CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
September 19, 2023

This meeting may be held electronically
to allow a Councilmember to participate.

3:00 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

1 **PRESENTATION - Waste Managment Can Audit and Pilot Program Update (20 min)**
Presenter: Blake Leonelli, Waste Management

2 **PRESENTATION: Transportation Master Plan Update (30 mins)**
Presenter: Sam Kelly, City Engineer

3 **PRESENTATION - Healthy Utah Community Designation (15 min)**
Presenter: Heather Cox, Grant Specialist

4 **PRESENTATION - Community Development Block Grant CARES Act (CDBG-CV) program update (20 min)**
Presenter: Ken Ransom, CDBG Commission Chairperson, and Kena Mathews, Community Services Manager

5 **PRESENTATION - Sewer Code Updates (30 min)**
Presenter: Reed Price, Assistant Public Works Director and Giles Demke, Water Reclamation Section Manager

6 **DISCUSSION - Potential Campaign Financial Disclosure Requirements for Incumbents (15 min)**
Presenter: D. Jacob Summers, Deputy City Attorney

7 **PRESENTATION - Fire Prevention Program (15 min)**
Presenter: Derek Spencer, Division Chief and Marc Sanderson Fire Chief

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

2.1 Debby Lauret reports

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. CALL TO ORDER

4. INVOCATION/INSPIRATIONAL THOUGHT: Chad Lewis

5. PLEDGE OF ALLEGIANCE: Kelly Kirkpatrick

6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

6.1 PRESENTATION - Freedom Festival Essay Winner Bronson Bishop
Presenter: Terry Peterson, City Councilmember

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1 APPROVAL OF MEETING MINUTES
Minutes from August 22, 2023

9. SCHEDULED ITEMS

9.1 CANVASS - Acceptance and Certification of the 2023 City of Orem Primary Election
Presenter: Teresa McKitrick, City Recorder

10. COMMUNICATION ITEMS

10.1 Monthly Financial Statement for June and July 2023

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)

This agenda is also available on the City's webpage at orem.org

	CITY OF OREM **CITY COUNCIL MEETING** **SEPTEMBER 19, 2023**
REQUEST:	APPROVAL OF MEETING MINUTES
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

CITY OF OREM CITY COUNCIL MEETING SEPTEMBER 19, 2023	
REQUEST:	CANVASS - Acceptance and Certification of the 2023 City of Orem Primary Election
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

The City Council, acting as the Board of Canvassers, move to approve and certify the 2023 Primary Election results as presented and declare the six City Council candidates with the highest vote eligible to be nominated to the General Municipal Election on November 21, 2023 as follows:

The City of Orem Primary Election was held, Tuesday, September 5, 2023. The City contracted with the Utah County Elections office to conduct the election all Vote by Mail.

The County Election office worked hard the day of the election to process everything they could. They provided us with initial results at 7:59 pm and an additional update at 10:12 pm.

On Wednesday, September 6, 2023 at 3:45 pm and Thursday, September 7, 2023 at 4:22 pm the County Election office updated the results.

On Monday, September 11, 2023 at 3:42 pm the County Election office updated the election results representing it contained all the ballots received to date from Election Day and drop boxes. They continue to work on ballots with signature issues, mail returns, provisional and any lingering ballots they receive through the mail system.

Again this year the County Election office provided us an interactive map and a simple pdf with the updated results.

The information provided below is the "non-official" results as of Friday, September 15, 2023. The official results will be provided to the City Council on Tuesday, September 19, 2023, the day of the Canvass.

The City Council, acting as the Board of Canvassers, will move to approve and certify the 2023 Primary Election results with following changes to the preliminary results as presented.

(Official numbers will be provided by the County Elections Office on Tuesday, September 19, 2023 prior to the City Council Meeting)

Office /Candidate	Preliminary Numbers	Official Number
COUNCIL MEMBER:		
Jeffrey K Lambson	**7,044**	
Jenn Gale	**6,480**	
Chris Killpack	**6,312**	
Crystal Muhlestein	**4.486**	
Matt McKell	**4,133**	
Spencer Rands	**3,568**	
Mike Carpenter	1,700	
Heather M. Fry	1,149	
Greg Duerden	954	
David Edward Garber	571	

Wade A. Sewell	250
Archie A. Williams	147

and;

Declare the six City Council candidates with the highest vote eligible to be nominated to the General Municipal Election on November 21, 2023.

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JUNE 2023

(Excludes Post-Closing Entries)

Percent of Year Expired: 100%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2023	% To Date FY 2022	Notes
10 GENERAL FUND								
Revenues	63,755,523	6,450,275	68,548,909			108%	92%	
Appr. Surplus - Current	25,175		25,175			100%		
Appr. Surplus - Prior Year	31,456,218		31,456,218			100%		
Std. Interfund Transactions	5,897,521		5,897,521			100%		
Total Resources	101,134,437	6,450,275	105,927,823		-4,793,386	105%	95%	
Expenditures	101,134,437	8,713,442	74,489,733	11,180,591	15,464,113	85%	72%	1
20 ROAD FUND								
Revenues	3,415,000	25,397	3,076,042			90%	86%	
Appr. Surplus - Current	525,000		525,000			100%		
Appr. Surplus - Prior Year	2,621,616		2,621,616			100%		
Total Resources	6,561,616	25,397	6,222,658		338,958	95%	92%	
Expenditures	6,561,616	284,390	3,351,867	950,038	2,259,711	66%	60%	
21 CARE TAX FUND								
Revenues	2,910,000	249,028	2,729,396			94%	108%	
Appr. Surplus - Prior Year	1,730,354		1,730,354			100%		
Total Resources	4,640,354	249,028	4,459,750		180,604	96%	105%	
Expenditures	4,640,354	78,136	2,232,199	1,580,609	827,546	82%	54%	2
24 TRANSPORTATION SALES TAX FUND								
Revenues	2,767,000	226,110	2,496,183			90%	103%	
Appr. Surplus - Prior Year	2,262,049		2,262,049			100%		
Total Resources	5,029,049	226,110	4,758,232		270,817	95%	101%	
Expenditures	5,029,049	223,329	2,209,227	906,643	1,913,179	62%	51%	
30 DEBT SERVICE FUND								
Revenues	6,522,419	859,886	6,526,421			100%	101%	
Total Resources	6,522,419	859,886	6,526,421		-4,002	100%	101%	
Expenditures	6,522,419	3,468,542	6,521,636		783	100%	100%	
45 CIP FUND								
Revenues	7,497,542	7,937	5,892,272			79%	99%	
Appr. Surplus - Prior Year	24,596,495		24,596,495			100%		
Total Resources	32,094,037	7,937	30,488,767		1,605,270	95%	100%	
Expenditures	32,094,037	1,045,668	3,559,320	1,280,464	27,254,253	15%	10%	
51 WATER FUND								
Revenues	29,414,174	1,984,856	22,295,157			76%	104%	
Appr. Surplus - Current Year	500,000		500,000			100%		
Appr. Surplus - Prior Year	44,247,625		44,247,625			100%		
Total Resources	74,161,799	1,984,856	67,042,782		7,119,017	90%	101%	
Expenditures	74,161,799	1,921,847	22,375,824	30,422,977	21,362,998	71%	30%	3
52 WATER RECLAMATION FUND								
Revenues	13,463,094	1,219,666	13,204,429			98%	101%	
Appr. Surplus - Current Year	520,000		520,000			100%		
Appr. Surplus - Prior Year	22,286,074		22,286,074			100%		
Total Resources	36,269,168	1,219,666	36,010,503		258,665	99%	100%	
Expenditures	36,269,168	1,389,512	9,632,987	7,059,099	19,577,082	46%	39%	
55 STORM WATER FUND								
Revenues	5,459,695	531,275	6,046,253			111%	105%	
Appr. Surplus - Prior Year	8,658,547		8,658,547			100%		
Total Resources	14,118,242	531,275	14,704,800		-586,558	104%	102%	
Expenditures	14,118,242	869,422	4,245,978	848,991	9,023,273	36%	35%	
56 RECREATION FUND								
Revenues	3,361,167	476,754	3,606,663			107%	118%	
Appr. Surplus - Prior Year	50,000		50,000			100%		
Total Resources	3,411,167	476,754	3,656,663		-245,496	107%	118%	
Expenditures	3,411,167	448,928	3,642,364	121,416	-352,613	110%	101%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JUNE 2023
(Excludes Post-Closing Entries)

Percent of Year Expired: 100%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2023	% To Date FY 2022	Notes
57 SOLID WASTE FUND								
Revenues	4,672,500	425,988	4,989,942			107%	103%	
Appr. Surplus - Prior Year	119,151		119,151			100%		
Total Resources	4,791,651	425,988	5,109,093		-317,442	107%	103%	
Expenditures	4,791,651	385,822	4,239,599		552,052	88%	89%	
58 STREET LIGHTING FUND								
Revenues	1,026,000	89,699	1,029,374			100%	98%	
Appr. Surplus - Current	115,000		115,000			100%		
Appr. Surplus - Prior Year	858,175		858,175			100%		
Total Resources	1,999,175	89,699	2,002,549		-3,374	100%	99%	
Expenditures	1,999,175	30,427	1,299,146	343,183	356,846	82%	83%	
61 FLEET MAINTENANCE FUND								
Revenues			1,495			100%		
Appr. Surplus - Current	122,000		122,000			100%		
Appr. Surplus - Prior Year	35,120		35,120			100%		
Std. Interfund Transactions	880,000		880,000			100%		
Total Resources	1,037,120		1,038,615		-1,495	100%	100%	
Expenditures	1,037,120	109,234	969,265	58,467	9,388	99%	94%	
62 PURCHASING/WAREHOUSING FUND								
Revenues		7,490	7,490			100%		
Appr. Surplus - Prior Year	45,150		45,150			100%		
Std. Interfund Transactions	440,000		440,000			100%		
Total Resources	485,150	7,490	492,640		-7,490	102%	100%	
Expenditures	485,150	44,160	484,176	2,110	-1,136	100%	89%	
63 SELF INSURANCE FUND								
Revenues	695,000	90,747	762,493			110%	99%	
Appr. Surplus - Current Year	133,000		133,000			100%		
Std. Interfund Transactions	1,580,000		1,580,000			100%		
Total Resources	2,408,000	90,747	2,475,493		-67,493	103%	100%	
Expenditures	2,408,000	111,907	2,391,598	23,618	-7,216	100%	99%	
64 INFORMATION TECH FUND								
Revenues	9,336		8,136			100%		
Appr. Surplus - Prior Year	388,183		388,183			100%		
Std. Interfund Transactions	2,810,000		2,810,000			100%		
Total Resources	3,207,519		3,206,319		1,200	100%	100%	
Expenditures	3,207,519	313,528	2,730,408	130,390	346,721	89%	85%	
65 FACILITIES MAINTENANCE FUND								
Revenues	200,000	200,000	200,000			100%		
Appr. Surplus - Prior Year	18,333		18,333			100%		
Std. Interfund Transactions	1,955,000		1,955,000			100%		
Total Resources	2,173,333	200,000	2,173,333			100%	100%	
Expenditures	2,173,333	215,223	2,169,044	12,915	-8,626	100%	99%	
74 CDBG FUND								
Revenues	817,568	126,597	839,942			103%	62%	
Appr. Surplus - Prior Year	541,921		541,921			100%		
Total Resources	1,359,489	126,597	1,381,863			102%	72%	4
Expenditures	1,359,489	47,943	878,728	22,480	458,281	66%	49%	
CITY TOTAL RESOURCES	301,403,725	12,971,705	297,678,304		3,747,795	99%	99%	
CITY TOTAL EXPENDITURES	301,403,725	19,701,460	147,423,099	54,943,991	99,036,635	67%	61%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JUNE 2023
(Excludes Post-Closing Entries)

Percent of Year Expired: 100%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2023	% To Date FY 2022	Notes

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED JUNE 2023:

1) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances for the Hillcrest Park & City Center construction projects totaling $11,850,031. No such projects occurred in the prior fiscal year.
2) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances for the Hillcrest Park & Scera Pool splash pad construction projects totaling $899,850. No such projects occurred in the prior fiscal year.
3) The current year expenditures are higher in comparison to the prior year due to current year expenditures for the water storage tank project ($12,208,805) being encumbered where there was no such project in the prior fiscal year.
4) The current year revenues and expenditures are higher in comparison to the prior year due to current year projects being some $150,000 higher than in the prior fiscal year at this date in time.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JULY 2023

Percent of Year Expired: 8%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2024	% To Date FY 2023	Notes
10 GENERAL FUND								
Revenues	70,165,516	3,578,442	3,578,442			5%	5%	
Appr. Surplus - Prior Year	22,240,152	22,240,152	22,240,152			100%		
Std. Interfund Transactions	5,744,060	5,744,060	5,744,060			100%		
Total Resources	98,149,728	31,562,654	31,562,654		66,587,074	32%	37%	
Expenditures	98,149,728	11,875,354	11,875,354	11,340,667	74,933,707	24%	14%	1
20 ROAD FUND								
Revenues	3,800,000							
Appr. Surplus - Current	500,000	500,000	500,000			100%		
Appr. Surplus - Prior Year	2,627,058	2,627,058	2,627,058			100%		
Total Resources	6,927,058	3,127,058	3,127,058		3,800,000	45%	48%	
Expenditures	6,927,058	296,940	296,940	2,150,038	4,480,080	35%	43%	
21 CARE TAX FUND								
Revenues	3,380,000	16,197	16,197			0%		
Appr. Surplus - Current	200,000	200,000	200,000			100%		
Appr. Surplus - Prior Year	2,297,383	2,297,383	2,297,383			100%		
Total Resources	5,877,383	2,513,580	2,513,580		3,363,803	43%	40%	
Expenditures	5,877,383	888,147	888,147	1,080,658	3,908,578	33%	28%	
24 TRANSPORTATION SALES TAX FUND								
Revenues	3,090,000							
Appr. Surplus - Current	250,000	250,000	250,000			100%		
Appr. Surplus - Prior Year	2,816,080	2,816,080	2,816,080			100%		
Total Resources	6,156,080	3,066,080	3,066,080		3,090,000	50%	45%	
Expenditures	6,156,080	265,894	265,894	1,906,643	3,983,543	35%	33%	
30 DEBT SERVICE FUND								
Revenues	6,326,740	553,934	553,934			9%	9%	
Total Resources	6,326,740	553,934	553,934		5,772,806	9%	9%	
Expenditures	6,326,740	46,031	46,031		6,280,709	1%	1%	
45 CIP FUND								
Revenues	525,000	54,200	54,200			10%	14%	
Appr. Surplus - Prior Year	28,080,901	28,080,901	28,080,901			100%		
Total Resources	28,605,901	28,135,101	28,135,101		470,800	98%	98%	
Expenditures	28,605,901	6,476	6,476	1,280,464	27,318,961	4%	8%	
51 WATER FUND								
Revenues	18,750,933	3,097,422	3,097,422			17%	17%	
Appr. Surplus - Prior Year	47,331,789	47,331,789	47,331,789			100%		
Total Resources	66,082,722	50,429,211	50,429,211		15,653,511	76%	77%	
Expenditures	66,082,722	4,034,340	4,034,340	33,411,977	28,636,405	57%	18%	2
52 WATER RECLAMATION FUND								
Revenues	13,248,423	1,069,349	1,069,349			8%	7%	
Appr. Surplus - Prior Year	25,420,126	25,420,126	25,420,126			100%		
Total Resources	38,668,549	26,489,475	26,489,475		12,179,074	69%	66%	
Expenditures	38,668,549	2,421,405	2,421,405	7,059,099	29,188,045	25%	17%	
55 STORM WATER FUND								
Revenues	5,856,002	636,240	636,240			11%	11%	
Appr. Surplus - Prior Year	8,972,270	8,972,270	8,972,270			100%		
Total Resources	14,828,272	9,608,510	9,608,510		5,219,762	65%	66%	
Expenditures	14,828,272	1,218,149	1,218,149	848,991	12,761,132	14%	14%	
56 RECREATION FUND								
Revenues	3,775,040	529,591	529,591			14%	10%	
Appr. Surplus - Prior Year	147,409	147,409	147,409			100%		
Total Resources	3,922,449	677,000	677,000		3,245,449	17%	11%	
Expenditures	3,922,449	1,035,701	1,035,701	521,416	2,365,332	40%	38%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JULY 2023

Percent of Year Expired: 8%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2024	% To Date FY 2023	Notes
57 SOLID WASTE FUND								
Revenues	5,184,000	429,967	429,967			8%	9%	
Appr. Surplus - Prior Year	142,230	142,230	142,230			100%		
Total Resources	5,326,230	572,197	572,197		4,754,033	11%	11%	
Expenditures	5,326,230	637,523	637,523	1,306	4,687,401	12%	16%	
58 STREET LIGHTING FUND								
Revenues	1,065,000	94,641	94,641			9%	9%	
Appr. Surplus - Current	150,000	150,000	150,000			100%		
Appr. Surplus - Prior Year	373,612	373,612	373,612			100%		
Total Resources	1,588,612	618,253	618,253		970,359	39%	53%	3
Expenditures	1,588,612	289,788	289,788	643,183	655,641	59%	53%	
61 FLEET MAINTENANCE FUND								
Appr. Surplus - Prior Year	57,445	57,445	57,445			100%		
Std. Interfund Transactions	1,075,000	1,075,000	1,075,000			100%		
Total Resources	1,132,445	1,132,445	1,132,445			100%	100%	
Expenditures	1,132,445	283,004	283,004	58,467	790,974	30%	27%	
62 PURCHASING/WAREHOUSING FUND								
Appr. Surplus - Prior Year	5,543	5,543	5,543			100%		
Std. Interfund Transactions	450,000	450,000	450,000			100%		
Total Resources	455,543	455,543	455,543			100%	100%	
Expenditures	455,543	129,135	129,135	5,110	321,298	29%	32%	
63 SELF INSURANCE FUND								
Revenues	790,000	65,334	65,334			8%	9%	
Appr. Surplus - Current Year	80,000	80,000	80,000			100%		
Appr. Surplus - Prior Year	22,301	22,301	22,301			100%		
Std. Interfund Transactions	1,585,000	1,585,000	1,585,000			100%		
Total Resources	2,477,301	1,752,635	1,752,635		724,666	71%	73%	
Expenditures	2,477,301	486,981	486,981	23,618	1,966,702	21%	66%	4
64 INFORMATION TECH FUND								
Revenues	9,336	678	678			100%		
Appr. Surplus - Prior Year	442,422	442,422	442,422			100%		
Std. Interfund Transactions	3,410,000	3,410,000	3,410,000			100%		
Total Resources	3,861,758	3,853,100	3,853,100		8,658	100%	100%	
Expenditures	3,861,758	237,469	237,469	230,390	3,393,899	12%	20%	
65 FACILITIES MAINTENANCE FUND								
Appr. Surplus - Prior Year	5,410	5,410	5,410			100%		
Std. Interfund Transactions	2,250,000	2,250,000	2,250,000			100%		
Total Resources	2,255,410	2,255,410	2,255,410			100%	100%	
Expenditures	2,255,410	240,734	240,734	658,915	1,355,761	40%	37%	
74 CDBG FUND								
Revenues	742,646	19,159	19,159			3%		
Appr. Surplus - Prior Year	336,744	336,744	336,744			100%		
Total Resources	1,079,390	355,903	355,903			33%	40%	
Expenditures	1,079,390	114,186	114,186	62,480	902,724	16%	7%	
CITY TOTAL RESOURCES	293,721,571	167,158,089	167,158,089		125,839,995	57%	58%	
CITY TOTAL EXPENDITURES	293,721,571	24,507,257	24,507,257	61,283,422	207,930,892	29%	17%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JULY 2023

Percent of Year Expired: 8%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2024	% To Date FY 2023	Notes

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED JULY 2023:

1) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances ($11,340,667) being significantly higher than in the prior fiscal year ($2,788,192) at this date in time. The majority of this change is due to the Hillcrest Park construction project and associated payments which had not yet begun in the prior fiscal year.

2) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances ($33,411,977) being significantly higher than in the prior fiscal year ($6,297,676) at this date in time. The majority of this change is due to the Storage Tank, Water Reuse and 800 South Utility Pipeline projects and associated payments which had not yet begun in the prior fiscal year.

3) Current year revenues are lower than the prior year at this time due to the appropriations of surplus related to carryovers for capital projects. The prior year amount was $858,175 while the current year is only $358,179.

4) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances ($23,618) being significantly lower than in the prior fiscal year ($749,321) at this date in time. This is due to the Northgate litigation settlement.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).