to newspapers
- Neighborhood Chair

PREPARED BY:

Donna Weaver Secretary

RECOMMENDATION:

The Chief Executive Officer of the Special Service Lighting District of the City of Orem recommends that the Board of Directors adopt the Bylaws as written.

BACKGROUND:

The SSLD Bylaws stipulate that the Bylaws "shall be reviewed by the Board of Directors at each annual meeting" and may be amended "by majority vote of the Board of Directors of the District at a regular or special meeting." The Chief Executive Officer is not recommending any changes at this time.

AMENDED
BYLAWS OF THE
SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM, UTAH

ADOPTED BY SPECIAL SERVICE LIGHTING DISTRICT RESOLUTION NO. SLD-RES-00-0001
AMENDED BY SPECIAL SERVICE LIGHTING DISTRICT RESOLUTION NO. SLD-RES-04-0003

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3	Rights, Powers and Authority of the District	1
4	Governing Board	1
5	Seal of District	1
6	Office of District	1
7	Fiscal Year of District	2
8	Annual Audit	2
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10	Required Reports	2

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4	Attorney	4
5	Financial Officer	4
6	Other Employees	4
7	Compensation	4

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2	Organizational Meeting	4
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5	Special Meetings	5
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ARTICLE VI – MISCELLANEOUS

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2	Rules and Regulations	6

BYLAWS OF THE
SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM, UTAH

ARTICLE I – THE DISTRICT

Section 1. Name of District. The name of the district shall be the “Special Service Lighting District of the City of Orem, Utah” in accordance with Resolution R-99-0047 adopted by the City Council of the City of Orem, Utah, dated June 22, 1999.

Section 2. Purpose of District. The purpose of the District is to provide street lighting within the City of Orem.

Section 3. Rights, Powers and Authority of the District. As provided in State law, the District shall be a separate body politic and corporate and a quasi-municipal public corporation distinct from the City of Orem. The District shall have the following rights, powers, and authority: (a) purchase, install and maintain street lights, poles, and fixtures, (b) install and maintain conduit and wiring needed to operate the street lights, (c) pay for the electricity required to operate the street lights, (d) collect fees to pay for the street lighting, (e) administer all aspects of the street lighting program, (f) perform any other services to implement and sustain a street lighting program for the City of Orem, (g) contract with other entities to provide some or all of these services, and (h) all other rights, powers, and authority not expressly stated as established by State law.

Section 4. Governing Board. The governing board of the District shall be known as the Board of Directors of the Special Service District of the City of Orem, Utah. The Board of Directors shall be composed of the seven members of the City Council. Each member shall have one vote.

Section 5. Seal of District. The Seal of the District shall be in the form of a circle and shall bear the name of the District and the year of its organization.

Section 6. Office of District. The offices of the District shall be located in the Orem City Center located at 56 North State Street, Orem, Utah.

Section 7. Fiscal Year of District. The fiscal year of the District shall be from July 1 through June 30 of each year.

Section 8. Annual Audit. The District shall cause an annual independent audit, in conjunction with the audit of the City of Orem, of the immediate past fiscal year financial transactions and operations to be completed in accordance with State law and professional auditing standards, requirements, and practices established for governmental entities.

Section 9. Annual Budget. The District shall review and approve an annual budget in accordance with State law.

Section 10. Required Reports. The District shall file any required reports with other agencies in accordance with State law.

ARTICLE II – OFFICERS AND BOARDMEMBERS

Section 1. Officers. The officers of the District shall be a Chair and a Vice-Chair. The Chair shall be the Mayor of the City of Orem and the Vice-Chair shall be the Mayor Pro-Tem of the City of Orem.

Section 2. Chair. The Chair shall preside at all meetings of the District, execute all District approved resolutions, contracts, agreements, and be the titular head of the District.

Section 3. Vice-Chair. The Vice-Chair of the District shall perform the duties of the Chair in the absence of the Chair.

Section 4. Boardmembers. The members of the City Council of the City of Orem shall be boardmembers of the District.

Section 5. Additional Duties. At the meetings of the District, any Boardmember may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the District. The Officers and Boardmembers of the District shall perform such other duties and functions as may from time to time be required by the District, the bylaws, or rules and regulations of the District.

Section 6. Reimbursement for Expenses. The Board of Directors of the District shall be reimbursed for expenses incurred in carrying out their official responsibilities by the District.

ARTICLE III – EMPLOYEES

Section 1. Chief Executive Officer. The Chief Executive Officer shall be the City Manager of the City of Orem. Under the policy direction of the Board of Directors of the District, the Chief Executive Officer shall:

- A. Direct the affairs of the District;
- B. Ensure, through the Treasurer, the proper care and custody of all District funds;
- C. Ensure proper disbursement and deposit of funds, in the name of the District, in or from such bank or banks as the District may select;
- D. Prepare or cause to be prepared all contracts, agreements, resolutions, deeds and other instruments necessary for District business;
- E. Execute all administrative documents or instruments that carry out District policies.
- F. Ensure that all checks or vouchers of the District have two (2) of the following signatures:
 - (1) The Treasurer, and/or his/her designee; and
 - (2) The Financial Officer, and/or his/her designee.
- G. Ensure, through the Secretary, the proper keeping of minutes and other official records.
- H. Provide a regular accounting of the financial transactions and conditions of the District.
- I. Implement the necessary administrative policies and procedures to carry out the affairs of the District.
- J. Do all other things necessary for the proper conduct of District affairs.

Section 2. Secretary. The Secretary shall be the City Recorder of the City of Orem. The Secretary shall, under the general direction of the Chief Executive Officer, keep the official minutes and records of the District, shall act as the secretary for the meetings of the District and record all votes, shall keep a record of the proceedings of the District, shall keep the seal of the District, and shall have the power to affix such seal to all documents authorized to be executed by the District. The Assistant Secretary(s) shall be the Deputy Recorder(s) of the City of Orem.

Section 3. Treasurer. The Treasurer shall be the Treasurer of the City of Orem. The Treasurer shall, under the general direction of the Chief Executive Officer, be responsible to ensure the proper care

and custody of all funds of the District and shall ensure proper disbursement of and deposit of the funds in the name of the District in or from such bank as the District may select.

Section 4. Attorney. The Attorney shall be the City Attorney of the City of Orem. The Attorney shall, under the general direction of the Chief Executive Officer, provide legal advice, and services to the District. When appropriate, the services of legal specialists may be utilized.

Section 5. Financial Officer. The Financial Officer shall be the Director of Administrative Services for the City of Orem. The Financial Officer shall, under the general direction of the Chief Executive Officer, be responsible for the financial affairs of the District including the preparation of financial reports, annual audits and the general caring for the financial affairs of the District.

Section 6. Other Employees. The Chief Executive Officer may, from time to time, employ such additional personnel as may be necessary to exercise the powers, duties and functions of the District prescribed by the laws of the State of Utah, after approval of the Board of Directors of the District. The selection and compensation of such personnel shall be determined by the Chief Executive Officer subject to the policies established by the Board of Directors of the District.

Section 7. Compensation. The Board of Directors of the District may establish compensation rates for employees from time to time. The employees of the District shall be reimbursed for expenses incurred in carrying out their official responsibility by the District.

ARTICLE IV – MEETINGS

Section 1. Open Meetings. The District's meetings shall be open to the public except for closed door meetings as outlined in this Article.

Section 2. Organizational Meeting. The organizational meeting of the District shall be held on such day and at such time as determined by the Mayor of the City of Orem.

Section 3. Annual Meeting. The Annual Meeting of the District shall be held during the months of May or June in conjunction with the District's adoption of the Fiscal Year Budget, or at a time and place

set by the Chair. In the event such date shall fall on a legal holiday, the annual meeting shall be held on the next succeeding business day or at another convenient time set by the Chair.

Section 4. Regular Meetings. The regular meetings of the District shall be held at intervals deemed appropriate by the Authority. Official notice shall be given of the time, place, and agenda of the meeting.

Section 5. Special Meetings. The Chair may call special meetings of the District as deemed necessary by the Chair and shall call special meetings upon the request of at least two (2) Boardmembers or upon the request of the Chief Executive Officer for the specified purpose of carrying out District business. The call for a special meeting shall be in writing and delivered to each Boardmember at the business or home of each, at least twenty-four (24) hours prior to the time of such special meeting. At such special meeting, no business shall be considered other than that designated in the call.

Section 6. Emergency Meetings. The Chair shall call an emergency meeting of the Board whenever the Chair deems it imperative for the Board to take emergency action on business affairs of the District.

Section 7. Closed-door Meetings. The District may meet in Closed-door Meetings upon approval of the Board to discuss matters allowed by State law for public entities.

Section 8. Meeting Information. At each meeting, the Boardmembers and the Chief Executive Officer may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the District.

Section 9. Quorum. The power of the District shall be vested in the Board of Directors of the District. Four (4) members shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes. Action may be taken by the Board of Directors upon positive vote of at least four (4) members.

Section 10. Order of Business. At the regular meetings of the District, the following shall be the order of business:

1. Call to order.
2. Approval of Minutes.
3. Scheduled Items.
4. Adjournment.

Section 11. Official Book of Minutes and Resolutions. The Chief Executive Officer shall cause Official Books of approved Minutes and Resolutions to be created and maintained.

ARTICLE V – AMENDMENTS OF THE BYLAWS

Section 1. Amendments of the District Bylaws. The Bylaws of the District may be amended by majority vote of the Board of Directors of the District at a regular or special meeting.

Section 2. Review of Bylaws. The Bylaws of the District shall be reviewed by the Board of Directors at each annual meeting.

ARTICLE VI – MISCELLANEOUS

Section 1. Performance Bonds. The Officers, Boardmembers, and Employees of the District shall be bonded for faithful performance of their duties as the District may determine appropriate. The District shall pay the costs of these bonds.

Section 2. Rules and Regulations. Upon recommendation of the Chief Executive Officer, the Board of Directors may establish rules and regulations governing the affairs of the District.



**CITY OF OREM
CITY COUNCIL
MEETING
JUNE 14, 2022**

REQUEST:	PUBLIC HEARING / RESOLUTION - Special Service Lighting District of the City of Orem - Approve and Adopt Fiscal Year 2022-2023 Budget
APPLICANT:	Brandon Nelson
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Brandon Nelson, Finance Director

REQUEST:

BACKGROUND:

On May 10, 2022, the Board of Directors received the SSLD Tentative Budget for Fiscal Year 2022-2023. The purpose of this hearing is to receive input from the citizens, make any changes, approve, and adopt the Budget for Fiscal Year 2022-2023.

RECOMMENDATION:

The Executive Director recommends the SSLD Board hold a public hearing then by resolution adopt the Fiscal Year 2022-2023 Budget.

RESOLUTION NO.

A RESOLUTION OF THE SPECIAL SERVICE LIGHTING DISTRICT OF
THE CITY OF OREM, UTAH, APPROVING AND ADOPTING THE
BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, on May 10, 2022, the Chief Executive Officer of the Special Service Lighting District of the City of Orem, Utah, presented the tentative budget for Fiscal Year 2022-2023 to the Special Service Lighting District; and

WHEREAS the Board of Directors of the Special Service Lighting District, on due public notice, held a public hearing on Tuesday, June 14, 2022, in the Council Chambers of the Orem City Hall, at which time the budget was considered; and

WHEREAS the Board of Directors of the Special Service Lighting District considered the budget as submitted and all information presented at the public hearing, and made all changes and amendments which the Board of Directors desires to make; and

WHEREAS the Board of Directors of the Special Service Lighting District has developed a budget in which the anticipated revenues equal the total of appropriated expenditures; and

WHEREAS the Special Service Lighting District Tentative Budget has been revised to reflect each and all of the amendments, changes, and modifications which the Board of Directors believes should be made in the budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE SPECIAL SERVICE LIGHTING DISTRICT OF THE CITY OF OREM, UTAH, as follows:

1. The Board of Directors hereby adopts the budget for Fiscal Year 2022-2023 as amended, modified, and revised, which budget is attached hereto as Exhibit "A" and is incorporated herein by this reference.
2. The Chief Executive Officer is directed to implement this budget in accordance with State laws and appropriate Special Service Lighting District procedures.
4. A copy of the Special Service Lighting District Budget for the Fiscal Year 2022-2023 shall be placed on file in the office of the Secretary of the Special Service Lighting District of the City of Orem, Utah, and in the Orem Public Library.
5. This resolution shall take effect immediately upon passage.
6. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this 14th day of June 2022.

SPECIAL SERVICE LIGHTING DISTRICT
OF THE CITY OF OREM, by
David A. Young, Chair

ATTEST:

JoD’Ann Bates, Secretary

BOARD MEMBERS	AYE	NAY	ABSTAIN
Chair David A. Young	☐	☐	☐
Jeff Lambson	☐	☐	☐
Debby Lauret	☐	☐	☐
Tom Macdonald	☐	☐	☐
LaNae Millett	☐	☐	☐
Terry Peterson	☐	☐	☐
David Spencer	☐	☐	☐

SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM

TENTATIVE BUDGET

FISCAL YEAR 2022-2023



City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

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**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

**STREET
LIGHTING
FUND**

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

STREET LIGHTING FUND

The Special Service Lighting District (or Street Lighting Fund) is a separate legal entity from the City of Orem that has the statutory ability to provide street lighting services within the City. The City Council acts as the governing authority for the Special Service Lighting District.

REVENUES

Revenues for the Street Lighting Fund are primarily derived from a street lighting fee collected on city utility bills and a contribution from the City's General Fund.

REVENUE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Street Lighting Fees	\$ 842,266	\$ 882,972	\$ 890,000	\$ 955,000
Interest Earnings	41,979	11,108	10,000	6,000
Miscellaneous Revenues	57,668	162,974	50,000	50,000
Contributions from Other Funds	790,000	15,000	15,000	15,000
Appropriations of Surplus	-	-	-	115,000
FUND TOTALS	<u>\$ 1,731,913</u>	<u>\$ 1,072,054</u>	<u>\$ 965,000</u>	<u>\$ 1,141,000</u>

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

STREET LIGHTING FUND

BUDGET SUMMARY

STREET LIGHTING FUND

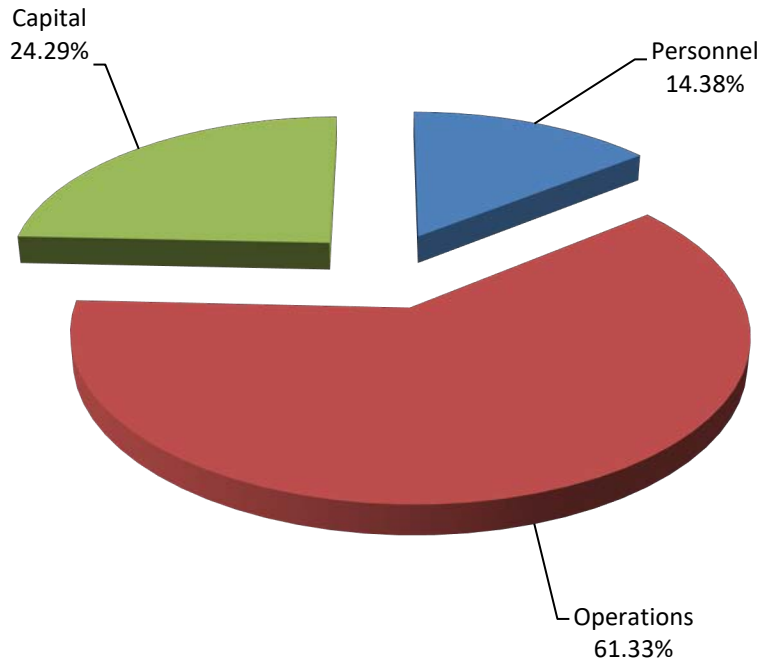
FY 2022 - 2023

	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Street Lighting Administration	1	\$ 164,097	\$ 271,377	\$ 277,139	\$ 712,613
Street Lighting Electric Power	0	-	140,000	-	140,000
Street Lighting Energy Savings Lease	0	-	288,387	-	288,387
TOTALS	1	\$ 164,097	\$ 699,764	\$ 277,139	\$ 1,141,000

* Number of benefitted employees

STREET LIGHTING FUND

Expenditures by Category



**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

STREET LIGHTING FUND

EXPENSES

Provides administration and maintenance services for the City Street Lighting program and provided funding for the street lighting bonds that paid for the construction of the City-wide street lighting system. In March of 2019, the street lighting fee was continued but modified in order to provide continued funding for maintenance of the street lighting system.

EXPENSE DESCRIPTION	ACTUAL FY '19-'20	ACTUAL FY '20-'21	ESTIMATED ACTUAL FY '21-'22	TENTATIVE BUDGET FY '22-'23
Salaries & Wages - Permanent	\$ 62,982	\$ 66,525	\$ 67,085	\$ 49,791
Salaries & Wages - Temporary	46,975	46,558	64,300	64,300
Salaries & Wages - Overtime	12,423	13,262	11,000	11,000
Fringe Benefits	46,339	30,173	42,830	39,006
Subscriptions, Memberships, & Publications	40	200	250	250
Employee Development	1,304	903	2,350	2,350
Supplies	7,117	5,136	6,000	6,000
Uniforms	670	443	700	700
Equipment	8,164	3,867	13,500	13,500
Fuel	1,937	2,483	2,800	3,500
Electric Power	123,481	124,286	140,000	140,000
Telephone & Communications	2,059	1,396	2,000	2,000
Maintenance & Repair	20,392	7,840	56,840	56,840
Fleet Maintenance Charge	3,454	5,017	3,922	4,130
Facilities Maintenance Charge	-	791	791	975
Professional & Technical Services	45	-	3,250	3,250
Insurance & Surety	3,000	568	571	1,751
Miscellaneous Expenses	-	130	800	800
Administration Charge	56,037	56,302	60,327	68,107
Purchasing & Warehousing Charge	9,458	3,155	3,268	4,445
Information Technology Charge	6,790	8,785	8,829	10,159
Equipment Lease/Rent	1,230	399	2,500	2,500
311 Services Charge	-	-	9,593	10,881
Bad Debt Expense	642	634	2,000	2,000
Depreciation Expense	67,692	91,106	-	-
Street Lighting Construction	-	-	87,966	175,889
Vehicle Replacement & Other Capital Items	-	-	1,250	101,250
Contributions to Other Funds	368,343	370,880	370,278	365,626
FUND TOTALS	\$ 850,574	\$ 840,839	\$ 965,000	\$ 1,141,000

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

**FEES &
CHARGES**

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

STREET LIGHTING FUND

FEES & CHARGES

The City has moved into maintaining a mature street lighting system. The fees listed in the table below will cover ongoing system operations and maintenance with a small capital budget. The City has adopted the new ELU structure which bills each residence, business, and institution one ELU of \$2.53 per month. As of this fiscal year, all residential neighborhoods are now billed the new ELU rate.

STREET LIGHTING FEE

Fee Description	Proposed Fee
Street Lighting Fee (cost per month):	
All Neighborhoods	\$2.53
All businesses, apartments, institutional accounts (schools, churches, nonprofits, etc.) *	\$2.53

* Businesses will pay their annual street lighting fee upon issuance or renewal of their business license.
(12 Months x \$2.53 = \$30.36)

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

**FUND
TRANSFERS**

**SPECIAL SERVICE LIGHTING DISTRICT
OF THE
CITY OF OREM
TENTATIVE BUDGET**

FISCAL YEAR 2022-2023

STREET LIGHTING FUND

OVERVIEW

This section of the FY 2022-2023 Tentative Budget outlines and summarizes the intended transfers of money from the City's Street Lighting Fund to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

TRANSFERS

The Street Lighting Fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which this fund was created, and will not be repaid are listed in the table below.

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>TRANSFER AMOUNT</u>	<u>% OF TOTAL ENTERPRISE FUND EXPENDITURES</u>
Street Lighting Fund	General Fund	\$ 15,000	1.3%

City of Orem
56 North State Street
Orem, Utah 84057
www.orem.org

CITY OF OREM
MUNICIPAL BUILDING AUTHORITY MEETING
JUNE 14, 2016



REQUEST:	ANNUAL REVIEW – Municipal Building Authority of the City of Orem (MBA) Bylaws
APPLICANT:	Municipal Building Authority
FISCAL IMPACT:	None

NOTICES:

- Posted in 2 public places
- Posted on City webpage
- Posted at utah.gov/pmn
- Faxed to newspapers
- E-mailed to newspapers
- Neighborhood Chair

PREPARED BY:

Donna Weaver Secretary

RECOMMENDATION:

The Chief Executive Officer of the Municipal Building Authority of the City of Orem recommends that the Board of Directors make no changes to the existing bylaws.

BACKGROUND:

The MBA Bylaws stipulate that the Bylaws "shall be reviewed by the Board of Directors at each annual meeting" and may be amended "by majority vote of the Board of Directors of the Authority at a regular or special meeting." The Chief Executive Officer is not recommending any changes to the bylaws at this time.

**AMENDED
BYLAWS OF THE
MUNICIPAL BUILDING AUTHORITY
OF THE
CITY OF OREM, UTAH**

ADOPTED BY CITY COUNCIL RESOLUTION NO. 2059-90
AMENDED BY MUNICIPAL BUILDING AUTHORITY RESOLUTION NO. MBA-RE-04-0004

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**BYLAWS OF THE
MUNICIPAL BUILDING AUTHORITY
OF THE
CITY OF OREM, UTAH**

ARTICLE I - THE AUTHORITY

Section 1. Name of Authority. The name of the authority shall be the "Municipal Building Authority of the City of Orem, Utah" in accordance with Resolution # 2059-90 adopted by the City Council of the City of Orem, Utah, dated April 3, 1990.

Section 2. Purpose of Authority. The purpose of the Authority is to provide the City of Orem a municipal building authority and take action that would finance the revitalization, upgrading and developing certain areas of the City with quality developments which are conducive to the long range goals of the City.

Section 3. Governing Board. The governing board of the Authority shall be known as the Board of Directors of the Municipal Building Authority of the City of Orem, Utah. The Board of Directors shall be composed of the seven members of the City Council. Each member shall have one vote.

Section 4. Seal of Authority. The Seal of the Authority shall be in the form of a circle and shall bear the name of the Authority and the year of its organization.

Section 5. Office of Authority. The offices of the Authority shall be located in the Orem City Center located at 56 North State Street, Orem, Utah.

Section 6. Fiscal Year of Authority. The fiscal Year of the Authority shall be from July 1 through June 30 of each year.

Section 7. Annual Audit. The Authority shall cause an annual independent audit, in conjunction with the audit of the City of Orem, of the immediate past fiscal Year financial

transactions and operations to be completed in accordance with State Law and professional auditing standards, requirements, and practices established for governmental entities.

Section 8. Annual Budget. The Authority shall review and approve an annual budget in accordance with State Law.

Section 9. Required Reports. The Authority shall file any required reports with other agencies in accordance with State Law.

ARTICLE II - OFFICERS AND BOARDMEMBERS

Section 1. Officers. The officers of the Authority shall be a Chair and a Vice-Chair. The Chair shall be the Mayor of the City of Orem and the Vice-Chair shall be the Mayor Pro-Tem of the City of Orem.

Section 2. Chair. The Chair shall preside at all meetings of the Authority, execute all Authority approved resolutions, contracts, agreements and be the titular head of the Authority.

Section 3. Vice-Chair. The Vice-Chair of the Authority shall perform the duties of the Chair in the absence or incapacity of the Chair.

Section 4. Boardmembers. The members of the City Council of the City of Orem shall be boardmembers of the Authority.

Section 5. Additional Duties. At the meetings of the Authority, any Boardmember may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the Authority. The Officers and Boardmembers of the Authority shall perform such other duties and functions as may from time to time be required by the Authority, the bylaws, or rules and regulations of the Authority.

Section 6. Reimbursement for Expenses. The Board of Directors of the Authority shall be reimbursed for expenses incurred in carrying out their official responsibilities by the Authority.

ARTICLE III - EMPLOYEES

Section 1. Chief Executive Officer. The Chief Executive Officer shall be the City Manager of the City of Orem. Under the policy direction of the Board of Directors of the Authority, the Chief Executive Officer shall:

- A. Direct the affairs of the Authority;
- B. Ensure, through the Treasurer, the proper care and custody of all Authority funds;
- C. Ensure proper disbursement and deposit of funds, in the name of the Authority, in or from such bank or banks as the Authority may select;
- D. Prepare or cause to be prepared all contracts, agreements, resolutions, deeds and other instruments necessary for Authority business;
- E. Execute all administrative documents or instruments that carry out Authority policies.
- F. Ensure that all checks or vouchers of the Authority have two (2) of the following signatures:
 - (1) The Treasurer, and/or his/her designee; and
 - (2) The Financial Officer, and/or his/her designee.
- G. Ensure, through the Secretary, the proper keeping of minutes and other official records.
- H. Provide a regular accounting of the financial transactions and conditions of the Authority;
- I. Implement the necessary administrative policies and procedures to carry out the affairs of the Authority.
- J. Do all other things necessary for the proper conduct of Authority affairs.

Section 2. Secretary. The Secretary shall be the City Recorder of the City of Orem. The Secretary shall, under the general direction of the Chief Executive Officer, keep the official minutes and records of the Authority, shall act as the secretary for the meetings of the Authority and record all votes, shall keep a record of the proceedings of the Authority, shall keep the seal of the Authority, and shall have the power to affix such seal to all documents authorized to be executed by the Authority. The Assistant Secretaries shall be the Deputy Recorders of the City of Orem.

Section 3. Treasurer. The Treasurer shall be the Treasurer of the City of Orem. The Treasurer shall, under the general direction of the Chief Executive Officer, be responsible to ensure the proper care and custody of all funds of the Authority and shall ensure proper disbursement of and deposit of the funds in the name of the Authority in or from such bank or banks as the Authority may select.

Section 4. Attorney. The Attorney shall be the City Attorney of the City of Orem. The Attorney shall, under the general direction of the Chief Executive Officer, provide legal advice, and services to the Authority. When appropriate, the services of legal specialists may be utilized.

Section 5. Financial Officer. The Financial Officer shall be the Director of Administrative Services for the City of Orem. The Financial Officer shall, under the general direction of the Chief Executive Officer, be responsible for the financial affairs of the Authority including the preparation of financial reports, annual audits and the general caring for the financial affairs of the Authority.

Section 6. Other Employees. The Chief Executive Officer may, from time to time, employ such additional personnel as may be necessary to exercise the powers, duties and functions of the Authority prescribed by the laws of the State of Utah, after approval of the Board of Directors of the Authority. The selection and compensation of such personnel shall be determined by the Chief Executive Officer subject to the policies established by the Board of Directors of the Authority.

Section 7. Compensation. The Board of Directors of the Authority may establish compensation rates for employees from time to time. The employees of the Authority shall be reimbursed for expenses incurred in carrying out their official responsibilities by the Authority.

ARTICLE IV - MEETINGS

Section 1. Open Meetings. The Authority's meetings shall be open to the public except for closed door meetings as outlined in this Article.

Section 2. Organizational Meeting. The organizational meeting of the Authority shall be held on such day and at such time as determined by the Mayor of the City of Orem.

Section 3. Annual Meeting. The Annual Meeting of the Authority shall be held during the months of May or June in conjunction with the Authority's adoption of the Fiscal Year Budget, or at a time and place set by the Chair. In the event such date shall fall on a legal holiday, the annual meeting shall be held on the next succeeding business day or at another convenient time set by the Chair.

Section 4. Regular Meetings. The regular meetings of the Authority shall be held at intervals deemed appropriate by the Authority. Official notice shall be given of the time, place, and agenda of the meeting.

Section 5. Special Meetings. The Chair may call special meetings of the Authority as deemed necessary by the Chair and shall call special meetings upon the request of at least two (2) Boardmembers or upon the request of the Chief Executive Officer for the specified purpose of carrying out Authority business. The call for a special meeting shall be in writing and delivered to each Boardmember at the business or home of each, at least twenty-four (24) hours prior to the time of such special meeting. At such special meeting, no business shall be considered other than that designated in the call.

Section 6. Emergency Meetings. The Chair shall call an emergency meeting of the Board whenever the Chair deems it imperative for the Board to take emergency action on business affairs of the Authority.

Section 7. Closed Door Meetings. The Authority may meet in Closed Door Meetings upon approval of the Board to discuss matters allowed by state law for public entities.

Section 8. Meeting Information. At each meeting, the Boardmembers and the Chief Executive Officer may submit such recommendations and information as they may consider proper concerning the business, affairs, and policies of the Authority.

Section 9. Quorum. The power of the Authority shall be vested in the Board of Directors of the Authority. Four (4) members shall constitute a quorum for the purpose of conducting its

business and exercising its powers and for all other purposes. Action may be taken by the Board of Directors upon a positive vote of at least four (4) members.

Section 10. Order of Business. At the regular meetings of the Authority, the following shall be the order of business:

1. Call to order.
2. Invocation - if appropriate.
3. Approval of Minutes.
4. Scheduled Items.
5. Adjournment.

Section 11. Official Book of Minutes and Resolutions. The Chief Executive Officer shall cause Official Books of approved Minutes and Resolutions to be created and maintained.

ARTICLE V - AMENDMENTS OF THE BYLAWS

Section 1. Amendments of the Authority Bylaws. The Bylaws of the Authority may be amended by majority vote of the Board of Directors of the Authority at a regular or special meeting.

Section 2. Review of Bylaws. The Bylaws of the Authority shall be reviewed by the Board of Directors at each annual meeting.

ARTICLE VI - MISCELLANEOUS

Section 1. Performance Bonds. The Officers, Boardmembers, and Employees of the Authority shall be bonded for faithful performance of their duties as the Authority may determine appropriate. The Authority shall pay the costs of these bonds.

Section 2. Rules and Regulations. Upon recommendation of the Chief Executive Officer, the Board of Directors may establish rules and regulations governing the affairs of the Authority.