

**CITY OF OREM PLANNING
COMMISSION MEETING MINUTES
December 11, 2024**

The following items are discussed in these minutes:

- **CONSENT AGENDA ITEMS – All items approved:**
 - **3.1 Site Plan** – Approving the Site Plan for Dan’s and JDK’s tow yard, located generally at 1105 North 1300 West in the M2 zone - Approved
 - **3.2 Site Plan** – Approving the Site Plan for Shelly Lane PRD, located at 750 North 100 West in the R6 zone.
 - **3.3 2025 Planning Commission Meeting Calendar**
 - **3.4 Minutes** – Approving the minutes from the November 20, 2024 meeting

A recording of the meeting can be accessed at <https://www.youtube.com/watch?v=zCcOcvSls8M>

WORK SESSION

Place: Orem City Council Chambers

At 4:33 p.m. Chair Komen called the Work Session to order.

Those present: Mike Carpenter, Gerald Crismon, Rod Erickson, James Hawkes, Madeline Komen and Haysam Sakar, and Britton Runolfson Planning Commission members; Gary McGinn, Assistant Development Services Director/Legal Counsel; Jared Hall, Planning Division Manager; Rebecca Gourley, Associate Planner; Grant Allen and Matt Taylor, Senior Planners; Taggart Bowen, City Engineer; John Dorny Transportation Engineer; David Spencer, City Council Liaison.

Those excused: Haysam Sakar

1. **2025 Planning Commission Meeting Calendar Discussion:** Commissioners and Staff reviewed the draft of the 2025 Planning Commission Meeting Calendar. Commissioners determined the calendar was ready for voting in the regular session.
2. **Master Plan and General Plan Discussion:** Staff Members Matt Taylor and Grant Allen presented on the purpose of the General Plan as a guiding and visionary document. State laws regarding the requirements of the General Plan were discussed, and a tutorial on how to access Orem’s current General Plan was provided. [Click here to view the recording.](#)

An informal update on the results of the previous City Council meeting was provided.
The work session concluded at 5:28 PM in preparation for the regular meeting.

REGULAR MEETING

Place: Orem City Council Chambers

At 5:31 p.m. Chair Komen called the Planning Commission meeting to order and asked Britton Runolfson, Planning Commission Vice Chair, to offer the invocation.

Those present: Mike Carpenter, Gerald Crismon, Rod Erickson, James Hawkes, Madeline Komen, Haysam Sakar (Online) and Britton Runolfson Planning Commission members; Gary McGinn, Assistant Development Services Director/Legal Counsel; Jared Hall, Planning Division Manager; Rebecca Gourley, Associate Planner; Grant Allen and Matt Taylor, Senior Planners; Taggart Bowen, City Engineer; John Dorny Transportation Engineer; David Spencer, City Council Liaison.

A complete video of the meeting can be found at www.orem.org/meetings

Planning Commission minutes for December 11, 2024

Those excused: None

Agenda Item 3, Consent Agenda: Chair Komen introduced the Consent Agenda items. Chair Komen asked if anyone had additional comments to make on the items, or if anyone would like to remove or continue any items. No questions, comments, or removals were requested. Chair Komen requested a motion on the Consent Agenda, which contains the following items:

3.1 Site Plan – Approving the Site Plan for Dan’s and JDK’s tow yard, located generally at 1105 North 1300 West in the M2 zone - Approved

3.2 Site Plan – Approving the Site Plan for Shelly Lane PRD, located at 750 North 100 West in the R6 zone.

3.3 2025 Planning Commission Meeting Calendar

3.4 Minutes – Approving the minutes from the November 20, 2024 meeting

Chair Komen called for a motion. Rod Erickson motioned to approve the Consent Agenda. Jim Hawkes seconded the motion. The motion passed unanimously.

Regular Session Adjournment: Chair Komen called for a motion to adjourn the Regular Session. Jim Hawkes motioned to adjourn. Britton Runolfson seconded the motion. The motion passed unanimously, and the Regular Session adjourned at **5:35 PM**.

Reviewed and Approved: January 15, 2025