

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
April 25, 2023

3:00 P.M WORK SESSION - CITY COUNCIL CONFERENCE ROOM

CONDUCTING

Mayor David A. Young

ELECTED OFFICIALS

David Young, Jeff Lambson, David Spencer, Terry Peterson, Lanae Millett, Tom Macdonald and Debbie Lauret

APPOINTED STAFF

Brenn Bybee, Acting City Manager; Ryan Clark, Acting Assistant City Manager/Development Services Director; Steve Earl, City Attorney; Brandon Nelson, Finance Director; Keri Rugg, Management Services Director; Josh Adams, Police Chief; Bryce Merrill, Library and Recreation Director; Marc Sanderson, Fire Chief; Jason Bench, Assistant Development Services Director; Peter Wolfley, Communications Manager, PIO; Jesse Riddle, Director of Legislative Counsel; Trevor Bell, Budget Division Manager; Taggart Bowen, Assistant City Engineer; Tyler Peay, Public Services Division Manager; Carson Hardy, Management Analyst; Teresa McKitrick, City Recorder

NOTE: The referenced report and presentation documents for each discussion may be viewed at orem.org/meetings under “City Council Presentations”

Arbor Day Celebration: *Location: Scera Park near new playground*

Mayor Young gave a short presentation in honor of Arbor Day and for Orem receiving Tree City USA designation for the 30th year in a row. Two trees were set to be planted. This brings the total number of city trees to 6,845. Mayor David Young, Councilmembers Debbie Lauret and Jeff Lambson were in attendance as well as other city employees.

FY 2023-2024 Budget Item: CIP: *Presenter: Taggart Bowen, Assistant City Engineer*

This is the final presentation for the FY 2023-2024 Budget. This presentation will focus on the Capital Improvement Projects. Mr. Bowen gave a summary of the budget with a total of \$14,094,298. Park Improvements will be at the All Together Playground Resurfacing for

\$160,000. Parks Fiber & Security Cameras installation throughout the city parks for \$50,000. There were discussions about the purpose of the security cameras.

Northridge Park Improvements for \$835,000. This will include converting a tennis court to 4 pickleball courts. As well as playground improvements. Hillcrest Park will need Performance Equipment for \$104,100. Park Entrance Sign year 2 of 6 years, this project is for \$20,000. Soccer turf installation at Lakeside Park for \$2,063,000.

Ongoing annual improvements are budgeted for \$200,000. All these projects will total \$3,257,100. The 1200 W/Center St Intersection is in year 2 of a 3 year plan and is \$100,000. Lakeview Parkway project is estimated for \$750,000. This totals \$1,050,000.

Building Maintenance improvements will include the Public Safety Building and a generator control replacement for \$18,000. The Children's Library Roof repair for \$35,050. The Spartan Sewer Camera for \$5,500. The Sinking Fund Projects include paint for all buildings. This is an ongoing project for \$5,000. Fire Station #3 HVA is in year 2 of a 2 year project for \$25,000. Fire Station #3 Roof Replacement is in year 3 or the 3 year project for \$20,000. The public safety boiler replacement is in year 4 of the 5 year project for \$20,000. The public safety chiller replacement is in year 3 of a 5 year project for \$23,000. The public works roof replacement project is in year 3 of 5 years for \$84,000. The public works rooftop HVAC replacement project is in year 3 of 5 years or \$54,000. The new City Center security cameras are in year 1 of a 2 year project for \$50,000. The library restrooms remodel is in year 1 of a 4 year project for \$25,000. This totals \$364,550.

Water improvements will include a 10 MG tank project for \$1,654,087. Water Reclamation improvements include a water reuse project and system replacement program totaling \$2,131,111. Storm Water improvements include the Canal Abandonment Project for \$1,464,000. Streets improvements will include asphalt overlay and reconstruction, slurry sealing, crack sealing, microsurfacing, trip hazard mitigation, and concrete ADA ramp upgrades totaling \$4,040,000. Street lighting improvements are in year 2 of 2 years project for \$500,000. Discussions were held about the budget presentation.

Transportation Master Plan: *Presenter: John Dorny, Horrocks Engineering*

Moved to a later date.

Rental Dwelling Licensing Update: *Presenter: Ryan Clark, Acting Assistant City Manager/Development Services Director*

Mr. Clark is giving an update on the Rental Dwelling Licensing update by request of the Mayor. Year 2021 had a revenue of \$171,157, year 2022 had a revenue of \$297,136 and year 2023 had a revenue of \$102,505. 2023 will have most of the money collected around July. 300 to 350 less work orders per month for disconnect/reconnect related to non payment. There is a significant reduction in accounts sent to collections. The average for collections from 2013-2020 was \$91,831, 2021 is \$48,980 and 2022 was \$22,065.

The three biggest complaints are that the landlord has to have the utilities in their name, the homes that don't collect rent don't consider themselves landlords, and the final complaint is

over the \$50 fee to have a rental license. City council asked questions about the program. Currently the program has a surplus.

The recommended improvements are an additional round of notifications and extensions for landlords. Mr. Clark presented options. Option 1 is to reduce the landlord registration fee to \$42. Option 2 is to only require the \$50 fee at the registration of the ADU. There were discussions about the 2 options provided. City council made no decisions on the options. They will ask the City to prepare an ordinance for the council to look over.

Interlocal Agreement with Utah County for Upcoming 2023 Election: Presenter: Teresa McKitrick, City Recorder

Ms. McKitrick presented the agreement with Utah County for the 2023 Election. It is estimated to cost \$213,268.50 for both the Primary and General Election. This is determined based on the number of registered voters which is 47,393.

Amending Section 2-3-10 of the Orem City Code to authorize the City Council to retain separate legal counsel: Presenter: Steve Earl, City Attorney

Mr. Earl is presenting a change to the Orem City code for section 2-3-10. This is concerning the City Council retaining separate legal counsel. This ordinance will be presented at a future meeting.

Adopting Rules and Regulations for the Government of the Council: Presenter: Steve Earl, City Attorney

Mr. Earl is presenting the adoption of rules and regulations for the government of the council. These rules will give the staff guidance and will make clear rules and regulations. Discussions were held about some of the rules and regulations to be adopted. This will be presented at the May 9th meeting.

CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The mayor and city council reviewed the upcoming items on the agenda. Mr. Macdonald reported he is working with the Memorial and Veterans Day programs. Mr. Earl spoke about the youth council where they had a mock trial. Mr. Macdonald also serves on the Community Outreach for the Orem Community Hospital, they help with the Annual Harvest Festival.

CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING

Mayor David A. Young

ELECTED OFFICIALS

David Spencer, Terry Peterson, Jeff Lambson, Debby Lauret, Lanae Millett and Tom Macdonald.

APPOINTED STAFF

Brenn Bybee, Acting City Manager; Ryan Clark, Acting Assistant City Manager/Development Services Director; Steve Earl, City Attorney; Keri Rugg, Management Services Director; Bryce Merrill, Library and Recreation Director; Marc Sanderson, Fire Chief; Josh Adams, Police Chief; Tyler Peay, Public Services Division Manager; Jesse Riddle, Director of Legislative Counsel; Peter Wolfley, Communications Manager, PIO; Carlo Okolowitz, IT Division Manager; Carson Hardy, Management Analyst; Teresa McKittrick, City Recorder

CALL TO ORDER

INVOCATION / INSPIRATIONAL THOUGHT – Jordan Muhlestein

PLEDGE OF ALLEGIANCE – Crystal Muhlestein

MAYOR’S REPORT/ ITEMS REFERRED BY COUNCIL

National Resources Stewardship Commission (NRSC) Annual Report/Community Awards

Presenter: Quinn Mecham, NRSC Committee Chair: Sarah Bateman and Darren Hawkins, NRSC committee members

Mr Mecham reported that the Natural Resources Stewardship Commission educates, advises and celebrates the wise use of our natural services. They educate through social media and information booths. The committee advised on the new Heritage Park , the new City Center and Utah Lake Conservation. They are keeping an eye on the future of Utah Lake. They celebrate good stewardship for one exceptional business and one exceptional individual. Mr. Hawkins presented an award to Rachel Wilkerson with Wilkerson Farm for their water wise efforts. Ms. Bateman presented an award to Breman Leak, who is an Orem resident and teaches sustainability and resiliency at BYU.

International Firefighter Day *Presenter: Marc Sanderson, Fire Chief*

Mr. Sanderson is here to speak for International Firefighter Day on May 4th. This date recognizes lifetime service of firefighters. The City Council will get an invitation to the celebration to honor Orem City firefighters.

Walter C Orem Award for Roger Dudley *Presenter: Terry Peterson, Orem City Councilmember*

Mr. Peterson is presenting the Walter C. Orem award to Roger Dudley. He is a regular attendee to the Planning Commission meetings. By profession he is a civil engineer and has a surveying office here in Orem City for most of his career. Mayor Young presented Mr. and Mrs. Dudley with the award.

PERSONAL APPEARANCES

No personal appearances

CONSENT ITEMS

Approval of Meeting Minutes for March 28, 2023

Ms. Millett moved to approve the March 28, 2023 minutes. Mr. Macdonald **seconded** the motion. Those voting yes: David Young, David Spencer, Debby Lauret, LaNae Millett, Jeff Lambson, Terry Peterson and Tom Macdonald. The motion **passed**.

SCHEDULED ITEMS

Resolution: Authorizing the execution of an interlocal agreement between the City of Orem and Utah County for the 2023 Municipal Elections *Presenter: Teresa McKitrick, City Recorder*

Ms. McKitrick presented the agreement with Utah County for the 2023 Election. It is estimated to cost \$213,268.50 for both the Primary and General Election. This is determined based on the number of registered voters which is 47,393. The duties the county will provide are ballot layout and design, ballot printing, ballot mailing, ballot retention and storage, outgoing/return postage, ballot processing, printing optical scan ballots, program and test voting equipment, program electronic voter registration, poll worker recruitment, training and supervision, compensate vote center poll workers, deliver supplies and equipment, tabulate and report election results on county website, provisional ballot verification, update voter history database, conduct audits and recounts as required by state statute and/or administrative rule, election day administrative support, operation of countywide vote centers, provide final canvas report of official election results and ballot drop box services.

Mr. Macdonald moved to authorizing the execution of an interlocal agreement between the City of Orem and Utah County for the 2023 Municipal Elections. Mr. Lambson **seconded** the motion. Those voting yes: David Young, David Spencer, Debby Lauret, LaNae Millett, Jeff Lambson, Terry Peterson and Tom Macdonald. The motion **passed**.

Ordinance: Amending the City Council's Meeting Schedule for 2023 *Presenter: Steve Earl, City Attorney*

Mr. Macdonald moved to amend the City Council's Meeting Schedule for 2023. Ms. Lauret **seconded** the motion. Those voting yes: David Young, David Spencer, Debby Lauret, LaNae Millett, Jeff Lambson, Terry Peterson and Tom Macdonald. The motion **passed**.

CITY MANAGER INFORMATION ITEMS

Mr Bybee invited the Mayor and council members to a reception for Mr. and Mrs. Dudley in the City Council conference room. Mr. Bybee also explained that there were cupcakes in honor of Arbor Day and Orem receiving Tree City USA designation for the 30th year in a row.

ADJOURNED

Mr. Peterson moved to adjourn the meeting, **seconded** by Ms. Lauret.. Those voting yes: David Young, David Spencer, LaNae Millett, Debby Lauret, Jeff Lambson, Terry Peterson and Tom Macdonald. The motion **passed**.

PASSED and APPROVED this 9th day of May, 2023.


David A. Young, Mayor

ATTEST:


Teresa McKittrick, City Recorder



COUNCILMEMBER	AYE	NAY	ABSTAIN
---------------	-----	-----	---------

Mayor David A. Young	☒	☐	☐
Jeff Lambson	☒	☐	☐
Debby Lauret	☒	☐	☐
Tom Macdonald	☐	☐	☒
LaNae Millett	☒	☐	☐
Terry Peterson	☐	☐	☒

David Spencer



